

## Instructions for Authors

### Preparation of manuscripts

• **Only manuscripts in English will be accepted.** British or American usage is acceptable, but they should not be mixed.

• **The corresponding author should submit the manuscript online:** <http://revista.iq.unesp.br/ojs/index.php/eclética/author>

• **Manuscripts must be sent in editable files as \*.doc, \*.docx or \*.odt.** The text must be typed using font style Times New Roman and size 11. Space between lines should be 1.5 mm and paper size A4.

• **The manuscript should be organized in sections as follows:** Introduction, Experimental, Results and Discussion, Conclusions, and References. Sections titles must be written in bold and numbered sequentially; only the first letter should be in uppercase letter. Subsections should be written in normal and italic lowercase letters. For example: **1. Introduction;** *1.1 History;* **2. Experimental;** *2.1 Surface characterization;* *2.1.1 Morphological analysis.*

• **The cover letter should include:** the authors' full names, e-mail addresses, ORCID code and affiliations, and remarks about the novelty and relevance of the work. The cover letter should also contain a declaration of the corresponding author, on behalf of the other authors, that the article being submitted is original and its content has not been published previously and is not under consideration for publication elsewhere, that no conflict of interest exists and if accepted, the article will not be published elsewhere in the same form, in any language, without the written consent of the publisher. Finally, the cover letter should also contain the suggestion of 3 (three) suitable reviewers (please, provide full name, affiliation, and e-mail).

• **The first page of the manuscript** should contain the title, abstract and keywords. *Please, do not give authors names and affiliation, and acknowledgements since a double-blind reviewer system is used. Acknowledgements should be added to the proof only.*

• **All contributions should include** an Abstract (200 words maximum), three to five Keywords and a Graphical Abstract (8 cm wide and 4 cm high) with an explicative text (2 lines maximum).

• **References should be numbered** sequentially in superscript throughout the text and compiled in brackets at the end of the manuscript as follows:

### *Journal:*

[1] Adorno, A. T. V., Benedetti, A. V., Silva, R. A. G. da, Blanco, M., Influence of the Al content on the phase transformations in Cu-Al-Ag Alloys, *Eclét. Quim.* 28 (1) (2003) 33-38. <https://doi.org/10.1590/S0100-46702003000100004>.

### *Book:*

[2] Wendlant, W. W., *Thermal Analysis*, Wiley-Interscience, New York, 3rd ed., 1986, ch1.

**Chapter in a book:**

[3] Ferreira, A. A. P., Uliana, C. V., Souza Castilho, M. de, Canaverolo Pesquero, N., Foguel, N. V., Pilon dos Santos, G., Fugivara, C. S., Benedetti, A. V., Yamanaka, H., Amperometric Biosensor for Diagnosis of Disease, In: State of the Art in Biosensors - Environmental and Medical Applications, Rincken, T., ed., InTech: Rijeka, Croatia, 2013, Ch. 12.

**Material in process of publication:**

[4] Valente Jr., M. A. G., Teixeira, D. A., Lima Azevedo, D., Feliciano, G. T., Benedetti, A. V., Fugivara, C. S., Caprylate Salts Based on Amines as Volatile Corrosion Inhibitors for Metallic Zinc: Theoretical and Experimental Studies, *Frontiers in Chemistry*. <https://doi.org/10.3389/fchem.2017.00032>.

