

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$8.75 per line for institutions that are ACRL members, \$10.75 for others. Late job notices are \$20.50 per line for institutions that are ACRL members, \$24.95 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$395 to \$745 based upon size. Please call for sizes and rates.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude discriminatory references. Applicants should be aware that

the terms faculty *rank* and *status* vary in meaning among institutions.

Internet: C&RL News classified ads are accessible on the World Wide Web at <http://www.ala.org/acrl/c&rlnew2.html>. Ads will be placed approximately 2-3 weeks before the printed edition of C&RL News is published.

Contact: Jack Helbig, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: jhelbig@ala.org.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual life-style, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

BOOKS BOUGHT AND SOLD

USED SCI-TECH BOOKS PURCHASED. Physics, math, all engineering, electricity, and electronics, skilled trades, antiquarian tech. Sorry, no serials or life sciences. Quality older editions, duplicates, unneeded gifts, superseded titles always sought. Ex library OK. No quantities too great; will travel when appropriate. For more information please contact: Collier Brown or Kirsten Berg at **Powell's Technical Bookstore**, 33 NW Park Ave., Portland, OR 97209; phone: (800) 225-6911; fax: (503) 228-0505; e-mail to: kirsten@technical.powells.com.

POSITIONS OPEN

ASSISTANT LIBRARIAN FOR PUBLIC SERVICES. Knox College, a private liberal arts college in western Illinois, seeks a professional librarian to fill the position of assistant librarian for public services. The assistant librarian for public services directs all circulation processes through the definition and implementation of circulation policies; manages all serials-related processes and all external document delivery and ILL services; supervises 2.1 FTE support staff in addition to student staff; and serves as a member of the reference and library instruction team. The assistant librarian will work with the circulation, reserve book room, and serials modules of an Ameritech Horizon system. We seek a service-oriented candidate with an ALA-accredited MLS able to continuously refine and coordinate document delivery, circulation, reserve, and serials services reinforcing and furthering Knox's academic mission. The successful candidate will demonstrate familiarity with OCLC and integrated library systems along with strong leadership, communication, and team skills, and be able to work a flexible schedule including some evening and weekend hours. Knox College's Seymour Library (<http://wwwlib.knox.edu>) employs a staff of 13 FTE and houses 275,000 volumes in an inviting early-20th century central library and in science and music branch libraries. Please send letter of application, resume, and names of three references to: Jeffrey Douglas, Director of the Library, Box K-127, **Knox College**, Galesburg, IL 61401. Review of applications will begin immediately and will continue until the position is filled. Initial interviews at ALA may be arranged. In keeping with its 160-year commitment to equal rights, Knox College particularly welcomes applications from members of underrepresented groups. Knox College does not discriminate on the basis of sex, race, color, creed, national or ethnic origin, sexual orientation or affectional preference, age, marital status, disability, or other irrelevant factors in admission, financial aid, employment, athletics, or any of its educational policies and programs.

CATALOGING ASSOCIATE LIBRARIAN, ORIGINAL CATALOGING. University of Michigan. This professional position reports to the Head, Original Cataloging, and serves in three modes: (1) Performs

Brandeis

Humanities Librarian

Assist in all aspects of collection development with specific responsibility for the Humanities. Serve as liaison to selected academic departments and provide reference services. Requires MLS; related library experience; knowledge of collection development and reference; familiarity with Internet and other electronic resources; proficiency with desktop computer applications; ability to work effectively with faculty, students and staff and as part of a team. A second Master's degree and knowledge of at least one foreign language are preferred.

Please submit resume to: Employment Administrator, Brandeis University, MS 118, PO Box 9110, Waltham, MA 02254-9110. Fax: 781-736-4466. **REFERENCE JOB #1782.** For information on additional openings, call 781-736-JOBS. Brandeis University is an EEO/AA employer. M/F/D/V. Non-smoking environment.

professional-level cataloging of monographic materials with the expertise required of such a function. It is anticipated that the successful candidate will specialize in access to and description of electronic materials, as well as cataloging of paper-based materials. (2) Working with the Digital Library Production Services (DLPS), performs full cataloging, provides text encoding initiative headers, and catalogs electronic texts, created under the auspices of the DLPS. Successful candidate will become expert with MARC and Text Encoding Initiative (TEI), as well as the crosswalks between the two. Will also assist in the development of structural metadata needed to accompany locally created texts. (3) Serves as one of several functional liaisons be-

DOCUMENTS LIBRARIAN

New York University Libraries

U.S. government documents librarian and subject specialist in U.S. politics and public administration. Administer, plan, promote, evaluate U.S. depository collection; supervise staff; manage electronic government resources; provide business/social science/documents reference and user education; select print and electronic media; work closely with faculty and students.

Requires accredited MLS; two years government documents experience in academic, public, or special library; knowledge of trends in government information; experience with print and electronic library resources and services, electronic information retrieval, Internet and other electronic resources, and user education. Excellent communication skills; strong service orientation. Supervisory experience, graduate study in relevant field preferred.

Faculty status, attractive benefits package. Salary commensurate with experience and background; minimum \$36,000.

Send resume and letter of application, including addresses and telephone numbers of three references, to:

**Janet Koztowski, Director
Human Resources
New York University Libraries
70 Washington Square South
New York, NY 10012**

Preliminary interviews will be held at ALA. Resumes accepted until position is filled, but no later than **August 31, 1998**.

NYU encourages applications from women and members of minority groups.

tween the Monograph Cataloging Division and the DLPS. The successful candidate is expected to serve as an integrating agent, engaging both units and their staff in discussions to determine the extent of cooperation needed between Monograph Cataloging and DLPS, as well as notify Monograph Cataloging of matters of mutual interest in a timely manner. Qualifications: Required: ALA-accredited MLS. Working knowledge of at least two non-English western European languages. Minimum three years professional cataloging experience. Previous professional-level electronic cataloging experience is essential, particularly with the following: TEI, SGML, OCLC. Demonstrated strong communication and problem-solving skills. Demonstrated ability to make decisions and exercise good judgment. Demonstrated ability to work effectively with culturally diverse faculty, students, and staff. Desired: Previous supervisory or training experience and a knowledge of NOTIS and NACO are desirable. Rank, salary, and leave: Rank of Associate Librarian. Final salary dependent on years of previous relevant professional experience. Minimum salary: \$33,000; 24 working days of vacation a year; 15 days of sick leave a year with provisions for extended benefits. To apply: Send cover letter and copy of resume to: Lucy Cohen, Library Human Resources, 404 Hatcher North, **University of Michigan**, Ann Arbor, MI 48109-1205. Application deadline: Applications received by August 15, 1998, will be given first consideration. The University of Michigan is a nondiscriminatory, affirmative action employer.

ASSISTANT LIBRARIAN

North Carolina Wesleyan College

NCWC is seeking a librarian to manage the library's serials collection and to help guide the library in its mission of service to the community. Responsibilities include managing serials collections; providing support for technology including the library's automation system and web site; providing reference assistance and bibliographic instruction to the college community, at both on-campus and off-campus sites; assisting in collection development; and participating in staffing the library during evening and weekend hours. Qualifications: MLS from an ALA accredited Library School. Knowledge of computers, including Microsoft Windows and Office and web-based design using FrontPage98. Demonstrated excellent oral and written communication skills. Demonstrated excellent interpersonal communication and problem-solving skills. Desirable: 1 to 3 years of academic library experience in reference and/or serials management. Second Masters degree in a field appropriate for a liberal arts college. Experience in off-campus library services.

North Carolina Wesleyan College is a dynamic, growing, liberal arts institution dedicated to engaging students of any age who want to succeed in life and work, and to develop those intellectual and social skills, and personal qualities of mind and heart, that will enable them to be responsible, productive, contributing, healthy, and fulfilled members of a diverse and free society in relation to their families, workplaces, communities, nation and world. NCWC has approximately 740 traditional students on campus and 1300 adult students in Raleigh, NC, and Goldsboro. The student body, both on campus and off is highly diverse. A desire to work with both traditional and working adult students is important.

Initial application should include: a letter of application, a resume, original transcripts showing academic work in higher education and degrees received, and three letters of recommendation addressing academic qualification and effective teaching experience. Review of applications will begin on July 1, and will continue until a suitable candidate is identified. The position is available immediately.

Applications should be sent to:

**Darrell Whitley
Director of Human Resources
North Carolina Wesleyan College
3400 N. Wesleyan Blvd.
Rocky Mount, NC 27804**

<http://www.ncwc.edu>

EOE/AA

SYSTEMS LIBRARIAN

Lafayette College

Lafayette College seeks an innovative systems librarian to help plan, develop, and support an ambitious information technology program. The successful candidate will manage the library's integrated automation system (Innovative Interfaces, Inc.), install library PCs and servers (both hardware and software), build interfaces for networked databases and services, assist library staff with desktop applications, serve as liaison with computing services, collaborate on digitization initiatives, work with the library's Educational Technology Team to promote the effective use of technology in teaching and learning, serve at the reference desk, and participate in the library's general instruction program.

Lafayette College is a distinguished undergraduate institution with challenging, broad-based curricula in the liberal arts, sciences, and engineering. With endowment per student ranked among the top 2 percent of all U.S. colleges and universities, it offers a small-college environment with large-college resources. The library strongly encourages and supports professional development, individual initiative, and innovative approaches to user services. For more information about the library's electronic resources and educational technology program, see <http://www.library.lafayette.edu/>.

QUALIFICATIONS: ALA-accredited MLS or equivalent in education and experience; demonstrated expertise with information technology, including integrated library systems, computer networks, and client-server and Web environments; experience with HTML, SGML, PERL, CGI, Java, electronic authoring tools, and display media; working knowledge of graphics and imaging technologies; familiarity with Internet architecture and technologies involved in running a Web site; excellent analytical, interpersonal, and communication skills; ability to work cooperatively with people within and outside the library.

