

THE CLASSIFIED ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$6.30 per line for institutions that are ACRL members, \$8.00 for others. Late job notices are \$15.25 per line for institutions that are ACRL members, \$18.00 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates are also available.

Guidelines: For ads which list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$40 for ACRL members and \$45 for non-members.

Contact: Ted Bales, classified advertising manager, *C&RL News* Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663; ALANET: ALA0306; Bitnet: U38398@UICVM.

ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual life-style, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

Wanted

WANTED TO BUY: Book collections for university library emphasizing international studies, Asian studies, religion, philosophy, and general education. Mr. Feldman, **DRBU Library**, Box 217, Talmage, CA 95481-0217; (707)462-9178.

Conferences

COLLECTION ASSESSMENT AND ACQUISITIONS BUDGETS CONFERENCE, Oklahoma City, OK. February 20-21, 1992. Contact for information: Donald C. Hudson, The University of Oklahoma Libraries, Norman, OK 73019, (405) 325-2611.

Positions Open

ASSISTANT TO THE DEAN & UNIVERSITY LIBRARIAN, Miami University Libraries. An exciting opportunity exists to work closely with the Dean and University Librarian in advancing the mission of the Miami University Libraries, serving a selective institution located in Oxford, Ohio, 35 miles north of Cincinnati. The Libraries have an integrated Innovative Interfaces system in place; it will be the foundation of OhioLINK, a planned statewide information system designed to link nineteen academic institutions in Ohio. Responsibilities: Reporting to the Dean and University Librarian, the responsibilities of the Assistant to the Dean will include: assisting in planning and implementing a comprehensive staff development and training program; drafting speeches, reports, memoranda, program analyses, statistical studies, etc. as requested; coordinating the preparation of library grant and fund-raising proposals; assisting in library public relation projects; other duties as required. Preferred qualifications: An ALA accredited MLS degree; broad-based experience in library operations and services; demonstrated ability to write and speak English clearly, concisely, and accurately; demonstrated ability to communicate and work effectively, independently, and cooperatively with all elements of a highly diverse academic community; demonstrated ability to plan and organize projects, to prioritize and reprioritize assignments as necessary, and to produce results in a persuasive and timely manner; evidence of initiative, good judgment, candor, flexibility, and a sense of proportion and the practical. Desirable: working knowledge of statistics and budgetary process and familiarity with database management and spreadsheet tools; understanding of teaching and research in a university setting and the operations of academic libraries, or demonstrated interest in obtaining such understanding. The Miami University Libraries contain over 1.5 million volumes, have extensive collections of government documents and microforms, and receive over 12,000 serials. They serve 850 teaching and research faculty, 16,000 undergraduates and 1,000 graduate students. The libraries have 32 professional librarians and 55 support staff and belong to OCLC and CRL. Benefits include Blue

LIBRARY DIRECTOR - The Florida Mental Health Institute (FMHI) at the Univ. of South Florida (USF) has a faculty position for the Director of its Research Library. The position requires an ALA accredited master's degree and a minimum of one year's professional mental health research/reference experience. Familiarity with OCLC & NOTIS systems, on-line searching, CD-ROM products and/or other automated services preferred. Appointment at the assistant level. 12 month salary in the low \$20's. Available Jan., 1992. Send letter of application, vita, names of three references by Dec. 31, 1991, to Cynthia J. Stark, Asst. Dean, FMHI, Univ. of South FL, 13301 Bruce B. Downs Blvd., Tampa, FL 33612-3899. According to Florida law, applications and meetings regarding the same are open to the public. THE UNIV. OF SO. FL IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.

Cross/Blue Shield, major medical, disability, dental, and term life insurance, all paid by the University. Public employees retirement system. Minimum salary \$25,000, negotiable, depending upon experience and qualifications. Submit letter of application, resume, and names, telephone numbers, and addresses of three professional references to Judith A. Sessions, Dean and University Librarian, **Miami University**, Oxford, Ohio 45056. Applications received by December 15, 1991, will receive first consideration, but applications will continue to be accepted until the position is filled. Miami University is an equal opportunity employer actively seeking minority applicants.

CATALOGER, Full-Time. The Library of Fermi National Accelerator Laboratory (Fermilab) currently has this professional opportunity. Under the direction of the Library Administrator, the selected candidate will catalog Fermilab-specific materials, as well as items received from other laboratories and publishers, into MARC records on the Data Research Associates library automation system. Responsibilities will also include assigning LC subject headings and classification using the LC scheme; documenting procedures; and some staff training. The individual will be able to coordinate and implement an authority control project. Requirements include a bachelor's degree, along with an ALA-accredited MLS degree, and two years' experience with original cataloging of materials into an online library system using AACR2 and LC rule interpretations. Also expected are a familiarity with OCLC and Dialog and a willingness and ability to learn aspects of computing, data processing, and image handling technology (CD-ROM and others) as applied to the delivery of Library Services in a highly technical environment. The

individual must be able to communicate verbally and in writing with library and computer staff via well-organized, properly written (e.g., good spelling) English documents. Located 35 miles west of Chicago in Batavia, Illinois, Fermilab is operated by the Universities Research Association, Inc. for the U.S. Department of Energy and is engaged in the study of high-energy physics with participation from researchers worldwide. The laboratory provides a nonsmoking work environment and an excellent benefits package including 24 days' vacation per year. Annual salary range is \$28,000-\$38,000. Qualified individuals should send a resume to: Joy Thomas, Jr. Personnel Administrator, Fermi National Accelerator Laboratory, P.O. Box 500, Batavia, IL 60510. An equal opportunity employer.

DEAN, UNIVERSITY LIBRARY. California State University, Northridge is located 25 miles northwest of central Los Angeles. The Library is the major library resource in the San Fernando Valley, with a budget of approximately \$6 million and a collection of over

HEAD OF CATALOGING

GTU Library

The Graduate Theological Union Library, serving one of the nation's leading theological consortia, has reopened its search for Head of Cataloging. This position is an exciting opportunity to be involved in the Library's implementation of its online catalog. Responsibilities include: administration of operations within the Cataloging Section; supervision of 1 professional and 2 paraprofessionals; formation & implementation of cataloging policy; original and complex cataloging in all formats. Requires: ALA accredited MLS; 5 years library experience including cataloging and supervision, one foreign language; expertise with RLIN (or other bibliographic utility), MARC, AACR2, LCRI, LCSH, LC classification; excellent verbal and written communication skills. Relevant subject masters and European languages preferred. Salary: \$28,000+ commensurate with experience. Excellent benefits package. EOE. Women and minorities are encouraged to apply. Forward resume and names of 3 references by February 1, 1992 to:

Head of Technical Services
GTU Library
 2400 Ridge Road
 Berkeley, CA 94709

Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1989, issue of *Library Journal*, the *ALA Survey of Librarian Salaries*, the annual *ARL Salary Survey*, or the annual CUPA Administrative Compensation Survey) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

Connecticut	\$28,900
Delaware	\$22,500+
Indiana	varies*
Iowa	\$21,588
Kansas	\$17,500*
Louisiana	\$22,000
Maine	varies*
Massachusetts	\$27,554*
New Jersey	\$24,200
New York	varies*
North Carolina	\$22,491
Ohio	\$20,024
Pennsylvania	\$23,700*
Rhode Island	\$26,500
South Carolina	varies*
South Dakota	\$20,000
Texas	\$25,000
Vermont	\$22,500
West Virginia	\$20,000
Wisconsin	\$25,830

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

+Salary minimums for public librarians only.



UNIVERSITY LIBRARIAN

Appalachian State University

We seek a leader with vision and energy.

Appalachian State University is located in Boone, North Carolina, a year-round recreation area in the Blue Ridge Mountains. One of 16 constituent institutions of The University of North Carolina System, Appalachian is a selective university offering 130 undergraduate and 60 graduate majors to over 11,000 students. The Library's collection of 500,000 books, 4,100 subscriptions, and 1,000,000 microforms is the major information center in western North Carolina. Automated with an LS/2000 integrated library system since 1988, the Library is a member of the Western North Carolina Library Network, a consortium of three university libraries.

Responsibilities include: Leadership of the library faculty and staff; building strong academic and community relationships; long-range planning with library, university, and consortium personnel budget management and fund-raising. The successful candidate must have: an ALA-accredited MLS, with an additional graduate degree, doctorate preferred; substantial library administrative experience; effective communication and interpersonal skills; experience with fiscal management; commitment to innovative technology; and a record of professional achievement.

The University Librarian serves on the Academic Council and reports to the Associate Vice Chancellor for Academic Affairs. The position offers a minimum salary of \$54,000 for a twelve-month contract at the rank of associate or full professor, depending upon qualifications. The successful candidate will be eligible to earn tenure but serves in the capacity of University Librarian at the pleasure of the University Administration. Applicants should submit a letter of application, a resume, and names, addresses, and telephone numbers of three references to be received by **January 22, 1992**. No nominations accepted. Official transcripts will be required before hiring.

