

# THE CLASSIFIED ADS

**Deadlines:** Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

**Rates:** Classified advertisements are \$6.30 per line for institutions that are ACRL members, \$8.00 for others. Late job notices are \$15.25 per line for institutions that are ACRL members, \$18.00 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$275 to \$565 based upon size. Please call for sizes and rates.

**Guidelines:** For ads which list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

**JOBLINE:** Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$40 for ACRL members and \$45 for non-members.

**Contact:** Ted Bales, classified advertising manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663; ALANET: ALA0306; Blnet: U38398@UICVM.bitnet

ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual life-style, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

## WANTED

**WANTED.** Author/Librarian needs submissions and possibly a collaborator for mass market trade book on fascinating, unusual, and hard-to-answer reference questions. Please write: P.O. Box 366, Porter Square Station, Cambridge, MA 02140

## POSITIONS OPEN

**ASSISTANT DIRECTOR FOR AUTOMATION AND TECHNICAL SERVICES.** Responsible for library automation and more broadly the technology for the delivery of information. This will involve working with and supervising the Technical Services unit, coordinating and implementing upgrades to the Dynix Library System, the Multiplatter CD-ROM, network and other library microcomputer

applications. Training library personnel, providing leadership in maximizing current library computer resources and planning for new applications are important aspects of this position. **Qualifications:** Required: Master's degree from an ALA-accredited library school, knowledge of computer applications, and significant knowledge of cataloging practices and processes. Desirable: an undergraduate or graduate degree or significant coursework in computer science. **Experience:** Minimum of five years' experience in cataloging with at least three years in a supervisory position. Experience with library automations (DYNIX background most desirable) and with IBM microcomputers (networked situation being very appropriate) Salary: Manager IV with salary commensurate with qualifications and experience. Minimum salary is \$33,443. Excellent fringe benefits. Position available on July 6, 1992. For priority consideration, letter of intent, resume, transcripts for all academic work, and three current (1990-91) letters of recommendation must be sent at the initiation of the applicant and postmarked by March 16, 1992. Information interviews at ALA Midwinter conference with final interviews being held on campus. Address correspondence to: Human Resources Department, Position #M-23, Alumni Hall G-1, **Mansfield University**, Mansfield, PA 16933. Mansfield University is an affirmative action employer and encourages the applications of women, minorities, and the handicapped

**BIBLIOGRAPHIC POSITIONS.** Seattle Pacific University. Located in Seattle, Washington. Seattle Pacific University is an evangelical Christian institution in the Wesleyan tradition, serving more than 3,400 undergraduate and graduate students in the liberal arts and professional studies. SPU seeks to fill two positions: Bibliographic Specialist for Education and Bibliographic Specialist for Humanities and Arts. Each position is a ten-month, non-tenure-track faculty appointment beginning July 1, 1992. Candidates must have an ALA accredited M.S. and a strong background in a relevant subject area: (1) education; (2) humanities, arts, or religion. An appropriate subject master's degree is required. Responsibilities: collection development, bibliographic instruction, reference service, CD-ROM and online searching, and participation on faculty committees and in professional organizations. The rank, assistant professor, and salary, \$29,000-\$33,000, are dependent upon experience and qualifications. Women and minorities are encouraged to apply. Closing date for applications: February 15, 1992. Send letter of application, resume, and three letters of reference to: Gary R. Fick, Weter Memorial Library, **Seattle Pacific University**, Seattle, WA 98119; (206) 281-2228.

**BIOLOGICAL SCIENCES REFERENCE LIBRARIAN.** Works with faculty and students in assigned academic departments to determine service needs and program requirements. Provides reference service in all science and engineering disciplines. Designs and conducts classes and seminars in information research methods. Responsible for all aspects of collection management and development for assigned subjects. Requires ALA-accredited M.S. and biological sciences degree or significant biological sciences background. Appointment at Assistant/Associate Librarian level, salary range is \$28,668-\$50,496. Applications will be reviewed starting March 1, 1992. Send resume to **Deatrice Barkhead**, Assistant University Librarian-Personnel, **University of California, Santa Barbara**, CA 93106. UCSB is an affirmative action, equal opportunity employer. Proof of U.S. citizenship or eligibility for U.S. employment is required prior to employment.

**BUSINESS LIBRARIAN, ETHNIC/MULTICULTURAL STUDIES LIBRARIAN,** California State University, Long Beach, (two full-time, tenure-track positions). Each librarian will be expected to function as a subject specialist in her/his respective field by providing a variety of subject-related services in collection development, faculty liaison activities, instruction, database searching, and research consultation. Librarians share responsibility for general reference. CSULB Librarians have full faculty status and may exercise the option of ten-month or twelve-month scheduling. Applicants must be capable of meeting the university's requirements for reappointment, tenure, and promotion in the areas of job performance, service, and scholarly and creative activity including publication. Required: ALA/MLS or equivalent education, training, and experience, excellent written and oral communication skills, excellent interpersonal skills, demonstrated ability to work effectively with faculty, staff, and students in a culturally diverse setting, and skill in working effectively in an automated reference environment. Preferred: strong subject background, graduate or undergraduate degree in a business discipline (Accounting, Manage-

ment, Information Systems, Economics, or Marketing), or a multi-cultural studies discipline (Black Studies, Mexican American Studies, Asian Studies, or American Indian Studies); at least one year of professional experience as a business or ethnic/multicultural studies librarian. Salary range: \$36,468-\$63,948. Applications will be accepted until positions are filled; review of applicants begins January 15, 1992. Send a letter, expressing interest, a resume, and the names of three references to: Henry J. DuBois, Acting Associate Director, University Library and Learning Resources, **California State University, Long Beach**, 1250 Bellflower Blvd., Long Beach, CA 90840-1901. CSULB is an equal opportunity and affirmative action employer; the University actively encourages females and minorities to apply.

**BUSINESS REFERENCE LIBRARIAN**, (Extension), the University of Alabama Libraries. The University of Alabama seeks applications for the position of Business Reference Librarian to provide business reference service, under the supervision of the Head of the Business Library, to a wide range of undergraduate, graduate, and faculty users (including some night and weekend hours); participate in development of a bibliographic instruction program in the Business Library; participate in collection development activities, in-

cluding faculty liaison; perform online searching; and perform other duties as assigned. The dynamic environment of the Business Library provides opportunities for developing and expanding professional skills. Qualifications required: An MLS from a program accredited by ALA (degree must be received by application deadline); knowledge of business literature; ability to work effectively with faculty, students, and library personnel at all levels; excellent oral and written communication skills; commitment to client-centered services; evidence of ability to meet University requirements for promotion and tenure. Qualifications desired: Business reference experience in a large academic library; experience in at least one of the following: bibliographic instruction, collection development in business or a related subject and online searching; degree in business-related field, prefer master's degree; some knowledge of government documents. Twelve-month, tenure-earning, strong benefits. Appointment will be at the Instructor or Assistant Professor level with a minimum salary of \$21,500 for Instructor and \$25,300

## ■ Science Reference ■ Librarian

Provides daily science and general reference service with participation in evening and weekend rotation; performs on-line database searches for the science faculty and students and provides library instruction for sciences classes; maintains science collection and acts as liaison with the science departments. MLS from an accredited ALA library school required; demonstrated ability to provide on-line database searches in the science disciplines, on BRS, DIALOG or STN required. Five years' professional library experience with significant work providing science reference in an academic or large public library required. \$31-35,000, depending on experience and qualifications. Send cover letter and resume to: **Frances Schlesinger, Chair, Science Librarian Search, Healey Library, UMass-Boston, Boston, MA 02125-3393.**

The University is an Affirmative Action/Equal Opportunity/Title IX Employer.