Salary commensurate with qualifications and experience; excellent benefits, including college tuition support for children. Women and minorities are encouraged to apply. Qualified individuals should send a letter of application addressing qualifications for the position, resume, and the names of three references to:

**Chair, Library Search Committee
c/o Library Director's Office
Skillman Library
Lafayette College
Easton, PA 18042**

Review of applications will begin **July 20, 1998**, and continue until the position is filled.

Lafayette is an equal opportunity employer.

COLLECTION COORDINATORS. LSU Libraries. Three new Collection Coordinators (Assistant or Associate Librarian rank, tenure-track positions) in Humanities, Science/Technology, and Social Science are open due to reorganization of collection development administration in the LSU Libraries. These coordinators will work with the Head, Collection Development, to help to reshape collection operations. Coordinators will work to develop and promote traditional and innovative collection services within the library and on campus. Coordinators will supervise other library subject selectors, who have 40 per cent collection development responsibilities. The coordinators will report to the collection development head for 80 percent of assigned duties and to the head of Reference Services for the remaining 20 percent. Responsibilities include: collecting in and managing subject collections in all formats; supervising, training, and mentoring liaisons, outreach and instruction activities; coordinating development of World-Wide-Web based resources for research guides; facilitating communication with the campus community about library services and collection issues; allocating and managing funds in relevant disciplines; planning, implementing, evaluating projects to improve management of approval plans, journal costs, and budgets; providing general and subject-specific reference and instruction (20 percent). Qualifications: Required: MLS degree from an ALA accredited university. Five to seven years experience in positions of increasing responsibility at an academic or research library; degree or substantive experience in relevant subjects: Science/Technology Collection Coordinator—life sciences, physical sciences, agriculture, etc., for Ref. #001755; Social Sciences Collection Coordinator—history, sociology, geography, anthropology, education, political science, psychology, business-related courses, mass communication, or journalism, for Ref. #005307; Humanities Collection Coordinator—English and/or American Literature, linguistics, foreign languages, speech, theater, music, architecture, design, religion, philosophy, art, for Ref. #000841. Each position requires experience with print and electronic

Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1989, issue of *Library Journal*, the *ALA Survey of Librarian Salaries*, the annual *ARL Salary Survey*, or the annual *CUPA Administrative Compensation Survey*) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

Connecticut	\$31,273
Delaware	\$22,500+
Illinois	\$27,400#
Indiana	varies*
Iowa	\$24,533
Louisiana	\$22,000
Maine	varies*
Massachusetts	\$27,554*
New Jersey	\$32,600
New York	varies*
North Carolina	\$24,367+
Ohio	\$25,198+
Pennsylvania	\$26,400
Rhode Island	\$29,800
South Carolina	varies*
South Dakota	\$22,000
Texas	\$28,000
Vermont	\$26,464
West Virginia	\$22,000
Wisconsin	\$25,830

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

+Salary minimums for public librarians only.
#Option for local formula.

ASSISTANT HEAD, ACQUISITIONS DEPARTMENT



Northeastern University Libraries invites applications from and nominations of individuals with the enthusiasm, leadership skills, and energy to participate in the operational management, technological coordination, and continuous improvement of an acquisitions department which encompasses acquisitions, serials control, binding, receipt of government depository materials, and current periodicals. The successful candidate will demonstrate an understanding of library acquisitions practice and procedures, familiarity with the technology needs of the modern technical services operation, knowledge of current trends in the provision of information in an academic environment, experience with vendor/publisher relations, and strong supervisory skills.

Manage the daily operations of the Acquisitions Department and assist in the administration of the libraries' acquisitions programs, including the order and receipt of monographs, serials, and government documents, binding, gifts in kind, and current periodicals. Participate in the planning, implementation, and documentation of goals, policies, workflow and procedures; oversee fund accounting; monitor compliance with U.S. government depository program; facilitate communication with other library departments regarding interdepartmental initiatives and acquisitions procedures. Hire, train, evaluate, and supervise 13 FTE staff. Identify requirements and opportunities for staff development. Oversee management, utilization, documentation, testing of, and training on the libraries' acquisitions system and all other technology-based tools for acquisitions and processing control. Plan and produce management reports; monitor and maintain ongoing relationships with vendors and publishers; participate in negotiating contracts and agreements, implement and monitor contracts for technical services operations, and evaluate vendor performance.

Northeastern, a Carnegie Research II institution, is student-focused and dedicated to a cooperative education-experiential learning model. The library holds membership in OCLC/Nelinet, the Coalition for Networked Information, the Boston Library Consortium, and the Boston Regional Library System, and is a Commission on Preservation and Access sponsor. CARL Systems and Tandem computers are the current platforms for the catalog and for circulation and technical services. Visit our Website for more information: <http://www.neu.edu/library/>.

QUALIFICATIONS: ALA-accredited MLS degree. Two or more years of progressively responsible experience in library serials and nonserials acquisitions, including supervisory responsibility, preferably in an academic environment. Experience with acquisitions information technology, including but not limited to: Integrated library systems, vendor interfaces, standards, online and Internet resources, and networked systems. Excellent communication, interpersonal, supervisory, planning, analytical, and organizational skills. Demonstrated ability to set priorities and to evaluate operations. Creative, self-motivated, and service-oriented. High energy and ability to thrive in a rapidly changing environment. Knowledge of the book trade and of trends and issues in publishing, scholarly communication, higher education, library and related-industry standards, and information technology. Knowledge of a foreign language desirable. Commitment to professional growth and staff development. Must have experience in, or a demonstrated commitment to, achieving and working with a diverse staff and student population.

SALARY: Competitive, commensurate with qualifications and experience. Excellent benefits package.

Review of applications will begin **August 15, 1998**, and continue until the position is filled. Please send letter of application, resume, and the names of three references to:

**Janet B. Belanger
Head, Acquisitions Department
Northeastern University Libraries
260 Snell Library
360 Huntington Ave.
Boston, MA 02115**

Northeastern University is an affirmative action, equal opportunity employer, and especially welcomes applications from minorities, women, and persons with disabilities.

information resources; strong computer skills. Knowledge of major databases in subject field, electronic journals, scholarly literature, and publishing trends. Evidence of excellent communication and presentation skills. Demonstrable service orientation and understanding of library services in a research university. Ability to work collegially with all levels of users and staff and to fulfill faculty requirements for promotion and tenure. Some evening and weekend duty may be required. Preferred (or desirable): Professional or

preprofessional collection development experience. Advanced degree in an appropriate subject area. Ability to create and maintain World Wide Web resources. Grant writing skills. Evidence of research or creative achievement. Salary and rank: Negotiable, commensurate with qualifications and experience; \$35,000 minimum. To apply: Send letter of application and resume, with names, addresses, and phone numbers of three references, to: Caroline Wire, Collection Coordinators Search Committee, 295 Middleton Library, Louisiana

CURATOR OF RARE BOOKS, DIVISION OF RARE AND MANUSCRIPT COLLECTIONS

Cornell University Library

The Division of Rare and Manuscript Collections includes 300,000 printed books, more than 80 million manuscripts, and another million photographs, paintings, prints, and other visual media. The collection chronicles such fields as medieval and Renaissance studies, the Reformation, eighteenth-century France and England, American history, Anglo-American literature, Icelandic history and culture, and the history of science. With a staff of 25, the division plays an active teaching role at Cornell and promotes the use of its collections through a variety of programs, including instruction, tours, exhibitions, and networked access to collections.

DUTIES AND RESPONSIBILITIES: Under the general direction of the Associate University Librarian for Special Collections, the Curator of Rare Books will participate in an integrated special collections program, contribute to the overall goals of a major research library, and play a dynamic role in the rare book profession. He/she will exercise principal responsibility for the development of the division's historical and literary book holdings. He/she will contribute to public service, collection management, and public affairs activities, representing the Division in professional organizations, and to faculty, staff, students, and alumni.

QUALIFICATIONS REQUIRED: Graduate degree in library/information science or humanities; excellent written and oral communication and interpersonal skills; and progressively responsible experience in special collections management (six plus years).

PREFERRED: Extensive knowledge of the antiquarian book trade; competency in western European languages; experience in donor relations and fundraising; a strong record of professional publication; and proficiency with computers, networks, and digital access techniques and issues.

SALARY: Salary commensurate with qualifications.

Closing Date: **July 15, 1998**, but applications will be accepted until position is filled.

APPLY TO:

**Susan Markowitz, Director
Library Human Resources
201 Olin Library
Cornell University
Ithaca, NY 14853-5301**

Please send cover letter, resume, and the names, addresses, and phone numbers of three references

Cornell University is an affirmative action/equal opportunity employer strongly committed to diversity. We value qualified candidates who can bring to our community a variety of backgrounds and experiences.

State University, Baton Rouge, LA 70803. Preference given to applications received by July 15, 1998.

COLLECTION DEVELOPMENT/REFERENCE LIBRARIAN (JAPANESE). Columbia University. C. V. Starr East Asian Library. This position has primary responsibility for collection management and reference services for the Japanese research and instructional collection, which contains over 235,000 volumes. Collection management responsibilities include selecting and deselecting material according to curricular and research needs of faculty and students; participation in making and evaluating collection development policies; implementing preservation and conservation policies; caring for rare books; and planning for future collection development programs in conjunction with systemwide policies, external networks, and consortia. The position also has primary reference service and bibliographic instruction responsibilities for Japanese studies. Qualifications are: An accredited MLS or master's degree in East Asian studies; fluency in oral and written Japanese and good communications skills in English; up-to-date knowledge of traditional Japanese subject areas and recent developments in the social sciences; familiarity with reference tools and new bibliographic techniques; knowledge of RLIN and other online systems; knowledge of Internet resources and use; excellent organizational and interpersonal skills; and ability to work effectively with faculty and students. Salary ranges (which will increase July 1, 1998) are currently: Librarian I, \$34,500-\$43,125; Librarian II, \$36,500-\$49,275; Librarian III, \$39,500-\$59,250. Excellent benefits include assistance with university housing and

tuition exemption for self and family. Send resume, listing names, addresses and phone numbers of three references, to: Jane Hunt, Recruitment Manager, Box 18 Butler Library, **Columbia University**, 535 W. 114th St., New York, NY 10027. Applications will be accepted until position is filled; applications received by August 31, 1998, will receive priority consideration. An affirmative action, equal opportunity employer.