Appalachian State University is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

Apply to:

Myrna McCallister
Chair, University Librarian Search Committee
c/o Office of Academic Affairs
207 Administration Building
Appalachian State University
Boone, North Carolina 28608
(704) 262-2772

1,000,000 volumes accessible through GEAC, and employs approximately 30 Librarians, 70 staff, and 300 students. A major expansion, including an automated storage/retrieval system, was completed in summer 1991. A small branch Library has been established at the off-campus center in Ventura. The Dean is the chief administrative officer for the University Library and reports directly to the Vice President for Academic Affairs. The Dean provides leadership in developing librarians and staff, and plans and establishes goals and priorities for development of collections in support of instruction and research. The Dean is responsible for financial and human resources, the quality of public service, development of systematic approaches to library operations, application of computer and other technologies, and for physical facilities. Qualifications include a graduate degree in library science from an ALA-accredited library school or a school of equivalent quality. Five years of significant professional library administrative experience, preferably in a four-year college or university. A doctoral degree in library science or a closely related field may be substituted for two years of experience. Qualifications for a faculty appointment,

at advanced rank, within one of the Departments in the Library. Knowledge of major library automated systems. Ability to manage personnel in a collective bargaining and shared governance environment. Current knowledge of academic libraries and their organization, library and information science, and management principles. Especially important is the ability to respond to the increasing ethnic diversity and international character of the University and in promoting educational equity. Salary: The recruitment range is \$5,705-6,960 per month; however, the actual salary is negotiable. This is a twelve-month position. Effective date of appointment: Position available on or about July 1, 1992. Applications: Candidates must submit a letter of application, current resume, and names, addresses, and phone numbers of three professional references postmarked no later than January 17, 1992, to: Snowy Dodson, Chair, Dean, University Library Search and Screen Committee, Office of the Vice President for Academic Affairs (ACAF), **California State University, Northridge**, 18111 Nordhoff Street; Northridge, CA 91330. An equal opportunity, affirmative action, Title IX, Sections 503 and 504 employer.

DIRECTOR

Idaho State University

Idaho State University, a comprehensive state university with an enrollment of over 10,000 students, is seeking applications for the position of Director, Idaho Health Sciences Library.

The Idaho Health Sciences Library is a new university initiative which is being implemented to serve the academic needs of the university's faculty and students in the allied health sciences, pharmacology, family practice medical residency, and in the life sciences as well as the information needs of Idaho's regional medical community.

Under the general direction of the University Librarian, the Director will be responsible for the establishment and ongoing development of the Idaho Health Sciences Library and all aspects of its administration and management. The Health Sciences Library will be located within the university library with its technical services functions being integrated within the university library's program, freeing the Health Sciences Library staff to focus upon providing public services to both the university and regional medical communities. The Director will report directly to the University Librarian and will be a member of the University Librarian's Administrative Council. The Director will supervise a staff of one professional, one paraprofessional, and student workers.

Qualifications include an MLS from a program accredited by the ALA; strong oral and written communication skills; demonstrated ability to work with a diverse community. Three to five years of professional experience, preferably in both hospital and academic libraries, and demonstrated ability to supervise and manage the work of a library unit required. Certification as a medical librarian and an advanced degree in Life or Health Sciences desired but not required.

Idaho State University is located in Pocatello, the state's second largest city. Within easy driving distance are found many of the nation's finest summer and winter recreational areas, including Yellowstone National Park, Jackson Hole, Wyoming, and Sun Valley, Idaho.

This position will be available after January 1992. Applications should include a letter of interest, a resume, and the names and addresses of five professional references. Review of applications will begin **mid-January 1992**, and will continue until a suitable candidate is selected.

Salary: \$38,000 minimum, depending upon qualifications and experience. Twelve-month appointment with 24 days of vacation a year; TIAA/CREF or VALIC; medical and dental insurance. Complete application packages should be forwarded to:

Clifton H. Jones
c/o Personnel Department
Idaho State University
Box 8107
Pocatello, Idaho 83209-8107

ENGINEERING LIBRARIAN. Subject responsibility for Engineering, Systems Science, Computer Science, and Mathematics. Duties include reference, bibliographic instruction, faculty liaison, online searching, and collection development. Required: MLS from ALA accredited institution. Undergraduate degree or equivalent in math, engineering, or one of the physical sciences. Two years of professional reference service in an academic or technical library. Familiarity with online searching and microcomputer applications. (Note: Professional library experience may be waived in lieu of Graduate Degree in subject specialty.) Salary/rank: Assistant Professor (min. \$30,000/yr.) dependent on qualifications and experience. Tenure-track 1.0 FTE. 12-month contract. Excellent benefits. Contact: Joe Kohut, Science Librarian, Branford P. Millar Library, P.O. Box 1151, **Portland State University**, Portland, OR 97207. Phone: (503) 725-4708. Fax: (503) 725-4524. The Search Committee will begin reviewing applications after December 15,

1991; applicants are advised to submit applications in advance of this date. Portland State University is an equal opportunity, affirmative action employer.

HEAD, ACQUISITIONS DEPARTMENT, Gelman Library, The George Washington University. Appointment salary minimum: \$35,000 (negotiable, based on qualifications and experience). Responsibilities: Provides leadership for department responsible for acquisition of monographs, serials, nonprint materials, government documents using NOTIS acquisitions system and for public periodicals room; manages acquisitions budget of \$1.7 million; selects and monitors vendors, including approval plan and subscriptions; provides accurate reports on acquisitions activity and status of acquisitions budget; represents acquisitions department on library-wide committees; participates in collegial decision-making process; represents Gelman Library at consortium meetings

TWO POSITIONS

Virginia Commonwealth University

VCU is a publicly supported urban, research university in Richmond, Virginia, serving 20,000 students on the academic campus and at the Medical College of Virginia. The library uses NOTIS, Faxon SC-10 for 13,000 active serials, OCLC, Banyan Vines LAN. The library has 950,000 volumes with a \$2.7 million materials budget.

Both positions require ALA-accredited MLS. Strong service orientation; excellent oral and written communication skills; positive interpersonal relations; initiative and creativity; ability to meet requirements for faculty advancement, including professional service and publication, are preferred.

Head, Acquisition Services Department. Provides dynamic and innovative leadership for department of 1 librarian, 20 classified staff, students. Administers preorder searching, ordering, receiving, and claiming for monographs, serials, and other library materials on academic and medical campuses, and manages access to current periodicals and microforms at two service desks. Reports to the Associate Director for Library Collections and Access Services. Prefer successful managerial and supervisory experience; substantive experience with acquisitions, serials control, and publishing; awareness of trends in electronic publishing; experience with an automated acquisitions system. \$30,000 minimum.

Systems Librarian, Automation Services Department. Designs and implements automated systems. Conducts staff training, particularly for microcomputers. Evaluates hardware and software, develops programs and reports, administers LANs, develops microcomputer services for NOTIS. Directs the work of programmer and technician and works on NOTIS-related projects. Reports to the Head of Automation Services. Prefer excellent training skills; extensive knowledge of MS-DOS; experience with microcomputer software and high-level languages, LANS, telecommunications, and integrated library systems; familiarity with MARC and OCLC; awareness of library applications of computer technology. \$28,000 minimum.

Review of applications will begin **January 6**, and continue until position is filled. Submit resume and the names and phone numbers for three current references to:

John Duke
Interim Associate Director for Library Collections and Access Services
University Library Services
Virginia Commonwealth University
VCU Box 2033
Richmond, VA 23284-2033

Complete job descriptions and qualifications available upon request.

Virginia Commonwealth University is an equal opportunity, affirmative action employer. Minorities and women are encouraged to apply. Experience working in a culturally diverse environment highly preferred.

and participates in consortium committees; represents Gelman Library at professional meetings. Management duties: supervises department of 29 classified staff and one professional; develops policies and procedures; matches staffing to workflow requirements. Qualifications required: ALA-accredited MLS, acquisitions experience in academic or research library, supervisory experience, several years experience with automated acquisitions system, demonstrated ability to work effectively in non-hierarchical organization; demonstrated communication skills. Preferred: experience with NOTIS; reading knowledge of foreign language; course work in social sciences. Deadline: review of applications begins January 15, 1992, and continues until the position is filled. Please send current resume and names of three references to: Andrea Stewart, Executive Associate, Gelman Library, **The George Wash-**

ington University, Washington, DC 20052. GWU is an equal opportunity, affirmative action employer which actively seeks and encourages applications from minority candidates.

HEAD OF ACCESS SERVICES. The University of Texas Health Sciences Center at San Antonio seeks a creative and dynamic, service-oriented librarian to lead access support services of circulation, stack maintenance, and photoduplication in the Briscoe Library. Major responsibilities include planning the integration of print and audiovisual circulation services, managing the newly merged staff of circulation services and stack maintenance services, communicating to faculty, staff, and students the access services policies, and effectively utilizing the strengths of the LIS automated library system for circulation, reserves, and collection

DIRECTOR OF LIBRARY SERVICES

Applications and nominations are invited for the position effective July 1, 1992.

The Library, with an outstanding staff of 21 librarians and 23 support members, has been a New Jersey pioneer in developing and implementing programs utilizing new information technologies, such as BRS, Dialog and CD-ROM. An integrated on-line circulation system and OPAC (DRA) will be offered in Spring 1992. A new library facility will be completed by fiscal year 1993-94. The collection includes some 300,000 books and AV units, 1600 periodical titles and 840,000 microform units.

Reporting to the Academic Vice President and Provost, the Director will manage and provide leadership for staff, prepare and control budget, develop policies and programs, provide long range planning, participate in College-wide affairs as appropriate, and represent the College in all inter-campus library affairs.