- Figures, Schemes, and Tables should be numbered sequentially and presented at the end of the manuscript.
- Nomenclature, abbreviations, and symbols should follow IUPAC recommendations.
- Figures, schemes, and photos already published by the same or different authors in other publications may be reproduced in manuscripts of **Eclet. Quím. J.** only with permission from the editor house that holds the copyright.
- Graphical Abstract (GA) should be a high-resolution figure (900 dpi) summarizing the manuscript in an interesting way to catch the attention of the readers and accompanied by a short explicative text (2 lines maximum). GA must be submitted as \*.jpg, \*.jpeg or \*.tif.
- **Communications** should cover relevant scientific results and are limited to 1,500 words or three pages of the Journal, not including the title, authors' names, figures, tables and references. However, Communications suggesting fragmentation of complete contributions are strongly discouraged by Editors.
- **Review articles** should be original and present state-of-the-art overviews in a coherent and concise form covering the most relevant aspects of the topic that is being revised and indicate the likely future directions of the field. Therefore, before beginning the preparation of a Review manuscript, send a letter (1 page maximum) to the Editor with the subject of interest and the main topics that would be covered in Review manuscript. The Editor will communicate his decision in two weeks. Receiving this type of manuscript does not imply acceptance to be published in **Eclet. Quím. J.** It will be peer-reviewed.
- **Short reviews** should present an overview of the state-of-the-art in a specific topic within the scope of the Journal and limited to 5,000 words. Consider a table or image as corresponding to 100 words. Before beginning the preparation of a Short Review manuscript, send a letter (1 page maximum) to the Editor with the subject of interest and the main topics that would be covered in the Short Review manuscript.
- **Technical Notes:** descriptions of methods, techniques, equipment or accessories developed in the authors' laboratory, as long as they present chemical content of interest. They should follow the usual form of presentation, according to the peculiarities of each work. They should have a maximum of 15 pages, including figures, tables, diagrams, etc.
- **Articles in Education in Chemistry and chemistry-correlated areas:** research manuscript related to undergraduate teaching in Chemistry and innovative experiences in undergraduate and graduate education. They should have a maximum of 15 pages, including figures, tables, diagrams, and other elements.
- **Special issues** with complete articles dedicated to Symposia and Congresses can be published by **Eclet. Quím. J.** under the condition that a previous agreement with Editors is established. All the guides of the journal must be followed by the authors.

**• Eclet. Quim. J. Ethical Guides and Publication Copyright:**

Before beginning the submission process, please be sure that all ethical aspects mentioned below were followed. Violation of these ethical aspects may prevent authors from submitting and/or publishing articles in **Eclet. Quim. J.**

- The corresponding author is responsible for listing as authors only researchers who have really taken part in the work, and for informing them about the entire manuscript content and for obtaining their permission for submitting and publishing.
- Authors are responsible for carefully searching for all the scientific work relevant to their reasoning irrespective of whether they agree or not with the presented information.
- Authors are responsible for correctly citing and crediting all data used from works of researchers other than the ones who are authors of the manuscript that is being submitted to **Eclet. Quim. J.**
- Citations of Master's Degree Dissertations and PhD Theses are not accepted; instead, the publications resulting from them must be cited.
- Explicit permission of a non-author who has collaborated with personal communication or discussion to the manuscript being submitted to **Eclet. Quim. J.** must be obtained before being cited.
- Simultaneous submission of the same manuscript to more than one journal is considered an ethical deviation and is conflicted to the declaration has been done below by the authors.
- Plagiarism, self-plagiarism, and the suggestion of novelty when the material was already published are unaccepted by **Eclet. Quim. J.**
- The word-for-word reproduction of data or sentences as long as placed between quotation marks and correctly cited is not considered ethical deviation when indispensable for the discussion of a specific set of data or a hypothesis.
- Before reviewing a manuscript, the *turnitin* anti-plagiarism software will be used to detect any ethical deviation.
- The corresponding author transfers the copyright of the submitted manuscript and all its versions to **Eclet. Quim. J.**, after having the consent of all authors, which ceases if the manuscript is rejected or withdrawn during the review process.
- Before submitting manuscripts involving human beings, materials from human or animals, the authors need to confirm that the procedures established, respectively, by the institutional committee on human experimentation and Helsinki's declaration, and the recommendations of the animal care institutional committee were followed. Editors may request complementary information on ethical aspects.
- When a published manuscript in EQJ is also published in other Journal, it will be immediately withdrawn from EQJ and the authors informed of the Editor decision.