EAST ASIAN CATALOG LIBRARIAN. The University Library System, University of Pittsburgh is seeking candidates for the following full-time position: East Asian Catalog Librarian, East Asian Library. Under the general direction of the Head, East Asian Library, the East Asian Catalog Librarian is responsible for coordinating operations of the East Asian cataloging team, including original and copy cataloging, database maintenance for East Asian records, and the training and supervision of the staff of the East Asian cataloging team. Manages, plans, and monitors the workflow; performs original and copy cataloging of Chinese-language materials in all formats; coordinates cataloging in other East Asian languages, such as Japanese and Korean. Required: ALA-accredited MLS (or recognized equivalent); strong commitment to service; excellent ability to read, write, and speak Chinese; strong interpersonal and communication skills in English; knowledge of East Asian studies as an academic discipline; knowledge of AACR2, LCRI, LC classification, LCSH, and USMARC formats; familiarity with OCLC or RLIN CJK system; knowledge of electronic databases and Internet resources; strong computer skills desirable: Knowledge of Japanese or Korean; second master's

ACQUISITIONS COORDINATOR

**University of Wisconsin-
Madison
General Library System
PVL #29592**

The University of Wisconsin-Madison, General Library System (GLS) is accepting applications for the position of Acquisitions Coordinator, Central Technical Services (CTS) Division. This is a full-time academic staff appointment. Minimum salary: \$42,000.

DEGREE AND AREA OF SPECIALIZATION: Required: MLS degree from an ALA-accredited program; minimum of five years' acquisitions experience in a research or academic library; excellent skills in oral and written communication; strong service orientation and problem-solving abilities; excellent grasp of the domestic and foreign book and serials trade; significant experience in fiscal management; familiarity with bibliographic control issues; experience with bibliographic utilities and integrated library management systems; excellent analytical and organizational skills.

PRINCIPAL DUTIES: Serves as the primary technical services contact with library vendors; is responsible for final resolution of problems regarding all aspects of acquisitions; works with subject specialists on profiles for approval plans, blanket orders, and other agreements established with vendors or consortia; represents the division on various committees; works with the Associate Director for Collection Development and Preservation in monitoring the collection budget; and assists in the examination and evaluation of license agreements for electronic resources.

Letter of application, vita, and the names, addresses, fax numbers, and telephone numbers of three references should be sent to:

**Sandra Guthrie
Personnel Director
365 Memorial Library
728 State St.
Madison, WI 53706-1494
Phone: (608) 262-1890**

Applications must be postmarked by **July 24, 1998**.

Unless confidentiality is requested in writing, information regarding applicants and nominees must be released upon request. Finalists cannot be guaranteed confidentiality.

An Equal Opportunity and affirmative action employer committed to a diverse workforce.

BUSINESS LIBRARIAN

**I. D. Weeks Library
University of South Dakota**

POSITION: Faculty rank, tenure-track, 12-month appointment, I.D. Weeks Library, University of South Dakota. Seeking an individual who will work in a centralized reference area, and serves as business information expert for the library. Position is primarily responsible for planning services and library resource development for the School of Business. Position is also responsible for coordinating the selection and acquisition of and access to federal and state government documents. Position requires close cooperation with the cataloging and acquisition departments. Additional responsibilities include working regularly scheduled hours at the reference desk and providing online reference assistance. Individuals applying should have an interest in working with faculty and have a strong commitment to public service.

QUALIFICATIONS: ALA-accredited MLS; undergraduate degree in a business-related field; knowledge and interest in educating library users; ability to work effectively with colleagues and diverse clientele; effective written and oral skills; knowledge of online searching; knowledge of microcomputer applications for word processing. Additional desirable qualifications: (1) second master's degree in a business-related field (will be required for tenure and promotion); (2) experience working with government documents; (3) reference experience either in an academic or public library.

SALARY: Entry-level position; minimum of \$26,000.

APPLICATION PROCEDURE: Submit letter of application, resume, and the names, addresses, and telephone numbers of three references to:

**Imre Meszaros
Director of Libraries
I. D. Weeks Library
University of South Dakota
414 E. Clark St.
Vermillion, SD 57069-2390**

APPLICATION DEADLINE: Review of applications will begin **August 1, 1998**, and will continue until position is filled.

Affirmative action, equal opportunity employer.

SYSTEMS COORDINATOR

The University of Akron Libraries

The University of Akron Libraries invites applications for the position of Systems Coordinator to manage and maintain daily operations of library systems and to guide the continued integration of information technology into the library's operations and services. Playing an integral role in the development of innovative technological applications in library service and reporting to the Dean of University Libraries, the Systems Coordinator serves as an ex-officio member of the Department Heads Advisory Group and chairs a library automation group comprised of representatives from four libraries: Bierce Library, the Auburn Science Library, the C. Blake McDowell Law Center Library, and the Wayne College library.

POSITION DESCRIPTION: Plans, consults with, and advises the heads of library departments in the application of computers and library systems to their departmental operations.

Ensures effective integration of information transfers, processing, storage, and access across a complex platform and database environment. Ensures database integrity and security and enforces database standards. Maintains and reviews the library's Webpage. Monitors system growth and requirements, suggests systems enhancements and extensions based on problem analysis and resolution, coordinates the testing of enhancements and new releases, and oversees their final installation and implementation. Collects system data and reports appropriate statistical data, including collection analysis and usage. Plans and coordinates the development and operation of the Innovative Interfaces system, and is the official liaison with that vendor; Communicates information and system changes to library staff, and prepares and distributes appropriate documentation. Coordinates staff training and continuing education. Serves as principal library liaison with vendors, automation groups, and OhioLINK, the statewide consortium. Communicates productively with Computer and systems personnel on campus, regional, and statewide levels,

REQUIRED QUALIFICATIONS: ALA-accredited MLS. At least three years significant, relevant library experience. Extensive knowledge of MARC records and bibliographic utilities. Demonstrated user-centered service philosophy. Proven ability to establish and maintain effective working relationships with both technical and nontechnical people. Thorough knowledge of basic principles of library operations, processes, and trends. Proven ability to communicate pleasantly and effectively. Ability to present ideas clearly and concisely in written and oral form. Ability to meet faculty retention, tenure and promotion requirements.

PREFERRED: Experience working with library systems in an academic library; experience with Innovative Interfaces, Inc., systems and with OCLC; experience with approval plan, MARCIVE, and patron record transfer standards and protocols.

This is a 12-month, tenure-track position at the rank of Assistant Professor. Vacation is accrued at the rate of 22 days per year; excellent benefits package.

The University of Akron is a publicly assisted metropolitan university with an enrollment of 24,000. It offers more than 200 undergraduate majors, 68 master's and 17 doctoral and four professional programs in ten degree-granting colleges.

Send letter of application, curriculum vitae, and names, address, phone numbers, and e-mail addresses of three current references to:

**Delmus Williams, Dean
University Libraries
The University of Akron
Bierce Library
Akron, OH 44325-1701**

APPLICATION DEADLINE: August 15, 1998.

SALARY RANGE: \$35,000-\$40,000, commensurate with appropriate experience.

degree in a subject related to East Asian studies; previous professional experience in an academic or research library; previous supervisory experience. Full position announcement available at: <http://www.pitt.edu/~gentz/eactl.html>. Salary; \$30,000. Comprehensive benefits package including 23 vacation days/year, BC/BS, TIAA/CREF, and tuition assistance. To apply: Submit letter of application and resume with the names, addresses, and phone numbers of three references to: William Gentz, Personnel Librarian, 271 Hillman Library, **University of Pittsburgh**, Pittsburgh, PA 15260. Applications received by July 30, 1998, will receive primary consideration; please

specify position desired. For more information on the University Library System, visit our web site at: <http://www.library.pitt.edu>. The University Library System is an AA/EOE aggressively committed to increasing diversity in our workplace and strongly encourages applications from candidates who can contribute in this area.

EUROPEAN STUDIES COLLECTION SPECIALIST, HUMANITIES TEAM. University of Michigan. The European Studies Collection Specialist provides subject-specific service and collection support for campus scholars and students with information needs related to the

Harvard University invites nominations and applications for two key positions.

The Harvard College Library, the central collection of the Faculty of Arts and Sciences, has a combined annual budget in excess of \$54 million, and consists of: Widener (the main research library for most of the humanities and social sciences); Houghton (rare books and manuscripts); Lamont and Hilles (undergraduate collections); Cabot Science; Harvard-Yenching (East Asian collections) Music; Fine Arts; Kummel (geological sciences); Littauer (economics and government); and Tozzer (anthropology). In addition, the College Library works in close collaboration with numerous departmental, research, and institute libraries. The College Library is in the midst of a major planning effort for the renovations to the stack area of the Widener Library; will soon be embarking on the replacement of the online library information system, HOLLIS; and is actively engaged in digital initiatives across the University.

ASSOCIATE LIBRARIAN OF HARVARD COLLEGE FOR RESEARCH AND INSTRUCTION

The Associate Librarian for Research and Instruction shares in the overall administration of the Harvard College Library with primary responsibility for leadership and administration of its research and instructional programs. Reporting to the Librarian of Harvard College, this Associate Librarian is a member of the Library's senior management team and will work closely with the Associate Librarian for Planning and Administration and the Associate Librarian for Collections.