**University of Massachusetts  
Boston**

## Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1989, issue of *Library Journal*, the *ALA Survey of Librarian Salaries*, the annual *ARL Salary Survey*, or the annual CUPA Administrative Compensation Survey) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

<b>Connecticut</b>	\$28,900
<b>Delaware</b>	\$22,500+
<b>Indiana</b>	varies*
<b>Iowa</b>	\$21,588
<b>Kansas</b>	\$17,500*
<b>Louisiana</b>	\$22,000
<b>Maine</b>	varies*
<b>Massachusetts</b>	\$27,554*
<b>New Jersey</b>	\$24,200
<b>New York</b>	varies*
<b>North Carolina</b>	\$22,491
<b>Ohio</b>	\$20,024
<b>Pennsylvania</b>	\$23,700*
<b>Rhode Island</b>	\$26,500
<b>South Carolina</b>	varies*
<b>South Dakota</b>	\$20,000
<b>Texas</b>	\$25,000
<b>Vermont</b>	\$22,500
<b>West Virginia</b>	\$22,000
<b>Wisconsin</b>	\$25,830

\*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

+Salary minimums for public librarians only.

# INSTRUCTION LIBRARIAN

## Ball State University Muncie, Indiana

Responsible for library instruction sessions and assisting in the operations of the Office of Library Instruction. Promotes and provides instruction in library use; develops and evaluates instructional materials, programs, and services for class and general use; shares in reference desk service; supervises two FTE nonprofessional employees. Requirements: MLS from an ALA-accredited program or equivalent; effective communication skills. Prefer: Experience in reference services with computerized reference sources or library/classroom instruction; second master's degree. Salary: Negotiable; minimum is \$24,000 for 12-month appointment. Excellent fringe benefits. Option, with proper credentials, of appointment at junior faculty rank on tenure track. Ball State is a comprehensive university of over 20,000 students and 1,000 faculty serving east central Indiana. Send: Resume, graduate degree(s) transcripts (unofficial copies acceptable), and list of three references, including addresses and telephone numbers to:

**C. William Barnett**  
**Director of Library Business Services**  
**101 Bracken Library, Ball State University**  
**Muncie, IN 47306**

Review of applications will begin immediately and continue until the position is filled.

*Ball State University is an equal opportunity, affirmative action employer and is strongly and actively committed to diversity within its community.*

for Assistant Professor. Rank and Salary will be determined on the basis of qualifications. Projected starting date is July 1, 1992. The University of Alabama Libraries comprise the Amelia Gayle Gorgas Library and departmental libraries serving business, education, and science and engineering. The Libraries are a member of the Association of Research Libraries, the Center for Research Libraries, SOLINET and the Network of Alabama Academic Libraries, and use the NOTIS system. The Business Library serves the information needs of the 116 faculty members and 4,700 undergraduate and graduate students of the College of Commerce and Business Administration. Its holdings include 150,000 volumes, 4,000 serial subscriptions, 250,000 microfoms, and 75 loose-leaf services. The Business Library accesses online and CD-ROM databases, including Dow Jones News/Retrieval and ABI/INFORM. A major expansion and renovation of the Business Library are scheduled for the 1991/92 academic year. The staff includes three professional librarians, four support staff members, and several student assistants. The College of Commerce and Business Administration has been accredited by the American Assembly of Collegiate Schools of Business (AACSB) since 1929, and includes a number of departments with high ranking nationally. To apply send letter of application, resume, and names and addresses of three references to: Voni B. Wyatt, Assistant to the Dean for Personnel, **University of Alabama Libraries, Business Reference Search, P.O. Box 870266, Tuscaloosa, AL 35487-0266** by the application deadline January 31, 1992. The University of Alabama is an equal opportunity, affirmative action employer.

**CATALOGING COORDINATOR.** Indiana University of Pennsylvania seeks a librarian to oversee the monographic cataloging operation and serve as a liaison to Serials, Media, and four branch libraries for cataloging. The Library system subscribes to over 3,900 periodicals and contains over 600,000 book volumes, 98,000 bound journals, and 1.7 million items of microfoms. The acquisitions budget exceeds \$1 million. The Libraries make use of the Innovaq Acquisitions and Serials System and the Carlyle System's OPAC

and Circulation System. Some retrospective conversion is continuing. The monographic cataloging unit consists of two full-time and one three-fourths-time faculty in addition to two support staff. The Coordinator has overview of the work flow, with attention to the maintenance of quality, and serves as resource and spokesperson for monographic cataloging. S/he supervises support staff and participates in cataloging. In addition, the Coordinator chairs the Cataloging and Mechanical Services Work Group, which is comprised of faculty and staff. Some general reference work on weekends, assigned on a rotating basis, and other duties as required. An ALA-accredited MLS and four years of experience in cataloging are required, with demonstrated ability to plan, develop, coordinate, and evaluate cataloging practices in an online environment. Applicants must have a working knowledge of Dewey and LC classification, AACR2 revised, MARC formats in various media, and an understanding of cataloging automation issues. Strong interpersonal and consensus-building skills are required. Faculty with foreign languages desired. Present University practice requires a second master's degree or doctorate for tenure. Depending upon qualifications, appointment will be at the rank of assistant or associate professor with a minimum salary of \$28,686 or \$34,868 respectively for nine months. Salary and rank are negotiable. Additional summer employment is possible. Librarians at IUP are faculty with full academic rank, rights and responsibilities consistent with that status. Benefits include State of TIAA/CREF retirement plan and health care insurance; hospitalization including major medical, dental plan, eye care, and life insurance. IUP is committed to affirmative action and equal opportunity. We seek to build culturally and racially diverse, broadly prepared professional staff. In accordance with approved University affirmative action policies, preference will be given to applications that will enable IUP to accomplish its affirmative action goals. Please apply with a letter of application, current resume, and the names, addresses, and telephone numbers of three references to: Daniel Shively, Search Committee, Stapleton Library, **Indiana University of Pennsylvania, Indiana, PA 15705-1096.** Review of applications

# EAST STROUDSBURG UNIVERSITY

## ANNOUNCES FACULTY VACANCY IN UNIVERSITY LIBRARY - CIRCULATION DEPARTMENT

**Access Services Librarian**, full-time, 9-month, tenure track. Manages the computerized circulation department's activities, including training and supervision of support staff and student assistants, student payroll, reserve books, maintenance of stacks, photocopiers, microform equipment and collections. Other duties include regularly scheduled night and weekend work at the Reference Desk. Required qualifications: MLS from ALA-accredited school; minimum of five years experience in an academic library, with working knowledge of on-line circulation systems; excellent written, oral, and interpersonal communication skills; and a strong public service orientation. Experience with UNISYS PALS integrated library system highly desirable. Salary Range: \$28,686 - \$34,868, with appointment as **Instructor or Assistant Professor**, depending upon qualifications. Librarians have full faculty rank and status, possibility of summer employment. For consideration, please send letter of application and/or nominations, resume, transcripts, and three (3) letters of reference to: Prof. J. Feller, Kemp Library, East Stroudsburg University, East Stroudsburg, PA 18301. Deadline for receipt of all application materials is 1/30/92.

*ESU is an AA/EEO employer M/F/H/V  
A Pennsylvania State System of Higher Education University*

will continue until position is filled. The anticipated appointment date is January 1, 1992.

**DIRECTOR OF LIBRARIES.** Smith College has begun to search for a Director of Libraries who must exercise a combination of imaginative vision and managerial skills to guide the Smith libraries into the twenty-first century. Reporting to the Dean of Faculty, the Director supervises 19 professionals and 50 support staff and acts as the libraries' representative and advocate with the faculty, students, and College administration. We invite nominations and applications for this position. Founded in 1871, Smith is a distinguished women's liberal arts college of 270 faculty members and more than 2,700 undergraduates, with a large population of internal and non-traditional aged students. The College offers 30 majors, plus interdisciplinary programs, all within an open curriculum. There are 325 women and men studying in master's and doctoral programs in the School for Social Work, as well as 130 students enrolled in other graduate programs. A one million volume collection is housed in a large central library and three branch libraries for the sciences, performing arts, and fine arts. The branch libraries serve nearly half the college community. The Sophia Smith Collection, an international women's history archives, and the Rare Book Room, an outstanding rare book collection, are unique in their commitment to teaching undergraduates while also serving other scholars. The College Archives and the Nonprint Resources Center provide a high level of undergraduate teaching support as well. All of the library's programs are encouraged and supported by active, long-established friends of the library organization. Located in the Pioneer Valley of western Massachusetts, Smith is a member of the Five College Consortium, which maintains a shared online catalog and a union list of serials, and offers a forum for discussion of mutual concerns among the library directors. Requirements for this position include a master's degree in library science from an ALA-accredited institution, with additional advanced degree(s) preferred. We seek a library director with a record of progressively responsible admin-

istrative experience in an academic or research library, including demonstrated skills in setting priorities and long-range goals, marshalling resources, and motivating staff. The successful candidate will demonstrate strong and creative leadership; familiarity with computing systems and emerging technologies; an active interest in collection development issues; imagination and the capacity to establish collegial relations with the faculty; the ability to work effectively with staff, students, and other constituents in a period of reorganization; a demonstrated commitment to promoting open access to information; and a record of professional accomplishment. The position of Director of Libraries carries faculty status at the rank of professor. Salary is competitive and commensurate with experience and qualifications, with a \$56,000/year minimum. Review of nominations will begin on February 1, 1992, and will continue until position is filled. Send letter of nomination or letter of application, including resume and at least three references to: Kiki Smith, Search Committee, Office of Human Resources, Smith College, Box 730, Northampton, MA 01063. An affirmative action, equal opportunity institution. Minorities and women are encouraged to apply.