**• Manuscript Submissions**

For the first evaluation: the manuscripts should be submitted in three files: the cover letter as mentioned above, the graphical abstract and the entire manuscript.

The entire manuscript should be submitted as \*.doc, \*.docx or \*.odt files.

The Graphical Abstract (GA) 900 dpi resolution is mandatory for this Journal and should be submitted as \*.jpg, \*.jpeg or \*.tif files as supplementary file.

The cover letter should contain the title of the manuscript, the authors' names and affiliations, and the relevant aspects of the manuscript (no more than 5 lines), and the suggestion of 3 (three) names of experts in the subject: complete name, affiliation, and e-mail).

#### • Reviewing

The time elapsed between the submission and the first response of the reviewers is around 3 months. The average time elapsed between submission and publication is 7 months.

• **Resubmission** (manuscripts “rejected in the present form” or subjected to “revision”): **A LETTER WITH THE RESPONSES TO THE COMMENTS/CRITICISM AND SUGGESTIONS OF REVIEWERS/EDITORS SHOULD ACCOMPANY THE REVISED MANUSCRIPT. ALL MODIFICATIONS MADE TO THE ORIGINAL MANUSCRIPT MUST BE HIGHLIGHTED.**

#### • Editor's requirements

Authors who have a manuscript accepted in **Eclética Química Journal** may be invited to act as reviewers.

Only the authors are responsible for the correctness of all information, data and content of the manuscript submitted to **Eclética Química Journal**. Thus, the Editors and the Editorial Board cannot accept responsibility for the correctness of the material published in **Eclética Química Journal**.

#### • Proofs

After accepting the manuscript, **Eclét. Quim. J.** technical assistants will contact you regarding your manuscript page proofs to correct printing errors only, i.e., other corrections or content improvement are not permitted. The proofs shall be returned in 3 working days (72 h) via e-mail.

#### • Authors Declaration

The corresponding author declares, on behalf of the other authors, that the article being submitted is original and has been written by the stated authors who are all aware of its content and approve its submission. Declaration should also state that the article has not been published previously and is not under consideration for publication elsewhere, that no conflict of interest exists and if accepted, the article will not be published elsewhere in the same form, in any language, without the written consent of the publisher.

#### • Appeal

Authors may only appeal once about the decision regarding a manuscript. To appeal against the Editorial decision on your manuscript, the corresponding author can send a rebuttal letter to the editor, including a detailed response to any comments made by the reviewers/editor. The editor will consider the rebuttal letter, and if deemed appropriate, the manuscript will be sent to a new reviewer. The Editor decision is final.

#### • Contact

Gustavo Marcelino de Souza ([ecletica@journal.iq.unesp.br](mailto:ecletica@journal.iq.unesp.br))

### Submission Preparation Checklist

As part of the submission process, authors are required to check off their submission's compliance with all of the following items, and submissions may be returned to authors that do not adhere to these guidelines.

In **Step 1**, select the appropriate section for this submission.

Be sure that Authors' names, affiliations and acknowledgements were removed from the manuscript. The manuscript must be in \*.doc, \*.docx or \*.odt format before uploading in **Step 2**.

In **Step 3**, add the full name of each author including the ORCID IDs in its full URL ONLY WITH HTTP, NOT HTTPS (eg. <http://orcid.org/0000-0002-1825-0097>).

Add the authors in the same order as they appear in the manuscript in **step 3**.

Be sure to have the COVER LETTER and GRAPHICAL ABSTRACT (according to the Author Guidelines) to upload them in **Step 4**.

Check if you've followed all the previous steps before continuing the submission of your manuscript.

### Copyright Notice

The corresponding author transfers the copyright of the submitted manuscript and all its versions to **Eclét. Quim. J.**, after having the consent of all authors, which ceases if the manuscript is rejected or withdrawn during the review process.

Self-archive to institutional, thematic repositories or personal web page is permitted just after publication.

The articles published by **Eclética Química Journal** are licensed under the Creative Commons Attribution 4.0 International License.