Qualifications: Substantial and progressively responsible experience in exercising leadership and management in an academic/research library. Broad knowledge and understanding of public services and a user-centered vision for the future. Ability to manage the dynamic process of change in large, complex and diverse environments; an understanding of the evolving role of the academic research library and ability to articulate how emerging electronic technologies can be applied to the instructional and research mission of the Library; outstanding interpersonal and communication skills; proven ability to plan effectively and a record of promoting cooperative and collaborative efforts among library units; strong budget management; demonstrated analytical and problem solving skills. Graduate degree in library science or an equivalent combination of education and/or experience. An advanced degree in an academic discipline or record of research and scholarship.

RICHARD F. FRENCH LIBRARIAN OF THE EDA KUHN LOEB MUSIC LIBRARY

The Librarian has primary responsibility for collection development and management; reference, access, and preservation programs; strategic planning; budget and human resources management; and implementation of information technologies. Reports to the Roy E. Larsen Librarian of Harvard College, serves as a member of the management group of the College Library, participates in fund-raising programs.

Qualifications: Demonstrated ability to provide strong leadership, vision, and strategic direction in complex organizations; demonstrated understanding of the library and information resources that support research and scholarship in the areas served by the Music Library; knowledge of the broad range of issues involved with the integration of information technology; knowledge of preservation issues. Excellent communication skills; ability to work in a highly collaborative environment and to contribute to cooperative initiatives within and beyond the Library. Advanced degree in music; library degree from an ALA accredited institution or an equivalent combination of education and/or experience; knowledge of at least one Western European language, German highly desirable; a record of scholarly research and achievement.

Complete position announcements available upon request.

Harvard University offers a competitive program of benefits. Appointment salary dependent on qualifications.

The review of applications for both positions will begin immediately and continue until each position is filled.

Interested parties are invited to submit a letter of application addressing position qualifications, resume, and the names, addresses, telephone and fax numbers of three references to:

Hazel C. Stamps
Senior Human Resources Program Administrator
Harvard College Library
Harvard University
Widener 181
Cambridge, MA 02138

HARVARD UNIVERSITY UPHOLDS A COMMITMENT TO AFFIRMATIVE ACTION AND
EQUAL EMPLOYMENT OPPORTUNITY

H A R V A R D C O L L E G E L I B R A R Y

H A R V A R D



U N I V E R S I T Y

HEAD OF CATALOGING

The Folger Shakespeare Library

The Folger Shakespeare Library invites applications for the position of Head of Cataloging.

RESPONSIBILITIES: Under the direction of the Head of Technical Services, the Head of Cataloging is responsible for managing the daily operations of the Cataloging Department, supervising, training, and evaluating two Rare Book Catalogers and two Modern Book Catalogers, assisting in setting policy, and providing efficient and timely access to the library's collections.

REQUIRED QUALIFICATIONS: MLS from an ALA-accredited institution. Good reading knowledge of at least one modern foreign language, and familiarity with Latin. At least four years progressively responsible experience in a research library cataloging department, including experience in training and supervision. Online cataloging experience with a variety of materials, including at least one of the following: Early printed books, manuscripts, archival material, art, or nonbook material. Knowledge of the MARC format, AACR2, LC subject headings and classification, DCRB or APPM, and a strong commitment to national cataloging standards. Significant experience with a bibliographic utility, preferably RLIN, and with a local online library system. Strong analytical and problem-solving skills. Ability to initiate, plan, and carry out projects, both independently and as a member of a team. Flexibility, excellent oral and written communications, interpersonal, and organizational skills.

DESIRED QUALIFICATIONS: Previous experience in the cataloging of early printed books strongly desired. Experience with NACO and with automated name and subject authority control. Record of participation in professional activities. Subject masters or equivalent in an arts and humanities field.

ENVIRONMENT: The Folger is the largest nongovernmental nonprofit organization on Capitol Hill. The library has one of the largest collections of STC (1475-1640) and Wing (1641-1700) books in the world and one of the world's finest collections of 15th- through 18th-century rare books and manuscripts from Great Britain and the Continent. The Folger Library's OPAC is Voyager, a multitiered client-server-based relational database from Endeavor Information Systems.

BENEFITS: Administered by Amherst College, the Folger offers a competitive benefits package, including: A standard week of 35 hours; 11 holidays, and 24 vacation days per year; 100 per cent of the employee's medical premium paid by the Folger; TIAA/CREF. Salary range of \$35,000-\$40,000, negotiable depending upon qualifications and experience. For more information, please look at our World Wide Web site: www.folger.edu.

TO APPLY: Send letter of application and resume, with the names, addresses and telephone numbers of three references to:

**Folger Shakespeare Library
Attn: Manager
Human Resources
201 East Capitol Street, S.E.
Washington, D.C. 20003-1094**

No phone calls or e-mail please. Applications will be accepted until the position is filled.

The Folger Shakespeare Library is an equal opportunity employer.

languages, cultures, or histories of western Europe. The University of Michigan has established top-ranked academic programs in many of these areas, and the library maintains outstanding international collections in support of such scholarship. The rich print collections are increasingly bolstered by one of the world's foremost digital text collections, with literary, philosophical, and historical corpora in English, German, and the Romance languages of Europe. Working in conjunction with the Humanities Team—and other library staff as appropriate—the successful candidate will develop library programs and services to advance campus scholarship related to the history and cultural traditions of Europe. The Specialist will provide in-depth reference service to students and researchers from campus departments with a focus on the history, languages, and cultures of western Europe. In addition to assuming direct responsibility for collection development in European history, the Specialist will coordinate the efforts of colleagues selecting belles lettres and literary criticism in the Romance Languages as well as support efforts to acquire social-science resources related to western Europe. The university library is committed to supporting collaborative working arrangements that conjoin subject, language, area, and format specialties to produce the best possible outcomes for users. Qualifications: Required: ALA-accredited MLS and two years research library experience; or rel-

evant master's degree and minimum of five years research library or research archive work experience. Significant graduate study in an aspect of western European studies; or five years research library work experience with collection and service responsibility for western European studies. Reading knowledge of two or more western European languages (preference for French, Spanish, Italian, or German). Demonstrated collection development, reference, and instructional skills, including excellent oral and written communication skills. Familiarity with major European book vendors, current bibliographic tools in print and digital form, and core reference resources in the humanities and social sciences. Demonstrated ability to work effectively with culturally diverse faculty, students, and staff. Desired: Knowledge of HTML and experience in the development of WWW resources. Familiarity with structured electronic text and the use of textual analysis systems for the study of history and political philosophy. Ph.D. in history or an allied field with a focus on some aspect of western European studies. Knowledge of print and electronic tools and strategies for accessing archival resources in the United States and Europe. Rank, salary, and leave: Rank of Associate Librarian. Final salary dependent on years of previous relevant professional experience. Minimum salary: \$33,000; 24 working days of vacation a year; 15 days of sick leave a year with provisions for extended

CURATOR OF THE GIVENS COLLECTION OF AFRICAN-AMERICAN LITERATURE AND LIFE

University of Minnesota Libraries

OVERVIEW OF UNIT: The Archie Givens Sr. Collection of African-American Literature and Life contains over 8,000 books, as well as pamphlets, manuscripts, letters, and ephemera of African-American literature, spanning the late 18th century to the present. The Givens Collection has a distinguished record in loans to exhibits, in outreach to students and the general public, and in video productions. Recently the Collection has become the focus of a major digitizing program, through a joint initiative with IBM.

DESCRIPTION: The Curator reports to the Head of Special Collections and will be responsible for collection development, for providing research and consultative services, for preparing guides and finding aids, for preparing exhibits, and for participation in fundraising for the Givens Collection.

The Curator will have a special opportunity to apply digital technologies to make the collection accessible via the Internet and World Wide Web. Through these and other activities, the Curator will have the opportunity to lead the Givens Collection in furthering its mission of scholarship and community outreach.

QUALIFICATIONS: Master's degree in library science from an ALA accredited institution or foreign equivalent; course work/background in African-American literature or history; two years professional experience, preferably in a research library; excellent communication skills (written and oral); experience with electronic resources, especially the WWW and digital technology.

APPOINTMENT/SALARY: This is a full-time, 12-month academic/professional position, with probationary appointment at the rank of Assistant or Associate Librarian. The appointee is expected to fulfill requirements for continuous appointment, including a demonstrated record of professional contribution and accomplishment, within six years. Salary is \$32,000+, depending on qualifications. Generous benefits.

Send a letter of application discussing how your background and experience fulfill each required qualification of the position (also address preferred qualifications as appropriate), a current resume, and the names, addresses, telephone numbers, and e-mail addresses of three references to:

Linda DeBeau-Melting
Libraries Human Resources Officer
University Libraries
499 Wilson Library
309 19th Ave. S.
Minneapolis, MN 55455-0414

Application must be postmarked by **August 24, 1998**. Please identify application with the number UL 77. Questions about the position may be directed to: Carol Urness, Chair, Givens Collection Search Committee, University of Minnesota, 462 Wilson Library, 309 19th Ave. S., Minneapolis, MN 55455-0414; phone: (612) 624-6895; e-mail: c-urne@tc.umn.edu.

The University of Minnesota is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, or sexual orientation.

benefits. To apply: Send cover letter and copy of resume to: Lucy Cohen, Library Human Resources, 404 Hatcher North, **University of Michigan**, Ann Arbor, MI 48109-1205. Application deadline: Applications received by August 15, 1998, will be given first consideration. The University of Michigan is a nondiscriminatory, affirmative action employer.

HEAD LIBRARIAN. The Bard Graduate Center for Studies in the Decorative Arts. The Bard Graduate Center seeks a Head Librarian to support its master's and Ph.D. programs in the study of the decorative arts. The position will be responsible for the day-to-day management of the center's library, including: Collection development and acquisitions, cataloging, electronic resource development, reference and bibliographic instruction services. Position supervises two professional staff members and several work-study students. The successful candidate will be actively involved in the center's research program. MLS required, with strong preference for additional advanced degree in a related field, such as art or design history, or the history of material culture. Three to five years of previous professional experience with staff management, budget development, and resource management. Please forward cover letter, CV and three references to: Theresa Vanyo, **Bard Graduate Center**, 18 W. 86th St., New York, NY 10024. AA/EOE.