**GOVERNMENT DOCUMENTS/NEWSPAPER LIBRARIAN.** (Search extended.) Duties: original cataloging of government documents and newspapers and providing reference service in a specialized research library emphasizing Kansas and regional history, plus family history. Requires an ALA-accredited MLS. Original cataloging experience with knowledge of Kansas/American history and Kansas state and federal documents preferred. Application materials may be obtained from: Margaret Knecht, Assistant Library Director, Kansas State Historical Society, 120 West 10th, Topeka, KS 66612-1291; (913)296-4774. Applications received before February 1, 1992, are assured consideration. EEO/AA employer.

**GOVERNMENT PUBLICATIONS HEAD.** Will interact extensively with the Director of Public Services, Reference Head, and division librarians to make Government Documents an integral part

# ASSISTANT DEAN FOR LIBRARY TECHNICAL SERVICES

## Ball State University Muncie, Indiana

Responsible for all technical services operations, including the acquisition and processing of library materials. Supervises and evaluates technical services personnel; allocates and monitors technical services resources; prepares reports on Technical Services activities. Serves as member of Dean's Advisory Council and represents the interests of Technical Services. Requirements: MLS from an ALA-accredited program or equivalent; at least five years' increasingly responsible professional library experience in an automated academic library (including significant experience at administrative levels); demonstrated skills in planning, leadership, communication, and interpersonal relations. Prefer: Second master's degree and additional education. Evidence of strong commitment to library services through a personal record of educational, scholarly, and professional achievement. Salary: Negotiable; minimum is \$47,000 for 12-month appointment. Excellent fringe benefits. Option of appointment at senior faculty rank on tenure track with proper credentials. Ball State is a comprehensive university of over 20,000 students and 1,000 faculty serving east central Indiana. It is located 50 miles northeast of Indianapolis. The library contains 1.4 million items in a modern building; it is serviced by 40 librarians and 80 FTE support staff. Send: Resume, graduate degree(s) transcripts (unofficial copies acceptable), and list of three references, including addresses and telephone numbers to:

**C. William Barnett**  
**Director of Library Business Services**  
**101 Bracken Library**  
**Ball State University**  
**Muncie, IN 47306**

Review of applications will begin immediately and continue until the position is filled.

*Ball State University is an equal opportunity, affirmative action employer and is strongly and actively committed to diversity within its community.*

of the library's collection. Responsibilities include collection management of federal, Idaho state, local, and United Nations documents; reference, including shared general reference; staff supervision; bibliographic instruction; CD-ROM searching; services to ISU extension students; and outreach. Qualifications: ALA-accredited MLS; strong oral and written communication skills; demonstrated ability to work with a diverse community. Three years experience and demonstrated ability to supervise and manage the work of a library unit required. Salary: \$28,000 minimum, depending on qualifications and experience. Twelve-month faculty appointment, 24 days' annual leave, 12 days' sick leave; TIAA/CREF or VALIC; medical and dental insurance. Review of applications to begin February 17, 1992, and continue until a suitable candidate is selected. Position to begin by July 1, 1992. Send letter of interest, resume, names and addresses of five professional references to: Nancy J. Broughton, c/o ISU Personnel Department, Campus Box 8107, **Idaho State University**, Pocatello, ID 83209-8107.

**HUMANITIES LIBRARIAN**, (tenure-track). Includes reference desk service in an automated (DYNIX and various CD indexes) library, library instruction, liaison with classroom faculty, collection development, and online literature searches. A new library building in the final stages of planning will take advantage of the most progressive features of library and campus automation. Minimum qualifications: ALA-accredited MLS degree; knowledge of or experience with library computer applications; evidence of commitment to reference services; varied undergraduate coursework among the following humanities areas: English, history, communications, theatre, art, foreign languages (French, Spanish, Russian, German), and philosophy. Substantial, professional experience as a humanities librarian may be substituted for subject coursework. Desirable: Undergraduate major/or subject master's in one of the

defined areas. Prefer three years of appropriate experience in an academic library, but may be entry level. Salary range: \$23,000-\$40,365 for nine-month academic year. Excellent fringe benefits. For priority consideration, letter of intent, resume, transcripts for all academic work, and three current (1990-91) letters of reference must be sent at the initiation of the application and postmarked by March 9, 1992. Informational interviews at ALA Midwinter conference. Address correspondence to: Human Resources Department, Position #F-115, Alumni Hall G-1, **Mansfield University**, Mansfield, PA 16933. Mansfield University is an affirmative action employer and encourages the applications of women, minorities, and the handicapped.

**LOCAL SYSTEM OPERATIONS AND DATABASE MANAGER**, (temporary). Major responsibilities include overseeing the installation and daily operations of our new library automated system (Innovative Interfaces) and resolving system-related problems as liaison with automation vendor. Duties also include: assisting in planning for the future development of the system and in recommending automation policies and goals; coordinating training and monitoring system service contracts, system security, and backup schedules; overseeing the maintenance and integrity of the bibliographic and authority records; conducting cleanup of bibliographic and holdings records; resolving any problems related to the barcoding project. May be involved with retrospective conversion projects and original cataloging of monographs and/or serials. Reports to head of technical services for library system issues and to the head of cataloging for database maintenance. Required: MLS from an ALA-accredited institution; experience with integrated library system (preferably in an academic setting) and/or related coursework; ability to work effectively and compatibly with library, computing, and other university personnel, and with the system vendor; knowledge of AACR2, LC rule interpretations, LC classification and LCSH, USMARC formats, and OCLC or a comparable

bibliographic utility. Two years' professional cataloging experience and authority control experience preferred. Librarians who have worked in cataloging and are interested in moving into a position dealing more with library computer operations are especially encouraged to apply. Salary: \$28,000 minimum; rank is visiting assistant librarian/assistant professor. Position is for two years, with extension possible. Twelve-month, nontenure-track, TIAA-CREF, 22 days' annual leave, tuition, and other benefits. Review of applications will begin January 20, 1992. Send letter of application, resume, and names, addresses, and telephone numbers of three current references to: John A. Harrison, Director of Libraries, University of Arkansas, Fayetteville, AR 72701-1201. The University of Arkansas is an equal opportunity, affirmative action employer. Applicants must have proof of legal authority to work in the United States.

