

cers and library administrators work together to explore fully the improvement of such studies. To that end, the accompanying kit contains library cost studies and user surveys, accounting worksheets, and other documents that reflect the current status of indirect cost recovery.

Requests for each flyer and kit should be sent to: Office of University Library Management Studies, Association of Research Libraries, 1527 New Hampshire Ave., N.W., Washington, DC 20036. Kits are \$7.50 each to SPEC members and subscribers, and \$15.00 each to others. Information about SPEC subscriptions and standing orders is available from the above address, or by calling (202) 232-8656.

RECEIVED

(Selected items will be reviewed in future issues of *College and Research Libraries*.)

Essays of an information scientist / EUGENE GARFIELD. — Philadelphia : ISI Press, 1977. 2v., 1,254p. \$25.00. (LC 77-602) (ISBN 0-89495-000-2)

Handbook ten dienste van de opleidingen / onder redactie van TH. P. LOOSJES . . . (et al.). — Deventer : Kluwer, 1977. 421p. (ISBN 90-311-0012-9)
"Bibliotheek en documentatie; 1"

A history of the principles of librarianship / by JAMES THOMAS. — Hamden, Conn. : Linnet Books, 1977. 236p. \$10.00. (LC 77-3335) (ISBN 0-208-01661-9)

Managing the flow of technology : technology transfer and the dissemination of technological information within the R&D organization / THOMAS J. ALLEN. — (Cambridge, Mass. : MIT Press), 1977. 320p. (LC 76-57670) (ISBN 0-262-01048-8)

Multitype library cooperation / edited by BETH A. HAMILTON and WILLIAM B. ERNST, JR. — New York : Bowker, 1977. 216p. \$19.95. (LC 77-24092) (ISBN 0-8352-0980-6)

On equal terms : a thesaurus for nonsexist indexing and cataloging / by JOAN K. MARSHALL. — New York : Neal-Schuman, 1977. 152p. \$14.95. (LC 77-8987) (ISBN 0-918212-03-0)

Women's studies : a guide to reference sources / KATHLEEN BURKE MCKEE. — Storrs, Conn. : University of Connecticut Library, 1977. 112p. \$5.00. (LC 77-1747) (ISBN 0-917590-01-5)
(Available prepaid from Acquisitions Dept., University of Connecticut Library, Storrs, CT 06268) ■■

Classified Advertising

NOTICE

Respondents to advertisers offering faculty "rank" and "status" are advised that these terms are ambiguous and should inquire as to benefits involved.

All advertisements for the Positions Wanted and the Positions Open classifications will be edited to exclude direct or indirect references to race, creed, color, age, and sex as conditions of employment.

Classified advertising orders and copy, and cancellations, should be addressed to the Advertising Department, American Library Association, 50 E. Huron St., Chicago, IL 60611, and should reach that office before the second of the month preceding publication of issue desired. Copy received after that time may be held for the next issue.

Telephone orders for classified advertising, while not encouraged because of the increased risk of copy error, will be accepted. Calls should be directed to Leona Swiech at (312) 944-6780. A confirming order should be mailed to the Advertising Department as soon as possible following the call, along with typewritten copy to be used in proofreading the ad.

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WOMEN AROUND THE WORLD; IWY '75. A selective annotated bibliography of periodical articles (iii, 47p., \$1) has 175 entries, 60 countries; Index to above (33p., 25¢); Supplement 1975 (208p., \$7.50) has 443 entries covering 125 countries from 106 periodicals. A reader comments, "A treasure trove for anyone working on the position of women today. I am amazed at the number of facets of the subject it touches." \$8.75 complete set, postage extra. Make check payable to: AAUW Nassau County Branch, L. Is., N.Y. Mail to Miss H. Meigs, 15 Everdell Road, East Rockaway, NY 11518.

POSITIONS OPEN

ACQUISITIONS LIBRARIAN. Processes and approves payments, standing orders, and does bibliographic searching including use of OCLC terminal. Assists department head with total workload of department and special projects. Increasing responsibilities to supervision of some functions is expected. Other responsibilities include Library committee work and outside conference and workshops. Occasional evening and weekend hours may be required. Qualifications: Fifth-year library science degree from accredited library school; previous acquisitions experience preferred, especially with OCLC operations. Salary: \$11,200-\$17,560, depending upon qualifications and experience. Fringe Benefits: TIAA-CREF retirement plan; social security; health, hospital and life insurance partially subsidized; liberal sick leave. Wayne State University is an equal opportunity and an affirmative action employer. Write to: Robert T. Grazier, Associate Director of Libraries, Wayne State University, Detroit, Michigan 48202.