HEAD OF ACCESS SERVICES. Position in the Robert Frost Library at Amherst College responsible for the supervision of the Circulation/Interlibrary Loan Department. Duties will encompass participating in providing reference and online information assistance; and participating in the library's liaison, orientation, and instruction programs. Minimum of five years post-MLS experience in public services, with demonstrated progressive supervisory responsibility, required. Must demonstrate a positive service attitude and be able to inspire it in other staff. Knowledge of online library databases and the WWW required; ability to plan and implement systems using current technology required; III and OCLC experience preferred. Must be able to work effectively with other staff and users of the library. Interested candidates should submit a letter of interest, resume, and the names, addresses, and telephone numbers of three references to: Office of the Librarian of the College, Box 2256, **Amherst College**, Amherst, MA 01002-5000. A review of resumes will begin August 1, 1998, and the position will remain open until filled. Amherst College is an equal opportunity, affirmative action employer and encourages women, minorities, and disabled persons to apply.

INFORMATION SERVICES LIBRARIAN. St. Petersburg Junior College is seeking a professional librarian to work directly with students and faculty in identifying their information needs, and assisting them

TWO POSITIONS AVAILABLE

SUNY Geneseo

The State University of New York at Geneseo is a public, nationally recognized, liberal arts college situated in the Finger Lakes region. The college libraries seek candidates for the following positions:

ASSOCIATE DIRECTOR

SUNY Geneseo is seeking a highly motivated, experienced, and innovative administrator to coordinate implementation, management, and assessment of public services and staff development within rapidly evolving academic libraries.

RESPONSIBILITIES: Work closely with director, branch library manager, and public service department heads; continue major commitment to forge closer relationships between the libraries and academic departments; expand library instruction program and coordinate beginning effort to provide remote reference services to faculty and students. Assist director to secure government grants, private foundation support, and industry partnerships.

Candidates must possess strong dedication to service excellence, and proven supervisory skills in areas such as reference, library instruction, circulation/reserve, ILL/document delivery, and staff development.

REQUIRED QUALIFICATIONS: ALA-accredited MLS; minimum three years successful experience in public services; well-developed skills in project management, personnel supervision, and oral/written communication. Strong preferences: Demonstrated effective integration of information technologies within public services; evidence of creativity, initiative, and commitment to the academic library as a teaching institution.

SALARY RANGE: \$50,000-\$55,000, depending upon experience. 12-month administrative position. Good benefits package.

INSTRUCTIONAL TECHNOLOGY (IT) LIBRARIAN

The SUNY Geneseo College Libraries have an opening for an energetic and innovative Instructional Technology Librarian to work within the rapidly evolving, highly service-oriented campus libraries. Responsibilities will include integrating computer applications and technologies within the libraries' teaching/learning program and environment.

RESPONSIBILITIES: This librarian will support other instructional librarians in the development of new teaching methods, the creation of digital learning materials, and the use of presentation software and Web-based tutorials. IT Librarian will also work to integrate the libraries' instructional program with activities in its electronic reference area (45 workstations) and teaching lab (22 workstations), including supervision of student technical assistants who help users in these areas.

IT Librarian will assist in the development and management of college libraries' electronic information resources, such as the libraries' Web site, local Web-based resources, electronic reserves, and digital-imaging projects.

Position also calls for participation in an extensive library instruction program and providing periodic reference desk coverage. Limited weekend hours required.

REQUIRED QUALIFICATIONS: ALA-accredited MLS, excellent interpersonal and communication skills, working knowledge of HTML. Highly desired: Demonstrated expertise in developing instructional Web pages, experience with computer-assisted instruction and multimedia technologies. Familiarity with TCP/IP, Windows 95/NT, and UNIX desired. Previous employment providing reference and library instruction in an academic library, and a demonstrated commitment to excellence in providing responsive and creative user services preferred.

RANK: Senior Assistant Librarian. Salary range: \$31,000-\$36,000, depending upon experience. 12-month contract, tenure-track position with attractive benefits package. Initial appointment is two years. This is a faculty position with attendant expectations for professional competence, service, and scholarship.

Persons interested in either position should submit letter of application, resume, and names, addresses and phone numbers of three professional references to:

**Ed Rivenburgh
Director of College Libraries
SUNY Geneseo
1 College Circle
Geneseo, NY 14454**

Additional information regarding the college libraries is available at <http://www.geneseo.edu/~library/>. Review of applications will begin **July 20, 1998**, and continue until filled.

AA/EOE. Women and minorities encouraged to apply.

TWO POSITIONS AVAILABLE

Temple University

CHIEF COLLECTION DEVELOPMENT OFFICER

This is an administrative-level position, performing in a staff capacity role, and reporting to the University Librarian (and/or Deputy University Librarian). Provides leadership in development and management of the university libraries collections and access to information resources in all media and formats to meet the current and future teaching, research, and service needs of the university. Plans, implements, monitors, and reviews activities of subject specialists in light of evolving technologies, professional practice, and university academic programs. Formulates collection development and information access strategies, and coordinates attendant policies and activities librarieswide. Coordinates outreach activities relating to library collections and information access to academic programs and departments. Prepares budget plans and monitors expenditures for information resources. Contributes to the formulation of librarieswide policies and procedures and to the definition of goals and priorities.

QUALIFICATIONS: ALA-accredited MLS degree or its equivalent required. An advanced degree in an academic discipline is strongly preferred. Demonstrated knowledge of and extensive experience with academic and research library collection development. Successful management of collection budgets and programs. Understanding of the changing nature of scholarly inquiry and the increasing interdisciplinary nature of such. Understanding of the evolving role of the academic research library and how information technology affects academic access and ownership issues. Demonstrated ability to plan effectively. Excellent skills in analysis, including qualitative and quantitative collection analysis techniques, and oral and written communication. Knowledge of information technology and electronic resources. Knowledge of trends in higher education, including both research and curricular development. A record of promoting cooperative and collaborative efforts in a rapidly changing environment. Evidence of professional development and professional or scholarly contributions. Experience with donor relations and fundraising.

HEAD, ENGINEERING AND SCIENCE LIBRARIES

Provides leadership in development and management of the Engineering/Architecture and Science departmental libraries (Biology, Chemistry, Mathematical Sciences, and Physics). Plans, implements, monitors, and reviews all activities of the department in light of evolving information technologies, professional practice, and university academic programs. Oversees outreach activities relating to Engineering and Science Libraries' services to cognizant academic programs/departments, Coordinates policies and activities of the department with those of other university libraries (UL) units and with established UL objectives. Contributes to the formulation of librarieswide policies and procedures and to the definition of goals and priorities. Staff includes two librarians, five support staff, plus student assistants. Position reports to Deputy University Librarian/University Librarian.

QUALIFICATIONS: ALA-accredited MLS degree or its equivalent required. An undergraduate/advanced degree in a physical science or engineering academic discipline is strongly preferred. A minimum of five years of professional-level experience, including several years in a supervisory or management role. Demonstrated knowledge of library services and programs, including substantive experience in several of the following areas: Access, reference, collection management, and/or library instruction. Successful management of staff, budgets, and single or multiunit library program(s). Understanding of the evolving role of the academic research library and how information technology affects information access and library service issues. Demonstrated ability to plan and implement effectively. Excellent skills in analysis, including qualitative and quantitative collection analysis techniques, and oral and written communication. Knowledge of trends in academic research libraries and higher education. A record of promoting cooperative and collaborative efforts in a rapidly changing environment. Evidence of professional development and professional or scholarly contributions. Experience with library development.

COMPENSATION: Minimum \$45,000; higher commensurate with qualifications and experience. Generous benefits package includes health, dental, and life insurance; tuition remission; and TIAA/CREF retirement plans.

TO APPLY: Send letter of application addressing qualifications, resume, and names of at least three references to:

**Chair, Search Committee
Administrative Services Department
Paley Library (017-00)
Temple University
Philadelphia, PA 19122**

CLOSING DATE FOR APPLICATIONS: July 31, 1998.

An AA/EO employer.

REFERENCE AND SOCIAL SCIENCE DATA LIBRARIAN



The University of Pennsylvania Library is seeking a Reference and Social Science Data Librarian who will work under the direction of the Head of Reference, Van Pelt Library, to provide reference and instructional services to the University of Pennsylvania community and act as liaison to particular social science departments in the School of Arts and Sciences. This position has particular responsibility for social science data products in reference.

The Penn Library has a collection of over 4.5 million volumes, 33,500 print journal subscriptions, 1,800 electronic journals, and over 100 networked databases. During the past year the library introduced a new integrated library system. Penn is a fully networked campus and is aggressively experimenting with and adopting new technology in research and teaching.

DUTIES AND RESPONSIBILITIES: Select, organize, and support the departments' many social science data resources including census data on CD-ROM. Provide a high level of support for these products, such as documentation, workstation access, customized data extracts, and Web products. Train staff. Work in close coordination with the Director of Collection Development and the Social Sciences Bibliographer to provide collection management and development services for selected SAS departments and programs. Meet with the chair and faculty of these departments and work to insure that they and their students know of library services and resources. Create and maintain Web resources for specific social science areas. Prepare and offer course-related instruction for classes in a range of disciplines. Provide direct assistance to users at the reference desk, on the phone, and via e-mail. Coordinate U.S. documents resources in microform and in electronic form. Oversee organization of and access to depository documents received in microform as well as those on CD-ROM or on the web. Work with staff in Information Processing Center to monitor receipt and OPAC access to these resources. Participate in librarywide task forces and committees.