**MANUSCRIPTS LIBRARIAN/ARCHIVIST**, Mandeville Department of Special Collections, University of California, San Diego. Assistant Librarian, \$28,668-\$36,696 or Associate Librarian, \$35,052-\$50,496. UCSD is an equal opportunity, affirmative action employer and specifically seeks candidates who can make contributions in an environment of cultural and ethnic diversity. Responsibilities: Under the general guidance of the Head of Special Collections, has responsibility for the appraisal, accessioning, arrangement, description, and processing of all manuscripts and archives materials. Assists department head with manuscript collection development and preparation of grant proposals to support the manuscript collections. Gathers and organizes noncurrent records of UCSD. Participates in departmental reference services and provides specialized reference service for manuscripts and archives. Supervises a unit that currently includes 2 FTE paraprofessionals and 4 students. Participates in the development of automated processes for the organization of, intellectual access to, and retrieval of manuscript holdings, including the development of effective guides and machine-readable files that describe the collections. Participates in the development and implementation of departmental policies and procedures. During the first two years of

this appointment, incumbent will help supervise the staff hired on a Department of Education Title IIC grant to process the papers of nine scientists. Qualifications: MLS degree, or equivalent training in archival management. Must have thorough knowledge of archival theory and practice, plus knowledge of methods of historical research. Minimum 3 years' experience in manuscript/archival processing in special collections/archives facility. Excellent written and oral communication skills essential. Familiarity with AMC and other computer-based applications to processing are required. Supervisory experience as manuscripts librarian/curator or archivist is highly desirable. Appointment at the Associate level requires extensive curatorial or processing experience. UCSD librarians are expected to participate in librarywide planning and be active professionally. Closing date: February 28, 1992. To apply send resume, cover letter, and list of three references to: University of California, San Diego, Janet Tait, Academic Personnel Coordinator, Library Personnel Office, 0175H-1, 9500 Gilman Dr., La Jolla, CA 92093-0175.

**PHYSICS/MATHEMATICS LIBRARIAN**. University of Pittsburgh seeks applications and nominations for a faculty librarian position as Physics/Mathematics Librarian. This is a challenging opportunity to direct, develop, and manage services and collections for two libraries in a dynamic academic and research environment. The position affords the chance to work intensively with faculty, graduate students, and undergraduates in Physics/Astronomy, Mathematics/Statistics and Geology/Planetary Sciences departments in an AAU institution. Opportunity to actively, collegially work with librarians and to interact with science and engineering librarians in the area. We are seeking individuals with a commitment to client-centered service, the ability to utilize and promote technology, the ability to innovate and develop service programs, the ability to work in a flexible, intense environment, and with highly developed communication skills. Required qualifications: MLS from an ALA-accredited library school program or recognized equivalent. For a person with an exceptional subject background, the MLS may be waived at the time of appointment with the understanding that it will be acquired within three years of the initial appointment; understanding of research environment and ability to provide needed services to scientists; good communication and interpersonal skills; ability to work with and provide service to a diverse user population. Desired qualifications: Degree in Physics, Mathematics, or related field or extensive experience in science libraries; familiarity with and experience in database searching; experience in an academic library. Rank of appointment as a faculty librarian would be commensurate with qualifications. Salary range: \$25,000-\$35,000. Applications must be received in writing, including a resume and three letters of recommendation. Your letters of recommendation should speak to your suitability as an applicant for this position. Applications received by December 31, 1991 will be given first consideration, but the position will remain open until filled. Address reply to: Secretary, Search Committee (Physics), 271 Hillman Library, University of Pittsburgh, Pittsburgh, PA 15260. The University of Pittsburgh is an affirmative action, equal opportunity employer. Minorities are especially encouraged to apply.

**RESEARCH LIBRARY RESIDENCY PROGRAM**, University of Michigan. The program provides recent library school graduates with advanced training and practical experience in an academic research library. We seek highly motivated persons who are in their final year of study in a school of library and information science, and who would be available for a 2-year appointment beginning August 1992. Program components consist of a work assignment, a formal series of seminars with senior staff and leaders in the library field, and a peer support group. Annual salary is \$26,000. Deadline for applications is February 15, 1992. For application information, contact: Program Coordinator, Research Library Residency Program, 818 Hatcher South, University of Michigan, Ann Arbor, MI 48109-1205 or call (313) 764-9356. The University of Michigan is an antidiscriminatory, affirmative action employer.

**REFERENCE LIBRARIAN**. Hope College, a four-year liberal arts college enrolling 2,500 students, seeks a Reference Librarian with subject expertise in the humanities. Reference librarians report to the Head of Public Services and participate in all reference department activities including reference desk duties, collection development, bibliographic instruction, liaison with faculty, and online searching. Qualifications: ALA-accredited MLS, reference and bibliographic instruction experience, an undergraduate degree or graduate coursework in the humanities; excellent interpersonal



## LIBRARIAN Smithsonian Institution Libraries

The Smithsonian Institution Libraries is seeking an experienced Librarian, GS-1410-11/12 at \$31,116/37,294 per year (Announcement #3270N) to catalog special collections material in its Original Cataloging and Indexing Department, Washington, D.C. There is promotion potential to GS-12 if filled at a lower grade. The incumbent performs full descriptive, subject cataloging and recataloging of library materials, directly codes and inputs all information into an online international database, monitors and provides quality control for special collections cataloging, serves as representative of the Libraries on several committees, and advises branch librarians, curators, and others when necessary. For application information, please call Mara Strock at (202) 357-1940. All applications must be received by **January 31, 1992**.

*The Smithsonian Institution is an equal opportunity employer.*



## THREE POSITIONS

### The University of Virginia

The University of Virginia Library is seeking applications for three positions. The Library is the 26th largest library in the Association of Research Libraries. The library system comprises the main library and ten branches, with independent libraries for law, medicine, and graduate business. The libraries serve 1,600 teaching faculty, 6,000 graduate and professional students, and 11,000 undergraduates.

Building upon a firm foundation of traditional collections and resources, the Library is rapidly enhancing its electronic and other nontraditional services. The Library's main computer system, VIRGO, provides NOTIS online catalog with circulation, acquisitions, and serials check-in. Also available on VIRGO are nine Wilson Indexes and *Current Contents*, and plans are underway to add additional indexes. Work is in progress to put full texts online, including *Oxford English Dictionary* and *English Poetry 600-1900*. These efforts include establishment of a staffed Electronic Text Center in the main library with state-of-the-art hardware and software. Separate projects are underway to develop computer-assisted instruction capabilities and to enhance the usefulness for teaching and research of an already comprehensive cinema collection on videotapes and videodiscs.

#### Information Management Education Coordinator

**Responsibilities:** The IME Coordinator reports to the Director of Reference Services. For system-wide responsibilities has an informal reporting relationship to the Associate University Librarian for Public Services. Assumes a leadership role in planning and coordinating information management education programs in 11 libraries of the University Library system. Develops and implements IME workshops using innovative instruction methods and state-of-the-art technology. Trains staff to conduct IME. Required qualifications: ALA-accredited MLS or master's degree in a related field. Demonstrated success with electronic information technology. Computer, interpersonal, communication, and presentation skills. Ability to implement and utilize innovative technology to conduct effective IME in a dynamic environment. Demonstrated organizational and leadership skills.

#### Media Librarian

**Responsibilities:** The Media Librarian reports to the Director of the Clemons Library. Responsible for the media collection, equipment, and facilities, including selection, processing, and maintenance/repair. Coordinates planning for an expanded Media Center, incorporating the latest video technology.

---

skills; the ability to exercise leadership and plan and execute projects involving other staff. Candidates should demonstrate an ability to combine excellence in librarianship with professional activity and should be committed to the character and goals of a liberal arts college with a Christian perspective. Eleven-month faculty contract, liberal benefits. Salary is competitive, based upon training and experience, with a minimum of \$24,000. Available July 1, 1992. Hope College, located five miles from Lake Michigan, has a library collection of 270,000 volumes; housed in an award winning four-year old building. Send letters of application, resume, and names, addresses, and phone numbers of three references to: David Jensen, Director of Libraries, Van Wylen Library, Hope College, Holland, MI 49423. Applications received before January 31, 1992, will be given first priority. Hope College is an equal opportunity employer.