Doctorate in a suitable discipline, MLS from an ALA-accredited institution, minimum of 6 years of increasingly responsible administrative experience in academic libraries, outstanding oral and written communication skills, commitment to a high quality of librarian service and to a participative management approach, and ability to effectively interact with students, faculty, staff and community required.

Salary and faculty rank dependent upon background and experience.

William Paterson College, on a 250-acre suburban campus 20 miles from New York City, is an accredited state college offering 50 undergraduate and graduate programs. WPC is an affirmative action/equal opportunity employer.

Please send letter of application, resume and names and addresses of 3 references by December 23, 1991 to:



CHAIR, Search Committee
Director of Library Services
Office of the Vice President for Academic Affairs and Provost
WILLIAM PATERSON COLLEGE
Drawer CRLN
Wayne, New Jersey 07470

maintenance. Reporting to the Assistant Director for Administration, the Head of Access Services will supervise a staff of twenty employees. The Briscoe Library, one of the nation's busiest medical libraries, serves the five schools of the Health Science Center as well as health care professionals in Bexar County and South Texas. San Antonio is located in the historic and scenic hill country of Texas and has diverse educational and cultural opportunities. Requirements include an ALA-accredited master's degree in library science; a minimum of four years of post MLS library experience and applicable management/supervisory experience and/or applicable experience in an access services-related environment; strong public service orientation; and superior interpersonal and communication skills. Health science library experience and/or a science background is not required. Salary range is \$28,000-\$34,000 depending on level of appointment. Review of applications will begin January 1, 1992, and will continue until the position is filled. Interviews will be conducted at ALA Midwinter in San Antonio. Send letter of application, resume, and names of three professional references to: Office of Human Resources, **The University of Texas Health Science Center at San Antonio**, 7703 Floyd Curl Drive, San Antonio, TX 78284-7972. UTHSCSA is an equal opportunity, affirmative action employer.

HEAD, ASIAN LIBRARY. Reporting to the Director of Area Studies, the incumbent is responsible for the administration of the Asian Library. This includes: the supervision of acquisition and cataloging of books and serials in Chinese, Japanese, and Korean; administration of the materials budget and operations budget; provision of reference service to students and faculty engaged in research in the area; carrying out other administrative tasks such as grant-writing, supervision of circulation activities, student workers, and other

duties as required. The incumbent is also responsible for the general direction of the South and West Asian collection, which is administered by the South and West Asian Librarian. Department: The Asian Library is part of the Library's Area Studies Unit and part of the General Services Faculty. The Asian Library consists of the East Asian Division and the South and West Asian Division. The staff comprises 4 FTE librarians, 5.75 FTE support staff, and student workers. The Asian collection contains over 260,000 volumes, including Chinese, Japanese, Korean, Indic, Arabic, Hebrew, Persian, and Indonesian. Qualifications: Required: MLS from an ALA-accredited library school or an equivalent; working knowledge of Chinese or Japanese; three years' experience in an East Asian studies research library; demonstrated English-language communication skills; ability to work effectively with a research-oriented faculty and student body; ability to work in a collegial environment; administrative experience; ability to meet university requirements for promotion and tenure. Preferred: advanced degree or strong academic background in Asian studies; working knowledge of a second East Asian language (Chinese, Japanese, Korean); experience in East Asian collection development; experience in administering an Asian Studies Library. Salary & Rank: Salary \$35,000 upward, depending on qualifications, experience, and appointment rank. Appointment at Associate or Full Professor. Librarians are faculty and must demonstrate excellence in librarianship, research, publication, and university/professional/community service in order to meet university standards for tenure and promotion. Application: Send letter of application and complete resume with the names, addresses, and telephone numbers of five references to: Allen G. Dries, Library Personnel Manager, **University of Illinois Library (U-C)**, 1408 West Gregory Drive, Urbana, IL 61801. Phone (217) 333-5494. Deadline: February 1, 1992. The University of Illinois is an affirmative action, equal opportunity employer.

FOUR LIBRARY POSITIONS

State University of New York at Binghamton

The Libraries invite applications and nominations for four librarian faculty positions. The library system is composed of the Glenn G. Bartle Library, serving the social sciences and humanities and housing the centralized technical services operation, the Science Library, the Fine Arts Library, and three residential college libraries. The University is a member of RLG. Qualifications include ALA-accredited MLS, effective interpersonal skills, excellent oral and written communication skills, and strong commitment to service and professional development. Second advanced degree desirable. Excellent fringes including TIAA/CREF. Screening begins December 15 and will continue until filled.

Head of Cataloging Services

Senior Assistant or Associate Librarian. Using NOTIS, OCLC, and RLIN, the Cataloging Services Unit, which includes the Database Maintenance/Authorities and Book Preparation sections, is responsible for copy, adjusted, and original cataloging for materials in all MARC formats. Reporting to the Assistant Director for Technical Services, responsibilities for this position include supervising a staff of 11 FTE of which 4.5 are faculty; overall management and coordination of the Cataloging Services Unit; planning; development of policies, procedures and standards; maintaining the integrity of the database; coordinating activities with other units. Required: demonstrated successful supervisory experience in an academic or research library; substantial original cataloging experience including various Western European languages, USMARC bib and authorities formats, LC classification, LCSH, AACR2, and authority control in academic or research library; extensive experience with a major bibliographic utility (preferably RLIN) and an automated system including an online catalog (preferably NOTIS). Familiarity with two or more Western European languages preferred. Salary minimum \$35,000.

Assistant Head of Cataloging Services

Senior Assistant Librarian. Reporting to the Head of Cataloging Services, position is responsible for coordinating and supervising the copy cataloging operations, a staff of 8.4 FTE. Serves as resource person for the utilization of RLIN, OCLC, and NOTIS as they relate to copy cataloging and bibliographic

(continued on following page)

HEAD OF CATALOGING. Nimitz Library, U.S. Naval Academy, a medium-sized academic library with fifty-one staff positions. Manages a department of two professionals and six support staff engaged in original cataloging, database maintenance, authority work, and materials processing. Catalogs complex and original materials, solves cataloging problems, and establishes policies and procedures. Member of Library's Administrative Group. Required Qualifications: MLS from an ALA-accredited program, or its equivalent in training and experience; at least two years of cataloging experience; expertise with MARC formats, familiarity with OCLC or other bibliographic utilities, and with local automated systems; thorough and current knowledge of authority control, AACR2, and LC classification; ability to communicate effectively both orally and in writing; energy, flexibility, creativity, and ability to work effectively in a complex and dynamic organization. Preferred: Increasingly responsible experience, including supervisory experience, in an academic library cataloging department; knowledge of foreign languages. Environment: The Naval Academy, located in beautiful Annapolis, 30 miles from Washington and 25 from Baltimore, is the undergraduate college of the U.S. Navy. It offers a core curriculum and 18 major fields to 4500 undergraduate men and women; half the faculty of 650 are civilians, almost all of whom hold the Ph.D. Salary Range: \$37,294-\$48,481. Review of applications will begin January 20, 1992, and will continue until the position is filled. Send application letter, resume (or SF 171), and names, addresses, and phone numbers of 3 references to: Richard Hume Werking, Librarian and Associate Dean, Nimitz Library, U.S. Naval Academy, Annapolis, MD 21402. AA/EEO employer.

HEAD OF INTERLIBRARY LOAN. The University of Arkansas is seeking a dynamic and energetic public service librarian to manage an active OCLC-based interlibrary loan department. Reporting to the Head of Public Services, the Head of Interlibrary Loan is responsible for the personnel management of eight FTE employees; coordination of borrowing and lending activities with state, regional, and national networks and cooperatives as well as with branch libraries; assistance with planning and implementation of an integrated automated system; and control of deposit accounts with various institutions. Position requires an ALA-accredited MLS, excellent communication skills, ability to work effectively with colleagues, and a diverse clientele, relevant academic library experience, substantial experience with OCLC/LL Subsystem and other document delivery resources, demonstrated successful supervisory experience, and a knowledge of technologies related to document access. Salary and rank will depend upon qualifications; range is \$21,000 to \$24,000. Twelve-month, tenure-track, TIAA/CREF, twenty-two days' annual leave, tuition, and other benefits. The University of Arkansas is a land-grant university and the major academic research institution in the state, offering a full range of undergraduate, graduate, and professional opportunities. Fayetteville (population 42,000) offers many recreational and cultural opportunities associated with natural beauty and a university community. Send letter of application, resume, and names, addresses, and telephone numbers of three current references to: John A. Harrison, Director of Libraries, University of Arkansas, Fayetteville, AR 72701-1201. Applications will be accepted until

control. Required: demonstrated successful cataloging and supervisory experience in an academic or research library; experience with a major bibliographic utility (preferably RLIN) and an automated system including an online catalog (preferably NOTIS). Familiarity with two or more Western European languages preferred. Salary minimum \$30,000.

Reference Librarian/Women's Studies Bibliographer

Assistant or Senior Assistant Librarian. Responsibilities include reference services, information education activities, and collection development and management for Women's Studies, an interdisciplinary undergraduate program. Required: Bachelor's and/or master's degree in subject area relevant to women's issues or equivalent combination of education and experience; experience in database searching; willingness to work flexible schedule including evening/weekend hours. Academic library experience and working knowledge of library automated systems preferred. Salary minimum \$25,000.