QUALIFICATIONS: The successful candidate will possess an MLS from ALA-accredited library school or equivalent in experience, training, and practice. In addition, the position requires: A strong subject background in the social sciences; excellent oral and written communication skills; a commitment to service and familiarity with technology. The candidate will also: Have an ability to work both independently and collegially; collaborate effectively and demonstrate initiative; and have good teaching skills and interpersonal skills. Appointment as Librarian B requires at least one to three years of professional library experience. Salary range \$28,600-\$42,900.

TO APPLY: Submit a cover letter, resume, and three references to:

Rubin I. Fisher
Library Human Resources Administrator
University of Pennsylvania Library
3420 Walnut St.
Philadelphia, PA 19104-6206

Applications received by **July 31, 1998**, will receive first consideration.

AA/EOE.

in locating, retrieving, and evaluating traditional and electronic resources. Will assist in development of services for distance learning students and in providing instruction in information competency. Master's degree in library science or library and information science from an ALA-accredited program required. Candidates must have in-depth knowledge of electronic and traditional reference resources and trends; experience in online searching and Web pages and development and management, and excellent communication skills required. To apply: Request an employment application by e-mail: franqueiroh@email.spjc.cc.fl.us, fax: (813) 341-3223, or phone: (813) 341-3311, and return it with a cover letter and resume by July 10, 1998, to: Human Resources, **St. Petersburg Junior College**, 8580 66th St. N., Pinellas Park, FL 33781. EOE.

INFORMATION TECHNOLOGIES/REFERENCE LIBRARIAN. Earlham College seeks candidates for full-time position responsible for the libraries' computer technology, including management of electronic access services (online services and oversight of library's web site) and CD-ROMs. Shares responsibilities for reference/bibliographic instruction services with four other librarians, including evening

and weekend assignments. MLS from an ALA-accredited library school is required. Working knowledge of IBM-PC/Windows-compatible hardware, software, peripherals, operating systems, and HTML required. Demonstrated ability to work well independently and collaboratively with others in a rapidly changing and demanding environment. Position available beginning August 15, 1998, starting date negotiable. Review of applications will begin July 6, 1998, and continue until position is filled. Send resume and the names, addresses, and telephone numbers of three references to: Thomas G. Kirk, Jr., College Librarian, **Earlham College**, Richmond, IN 47374. Earlham College is affiliated with the Religious Society of Friends (Quakers) and is an affirmative action, equal opportunity employer. Applications from African Americans, other racial/ethnic minorities, women, and people sympathetic to Quaker values, including social justice, simplicity, and consensus decision making are encouraged. More information about Earlham, its libraries and this position is available at <http://www.earlham.edu/~libr>.

INFORMATION TECHNOLOGY SPECIALIST/LIBRARIAN. Rutgers University Libraries, New Brunswick Libraries. We seek a dynamic

DEAN OF THE LIBRARY (Search Readvertised)

Monmouth University, West Long Branch, New Jersey

Applications and nominations are invited for the position of Dean of the Library, Monmouth University, West Long Branch, New Jersey. Monmouth University is a private, comprehensive, student-centered institution offering 22 undergraduate and 16 graduate degree programs with more than 4,377 FTE students, and 276 FTE faculty. It is located in the central New Jersey shore area, approximately one mile from the Atlantic Ocean, one hour from New York City, and two hours from metropolitan Philadelphia. The Guggenheim Memorial Library's holdings include 251,000 books and bound periodicals, 1,200 periodical subscriptions, and numerous electronic resources with full-text databases. The library has an integrated online GEAC/LIBS PLUS system in a fully networked environment. The Dean coordinates activities of eight faculty librarians and 15.5 FTE support staff. The position is a renewable administrative three-year appointment at Associate or Full Professor rank.

Qualifications: ALA-accredited MLS, Ph.D. preferred. Progressively responsible management experience in an academic library and a strong track record (minimum three years) as a top library administrator. Exceptional organizational and analytical skills. Clear vision of the evolving role of the academic library in digital environment and evolving integration of technology into curriculum and teaching. Direct experience with library automation, the latest computer telecommunications technologies and their applications to both library and educational functions and services. Demonstrated ability to communicate and interact effectively with faculty, administration, and students in a scholarly environment. A Commitment to user instruction and the educational mission of the academic library. Active and productive involvement in professional activities. Experience in fund raising and grant writing.

Responsibilities: Reports to the Provost and is responsible for the overall library administration and planning. As member of Academic Affairs Planning Group, promotes use of information resources and technology in the curriculum and teaching. Advises Provost and Associate V.P. of Instructional Technology Services on emerging instructional technology resources. Serves as the major liaison and advocate for the library. Provides dynamic leadership in the planning and implementation of a proposed new addition to the library and a major renovation of the existing facility. Mentors the librarians and support staff in professional development, tenure, and promotion activities. Serves as ex-officio member of the Board of the Library Association, a long-established friends group that has provided the monetary support for library automation and an endowment for materials.

Send letter of application, curriculum vitae, and the names, addresses, and telephone numbers of five references to:

**Chair, Search Committee
c/o Provost's Office
Monmouth University
Ceder Ave.
West Long Branch, NJ 07764**

Review of applications will continue until position is filled.

Monmouth University is an affirmative action, equal opportunity employer.

librarian with knowledge and experience in information technologies relevant to an academic environment to work in a team setting in the development of innovative projects and services for students and faculty. Serves as a resource person for the Scholarly Communication Center (SCC); provides leadership and training in utilization of electronic tools such as authorware and computer-based instruction, HTML tools, expert systems, and digital library initiatives. Experience in Windows NT, and NT server, UNIX, CD-ROM technologies, and Internet protocols experience is desirable. ALA-accredited MLS required for a tenure-track appointment with minimum salary of \$40,944, dependent upon experience and qualifications. The URL for the complete position profile may be found at <http://scc01.rutgers.edu/SCCHOME/>. Candidates applying no later than July 31, 1998, will receive first consideration. Submit resume, cover letter, and names of three referees to: Sandra Troy (APP 125), Libraries Personnel Officer, **Rutgers University** Libraries, 169 College Ave., New Brunswick, NJ 08901-1163; fax: (732) 932-7637; e-mail: stroy@rci.rutgers.edu. Rutgers, the State University of New Jersey, is committed to affirmative action and equal opportunity.

MATHEMATICS LIBRARIAN. The University of Notre Dame Libraries is seeking an innovative, service-oriented, patron-focused indi-

vidual to lead the Mathematics Library into the next century. Responsibilities: The Mathematics Librarian delivers responsive, innovative information services that are tailored to the needs of the university community working in mathematics. Serves as the reference, collection development, and information specialist for mathematics. Supervises the Branch Library Supervisor. Builds, maintains, and improves the services that the Mathematics Library offers via the Web as patron use patterns and computer technology change. Assists Physical Sciences Librarian with planning, implementing, and maintaining Web services for the sciences. Reports to the Physical Sciences Librarian. Qualifications: ALA-accredited master's degree; significant academic background in mathematics; extensive knowledge of the application of new technologies and/or mark-up languages to the design and delivery of instructional programs and Web-based services. Commitment to mastering new technologies and to providing proactive service to actual and potential users of mathematics information. Creativity, initiative, and a willingness to reach beyond the boundaries of the traditional library are highly valued. Supervisory experience is desired. Environment: The library enjoys the enthusiastic support of 40 faculty, 38 graduate and 133 undergraduate students in the Mathematics Department. The Mathematics Library will be moving to a different building during the fiscal year 1999/2000. This



DEAN OF LIBRARIES

Nominations and applications are invited for the position of Dean of Libraries at New York University. The Dean has overall responsibility for the Division of Libraries, a system of libraries, special and archival collections, media and digital resources as well as the University's Archives and University Press which serve the educational and scholarly needs of NYU's fourteen schools and colleges. The NYU library system ranks 22nd among the nation's largest research libraries with a total collection of 4 million volumes and includes the University's main library-the Elmer Holmes Bobst Library and Study Center. The Dean also serves as the administrator for the Research Library Association of South Manhattan. The Dean reports to the Senior Vice President and is a member of the Deans' Council.

The Dean should possess an understanding of the critical role of the library in a large, dynamic research university and demonstrate a clear understanding of the evolving nature of scholarly communication and publishing. Candidates should have a vision of library services in the 21st century, the skills to advocate for and communicate that vision, and the ability to plan, direct and promote those services.

Important qualifications include a demonstrated ability to work collegially with faculty, students and staff to realize the full potential of the Division of Libraries in achieving the University's academic goals. Candidates should have a record of commitment that encompasses the continued development of the library's traditional collections as well as the application of new technologies in support of scholarship, teaching, and learning. They should have a record of significant achievement in areas relevant to the administration of a major research library organization. The successful candidate should possess an advanced degree in library science and an earned doctorate and have a record of scholarship appropriate to appointment with tenure at the equivalent rank of Professor.

Applications should include a current resume, including names, addresses, and phone numbers of at least four professional references and should be sent no later than **August 31, 1998** to **Lucinda Covert-Vail, Chair, Dean of Libraries Search Committee, New York University, 25 West 4th Street, Room 329, New York, NY 10012.**

NYU encourages applications from women and members of minority groups.

provides an opportunity to help shape library service by participating in the renovation of an existing site and in the move of the library to that site. Salary and rank are open, based on qualifications and experience; minimum for entry level is \$32,000. Librarians at Notre Dame are non-tenure-track members of the university faculty and have an excellent benefits package, including tuition remission for dependents. To apply, please send a letter, resume, and contact information for references to: Sherry Veith, Human Resources Representative, **University of Notre Dame**, 221 Hesburgh Library, Notre Dame, IN 46556. Applications accepted until position is filled. The University of Notre Dame is an affirmative action, equal opportunity employer; women and minorities are encouraged to apply.