**REFERENCE LIBRARIAN**, Penn State Harrisburg. Provide general reference services with special emphasis in business administration. Duties include reference desk coverage (with scheduled evening and weekend hours), research assistance, course-related bibliographic instruction, online and CD-ROM literature searching, collection development, and liaison responsibilities with School of Business Administration. Successful candidate will demonstrate ability to communicate and work effectively with students, faculty,

staff, and administrators. Campus Facts: Located in the Harrisburg metropolitan area; approximately 2,200 upper-division students and 1,100 graduate students; 140 faculty; 230,000 volumes; 975,000 microforms; 1550 periodical subscriptions. Minimum Requirements: ALA-accredited MLS or equivalent; two years' professional experience as public services librarian; academic background in business or substantial experience in library serving business-related clientele; ability to meet faculty standards for appointment, promotion, and tenure; subject master's desirable. Rank: Assistant Librarian or above, depending on experience and qualifications. Salary: \$26,000 or above, depending on experience and qualifications. Benefits: Faculty status; liberal vacation/sick leave; life/health/dental or vision insurance; choice of State or TIAA-CREF retirement plans; educational benefits; additional optional insurance and tax-sheltered annuity plans. Send letter of application and resume to: Sandra Jackson, Box LIB-1, Penn State Harrisburg, 777 W. Harrisburg Pike, Middletown, PA 17057-4898. Closing date: February 20, 1992, or until position is filled. An equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

**REFERENCE LIBRARIAN**. Provides general reference service and database searching for undergraduate and graduate students. Responsible for developing and implementing a bibliographic instruction program and assisting with interlibrary loan. Position

---

Develops innovative programs using videodisc and hypercard and other electronic technology. Designs outreach programs and video technology workshops. Supervises a television systems engineer and students. Required qualifications: ALA-accredited MLS or master's degree in a related field. Experience with audiovisual materials and equipment, traditional library information service, and electronic information service. Demonstrated knowledge of audiovisual materials as teaching and research tools. Computer, interpersonal, communication, and presentation skills. Ability to implement and utilize innovative technology. Ability to conduct effective IME.

### **Electronic Information Services Librarian**

Responsibilities: The Electronic Information Services Librarian reports to the Director of Reference Services. Organizes and manages electronic information services in the Reference Department by evaluating, implementing, and publicizing new systems. Trains and oversees the work of staff in these areas. Provides technical support by troubleshooting hardware and software problems. Responsible for departmental information management education activities related to electronic services. Participates in the delivery of reference service and information management education. Coordinates reference collection development activities in assigned areas. Required qualifications: ALA-accredited MLS or master's degree in a related field. Demonstrated knowledge of electronic and traditional library information service and methods of scholarly research. Experience with microcomputer applications in libraries including technical skills related to hardware and software. Demonstrated effective organizational, interpersonal, communication, and presentation skills.

Salary and benefits: \$24,000 or higher depending on qualifications. General faculty status, 22 days vacation, generous sick leave, Blue Cross/Blue Shield, state and TIAA/CREF retirement plans, research leave.

Applications received by **January 27, 1992**, will receive first consideration. Send letter of application, resume, and the names of three references to:

**Gail Oltmanns  
Director of Personnel and Planning  
Alderman Library  
University of Virginia  
Charlottesville, VA 22903-2498**

*The University of Virginia is an AA/EEo employer. Minority candidates are encouraged to apply.*

---

requires an ALA-accredited MLS and experience with bibliographic instruction. OCLC, database searching, and microcomputer experience desirable. Twelve-month, tenure-track position; schedule will include Sundays and afternoon/evening hours; rank and salary are dependent upon experience and qualifications. Send letter of application; resume; the names, addresses, and telephone numbers of three references. Review will begin on January 17, 1992, and will continue until the position is filled. Personnel Office, **Westfield State College**, Westfield, MA 01086. An affirmative action, equal opportunity employer.

**REFERENCE LIBRARIAN/BIBLIOGRAPHER.** Responsibilities: Performs general reference work and bibliographic instruction in the social sciences and in the humanities in an integrated online environment, and develops the collections in sociology and ethnic studies. Reports to the Head of Reference, with collection development assignments reviewed by the Assistant Director for Collection Development. The Reference Department currently consists of five reference librarians and three reference assistants who serve a population of 6,000 students and the faculty and staff of The Claremont Colleges, comprised of five undergraduate colleges and one graduate school. The department also provides assistance to the local community and general public as appropriate. The Honnold/Mudd Library is the central library of a four-library

system with more than 1.7 million volumes utilizing an integrated online system designed by Innovative Interfaces. The Library houses the primary social sciences and humanities collections. Qualifications: ALA-accredited MLS degree; strong commitment to public service and bibliographic instruction; background in the social sciences required with an advanced degree preferred; ability to establish and maintain effective working relationships with coworkers and patrons; ability to communicate clearly both orally and in writing; knowledge of online searching and experience with CD-ROM and remote database searching preferred; interest in academic librarianship. Appointment: Position to be filled no later than July 1, 1992. Minimum Salary: \$28,500. Good health and benefits package. To apply: Send letter of application; resume; and names, addresses, and telephone numbers of three references to: Alberta Walker, Associate Director of The Libraries, **The Claremont Colleges**, Honnold/Mudd Library, 800 Dartmouth Avenue, Claremont, CA 91711. Applications received by February 15, 1992, will receive first consideration. The Claremont Colleges are an equal opportunity, affirmative action employer.

**SCIENCE BIBLIOGRAPHER.** Responsibilities: Evaluates and develops subject collections in biological, geological, and atmospheric sciences, monitoring allocated funds, continuing commit-



---

## THREE POSITIONS

### The University of South Florida

**THE UNIVERSITY.** USF is the second largest of nine universities in the State University System of Florida (SUS). The central Tampa Campus, and regional campuses at St. Petersburg, Sarasota, Fort Myers, and Lakeland have a combined enrollment of over 32,000 students. Tampa Campus Library has 32 professional librarians and 73 support staff. These groups are members of collective bargaining units. Tampa Campus Library holdings include over 800,000 volumes and 4,500 periodical titles, a Federal and state documents depository, and special collections and archives. The library participates in an SUS-wide online catalog using NOTIS software.

Applications/nominations are invited for the following:

**ASSISTANT DIRECTOR FOR PUBLIC SERVICES.** Responsible for all public service departments and services, with 19 librarians and 39 support staff. Advises and assists the Director in all aspects of public services programs. Provides leadership/coordination of public services within the Library and assists in coordinating these services within the university. Qualifications required: ALA-accredited MLS; 8 years post-MLS professional experience; administrative experience in a major public services unit of an academic or research library. Preferred: Demonstrated successful leadership skills and supervisory experience with public service professionals and support staff in an academic or research library; demonstrated effective interpersonal and communication skills; demonstrated ability to assess existing programs, implement improvements, and initiate innovative programs and services; indication of activity in professional associations and/or scholarly or creative productivity; experience with automated public access systems and with library networks; indication of ability to work in a collegial and multi-cultural setting. Salary: Minimum of \$40,000 is negotiable and based on qualifications and professional experience.

**ASSISTANT DIRECTOR FOR AUTOMATION AND TECHNICAL SERVICES.** Responsible for leadership, planning, management, and coordination of technical services policies and operations and the application of automated system to meet library and campus goals. Has direct administrative responsibility of Acquisitions, Cataloging, Collection Development, Serials, and the Library Automation Coordinator, with 9 librarians and 42 support staff. Responsible for standardization, coordination, and documentation of technical services policies and procedures and all automation equipment. Coordinates technical relationships with automated services, such as OCLC and the SUS-wide online catalog, and serves as the Library's liaison in local, regional, university, and national arenas on automation and technical services issues. Qualifications required: ALA-accredited MLS; 8 years post-MLS professional experience; administrative experience in academic or research libraries. Preferred: Demonstrated administrative, planning, leadership, analytic, and communication skills. Record of

---

ments, and approval plans. Serves as liaison to faculty and students in the corresponding academic departments, provides in-depth bibliographic instruction and specialized reference. Responsible for assessing and developing the library's maps collection. Also provides general reference services during assigned hours, including some evenings and weekends. Does online searching of science databases on BRS and DIALOG and assists patrons in searching of CD-ROM products. Participates in planning for new science library. Reports to Assistant Director for Collection Development. Research, publication, and service to the libraries and University are expected to satisfy criteria for continuing appointment and promotion. Qualifications: MLS from an ALA-accredited library school. Undergraduate major and/or advanced study in biological sciences preferred; background in other sciences considered. Preference will be given to candidates with relevant experience in an academic or special library subsequent to receipt of MLS. Experience in computerized bibliographic searching and with map collection desirable. Salary minimum \$25,500. To apply: Send letter of application, a current resume, and the names and addresses of three references to: Christine M. Travis, Personnel Officer, University Libraries - UL 139, University at Albany, State University of New York, 1400 Washington Avenue, Albany, NY 12222. Deadline: Review of letters of applications and resumes will begin

January 31, 1992. The University at Albany, State University of New York, is an equal opportunity, affirmative action employer. Applications from women, minority persons, handicapped persons, special disabled and Vietnam era veterans are especially welcome.