Science Reference Librarian/Physical Sciences Bibliographer

Assistant or Senior Assistant Librarian. Responsibilities include reference services and collection development and management for Chemistry, Mathematics, and Physics. Required: Bachelor's and/or master's degree in a physical science or related subject area or equivalent combination of education and experience; experience in database searching. Academic library experience and working knowledge of library automated systems preferred. Salary minimum \$25,000.

Send cover letter, current resume, and names, addresses, and telephone numbers of three references to:

Mary Ann Sincavage
Assistant to the Director of Libraries for Personnel Administration
Glenn G. Bartle Library
P.O. Box 6012
State University of New York at Binghamton
Binghamton, New York 13902-6012

The State University of New York at Binghamton is strongly committed to affirmative action. We offer access to services and recruit students and employees without regard to race, color, sex, religion, age, disability, marital status, sexual orientation, or national origin.

position is filled. The University of Arkansas is an equal opportunity, affirmative action employer. Applicants must have proof of legal authority to work in the United States.

HEAD LIBRARIAN/DIRECTOR. Kentucky Wesleyan College, a small, selective church-related liberal arts college, seeks candidates for the position of Head Librarian/Director of the Library Learning Center, who is responsible for overall administration of the library, with active participation in bibliographic instruction and reference service. Starting date is July 1, 1992, or earlier. The appointment, at the assistant or associate professional level will be a twelve-month, tenure-track appointment, with excellent fringe benefits. Salary: Mid-\$20s to mid-\$30s. Candidates should have a minimum of four years of college library experience, including some administrative duties and an understanding of contemporary library technology. They must hold a master's degree in library science from an ALA-accredited library school. Candidates are requested to forward their resumes, transcripts, and three letters of reference to: Ray Purdom, Academic Dean, **Kentucky Wesleyan College**, Owensboro, KY, 42302-1039. Review of applications begins January 30, 1992. EOE

LIBRARIAN. Hollins College is seeking a Librarian to supervise the operations of a primarily undergraduate college library with archives, special collections, A-V, and music library. The Librarian will lead the library in the process of automation. MS in LS/ALA with varied experience in library services is required. Hollins College is primarily an undergraduate liberal arts college for women with graduate programs in English/creative writing, psychology, and

liberal studies. The position is available on July 1, 1992. Interviews will continue until the position is filled. Applications with CV and 3 references may be sent to Bridget Puzon, Chair of Library Search, P.O. Box 9706, **Hollins College**, Roanoke, VA 24020. Hollins College is an equal opportunity employer.

LIBRARY GRADUATE ASSISTANTS FOR 1992 ACADEMIC YEAR. Mankato State University Library is seeking individuals who possess either an MLS or MA in Library Science and who wish to work on a subject master's degree while gaining valuable professional experience in an academic library. MSU offers master's degrees in over 60 academic disciplines. Graduate assistantships are internships in the discipline--in this case, two disciplines--library science and the subject discipline of your choice. Graduate assistants supervise student workers and perform other professional services in the public and technical services of the Library. Public service positions include reference, government publications, on-line database searching, interlibrary loan, educational resource center, media production, circulation, maps, periodicals, and bibliographic instruction. Positions in the technical services include acquisitions, cataloging, and library research. Successful candidates must show evidence of demonstrable working experience in one of the areas listed. A full assistantship averages 20 hours of work and pays at least \$163 per week for 34 weeks of the academic year. Eleven-month assistantships are also available with additional compensation. Additionally, graduate assistants qualify for in-state tuition and for at least one-half tuition remission of 6 to 12 graduate credits per quarter during the academic year. Mankato State University Library, a dynamic information center for 16,000 stu-

ASSOCIATE DEAN FOR TECHNICAL SERVICES

Louisiana State University and A&M College

Provides creative leadership in planning, developing, and administering the technical services division of the LSU Libraries. Participates in overall library management and reports to the dean of libraries. The division is composed of 3 departments: acquisitions, cataloging, and serials. Represents the library to state, regional, and national library communities. Works closely with rest of Dean's Council (associate dean for public services, assistant to the dean for automation and systems, assistant dean for special collections, assistant dean for collection development, assistant to the dean for administrative services). This is a tenure-track, library faculty appointment; the successful candidate will be expected to meet library tenure and promotion requirements. Technical Services includes 56 FTE. LSU is a member of SOLINET, ASERL, and ARL. The integrated online catalog is NOTIS. LSU is working with the Board of Regents in the creation of a statewide online network.

Required Qualifications: MLS for ALA-accredited program; minimum of eight years post-MLS administrative experience in an academic/research library; demonstrated ability to plan for dynamic and creative uses of library resources; understanding of national standards in bibliographic controls; familiarity with trends in academic librarianship; experience with automated technologies; good analytical, creative, and organizational skills; ability to communicate and coordinate activities with other library divisions and departments; record of professional activities and publications.

Preferred Qualifications: demonstrated knowledge and understanding of at least 2 of the following areas: acquisitions, cataloging, collection management, serials systems; sensitivity to information needs in a university community; capacity to assume responsibility for wider administrative duties as requested; ability to view issues from a broad, library-wide perspective and to function collegially in a team environment.

Salary negotiable from \$50,000. Appointment at rank of assistant/associate librarian (assistant/associate professor). Applications received by January 6, 1992, will receive preferred consideration; position open until filled. Applicants should submit a letter of application that details their philosophy of administration and technical services, a complete resume, and the names, addresses, and telephone, and FAX numbers of 3-5 references to:

Jennifer Cargill
Dean of Libraries
Louisiana State University and A&M College
295 Middleton Library
Baton Rouge, LA 70803-3300

LSU is an AA/EEO institution.

dents and area users, has a staff of 25 librarians, 24 classified staff, 20 graduate assistants, and over 150 student workers. Memorial Library is home of the PALS total library system, a nationally known integrated library system featuring an online catalog, a circulation system, an interlibrary loan module, a serials control system, an acquisition system, and external files such as ERIC, which are available online. A letter of application outlining your experiences in an academic library, your resume, and the names and telephone numbers of three current references should be sent to: Thomas M. Peischl, Dean of the Library, **Mankato State University**, MSU Box 19, P.O. Box 8400, Mankato, MN 56002-8400; telephone (507)389-5953. Applications from minorities are encouraged; Mankato State University is an equal opportunity university and employer.

LIBRARY SCIENCE FACULTY POSITIONS. Wayne State University. The Wayne State University Library Science Program is recruiting for four full-time, tenure-track faculty members at the rank of Assistant Professor, Assistant/Associate Professor, and Professor, to begin Fall 1992. Qualifications include: MLS degree from an ALA-accredited library school, or equivalent degree. Ph-D, or the equivalent (ABD considered for appointment as Instructor). Proven

teaching skills, research record and publication record appropriate to faculty rank. Wayne State University is a major urban research institution in the attractive cultural center of Detroit on a beautiful campus with over 34,000 students. The Library Science Program has a graduate student enrollment of over 400. Excellent fringe benefits. Salaries competitive. Applications or nominations received by January 1, 1992, will receive first consideration. Positions will remain open until filled. Applications should include a current, signed resume with the names and addresses of at least three (3) references. Inquiries for full information and applications should be addressed to: Phyllis J. Van Orden, Professor and Chair, Search Committee, **Wayne State University**, Library Science Program, 106 Kresge Library, Detroit, MI 48202, (313) 577-1825. Wayne State University is an equal opportunity, affirmative action employer.

MICROCOMPUTER SYSTEMS LIBRARIAN. The University of Texas Health Science Center at San Antonio seeks a skilled and service-oriented librarian to serve as Microcomputer Systems Librarian with responsibility for providing technical support for a CD PLUS Novell network to be implemented in 1992 and to serve as the

UNIVERSITY LIBRARY DIRECTOR

San Jose State University

Responsibilities: The Library Director is responsible for the effective governance of the SJSU Library, including the quality of its services, collections, and staff. The Director administers a library of 31 professional librarians and 61 paraprofessional staff in two separate buildings, with an addition currently in the planning stages. The Library serves over 30,000 students and more than 2,000 faculty members. The Director is also responsible for the Instructional Resources Center with a staff of over 28 professionals and technicians, which provides instructional development services and media support for the entire University.

In addition to creating strong community ties and pursuing external funding, the Director is also responsible for developing and maintaining electronic links between the Library and the rest of the campus, the California State University, and beyond. The Director will be expected to stay abreast of the changing nature of libraries in higher education.

Qualifications: Required: Master's degree in Library Science from an ALA-accredited program (an earned doctorate in a subject area is desirable); minimum of 5 years' experience in academic library positions of increasing responsibility; demonstrable experience in working with automated systems, telecommunications, and media programs; awareness of and sensitivity to the educational goals of a multicultural population and a strong commitment to educational equity (proven effectiveness in working with community leaders in a multicultural community is desirable); scholarly, professional, or creative achievement; demonstrated interpersonal oral and written communication skills with faculty, students, and staff; ability to work well in a system of shared academic governance; proven administrative experience, including academic planning and development, personnel, and fiscal management, with experience in building planning highly desirable; experience in developing and assessing library programs.

Located near San Francisco Bay, San Jose State is the oldest public institution of higher learning in California and one of the twenty institutions comprising the California State University. It offers over 160 baccalaureate, master's, certificate, and credential programs distributed throughout eight different colleges.

Appointment: The date of appointment will be July 1, 1992, or as close to that date as possible. Salary is commensurate with qualifications and experience. The Library Director serves at the pleasure of the President.