PERIODICALS/SPECIAL COLLECTIONS LIBRARIAN. Cornette Library, West Texas A&M University. Reports to Assistant University Librarian. Duties: Manages operation of Periodicals/Special Collections Unit. Builds, maintains, and evaluates library's serials collection, archives, and special collections. Provides reference service and group instruction in accessing library's collections and using printed and electronic indexes and Internet resources. Supervises two full-time paraprofessionals. Qualifications: ALA-accredited MLS earned before appointment. Pre- or post-MLS experience providing reference service or library instruction, preferably in an academic library. Good verbal and written communication skills. Experience with microcomputers, printed and electronic indexes, Internet resources, and an automated library system (preferably DRA). Periodicals, special collections, or archives experience preferred. Interest in regional history a plus. Salary/benefits: \$28,000 for 12 months. Employer contribution to insurance and retirement. Choice of pension or 403(b). Cornette library: Ample work space distinguishes 150,000 square foot building housing 360,000 volumes, 1,850 periodicals, and 650,000 government documents. Founding member of multitype Harrington Library Consortium, which provides automated system (DRA) to over 40 academic, public, school, and special libraries in 25 county service area. General information: WTAMU is located 15 miles south of Amarillo in Canyon, Texas, offering choice of small-town or city living, both inexpensive. Near Palo Duro Canyon. Only four hours from mountains of northern New Mexico. University has approximately 6,500 students, and offers 54 undergraduate and 30 graduate degree programs. Application deadline: Review of applications will begin August 3, 1998. Mail detailed letter of application, relating your education, experience, and career goals to the requisites of this position, and resume, including names of three references, with phone numbers, to: JoAnn Lowrance, Director, Personnel Services, **West Texas A&M University**, WTAMU Box 60999, Canyon, TX 79016-0001. WTAMU is an AA/EEO employer.

REFERENCE/PUBLIC SERVICES LIBRARIAN. The University Library System, University of Pittsburgh is seeking candidates for the following full-time position: Reference/Public Services Librarian, Graduate School of Public and International Affairs/Economics Library. Entry-level position to provide in-depth and ready reference service, library instruction and public services in a heavily used, dynamic library. Works effectively as a member of a small and busy team. Reports to Head, GSPIA/Economics Library. Scheduled hours: 12:30 p.m. to 9:00 p.m. Monday through Thursday; 8:30 a.m. to 5:00 p.m. Friday (fall, spring, and summer terms). Supervises GSPIA/Economics Library operations after 5:00 p.m. During the interim breaks will be scheduled regular business hours (8:30 a.m. to 5:00 p.m.). Required: ALA-accredited MLS (or recognized equivalent). Demonstrated knowledge of library information services, emerging electronic information services, and their applications to libraries. Effective organizational, interpersonal, communication, and presentation skills. Experience in an academic library (or course work in academic librarianship) desirable. Full position announcement available at: <http://www.pitt.edu/~gentz.gspia.html>. Salary; \$30,000. Comprehensive benefits package including 23 vacation days/year, BC/BS, TIAA/CREF, and tuition assistance. To apply: Submit letter of application and resume with the names, addresses, and phone numbers of three references to: William Gentz, Personnel Librarian, 271 Hillman Library, **University of Pittsburgh**, Pittsburgh, PA 15260. Applications received by July 30, 1998, will receive primary consideration; please specify position desired. For more information on the University Library System, visit our web site at: <http://www.library.pitt.edu>. The University Library System is an AA/EOE aggressively committed to increasing diversity in our workplace and strongly encourages applications from candidates who can contribute in this area.

SPECIAL COLLECTIONS PROCESSING DEPARTMENT HEAD. Assistant or Associate Librarian Rank. The LSU Libraries' Special Collections division seeks an experienced and energetic professional for the position of Head of the Special Collections Processing Department (Assistant or Associate Librarian rank). Position reports to the Assistant Dean of Libraries for Special Collections. The

DIRECTOR, MEMBER SERVICES

Association of College and Research Libraries A Division of the American Library Association

The Association of College and Research Libraries (ACRL), a division of the American Library Association (ALA), is seeking a Director, Member Services, to work at the middle-management level in support of activities and projects of the association.

GENERAL RESPONSIBILITIES INCLUDE: Developing, planning, marketing, and managing ACRL's membership promotion and retention plan, and ACRL's annual conference programs; providing support and guidance to members of ACRL serving in elected and appointed capacities in chapters, sections, discussion groups, and committees; marketing and managing ACRL's member services and activities; provision of advisory services to members and nonmembers concerning academic librarianship; manages the ACRL chronological calendar and other responsibilities assigned.

THE SUCCESSFUL CANDIDATE WILL BE ABLE TO: Work effectively with the ACRL members and governing groups; develop and maintain effective working relationships within a professional association setting; possess strong oral, written communication, and creative thinking skills; and work well under pressure but with the flexibility to organize work schedules to accommodate competing priorities.

REQUIREMENTS: MLS from a program accredited by the American Library Association; a minimum of five years library experience; experience in association management or volunteer work with nonprofit organizations is desirable.

STARTING SALARY RANGE: \$41,000 - \$45,000; appointment will be based on successful candidate's experience and qualifications. Excellent benefit package includes low-cost medical and dental insurance.

CLOSING DATE: August 1, 1998. Applications, which should include a cover letter, resume, and the names of three references, should be sent to:

**American Library Association
Human Resources
50 E. Huron St.
Chicago, IL 60611**

The American Library Association is an affirmative action, equal opportunity employer. Applications are invited from women, ethnic minorities, veterans, and handicapped individuals.

department is responsible for manuscripts processing, including physical processing, creation of finding aids and MARC records; processing of books, serials (including the ongoing work of the Louisiana Newspaper Project), and other published materials, including new acquisitions, transfers, and state depository documents; collaborating with off-site technical services staff to provide cataloging for books, serials, and other published materials for Special Collections. For more complete description of duties, write to address below or call (504) 388-2217. Also available at: <http://lib.LSU.edu/lib/jobs/index.html>. Required qualifications: Master's degree from a university with an ALA-accredited library school; experience with manuscripts processing and cataloging; knowledge of processing and cataloging of books, serials, and other published materials; supervisory experience; a minimum of three years of progressively responsible experience in a special collections library or archives; evidence of excellent written and oral communication skills; and ability to fulfill promotion and tenure requirements, as evidenced by professional activities and publications. This is a tenure-track faculty position, and incumbent will be expected to fulfill university requirements for promotion and tenure. Preferred qualifications: Degree in history or another appropriate subject area; experience working with NOTIS software; experience with digitizing projects and knowledge of HTML and SGML; reading knowledge of French and/or Spanish. Salary commensurate with qualifications and experience; \$35,000 minimum. Appointment at rank of Assistant or Associate Librarian. Review of applications will begin August 31, 1998, and continue until

the position is filled. To apply, send letter of application, resume, and names, addresses, and telephone and fax numbers of three references to: Caroline Wire, Office of Dean of Libraries, 295 Middleton Library, **Louisiana State University**, Baton Rouge, LA 70803.

TECHNICAL SERVICES/AUTOMATED SYSTEMS LIBRARIAN. St. Clair County Community College is accepting applications for a Technical Services/Automated Systems Librarian. Qualifications: Master's degree from an ALA-accredited institution required; technical services experience including OCLC, MARC formats, AACR2; demonstrated experience with automated library systems, microcomputers, networks, and software; strong problem-solving, organizational, interpersonal, and written and oral communications skills; service-oriented attitude; demonstrated leadership qualities. Responsible for the overall development and maintenance of the Learning Resources Center's print, audiovisual, and electronic resources; management of the library's automated library system. Reference and bibliographic instruction duties. Apply with application, resume, unofficial transcripts, and letters of reference by July 27, 1998; review of applications will begin August 1, 1998. Approximate start date: August 20, 1998. Requests for applications or inquiries and completed applications should be directed to: Office of Instructional Personnel, **St. Clair County Community College**, 323 Erie St., P.O. Box 5015, Port Huron, MI 48061-5015; Phone: (810) 989-5543; fax: (810) 984-4730. St. Clair County Community College is an equal opportunity, affirmative action institution.

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ROCHESTER INSTITUTE OF TECHNOLOGY

National Technical Institute for the Deaf Electronic Resource Librarian

Applications are now being accepted for a full-time, 12 month, staff position for Electronic Resource Librarian at the National Technical Institute for the Deaf (NTID), a college of Rochester Institute of Technology (RIT).

The Electronic Resource Librarian provides and coordinates traditional and electronic library services within NTID; collaborates with university and college colleagues in assessing information technological needs, monitoring information technological trends, assisting in the evaluation, selection, and promotion of electronic resources; provides direct ready reference for NTID faculty, staff, and students, and external audiences; acts as an intermediary between patrons and varying primary sources of information in the field of deafness; and consults with faculty and staff on the integration of library resources into courses and curriculum offered by NTID, including on-line and distance learning efforts.

Required: ALA-accredited Masters in Library Science or Masters in Information Technology with experience in academic library environment. Two to four years experience in the support of Library systems with emphasis on electronic resources, reference, and library instruction, and supervisory experience.

Preferred Skills: Knowledge of hardware and software used in electronic publishing and retrieval, including HTML, and web development tools. Communication and interpersonal skills, analytical and organizational skills, ability to work both independently and in cooperation with colleagues and patrons, ability to adjust to changing work conditions and emerging technologies. American Sign Language communication skills and knowledge of deaf culture.

Ability to contribute in meaningful ways to the college's cultural diversity, pluralism, and individual differences strongly preferred. People who are deaf or hard of hearing, with a disability, and/or members of a minority group are encouraged to apply.

Position open until filled. Please reference #0484 when applying.