**SOCIAL SCIENCE REFERENCE LIBRARIAN.** Duties include reference desk service, bibliographic instruction, online searching, faculty liaison, and collection development. Qualifications: ALA-accredited MLS and academic background in the Social Sciences required. Emphasis on Criminal Justice, Sociology, or Social Work preferred. Academic library experience, library instruction, online searching, and Innovative Interfaces experience desirable. Strong interpersonal and writing skills necessary. Salary and Benefits: \$25,000+DOQ, tenure-track, TIAA/CREF, 24 days' annual leave. Send letter of application, resume, and three references to: Laura Dickson, University Library, University of Nebraska at Omaha, Omaha, NE 68182-0237. Review of applications will begin February 1, 1992. AA/EOE

**SYSTEMS LIBRARIAN II OR III,** salary \$30,000-\$40,000; At UMass, Lowell, 10,000 students, 500 faculty, public institution in the technology region. Permanent 12-month, tenure-track position, responsible for development and maintenance of the Libraries' DEC based

---

initiative and achievement in developing and implementing innovative automation programs, and in fostering and implementing change in a highly automated technical services environment. Competency and currency in the area of library automation, integrated online systems, microcomputer/CD-ROM applications, telecommunications, and local area networks; competency in technical services, including knowledge of bibliographic record structure, bibliographic utilities, and national standards. Proven ability to exercise leadership in a collegial and multicultural setting, to relate effectively with library constituencies, and to function effectively in a team environment. A record of participation in professional associations and/or scholarly or creative activity. Salary: Minimum of \$40,000 is negotiable and based on qualifications and professional experience.

**HEAD OF ACCESS SERVICES.** Responsible for planning, organizing, and supervising departmental activities that include circulation, reserve, interlibrary loan, lending and borrowing materials to and from the regional campus libraries, and library security; for conducting collection use studies and for interacting with library and university departments and with libraries locally, within the state, and nationally. Qualifications required: ALA-accredited MLS; 5 years post-MLS professional experience. Preferred: Managerial/supervisory experience with access services functions in an academic or large public library, and with online circulation systems, especially the NOTIS system. Familiarity with interlibrary loan practices and policies and with OCLC. Demonstrated effective interpersonal and verbal communications skills. Ability to provide team leadership in a dynamic, changing environment. Indication of activity in professional associations and/or scholarly or creative activity. Salary: Minimum of \$34,000 is negotiable and based on qualifications and professional experience.

**BENEFITS:** Librarians are non-tenure earning faculty, and are represented by the faculty collective bargaining unit. Assistant Directors are out of unit. Twenty-two days vacation, and thirteen days sick leave accrue annually. TIAA/CREF or other retirement options, usual insurance benefits available.

To apply send letter of application or nomination, recent resume, and names, addresses and telephone numbers of three professional references by March 1, 1992 to:

**Leslie Higdon  
University of South Florida  
Tampa Campus Library  
LIB 122  
4202 E. Fowler Avenue  
Tampa, FL 33620-5400**

**According to Florida Law, applications, and meetings regarding the search are open to the public. USF is an AA/EEO employer and the library is committed to cultural diversity.**

---

DRA automation system and related library technology integrated with campus computing environment. Manage PC and Macintosh hardware, software, and LANS. Requirements: MLS in Library and Information Science (ALA-accredited), or equivalent graduate degree in area related to computer and telecom responsibilities, plus two years' professional experience, (second master's preferred); experience with DEC mini's, VAX/VMS, MARC format, programming and telecom services, knowledge of national and local area networks. Excellent written and interpersonal skills. Position is contingent upon funding. Send vitae and application letter with address and phone numbers of three references to: Bernard Franckowiak, Director of University Libraries, University of Massachusetts/Lowell, Lowell, MA 01854, by February 15, 1992. The University of Massachusetts/Lowell is an equal opportunity, affirmative action, Title IX, 504 employer.

**TECHNICAL SERVICES LIBRARIAN.** Responsibilities: Will work with librarians and staff to plan and coordinate activities in technical services, including cataloging, acquisitions, and serials; provide technical support in the planning and implementation of computer applications for technical services operations; act as the computer support person for technical services (OCLC, the PALS regional network, and the campus computing center); serve as the resource

person in cataloging and perform original cataloging/classification of materials; work with the Assistant Director and the other technical services supervisors on personnel policies and practices as they affect technical services support staff. Qualifications: ALA-accredited MLS; excellent interpersonal and supervisory skills; knowledge of computer applications and other new technologies in libraries; thorough knowledge of MARC21, MARC formats, LC classification and subject headings, and OCLC; ability to coordinate technical services effectively in a collegial setting; minimum of five years of recent cataloging experience; working knowledge of one foreign language preferred; academic library experience. Additional graduate degree and/or evidence of professional activity desirable. A full-time, 10-month tenure-track position with initial appointment as assistant or associate professor, depending on experience and qualifications. Salary: \$34,000-\$39,000. The library faculty function as an academic department within the governing structure of the college. St. Olaf is a college of the Evangelical Lutheran Church in America and is an equal opportunity/affirmative action employer. Please send letter of application, resume, and names of three references to Jean Parker, Assistant Library Director, **Roivaag Memorial Library**, 1510 St. Olaf Ave., Northfield, MN 55057-1097, by February 14, 1992.

---

## LATE JOB LISTINGS

**PHYSICAL SCIENCES REFERENCE LIBRARIAN.** Dartmouth College Library is seeking a dynamic, innovative reference librarian for the Kresge Physical Sciences Library and the Cook Mathematics Library. Responsibilities include working as a member of an information services team providing innovative reference services to students and faculty. Services provided include bibliographic instruction; online searching using Dialog, STN, and CD-ROM systems; consultation with faculty to determine instructional and research interests; collection management and development and supervision of the interlibrary loan service. Required qualifications include an ALA-accredited MLS; educational background in the physical sciences (mathematics or computer science preferred); and a minimum of two years of post-MLS experience in an academic or special library. The successful candidate will have strong interpersonal and communication skills; ability to work collegially in small group and team environments; strong reference and online searching skills; and familiarity with use and application of microcomputers in a networked environment. The Dartmouth College Library is a member of RLG and ARL. The library system consists of nine libraries, contains over 1.8 million volumes, and subscribes to some 20,000 serials. There are 41 librarians and 99 support staff. Librarians work in a sophisticated technical environment utilizing the Dartmouth Online Catalog, RLIN, OCLC, automated acquisitions, circulation and serials control systems, as well as numerous microcomputers. Rank and salary commensurate with background and experience with a minimum of \$25,000 for Librarian I or \$27,000 for Librarian II. Benefits include 22 days' vacation; TIAA/CREF; paid major medical, hospital and dental insurance; liberal sick leave and disability programs; and assistance with moving expenses. Review of resumes will begin January 27, 1992. Send resume to Phyllis E. Jaynes, Director of User Services, 115 Baker Library, **Dartmouth College**, Hanover, NH 03755.

**UNIVERSITY ARCHIVIST**, East Carolina University. Responsibilities: Will administer a highly automated archives and records management program and direct day-by-day operations of university archives and records center. Duties include implementation of retention and disposition schedules and responsibility for transfer of records, arrangement, preparation of inventories, outreach, reference service, and records management. Reports to Coordinator of Special Collections. Qualifications: M.A. in history with archival certification desirable; professional archival training, computer knowledge, supervisory skills, demonstrated skills in written and oral communications, and at least five years of experience in archives administration required. Ability to deal effectively with the public is important. Salary: Minimum of \$31,000 depending on professional experience and qualifications; administrative appointment with state benefits. East Carolina University has over 16,500 students in its College of Arts & Sciences and ten professional schools, including a school of medicine. It is a constituent institution of the University of North Carolina System. Screening of applications will begin March 1992 and continue until the position is filled. Send letter of application, resume, copies of transcripts, and names of three current references to: University Archivist Search Committee, Pat Elks, Administrative Assistant, Joyner Library, **East Carolina University**, Greenville, NC 27858-4353. Official transcripts from each college or university attended will be required prior to any offer of employment. An equal opportunity, affirmative action employer. Applicants must comply with the Immigration Reform and Control Act.