Application: The candidate should send a letter of application, academic resume, and the names and phone numbers of five references, postmarked no later than **January 15, 1992**, to:

**John K. Crane, Chair
Search Committee for the University Library Director
c/o Office of the Academic Vice President
San Jose State University
One Washington Square
San Jose, California 95192-0020**

An equal opportunity, affirmative action, Title IX employer.

administrator of various Library microcomputer networks including staff and public IANS. Reporting to the Associate Director for Systems, the Microcomputer Systems Librarian should possess technical expertise in computer hardware and software, electronic mail systems, system administration and management. The highly automated Briscoe Library serves the five schools of the Health Science Center as well as health care professionals in Bexar County and South Texas and is located in the scenic hill country area of the state. Requirements include an ALA-accredited master's degree in library science; experience with microcomputers and

networks such as Novell and Appleshare; and good interpersonal and communication skills. Salary range is \$25,000-\$32,000 depending on level of appointment. Review of applications will begin January 1, 1992 and will continue until the position is filled. Interviews will be conducted at ALA Midwinter in San Antonio. Send letter of application, resume, and names of three professional references to: Office of Human Resources, The University of Texas Health Science Center at San Antonio, 7703 Floyd Curl Drive, San Antonio, TX, 78284-7972. UTHSCSA is an equal opportunity, affirmative action employer.



DIRECTOR OF ACCESS SERVICES

Bowling Green State University

Provides leadership and supervision for Access Services which includes the Cataloging, Circulation, and Duplicating and Processing departments of the University Libraries. Project co-director for installation and management of Innovative Interfaces local system, a component of OhioLINK (statewide library system). As a member of the LLR management team, recommends policies, develops goals and objectives, and advises the Dean on matters relative to Access Services. Environment: BGSU Libraries and Learning Resources holds 1.5 million volumes at a Ph.D.-granting university of 16,000 undergraduate and 2,500 graduate students. The Library is a campus leader in efforts to promote a culturally diverse environment through programs, exhibits, and the appointment of a multicultural services librarian. The Library is part of an emerging, state-wide, online catalog and materials-sharing network. Short commute to/from Toledo.

Qualifications: Required: ALA-accredited MLS; at least 5 years' successful, professional library experience; excellent organizational and communication skills; strong knowledge of automated applications in technical services; evidence of commitment to research and publication. Preferred: progressively increasing administrative responsibility in an academic library setting; recent experience with the implementation of an integrated online system.

Conditions of Employment: Salary competitive and commensurate with experience; minimum \$40,000. Assistant/Associate Professor/12-month tenure-track appointment. BGSU librarians enjoy full faculty privileges which include opportunity to participate in library and university governance. Research and publication are required for tenure. We actively encourage minorities, women, handicapped, and veterans to apply. BGSU is an AA/EOE. Review of application will begin **February 1992**, and will continue until the position is filled. Send application letter, resume, and names, addresses, and telephone numbers of 3 references to:

Kevin Work
Chair, Search Committee
204 Jerome Library
Bowling Green State University
Bowling Green, Ohio 43403

PRESERVATION LIBRARIAN, State University of New York at Stony Brook. Reports to Assistant Director of Libraries for Collection Management and Development and works closely with subject bibliographers and other staff throughout the library system. Supervises a preservation staff who perform in-house binding, repair, restoration, etc. of library materials; coordinates in-house physical treatment taking place in other departments. Develops, implements, and coordinates policies, procedures, standards, and educational programs relating to the care and preservation of materials for a research collection that exceeds a million volumes. Advises on and monitors budget and expenditures of operating and special appropriations. Monitors and advises on contracts for all commercially performed preservation activities. Publicizes and promotes preservation awareness to library staff, patrons and scholarly community through planning and coordinating exhibits, preparing instructional manuals, guides, leaflets, and posters, and presenting workshops and orientations. Qualifications: ALA-accredited MLS and demonstrated knowledge of preservation of library materials are required. Administrative and research library experience preferred. Strong interpersonal and communication skills and certification in preservation are desirable. Salary and rank commensurate with qualifications; minimum Assistant Librarian salary: \$26,500. Twelve-month faculty status, tenure-track appointment, generous benefits. In order to qualify for tenure and higher academic ranks, Library faculty are expected to satisfy criteria including contributing to the advancement of the profession and performing university services as well as fulfilling specific library assignments. Send resume and names of three references to Judith Kaufman, Personnel and Development Librarian, Main Library, SUNY at Stony Brook, Stony Brook, NY 11794-3300. Resumes will be accepted

until the position is filled, but those received by January 6, 1992, will be given first consideration. SUNY at Stony Brook is an affirmative action, equal opportunity educator and employer

PUBLIC SERVICES CHAIR. Manages public services (reference, circulation, reserve/media, stacks, copy center, and ILL) with a staff of 25 FTE. Serves as a member of the library management team and is actively involved in planning and policy-making. Qualifications: ALA-accredited MLS. Minimum of 4 years of supervisory experience in public services. Strong management, analytical, planning, and problem-solving skills. Superior interpersonal communication and writing abilities, combined with flexibility and initiative. Knowledge of Innovative Interfaces integrated library system software and microcomputer applications highly desirable. Salary and benefits: \$40,000+ DOQ, tenure-track, TIAA/CREF, 24 days' annual leave. Send letter of application, resume, and three references to: Jan Boyer, University Library, University of Nebraska at Omaha, Omaha, NE 68182-0237. Review of applications will begin January 15, 1992. AA/EOE

PUBLIC SERVICES OPENINGS (2 openings). The Moody Medical Library of the University of Texas Medical Branch invites applicants for: (1) a full-time clinical librarian and (2) a full-time reference librarian. Responsibilities for both positions include assisting clients in securing needed information by providing reference/online services and participating in library educational programs. The clinical librarian will assist clients in clinical departments. Required (both positions): ALA-accredited master's degree and one of the following: undergraduate science degree, work experience, preferably in an academic health sciences or hospital library; microcom-



Assistant Director for Library Collections Assistant Director for Library Technical Services

The University of Delaware is located in a city of 25,000 and is within easy reach of the cultural resources of Philadelphia, New York, Baltimore and Washington. The University of Delaware Library, a member of the Association of Research Libraries and the Center for Research Libraries, is comprised of the Morris Library and four branch libraries. The collections include over 2 million books and periodical volumes, and an increasing amount of material in other information formats, including microforms, maps, CD-ROMs, laser discs and films. The library uses NOTIS software in its integrated library system, DELCAT. The library provides the University Community with access to bibliographic databases on the University mainframe, running under BRS Search software.

Assistant Director for Library Collections. Experienced librarian to administer the Library Collections Division. Reporting to the Director of Libraries, the Assistant Director for Library Collections provides leadership in the development, management and evaluation of the University of Delaware Library collections in support of instructional and research programs. The Head of the Special Collections Department, the Head of the Collection Development Department, and the Preservation Officer report directly to the Assistant Director for Library Collections. In addition the Assistant Director for Library Collections is expected to participate in development activities. The Special Collections Department includes over 100,000 volumes and approximately 500,000 literary and historical manuscripts, maps, ephemera, prints and drawings. The University of Delaware Library has recently completed an ARL preservation planning project and is developing ongoing preservation activities.

Assistant Director for Library Technical Services. Experienced librarian to administer the Technical Services Division. Reporting to the Director of Libraries, the Assistant Director for Library Technical Services provides leadership in the planning, developing and administering of the Bibliographic Control Department and the Central Processing Department. The Bibliographic Control Department is responsible for original and copy cataloging, database maintenance, rare book cataloging and retrospective conversion. The Central Processing Department includes both monographic and serials acquisitions, serials control and serials public service, and government documents processing. The Assistant Director for Library Technical Services will work closely with the Assistant Director for Library Computing Systems in continuing implementation and upgrading of NOTIS releases.

The successful candidates will assume leadership in coordinating the development of goals, priorities, policies and procedures; encourage effective utilization and development of professional and salaried staff; represent the library at national, state and local levels for collection or technical services concerns; and work as part of the Library Executive Council in administrative activities including planning, policy making, budget and resource allocation, faculty and student relations and the implementation and evaluation of programs.

Qualifications: ALA accredited masters degree. At least eight years of increasingly responsible experience in collection related positions, preferably in a large academic or research library. Demonstrated management skills. Knowledge of major issues in library collections and preservation; or knowledge of major issues in technical services and automation, as appropriate. Enthusiasm for the utilization of technology in providing access; understanding of academic and scholarly processes including relationship of print to electronic resources; outstanding oral and written communication skills. Evidence of continuing professional development. Enjoy working in a sophisticated technological environment.

Salary: Rank and salary dependent upon experience and qualifications. Minimum of \$41,706.

Benefits: Vacation of 22 working days. Liberal sick leave. Generous flexible benefits program. TIAA-CREF or Fidelity retirement with 11% of salary contributed by the University. Tuition remission for dependents and course fee waiver for employees.

To Apply: Send letter of application, current resume, and the names and telephone numbers of three references to Maida Cason, Assistant Director for Library Administrative Services, University of Delaware Library, Newark, DE 19717-5267. To ensure consideration applications must be received by January 5, 1992.

The University of Delaware is an equal opportunity employer which encourages applications from minority groups and women. We are working to build a culturally-diverse, broadly-trained professional staff and encourage all qualified individuals to apply. In accordance with our approved Affirmative Action Policy, preference is given to applicants that will enhance our efforts to employ members of protected classes.