ASSISTANT DIRECTOR FOR ACCESS SERVICES. New position. Manages and coordinates the operations of the units responsible for circulating library materials. These units include the Circulation Services Department, Film Library, Interlibrary Loan Unit, Learning Resources Center, and Library & Information Science Library. Staff of these units includes: 3 librarians with faculty status; 4 paraprofessionals; 27.5 classified service employees; 20 FTE hourly employees (predominately student assistants). Qualifications: MLS from an ALA-accredited library school. At least five years of successful administrative experience, including experience in public services in an academic library. Candidates with knowledge of circula-

tion services operations preferred. Demonstrated skills in leadership, organization, and the integration of change with technological innovation. The successful candidate will be one who recognizes the role and function of the units within Access Services in the context of an academic community and who is committed to the active promotion of growth and development through teaching, research, and service as an essential part of the professional lives of academic librarians. Salary and rank negotiable, depending on qualifications; minimum salary: \$18,800. Twelve months appointment; sick leave and annual leave at 1.75 days each per month. Fully paid major medical, hospitalization and dental insurance. Social Security coverage. TIAA-CREF or New York State Teachers Retirement available (employee contribution rate = 3%). Contact: Jean Whalen, Personnel Librarian, University Library, Room 109, State University of New York at Albany, 1400 Washington Avenue, Albany, New York 12222. (Inquiries should be received by December 31, 1977.) An equal opportunity/affirmative action employer.

ASSISTANT REFERENCE LIBRARIAN. Will work mostly evenings and weekends. Required: MLS from accredited ALA school; some professional experience in a college or university library reference department. Business background and knowledge of government documents highly desirable. Successful candidate will be expected to participate in collection development and library instruction activities. Faculty status, 12-month contract, salary \$12,000+. Position available July 1, 1978. Send resume and names of references before December 31, 1977, to Kathleen Voigt, Search Committee Secretary, Carlson Library, The University of Toledo, 2801 W. Bancroft St., Toledo, Ohio 43606. The University of Toledo is an equal opportunity/affirmative action employer.

CATALOG LIBRARIAN. Accredited MLS. Several years cataloging experience preferably in academic institution. Responsibility for department in growing university library that is SOLINET member with professional assistant and four nonprofessionals. Salary \$13,500-\$14,500. Submit resume to: A. I. Michelson, Library Director, University of South Alabama, Mobile, AL 36688. Equal opportunity employer.

CATALOG LIBRARIAN. Responsible for supervising the Support Section of the Catalog Department, consisting of two paraprofessionals, 9 clericals, and as many as 15 student assistants. The Support Section is responsible for book and card preparation and catalog maintenance. Librarian expected to write policies and procedures and to participate in administering the Catalog Department. Required: fifth-year library science degree from an accredited library school. A minimum of two years experience as a catalog librarian and knowledge of at least one foreign language is required, with supervisory and OCLC experience highly desirable but not essential. Important are the ability to teach, write clearly, and direct a group, and the ability and willingness to learn OCLC on-line cataloging. Salary: \$12,500-\$15,500, depending upon qualifications and experience. Fringe benefits: TIAA-CREF retirement plan; social security; health, hospital and life insurance partially subsidized; liberal sick leave. Wayne State University is an equal opportunity/affirmative action employer. Write to: Robert T. Grazier, Associate Director of Libraries, Wayne State University, Detroit, Michigan 48202.

CATALOGER. Instructor level. Opportunity for beginning librarian to obtain experience in all phases of cataloging. MLS required, with emphasis on cataloging. Automation interest highly desirable. Position available January 1, 1978; salary dependent on qualifications. LC classification, member SOLINET. Send resume and three letters of recommendation to: Miss Norma Durand, Head Cataloger, Dupre Library, University of Southwestern Louisiana, Box 4-0199, Lafayette, Louisiana, 70504. An equal opportunity/affirmative action employer.

CATALOGERS. Law Library with diverse collections has openings for two catalogers. One position, with rank of assistant librarian, requires degree from ALA-accredited library school; cataloging experience using Library of Congress classification and reading knowledge of major European languages desired; hiring range \$12,924-\$15,000, depending upon qualifications and experience. Second position, rank of associate librarian, requires degree from ALA-accredited library school and at least three years experience using Library of Congress classification; knowledge of major European languages and computer experience desired; hiring range \$15,840-

\$16,584, depending on qualifications and experience. Applications received until December 31, 1977, by Cecilia Kwan, Head Cataloger, Law Library, University of California, Davis, California 95616. An equal opportunity employer.

DIRECTOR OF LIBRARIES. A state-assisted university of 11,500 undergraduates, 1,900 graduate students, and a faculty of 760. Library holdings of 900,000 volumes plus extensive microform, government documents, and South-East Asian and Afro-American studies collections. Health sciences and medical collections being developed. Staff of 22 professional and 55 classified employees. Annual budget of \$1,670,030. Large modern facility with room for growth. Seven-year member of OCLC. The director is responsible for all library activities and policies; functions with the counsel of the university library committee and the library staff; reports directly to the provost. **Qualifications:** MLS from an accredited library school, administrative experience in an academic or research library, experience with budget management, direction of personnel, and collection development. Salary range: \$30,000-\$35,000. Send resume and three letters of recommendation to: Donald Borchert, Chairperson, Director of Libraries Search Committee, Alden Library, Room 512, Ohio University, Athens, Ohio 45701. Nominations solicited. Applications and nominations must be received by January 15, 1978. An equal opportunity/affirmative action employer.