**CHAIR, HUMANITIES AND SOCIAL SCIENCES REFERENCE DEPARTMENT.** The Chair for the Humanities and Social Sciences Reference Department of the George A. Smathers Libraries is responsible for managing and directing the

overall development of a major public services department which encompasses Humanities and Social Sciences References, the Architecture and Fine Arts Library, the Education Library, and the Music Library. The Chair will define goals; develop, implement, and evaluate plans and programs, provide leadership and guidance to the career development of the staff; assess resource needs, and prepare annual budget request; analyze departmental performance; serve as bibliographer for the general reference collection in the humanities and social sciences and business and journalism; coordinate joint service programs; participates in library and university committees and in appropriate professional activities. Qualifications: ALA-accredited MLS; minimum five years experience in a research library; leadership, organizational, and analytical skills demonstrated through experience designing and implementing effective library service programs; demonstrated ability and experience in planning, budgeting, and supervising of personnel, excellent interpersonal skills; ability to develop and manage a general reference collection; direct knowledge of and experience with automated reference services and resources. Preferred: Advanced degree in a humanities or social science; experience in an academic branch library. Reading ability in at least one foreign language. Minimum salary \$35,000 for 12 months. Benefits: Tenure-track appointment with faculty status, 22 days' vacation, 13 days' sick leave, TIAA/CREF or other retirement options, no state or local income tax. Send letters of application with resume, and names, addresses, and phone numbers of three professional references by February 28, 1992 to: Mari Bussell, Assistant Library Personnel Officer, Room 370 Library West, **University of Florida, Gainesville, FL 32611.**

**REFERENCE/COLLECTION DEVELOPMENT LIBRARIAN.** Joyner Library, East Carolina University. Responsibilities: Participates in all aspects of reference service in a department of nine librarians, support staff. Provides service at the desk including assistance with CD-ROM databases, provides bibliographic instruction, conducts online searches. Serves as liaison to School of Education and other assigned units; develops reference and general collections in these subject areas. Develops and oversees library's support of university's distance education programs. Travels within service area of the of the university. Qualifications: ALA-accredited MLS and advanced degree in education. Effective interpersonal and communication skills; strong commitment to public service. Reference experience in an academic or research library, experience with electronic reference sources, and experience with microcomputers preferred. Twelve-month tenure track faculty appointment. Salary \$23,000 minimum, depending on qualifications. Research and publication required for tenure and promotion. East Carolina University's libraries serve a campus community of over 16,500 students and 1,300 faculty. The University is a constituent institution of the sixteen-campus University of North Carolina system. Screening of applications will begin March 1, 1992 and will continue until the position is filled. Send application, resume, copies of transcripts, and names of three current references to: Reference/Collection Development Librarian Search Committee, Pat Elks, Administrative Assistant, Joyner Library, **East Carolina University, Greenville, NC 27858-4353.** Official transcripts from each college or university attended will be required prior to any offer of employment. An equal opportunity, affirmative action employer. Applicants must comply with the Immigration Reform and Control Act.

**SCIENCE/ENGINEERING LIBRARIAN.** Our division serves students and faculty in engineering and the physical, life and earth sciences. We seek a colleague to share responsibilities in reference, collection development, instruction, database searching and coordination with other parts of the library and university. Required: MLS from an ALA-accredited library school and either a degree in science or engineering or at least one year of experience in a science/technical library. Effective interpersonal skills. Preferred: Demonstrated ability to work well with the public

and computer literacy. Salary: Minimum \$21,000, plus depending on qualifications and experience. Benefits: Partially paid health and dental insurance, TIAA-CREF. Reduced tuition, 25 days vacation plus professional development time, sick and holiday leave, academic leave possible after three years of employment. Additional fringe benefits. Send letter of application addressing your interest in position and summarizing your qualification, resume and name with address of three references and/or Placement Bureau address to: Kathy Ann MacDougall, 330 Marriott Library, **University of Utah**, Salt Lake City, UT 84112. Fax: (801) 585-3464. Applications received prior to January 15, 1992, will be given first priority, however, applications will be accepted until position is filled. The University of Utah is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

**HEAD REFERENCE LIBRARIAN.** The University of Iowa Law Library is seeking applications for appointment as Head Reference Librarian. This position manages a reference staff of three librarians, two quarter-time teaching assistants, and three quarter-time research assistants. A JD degree and four years experience in a research law library are required. An MLS or its equivalent is highly desirable. Candidates must have excellent organizational, management and interpersonal skills. Teaching experience and technical library skills will be considered very helpful. Salary in the mid \$40,000 range plus an excellent benefits package. The position will be available February 1, 1992 or as soon thereafter as possible. Send inquiries to: Kathie Belgium, Executive Law Librarian, Boyd Law Building, Iowa City, IA 52242. (319) 335-9016. The University of Iowa is an AA/EEO institution.

**ASIAN STUDIES LIBRARIAN** (search reopened). The Asian Studies Librarian provides leadership in the development, management, and processing of the 80,000+ volumes of the Asian Studies Collection of The Libraries of the Claremont Colleges. The Asian Studies Librarian reports to the Assistant Director for Collection Development and is responsible for the administration of the Asian Studies Department of Honnold Library. The department consists of 2 FTE (including the Librarian) and provides strong service in support of the instructional and research programs offered by The Claremont Colleges. Qualifications: Graduate degree from a program accredited by the American Library Association. Demonstrated ability in the management of library operations, including the supervision of library personnel. Knowledge of current bibliographic control systems and general knowledge of computer applications in libraries. Expert language facility in Chinese or Japanese required and reading knowledge in at least one other major East Asian language preferred. Demonstrated ability to work effectively with students, faculty, and staff at all levels. Preferred candidates should have the following qualifications: Strong written and oral communication skills and experience with the development of grant proposals. Evidence of involvement with professional/academic associations at the national and international levels. Demonstrated knowledge of methods and procedures for acquiring Asian Studies vernacular materials. Experience with CJK bibliographic systems. Salary: \$25,000 minimum, but appointment in mid-\$30,000's for substantial experience. 22 days vacation, good health and benefits package. Application deadline: Applications received by March 2, 1992 will receive first consideration. Send letter of application, full resume, and the names, addresses, and telephone numbers of at least 3 references who are knowledgeable of your qualifications to: Alberta Walker, Associate Director, **The Libraries of The Claremont Colleges**, 800 Dartmouth Avenue, Claremont, CA 91711. An equal opportunity, affirmative action employer.

**COLLECTION DEVELOPMENT/ACQUISITIONS COORDINATOR.** Tenure-track position. Reports to AUL for Reader & Technical Services. Coordinates and manages collection development activities. Participates in exploration of innovative means of materials and information access. Administers and supervises the central-

ized acquisition of library materials. Key participant in implementation of GEAC/Advance Acquisitions and Serials subsystems. Required: MLS from ALA-accredited institution and minimum of 5 years professional experience; superior organizational, managerial, communication, supervisory, financial management and interpersonal skills. Collection development experience required; acquisitions experience highly desirable. Salary: \$45,996 min., DOQ. Position will be filled subject to final budgetary approval. Send letter of application, current resume, and names, addresses, and phone numbers of 3 references to: Pat Forsyth, Personnel Asst., J. Paul Leonard Library, **San Francisco State University**, 1630 Holloway Ave., San Francisco, CA 94132. Postmark deadline: March 15, 1992. SFSU is an affirmative action, equal opportunity employer.