UNIVERSITY LIBRARIAN AND DIRECTOR OF LIBRARIES

University of Saskatchewan

Applications and nominations are invited for the position of University Librarian and Director of Libraries with the appointment to be effective no later than July 1, 1992. The initial term is for five years and may be renewed by mutual agreement. The University of Saskatchewan is committed to the principles of Employment Equity and welcomes applications from all qualified candidates including aboriginal peoples, disabled people, visible minorities, and women.

The Director of Libraries is responsible to the Vice-President (Academic) for the leadership and administration of a major research Library. Duties include the management and development of collections; the provision of library services; the management of library budgets and allocation of resources; the continued development of library automated systems and other computer-based information systems; the direction and development of staff; the planning of future library services; and libraries' participation in regional, national, and international cooperative efforts.

The successful candidate must have a professional qualification in librarianship; thorough familiarity with the operation of a modern academic research library; strong leadership and management skills at a senior administrative level and in a collegial environment; and a demonstrated ability to represent the Libraries persuasively within the University and externally. A firm grasp of the issues facing academic libraries and the trends that affect them is essential. The Director of Libraries is a member of the Deans' Council and is expected to be involved in the University's general academic leadership. The Director will hold an appointment as a Librarian IV. Salary will be commensurate with qualifications and experience.

The University of Saskatchewan Libraries are a member of the Association of Research Libraries and consist of the Main Library and seven Branch Libraries with a total full-time equivalent staff of 177 serving over 20,000 faculty, students, and community users. Collections consist of 4.2 million items including 1.5 million printed volumes. Services include an integrated library information system (Geac) as well as a variety of additional networked electric information services (InfoAccess).

The deadline date for the receipt of nominations and applications with complete resumes is **January 15, 1992**. Please address these to:

Patrick J. Browne
Vice-President (Academic)
Room E 216 Administration Building
University of Saskatchewan
SASKATOON, Saskatchewan, S7N 0W0.

In accordance with Canadian immigration requirements, this advertisement is directed to Canadian citizens and permanent residents.

puter/online search skills. Minimum salary: \$25,600 (both positions). Available immediately and applications will be accepted until position is filled. Send application, resume, and names of 3 professional references to: Larry J. Wygant, Associate Director for Public Services, Moody Medical Library, **The University of Texas Medical Branch**, Galveston, Texas 77550-2782. UTMB is an equal opportunity m/f/h/v affirmative action employer. UTMB hires only individuals authorized to work in the United States.

REFERENCE LIBRARIAN, Albert Einstein College of Medicine, S. Samuel Gottesman Library. Under the direction of the Head of Reference, the incumbent, along with other members of the reference team, will be responsible for: general reference desk duties, mediated NLM and BRS searching, training in the use of CD-ROMs, OPAC, and other user-friendly systems, participation in orientations and instructional programs, exhibits, and other projects as assigned. Qualifications: MLS from an ALA-accredited program. Course work or 1-2 years' experience in a health science or

academic library setting is preferred. Experience with microcomputers and mediated searching essential. Undergraduate or graduate degree in the sciences desirable. Excellent written and verbal communications skills needed along with a strong commitment to service. We seek an individual who can function in a team setting and/or independently as required. The D. Samuel Gottesman Library of the Albert Einstein College of Medicine along with the Montefiore Medical Center Library has installed the LIS integrated Library Information System with miniMEDLINE. Various CD-ROM products are in use. A new campus network will interface with library databases. The library supports the programs of the Medical School, the Sue Golding Graduate Division and the Ferkaul Graduate School of Psychology. The library functions in a dynamic research environment with a diverse user population. The College of Medicine is located in a residential area of the Bronx, easily accessible by public transportation and by major highways from the New York, New Jersey, and Connecticut suburbs. Parking is available. Salary from \$27,000. Faculty status, 22 days' vacation,

Harvard University: 2 Key Automation Positions

The Harvard College Library is committed to providing access to the expanding universe of information through library systems and computer-based technology. We are committed to not only acquiring the electronic sources needed for research, but also providing the infrastructure—facilities, equipment, and staff—to support a growing array of texts, databases, and other forms of electronic information. Consistent with this commitment, the Harvard College Library is establishing two new automation positions as outlined below. The successful candidates will have a firm grasp of computer-based information technologies and an ability to work collaboratively with colleagues.

The Harvard College Library consists of the central collections of the Faculty of Arts and Sciences (7.3 million volumes) and a staff of approximately 450 FTE. The units of the College Library include: Widener; Cabot Science; Fine Arts; Harvard Yenching; Hilles; Houghton; Kummel; Lamont; Littauer; Eda Kuhn Loeb Music; and Tozzer Library.

Automation Coordinator

Reporting to the Associate Librarian of Harvard College for Administrative Services, the Automation Coordinator will work closely with the units of the College Library in analyzing automation and information technology needs. The Coordinator will serve as a technical resource person and will work with the departments to identify automation priorities including the introduction of new electronic technologies and products. Supervises 1.5 FTE computer support staff.

The Automation Coordinator facilitates the development, promotion and support of electronic resources and technologies including microcomputer and CD ROM applications, telecommunications including E-mail and local area networks, etc. Provides liaison with the University Library Office for Systems Planning and Research and other campus computer units, communicating and interpreting the College Library's needs and requirements.

Qualifications: ALA accredited MLS or equivalent; significant background in academic or research libraries; experience with the delivery of library-based information services; demonstrated knowledge of current and developing information technologies; experience with microcomputer applications, telecommunications and local area networks preferred; initiative and the ability to work effectively with all elements of the academic community. Anticipated hiring salary low to mid 40s DOQ.

Computer Support Specialist

Reporting to the Harvard College Library Automation Coordinator, the Computer Support Specialist provides user support services including installation, upgrades and troubleshooting to microcomputers, telecommunications equipment, CD ROM workstations, peripherals and LAN components. Serves as technical resource for inquiries regarding hardware and software, provides on-site technical assistance and diagnostic testing or equipment. Recommends action and repairs and manages computer supplies inventory.

Qualifications: College graduate with a certificate in computer technology or equivalent preferred; demonstrated experience in technical problem-solving and customer relations; experience should encompass significant competence with a range of microcomputers and associated peripherals; knowledge of Mac and DOS; knowledge of associated software applications highly desirable; the ability to work independently is essential. Anticipated hiring salary high 20s.

Anticipated start Spring 1992. To apply please send a letter of interest, resume, and names of three references to Susan Lee, Associate Librarian of Harvard College for Administrative Services, Widener Library, Harvard University, Cambridge, MA 02138. Harvard University upholds a commitment to Affirmative Action and Equal Opportunity.



Harvard University

Harvard College Library

Head of Technical Services

Museum of Comparative Zoology Library

The MCZ Library seeks an experienced technical services librarian with developed cataloging and supervisory skills and a strong service orientation. The successful candidate will have a firm grasp of current technical services issues and the ability to work collaboratively. Supervises, trains, and evaluates cataloging and acquisitions assistants (3FTE); monitors workflow; develops operational procedures; and acts as liaison to other units concerning cataloging and technical services.

The MCZ Library, affiliated with the Faculty of Arts and Sciences, is located in the University Museum and contains approximately 250,000 volumes and pamphlets. The staff consists of 4 professional librarians, 6 support staff and student assistants.

Qualifications: A professional degree in library science or equivalent and a reading knowledge of French, German or Latin. Several years' experience in automated cataloging; knowledge of cataloging policies and practices including AACR2, the MARC format, LC standards; evidence of a strong commitment to responsive technical services; the ability to manage in a consultative yet decisive style is essential. Subject background in Zoology or related science strongly preferred.

Anticipated Hiring Salary: High 30s to Low 40s **Available:** Dec. 1991

Interested candidates may send a letter of interest, resume and the names of three references to: Susan Lee, Associate Librarian of Harvard College for Administrative Services, Widener 188, Cambridge, MA 02138. Harvard University upholds a commitment to Affirmative Action and Equal Opportunity.



Harvard University

excellent benefits. Applications received by November 30, 1991, will be given first consideration. Send resume and 3 references to: Judie Malamud, Director, **Albert Einstein College of Medicine, D. Samuel Gottesman Library, Jack and Pearl Resnick Campus, 1300 Morris Park Ave., Bronx, NY 10461.** An equal opportunity employer.

SCIENCE LIBRARIAN. Mount Holyoke College seeks an energetic and imaginative individual to fill a challenging new position. The library has just completed a major renovation and expansion of its facilities and in the process has consolidated five departmental science collections in a new addition. We now wish aggressively to strengthen our reference services to the students and faculty in the sciences and to embark on a review of the collections. The successful candidate is expected to work collaboratively with our existing four-person reference department in sharing general reference desk duties, class instruction, and orientation sessions. Mount Holyoke is a member of Five Colleges, Inc., (Amherst, Hampshire, Smith Colleges and the University of Massachusetts) located in the culturally dynamic Pioneer Valley of western Massachusetts. The five libraries are members of OCLC and have jointly developed an automated library system encompassing a shared database for an online catalog and automated circulation system. Qualifications: An ALA-accredited master's degree in library science; substantial knowledge of information and resources in the sciences; and experience in online database searching; experience in academic science libraries, including public services; and good oral and written communication skills. Position open immediately. Review of candidates will begin December 15, 1991, and continue until the position is filled. We offer excellent benefits and competitive salary commensurate with experience. Send resume to: Sandra MacFadyen, Human Resources Department, **Mount Holyoke College, South Hadley, MA 01075.** We are strongly committed to a program of equal opportunity employment and actively seek applications from women and minorities.