Send letter of application, resume, and three letters of reference to:

**Rochester Institute of Technology
Department of Human Resources
Pamela Christopher
Human Resources Administrator
Eastman Bldg
8 Lomb Memorial Dr
Rochester, NY 14623-5604**

EOE/AA

Late Job Listings

RARE BOOK CATALOGING POSITION. The John Carter Brown Library at Brown University is seeking candidates for one temporary cataloging position. The library specializes in the collection of printed materials pertaining to the Americas, North and South, during the colonial period, 1493 to ca. 1830. This is a two-year, grant-funded position to catalog colonial Portuguese-language works. Qualifications: ALA-accredited MLS degree or equivalent; two to three years of professional rare book cataloging experience using AACR2r, Descriptive Cataloging of Rare Books, LCSH, and MARC formats; familiarity with the RLIN cataloging system; reading knowledge of Portuguese. Salary range: \$30,200-\$33,000, based on experience. Send letter of application, resume, and names and addresses of three references to: Department of Human Resources, **Brown University**, Box 1879, Providence, RI 02912.

REFERENCE/INSTRUCTION LIBRARIAN. The Reference/Instruction Librarian develops, promotes and offers various user education programs in a variety of formats,

including course-related and library-sponsored instruction sessions, tours, and written instruction guides. Assists with expanding the outreach program with faculty. Provides quality reference service one evening per week. Experience with various computer systems. Other responsibilities assigned. Qualifications: MLS degree required. Minimum of three years academic library experience preferred. Experience with various computer systems, Internet, and World Wide Web. Sincere interest in information literacy. Interested candidates should submit a cover letter and resume, by August 1, 1998, to: **Worcester Polytechnic Institute**, Reference/Instruction Librarian Search Committee, Human Resources, Dept. CRL, 100 Institute Rd., Worcester, MA 01609-2280. You may fax your information to (508) 831-5715 or e-mail: human-resources@wpi.edu. No phone calls please. To enrich education through diversity, **WPI** is an affirmative action, equal opportunity employer.

DIRECTOR OF COLLECTION SERVICES. Wright State University Libraries, Dayton, Ohio. Wright State University seeks an experienced and energetic librarian to provide leadership and vision in the development and management of collections for the University Libraries (Paul Laurence Dunbar Library, Fordham Health Sciences Library, Music Library). Responsibilities: administers Collection Development, Acquisitions, Bibliographic Control, Current Periodicals Service Desk, and Media Collection. Administers \$2.7 million collections/access budget. Reports to the Associate Provost for Libraries and serves on the senior management council of four directors. Directly supervises two department heads and has overall responsibility for the work of two FT librarians, 13 FT and three PT support staff, several PT librarian subject team leaders and selectors, and student assistants. Responsible for policies and planning related to the development and evaluation of collections. Has overall responsibility for assuring faculty input into collection decisions. Actively guides and participates in cooperative collection efforts through statewide OhioLINK involvement and locally with seven affiliated hospital libraries. Serves as a member of the Libraries' Development team, identifies grant opportunities and participates in Friends of the Libraries activities. Qualifications: Required: ALA-accredited MLS degree. At least five years of increasingly responsible professional experience in collection development or combination of acquisitions/collection development in college/university libraries. Demonstrated effectiveness in developing collections, administering budgets, and managing professional and support staff. Experience with print, audiovisual, and electronic resources and knowledge of digital library applications. Proven ability to promote cooperation and collaboration among library units. Excellent interpersonal and communication skills. Experience in vendor contract negotiations. Experience with integrated library systems. Thorough knowledge of technical services activities and trends. Strong record of leadership and achievement in the profession. Preferred: Technical services experience highly desirable, especially at the administrative level. Consortial experience in resource sharing and cooperative collection development. Additional advanced degree in a subject field. Record of grant proposal success. Environment: Wright State University is a charter member of OhioLINK, an advanced statewide information system. The University Libraries provide a scholarly information network, LIBNET (<http://www.libraries.wright.edu>), that integrates local, OhioLINK, and Internet resources. Wright State University, located 10 miles east of Dayton, Ohio, enrolls over 16,000 students and offers more than 100 undergraduate and 40 graduate/professional programs. With nearly a million people, the Dayton area offers diversity and a wide range of cultural and recreational activities. Salary: \$46,300 (minimum). Benefits include 22 vacation days/year, 10 holidays, health and dental plan, state retirement system, tuition remission plan, and paid life and disability insurance. Application: Send letter of application, resume, and names of three current references to: Chris Watson, 126 Dunbar Library, **Wright State University** Libraries, Dayton, OH 45435 or e-mail: cwatson@library.wright.edu. First consideration will be given to applications received by July 17, 1998. Wright State University is committed to a policy of equal opportunity and affirmative action, and specifically encourages applications from members of under-represented groups.

DIRECTOR OF LIBRARY SERVICES. (Search Readvertised). Southern Connecticut State University. The Position: Southern Connecticut State University invites applications for the position of Director of Library Services. Under the direction of the Vice President for Academic Affairs, the Director provides leadership for the efficient and effective administration of all aspects of library services and operations. The Director is responsible for formulating policies and plans, and for monitoring and evaluating their implementation in the following areas: support for the academic curriculum; staff organization and development; physical plant; fiscal planning and management; development of external sources of funding for the library; bibliographical instruction; collection development; relations with faculty, students, administrators, alumni and the external community; cooperation with other libraries; and the application of current technologies to all appropriate functions of the library. Qualifications: Master's degree in Library Science from an ALA accredited institution. Doctorate preferred. Six years of service in academic library administration with experiences in policy and planning, staff supervision, budgeting and library technologies. Ability to establish collegial working relations with library personnel, students, faculty, administrators, alumni, and the external community within a collective bargaining environment. Development experience a plus. These qualifications may be waived for individuals with appropriate alternative experiences. The University: SCSU is a comprehensive metropolitan public university. Located in historic New Haven, Southern affords access to cultural and educational advantages in one of the highly-rated living areas of the nation. Enrolling some 12,000 students, SCSU is one of four campuses of the Connecticut State University system. SCSU offers 48 undergraduate programs and 40 graduate programs at the master's and sixth year professional level. The Process: Screening of candidates will begin immediately and continue until position is filled. Salary is competitive and commensurate with qualifications and experience. Current annual salary range for this SUOAF-AFSCME union position is \$64,558-91,700. Range will increase on July 3, 1998. Please see http://scsu.ctstateu.edu/~personnel/su_tblcontents.html for a copy of the current SUOAF-AFSCME contract. Applications should include a resume and a letter which includes a detailed description of your qualifications and experience for the position. Please also provide the names, addresses and telephone numbers of at least five references. Send applications to: Edward C. Harris, Dean, School of Communication, Information and Library Science, **Southern Connecticut State University**, 501 Crescent Street, New Haven, CT 06515-1355. SCSU is an equal opportunity, affirmative action employer.

ASSISTANT LIBRARIAN. Master's degree in Library Science, three years experience, familiar with library automation systems, \$31,296-\$34,426, **Florida Keys Community College**, (305) 296-9081. EOE/M/F/D/V.

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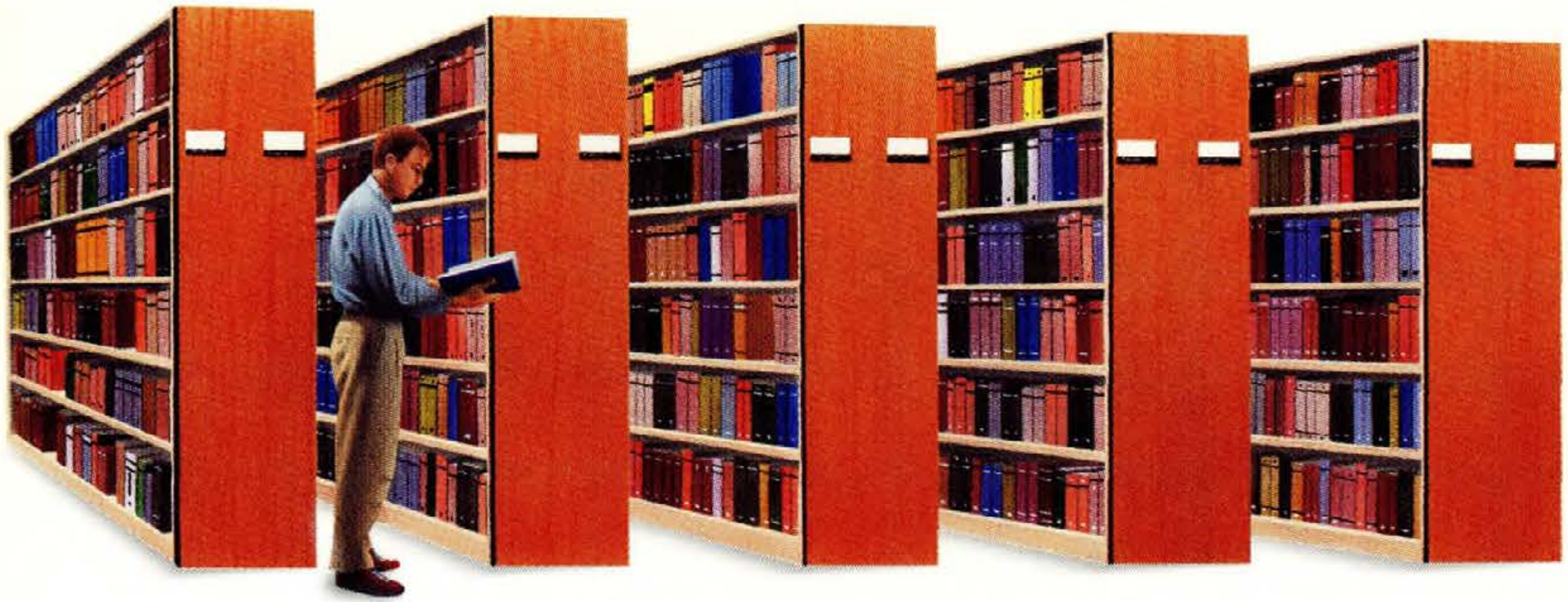
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