**ACQUISITIONS/COLLECTION DEVELOPMENT LIBRARIAN.** Responsible for planning, coordinating, and supervising all acquisitions procedures for serials, monographs, and other materials. Monitor, coordinate, evaluate, and implement all collection activities. Assist Director of Libraries in preparing budget requests. Allocate budget to departments, and monitor the materials budget. Prepare statistics and reports; evaluate and select vendors. Coordinate selection by faculty, librarians and others. Prepare collection development policies, and handle all gifts to the University Libraries. Experience in management of acquisitions budget and trends in the development of collection in academic libraries, familiarity with vendors, publishing companies and technology required. Experience in acquisitions and collection development and knowledge of foreign languages desired. Hire, train, supervise, and evaluate acquisitions support staff. Work at the reference desk including evenings and weekends, and take active part in bibliographic instruction. MLS from an ALA-accredited institution. Salary in lower \$20s' depending on qualifications and experience. Twelve-month, tenure-track faculty position. Preferred minimum of three years experience. Send application and resume including names of three references to the Chair, Acquisitions/Collection Development Librarian, C/O Office of the Director, **University of Evansville Libraries**, 1800 Lincoln Avenue, Evansville, IN 47715. Equal opportunity employer. Deadline for application January 31, 1992. The University of Evansville is an independent, church-related, selective admissions university located in a city of 135,000 in southwestern Indiana. It offers a comprehensive program of instruction including liberal arts, science, engineering, business, nursing, and education. Enrollment numbers 2,200 full-time students. The University also includes a major campus in England, Harlaxton College.

**ASSISTANT UNIVERSITY LIBRARIAN, MEDIA AND PRINT ACCESS.** Manages the activities of the Loan, Document Delivery, Current Periodicals, Reserve Book, Stacks Maintenance, and Media Access units. Plans, organizes, budgets, directs and evaluates programs, systems, services, and personnel. Participates as a member of the Library's management team and assists in shaping library-wide policies and programs. Coordinates communication with all levels of staff, with other AULS, with the University faculty and other administrators. Required: MLS from ALA-accredited institution and a minimum of 5 years increasingly responsible public service experience, at least 3 of which must have been in a supervisory or managerial capacity; demonstrated organizational, interpersonal and communication skills; strong service philosophy; sound grasp of automation and other issues facing libraries and higher education in the 1990's. Salary: \$50,000 min., DOQ. Position will be filled subject to final budgetary approval. Send letter of application, current resume, and names, addresses, and phone numbers of 3 references to: Pat Forsyth, Personnel Asst., J. Paul Leonard Library, **San Francisco State University**, 1630 Holloway Ave., San Francisco, CA 94132. Postmark deadline: March 15, 1992, SFSU is an affirmative action, equal opportunity employer.

Be a PR Star!  
enter the  
1992  
JOHN COTTON DANA  
LIBRARY PUBLIC RELATIONS  
AWARDS CONTEST

**I**F YOU'VE DONE an outstanding job of making your community more aware of your library, the John Cotton Dana Library Public Relations Awards Contest can tell the world about your efforts.

Your entry will be considered among those from libraries of all types, sizes, and budgets. Entries are judged by a panel of your peers, and two types of awards are given.

**The John Cotton Dana Award**

This award is given for a library's total annual coordinated public relations program, including publicity, programs, advertising, publications, exhibits, special events, promotions, and audio-visual presentations.

**The Special Award**

The Special Award is given in recognition of a part of your public relations program—a fund-raising campaign, a series of adult or children's programs, or any other special project.



**Contest Dates**

Entries for the 1992 John Cotton Dana Library Public Relations Awards Contest can reflect any one of the following time frames:

- Calendar year 1991 (January-December)
- School Year 1990/91 (Fall-Spring)
- Special Project which ends in 1991.

**The Deadline for entries is February 3, 1992.**

**Awards Ceremony**

Official award citations will be presented to contest winners at the 1992 annual conference of the American Library Association, at a reception hosted by The H.W. Wilson Company.

**Sponsorship**

The John Cotton Dana Library Public Relations Awards Contest is sponsored jointly by The H.W. Wilson Company and the Public Relations Section of the Library Administration and Management Association, a division of the American Library Association.

**To Enter**

To request an Information Packet containing contest entry forms, rules and regulations, questions and answers about the awards, a sample of the judges' evaluation form, names of the contest judges, and a list of previous winners, please write to: John Cotton Dana PR Awards Contest, The H.W. Wilson Company, 950 University Avenue, Bronx, New York 10452.

# ACQUISITION PERSPECTIVES

**1. ANY BOOK IN PRINT . . . . .**  
means delivery to your library of all available books from any publisher or distributor in the U.S. or Canada. There is no list of publishers you must check . . . WE DELIVER THEM ALL . . . including trade, scientific/technical, text, university presses, paperbacks, associations, small presses, Canadian, and software.

*Send us your direct orders and experience the "added value" received when using Book House.*



the  
**BOOK  
HOUSE** INC.

Since 1962

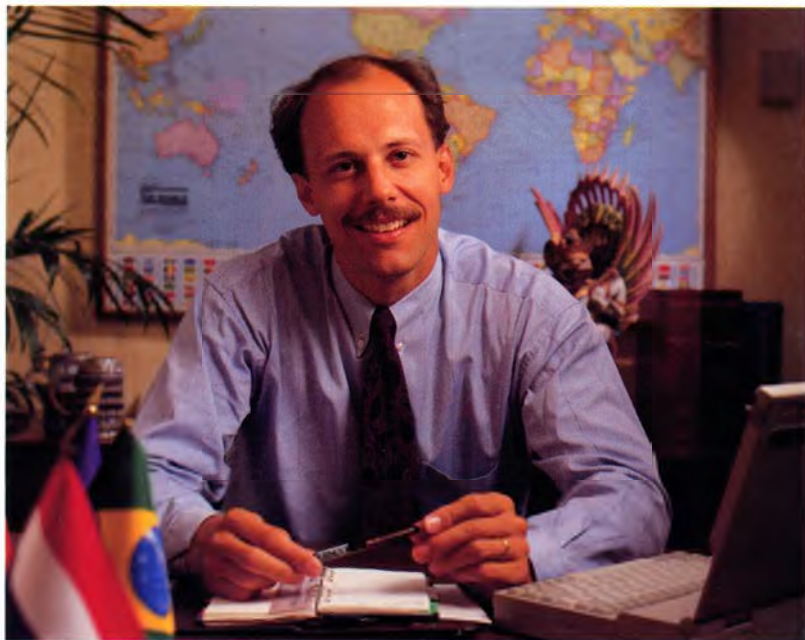
JOBBERS SERVING LIBRARIES WITH  
ANY BOOK IN PRINT SINCE 1962  
208 WEST CHICAGO STREET  
JONESVILLE, MICHIGAN 49250-0125

Call or Write  
TODAY

1 - 800 - 248 - 1146

FAX: 517 - 849 - 9716





“We can be your nation of origin serials vendor for 91% of the titles covered by *Index Medicus*.”

“Two-thirds of *Index Medicus*” titles are published outside the U.S., and the 91% includes only the titles published in the countries where EBSCO’s offices are located, not the surrounding ones which are often served by these offices as well. Now, you’re not likely to want even close to this number of medical titles. You may not even subscribe to *any* medical titles. But the point is that EBSCO is located virtually *everywhere* in the world that your titles could originate, no matter whether your library’s collection consists of very broad or very narrow subject areas.

“EBSCO’s database includes approximately 95,000 listings for titles published outside the U.S., and we operate 16 non-U.S. Regional Offices on 5 continents. Because our offices are staffed with knowledgeable serials profes-

sionals who literally ‘speak the language,’ we are able to maintain effective, personal contacts with publishers throughout the world.

“With EBSCO you can choose to work with the General Manager and serials support staff in your region of the U.S. for all your subscription needs, knowing they have the resources abroad to see that you receive superior service on your non-domestic serials. Or, if you prefer to deal *directly* with a nation of origin vendor, I or any of my colleagues in EBSCO offices around the world will be glad to work with you.”

John Ben DeVette  
General Manager  
East Asia Regional Office  
Taipei, Taiwan



International Headquarters  
P.O. Box 1943  
Birmingham, AL 35201-1943  
(205) 991-6600