SCIENCE TECHNOLOGY LIBRARIAN needed to assume responsibility for developing and maintaining the libraries' collections in

the biomedical and veterinary sciences. Responsibilities will include serving as liaison to faculty, students, administrators, and donors in the biomedical and veterinary fields; policy-making for and supervision of the Veterinary Teaching Hospital Branch Library; online and CD-ROM databases searching; library instruction; and serving on the science reference desk. Entry level, tenure-track position requiring ALA-accredited MLS. Minimum salary: \$24,000. Submit letter of application, resume, and names, addresses, and telephone numbers of three references to: Teri Switzer, Personnel Librarian, **Colorado State University Libraries, Fort Collins, CO 80523** by February 15, 1992. Colorado State University is located 60 miles north of Denver in Fort Collins at the foot of the Rockies. It is a progressive, dynamic research university encouraging applications from members of ethnic minorities. An equal opportunity, affirmative action employer.

SERIALS CATALOGER, Assistant Professor (tenure-leading). Serials Department, starting May 1, 1992. Perform original cataloging for new and successive print and nonprint serials. Participate in a retrospective conversion project, using OCLC. Provide library assistants with information requiring professional expertise. Revise work of library assistants as required. Required: MLS from an ALA-accredited library school; ability to work independently. Preferred: OCLC cataloging experience using the USMARC serials format; one or more foreign languages; experience with cataloging in an integrated library system environment. \$23,300 minimum for a 12-month contract. Salary may be higher depending upon the qualifications of the successful applicant. Apply with full resume plus names and current addresses/telephone numbers of three references by January 15, 1992 to: Kent Hendrickson, 106 Love Library, **University of Nebraska-Lincoln, Lincoln, Nebraska 68588-0410.** Affirmative action, equal opportunity employer.

SOCIAL SCIENCES HUMANITIES HEAD. Responsibilities include organization, supervision, evaluation, and training of depart-

HEAD, REFERENCE & INFORMATION SERVICES

Temple University

Administers a Central Library System department responsible for General Reference, Maps, Business Reference and Government Documents in the main university library and a nearby instructional materials branch library; public service aspects of a system-wide CD-ROM network; a core curriculum *Library Skills Workbook* program; coordination of system-wide online searching and bibliographic instruction activities. Heads a staff of 10 librarian and 9.5 support positions. Under the leadership of the Associate Director for Collection Development & Public Services, plans and implements activities of the department, oversees development and management of its collections, and contributes to the formulation of system-wide goals and policies as a member of senior staff councils and major standing committees.

Qualifications: ALA-accredited MLS and 5 years' professional experience in an academic or research library, including at least two years at a supervisory level and substantive experience in reference work. Candidates must evidence broad knowledge of reference, bibliographic instruction, and collection development, including relevant computer applications; understanding of the research needs and patterns of library users at all academic levels; ability to communicate well both orally and in writing; administrative and interpersonal skills suited to a complex organizational environment with participatory management style. Minimum salary: \$37,000 for a 12-month appointment; higher depending on qualifications and experience. Fringe benefits include health, dental, and life insurance; tuition remission; TIAA/CREF. Send letters of application addressing qualifications stated above, with resume and names of three references, to:

Fran L. Hopkins
Associate Director
Chair, Department Head Search Committee
c/o Administrative Services Department
Paley Library 017-00
Temple University
Philadelphia, PA 19122

Review of applications will begin in early January, 1992, and continue until position is filled. EO/AA employer.

ment personnel consisting of eight professionals and two paraprofessionals; management of departmental budget allocations, communication within the department, the division, and the Libraries; and participation in all department activities including library instruction, collection development, reference service, and online and CD-ROM database searching. ALA-accredited MLS with a minimum of 5 years of professional experience required and a minimum of 2 years of supervisory experience preferred. Tenure-track position with salary competitive and commensurate with experience. Colorado State University is located at the foot of the Rockies, 60 miles north of Denver. It is a progressive, dynamic research university encouraging members of ethnic minorities to apply. Send letter of application, resume, and names, addresses, and telephone numbers of three references to: Teri Switzer, Personnel Librarian, Colorado State University Libraries, Fort Collins, CO 80523. Application deadline is February 15, 1992, or until filled. An EO/AA employer.

TECHNICAL SERVICES LIBRARIAN (temporary). The A. Mercer Daniel Law Library, Howard University, seeks a technical services librarian. Required: an MLS from an ALA-accredited school; knowledge of OCLC, AACR2, LC classification and LCSH; good organizational skills; excellent oral and written communications skills. Desired: Previous work in an academic or law library; familiarity with archival preservation; knowledge of WordPerfect or Microsoft Word. Duties: Developing, organizing, and processing the library's special collection, including preparing users' guides and cataloging and classifying monographs and other library resources. Compensation is competitive and commensurate with experience. To apply: Send a letter of application, resume, and the names of three references to: Ruth J. Hill, Acting Director, A. Mercer Daniel Law Library, Howard University, 2900 Van Ness St., N.W., Washington, DC 20008. EOE

TECHNICAL SERVICES/AUTOMATION LIBRARIAN, Cornell University, N.Y. State Agricultural Experiment Station Library. The Cornell University Library at the New York State Agricultural Experiment Station in Geneva, New York, is seeking a Technical Services and Database Management Librarian. The Library supports the research and extension programs of the faculty of the College of Agriculture and Life Sciences at the Geneva campus. The Experiment Station is a world leader in applied agricultural research and is situated at the northern end of Seneca Lake in the Finger Lakes region of New York State. Responsibilities: Under the direction of the Station Librarian is responsible for the technical services, database management and the new information technology systems, including: developing and maintaining the public access online catalog of the records for the Geneva Library's holdings and its integration into the Cornell library online catalog (NOTIS); coordinating and maintaining the new information technology systems and databases (telecommunications, hardware, and software) in concert with the other Cornell libraries; overseeing the retrospective conversion project of the Geneva Library records into MARC format for the online catalog; acquiring and cataloging library materials; and participating in the public services aspects of the library. Qualifications: MLS or equivalent graduate degree; excellent knowledge of AACR2, LC classification schedules, subject headings, personal computers, and software applications for library procedures required. Minimum 1-2 years experience with automated cataloging systems, preferably NOTIS and/or RLIN. Some facility with a mainframe computer environment desirable. Subject background or interest in agriculture or biological sciences, information retrieval systems, relational databases, and knowledge of one or more foreign languages preferred. Good interpersonal, oral and written communication skills. Demonstrated organizational skills. Expected Salary Range: \$23,300-\$27,000. Closing Date: December 15, 1991, but applica-

tions will be accepted until position is filled. Apply to: Ann Dyckman, Director of Personnel, 201 Olin Library, **Cornell University Library**, Ithaca, NY 14853-5301. Please send

cover letter, resume, list of three references (with names, addresses, and telephone numbers). Cornell University is an equal opportunity, affirmative action employer.

LATE JOB LISTINGS

UNIVERSITY LIBRARIAN AND DIRECTOR OF MEDIA SERVICES.

Humboldt State University, located in the coastal redwoods of northern California, is part of the 20-campus California State University, offering its 7,200 students undergraduate degrees in 46 majors and master's degrees in 15 majors. The Library contains over 400,000 volumes, plus over one million other items including California and U.S. depository collections. The Media Center is located within the Library. Total FTE staff is 42.7, including 11 library faculty. The University Librarian provides direction and dynamic leadership to the Library and Media Services as the administrative head of the Library. The position is responsible for formulating and implementing library and media policies; planning, organizing, and directing all library functions; and integrating library and media services with the instructional programs. The University Librarian reports directly to the Vice President for Academic Affairs and is a member of the Council of Deans and the Academic Resources Allocation Committee. Applicants should have a record of achievement appropriate to a senior administrative appointment, including demonstrated evidence of creativity, leadership, and organizational skills. Specifically sought is a record showing excellent verbal and written communication skills; a strong service orientation; the ability to work cooperatively and effectively with all levels of the administrative hierarchy; a broad base of knowledge in library technology, including familiarity with developments and trends as well as practical experience with library automation, relevant electronic information delivery systems and telecommunications; substantial experience with budgetary development and administration in a complex management environment; involvement with professional organizations; awareness of current issues in higher education; and finally, the ability to use all of the above skills and knowledge to develop, articulate, and realize an innovative vision for the future of the Library. Candidates whose characteristics and qualifications also suit them to prepare individuals to function in a culturally and ethnically diverse society are especially encouraged to apply. Minimum qualifications are an ALA-accredited MLS or foreign equivalent library degree and five years academic library experience. Minimum salary is \$72,000, depending on qualifications. Appointment will be effective on or before August 1, 1992. Please submit a letter of application, a curriculum vitae, and the names and telephone numbers of three references by February 17, 1992, to: Chair, University Librarian Search Committee, Office for Academic Affairs, **Humboldt State University**, Arcata, CA 95521. All rights associated with the position are governed by the Management Personnel Plan adopted by the CSU Board of Trustees. Humboldt State University is an equal opportunity, affirmative action, Title IX employer. Applications from women and minority persons are encouraged.

SERIALS LIBRARIAN to coordinate serials automation. Responsible for collection development activities related to serials collection. Assist in reference services, bibliographic instruction, general collection development. Participate in collegial governance and campus professional activities. Requires accredited MLS, second master's preferred (required for tenure); significant experience in serials automation, preferably with SC350 system; knowledge of LAN and microcomputer applications highly desirable; minimum two years professional experience, preferably in academic/research setting. Salary: \$29,000/academic year. Assistant professor rank. Begin April 15, 1992. Applications must be received by February 3, 1992. Send to: Karin Sandvik, Chair, Murphy Library, **University of Wisconsin-La Crosse**,

La Crosse, WI 54601. Alphabetical list of nominees and applicants, without differentiation, may be released following closing date. Women, minorities encouraged to apply. AA/EOE.

HUMANITIES BIBLIOGRAPHER, (search reopened). Administer development of humanities and special collections. Subject areas covered: art, English and American literature, music, performing arts, philosophy and religion, Western European languages and literatures, world history and Near Eastern studies. Oversee and evaluate nine selectors with public service responsibilities and curator of Special Collections. Serve on Collection Development Committee and guide formulation of policy, retrospective selection, and collection evaluation for the humanities. ALA-accredited MLS and wide range of knowledge of and interest in the humanities and bibliography required; advanced degree preferred. Second master's required for tenure. Significant experience as selector in a university library required; knowledge of preservation and experience in fundraising and program development highly desirable. Also requires: an understanding of academic research needs and the nature of scholarly publishing, demonstrated ability to provide leadership, exercise independent judgment and communicate effectively with faculty; reading knowledge of two or more European languages, preferably including French. Faculty status, excellent benefits package. Salary commensurate with experience and background, minimum \$40,000. To ensure consideration, send resume and letter of application, including the names, addresses, and phone numbers of three references by January 31, 1992, to: Alice Deich, Personnel Manager, **New York University Libraries**, 70 Washington Square South, New York, NY 10012. NYU encourages application from women and members of minority groups.

ASSISTANT SERIALS LIBRARIAN. Under the general direction of Head of Serials, assists with the overall management of department of 15 FTE staff and materials budget of \$1.5 million. Department responsible for ordering, receiving, payment, inhouse and commercial binding. Directly responsible for managing one or more areas of activity and supervising staff in those areas. Requires an ALA-accredited Master's degree. Knowledge of serials and supervisory experience strongly preferred. Familiarity with automated serials control systems desirable. Excellent communication skills and ability to interact effectively with all levels of staff essential. \$21,000 minimum salary depending on qualifications. Excellent benefits package including choice of retirement programs. The University of Houston Libraries holdings exceed 1.6 million volumes, with a materials budget of \$2.6 million, and a total staff of 200. The library is a member of ARL. Review of applications will begin immediately and continue until a suitable candidate is appointed. Send letter of application, names of 3 references, and resume to: Dana Rooks, Assistant Director for Administration, **University of Houston Libraries**, Houston, TX 77204-2091. Equal Opportunity Employer.

ACCESS SERVICES. The Chair of Access Services provides leadership and vision in the development of the department and the library, and is responsible for the overall quality of services. Reports to the Dean of Library Services and is a member of the Library's administrative cabinet; administers and supervises: Circulation, Reserve, Interlibrary Loan, Microfilm Room, Listening Room, and Stack Maintenance; monitors department's and units' budgets; oversees all aspects of personnel management for the department; with unit heads, develops departmental goals and objectives and plans for the implementation and evaluation of services; serves as subject bibliographer in a discipline of expertise; in addition, may also participate in other public service activity as time and need dictate; works with other chairs, library committees, and coordinators to coordinate the interface of personnel, functions, activities, etc. Qualifications: MLS from an ALA-accredited library

school; substantial experience in public services in an academic library; previous supervisory experience; a basic understanding of library automation systems as applied to the various aspects of access; ability to communicate effectively, orally, and in writing; ability to work productively with diverse groups in an urban academic setting. Salary \$28,000 to \$30,000. Twelve-month appointment at the Assistant or Associate Librarian rank, dependent on qualifications and previous experience. Librarians at the University of New Orleans are tenurable academic appointees, enjoying full faculty status and responsibilities, including teaching, research, and service. Benefits include 21 days vacation, 12 days sick leave per year. Participation in a retirement plan is required; optional group insurance and health maintenance plans are available. Only the Medicare portion of Social Security taxes is required. Available April 1, 1992. Send letter of application with resume and the names and addresses of 3 references to: Lynn M. Accardo, Assistant to the Dean, Earl K. Long Library, **University of New Orleans**, New Orleans, LA 70148. Applications received by January 15, 1992 will be given first consideration. The University of New Orleans is an equal opportunity, affirmative action employer.

CATALOGER, TECHNICAL SERVICES HEAD, to manage acquisitions and catalog departments in a newly automated (DRA system) four-year college library. Duties include all technical services operations: search, order, catalog; original cataloging; serials; preparation. Occasional reference duty. Salary from \$30,000 depending on qualifications and experience. Position opens July 1992. Minimum requirements: ALA-accredited MLS; 4-years professional technical services experience, including cataloging with OCLC and AACR2; 2 years supervisory responsibility; original cataloging skills; work in library automation, with DRA experience desirable; good interpersonal relations and communication skills. Faculty position, 12-month contract, 30 days vacation, excellent fringe benefits, possibility of campus housing. Send resume, letter of application, and names of three references to: James E. Gaines, Jr., Head Librarian, **Virginia Military Institute**, Lexington, VA 24450. Screening date is January 15, 1992, but applications will be accepted until the position is filled. AA/EEO Employer.

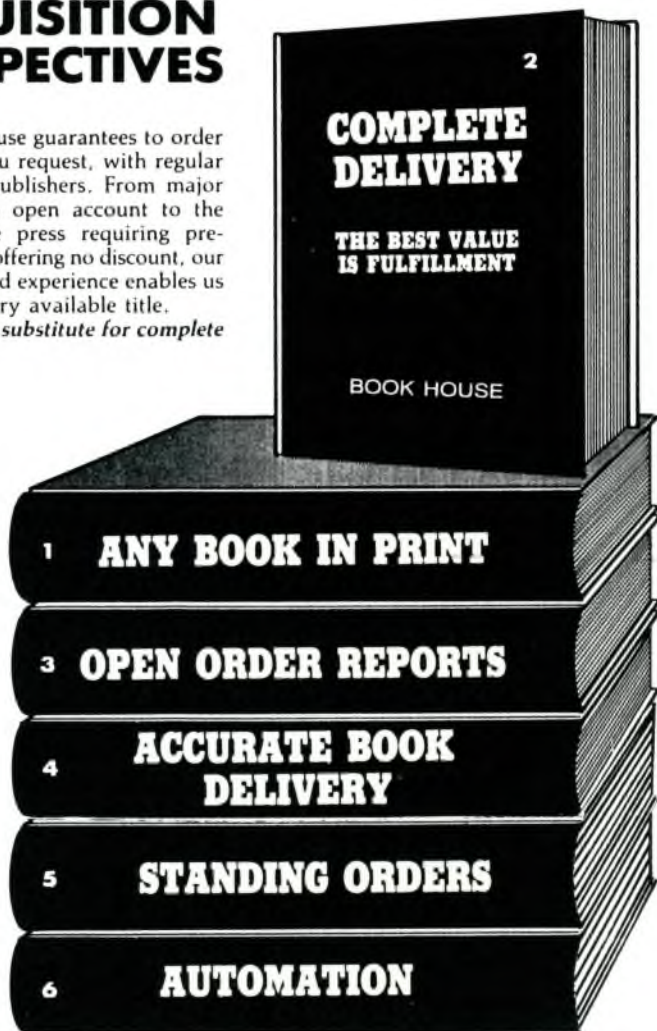
SOCIAL SCIENCES REFERENCE LIBRARIAN/BIBLIOGRAPHER. Responsible for the library's collection development in Mexican-American Studies, Anthropology, and selected Social Science disciplines. Provides service at information desk, including some weekend and evening hours. Participates in an active program of library instruction and electronic information services in the disciplines of selection responsibility. Requires an ALA-accredited Master's degree. Knowledge of Mexican-American Studies highly desirable. Excellent communication skills and strong service orientation essential. \$21,000 minimum salary depending on qualifications. Excellent benefits package including choice of retirement programs. The University of Houston Libraries holdings exceed 1.6 million volumes, with a materials budget of \$2.6 million, and a total staff of 200. The library is a member of ARL. Review of applications will begin immediately and continue until a suitable candidate is appointed. Send letter of application, names of 3 references, and resume to: Dana Rooks, Assistant Director for Administration, **University of Houston Libraries**, Houston, TX 77204-2091. Equal Opportunity Employer.

ASSOCIATE DIRECTOR, Hamon Arts Library, Southern Methodist University, is responsible for budget, personnel management and evaluation, operations and services, equipment and facilities; reports to the Director, Central University Libraries. Required: ALA-accredited MLS, experience in library administration, library automation, fundraising. Desirable: Master's in Music or Fine Arts, knowledge of foreign languages. Salary \$30,000-\$38,528. Strong benefits package includes TIAA/CREF, group insurance, medical/dental options. Letter of application with resume should be sent by January 31, 1992, to: Maureen Pastine, Director, Central University Libraries, **Southern Methodist University**, Dallas, TX 75275. Equal Opportunity Employer.

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