DIRECTOR OF LIBRARIES. The Catholic University of America. The director of libraries has administrative and budgetary responsibility for general libraries (900,000 vols.), principally the divisionally organized Mullen Library and nine departmental libraries, with a staff of 30 professional and 43 classified members. The director reports to the provost and has membership in the academic senate and the administrative and deans conferences. Qualifications sought include an earned doctorate in an academic field or in library science, experience in an academic setting, advanced training and professional standing in librarianship, the requisite administrative skills, and competence in developing support. The position will be available July 1, 1978, at a salary commensurate with qualifications in a range

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DIRECTOR OF UNIVERSITY LIBRARIES. Northern Illinois University is a senior state university committed to high-quality instruction, research, scholarship, and public service; it has a faculty of 1,200 and an enrollment of 16,500 undergraduate and 4,500 graduate students (92 master's degree program majors and specializations, 23 certificate of advance study, and 17 doctoral degree programs). Responsibilities: The director is a faculty member and reports to the vice-president and provost. The director is the university-wide administrative officer responsible for all library services and operations, including budget preparation and administration, long-range planning, policy formulation and implementation, and supervision of a professional staff of 43 and a supportive staff of 87. Qualifications: Candidates should have a well-defined appreciation of academic excellence and a strong commitment to library support for scholarship, research and instruction; an MLS from an ALA-accredited program is highly preferred and an academic area master's or doctorate desirable. Candidates must have extensive experience in an academic or research library, demonstrated skills in planning and leadership, a commitment to sound management practice, and evidence of continuing professional growth and scholarly activities. Facilities: The new \$12 million Founders Memorial Library, opened in January 1977, is one of several university libraries. The university libraries have holdings of approximately 1.33 million items and an operating budget of \$2.7 million, including \$750,000 for acquisitions. Salary: from \$30,000. Applications or nominations, including the names of at least three references, should be submitted by January 16, 1978 to: Director of Libraries Search Committee, Provost's Office, Lowden Hall 307 Northern Illinois University, DeKalb, Illinois 60115. Desired date of appointment: July 1, 1978. Northern Illinois University is an equal opportunity/affirmative action employer.

HEAD CATALOGER (Librarian II). Reporting to the coordinator of technical services, the librarian will supervise the department and do original cataloging in the humanities. The department is a centralized operation serving the UMKC libraries, including four professional schools. Qualifications: MLS from an ALA-accredited library school and at least five years experience with LC, preferably in a medium-size or large academic or research library. Candidate should have at least two years successful administrative experience. Familiarity with the operation of OCLC in cataloging is necessary. Salary: \$16,000. Contact Dr. Kenneth J. LaBude, Director of Libraries, University of Missouri-Kansas City Libraries, 5100 Rockhill Road, Kansas City, Missouri 64110. Application deadline: December 20, 1977.

The University of Manitoba Libraries invite applications for **HEAD, CATALOGUING DEPARTMENT**, Technical Services Division, Elizabeth Dafeo Library. The incumbent reports to the associate director for technical services and is responsible for the operation and development of the cataloguing department. Duties include selection evaluation and development of staff, organization and delegation of workload, budget preparation, sharing in policy planning for the division, and implementation of policy in the department. The cataloguing department is made up of the original cataloguing, copy cataloguing, catalogue maintenance, and preparation of sections with a staff of eleven professional librarians and twenty-five support staff. The department provides centralized cataloguing services for eight of the thirteen libraries in the University of Manitoba System using AACR and LC Classification. The Kubrar Library System has collections of over one million volumes net additions of 45,000 yearly and serves a student population of about 20,000. Qualifications: a degree from an accredited school plus a minimum of four years of cataloguing experience and demonstrated administrative ability; experience in or knowledge of automated cataloguing applications are assets; personal qualifications of problem solving skills, technical knowledge, tact, and patience. Salary commensurate with qualifications and experience; minimum \$20,000 (Canadian). There is a one-year probationary period. Apply to: Paul Wiens, Assistant Director for Administration (Libraries), Elizabeth Dafeo Library, University of Manitoba, Winnipeg, Manitoba. R3T 2N2.

Northern Montana College seeks a **HEAD LIBRARIAN** (MLS from ALA-accredited library school) with successful experience in academic library administration. Must have vision to develop new facilities for students and faculty who combine devotion to the traditional liberal arts curriculum with vocational-technical education. Computer training desirable. Appointment to begin not later than July 1, 1978. Salary commensurate with experience. Range: \$14,000 minimum. Apply by February 1, 1978, to Dr. Kenneth W. Blair, Acting Dean of the College, Havre, MT 59501; (406) 265-7821. Northern Montana College is an equal opportunity/affirmative action employer.

HEAD, LIBRARY SYSTEMS DEVELOPMENT. Responsibilities include analysis of library operations, preparation of detailed studies for automated systems, and implementation of approved programs. Requirements: MLS from an ALA-accredited program (or equivalent); minimum of two years prior library experience; educational background and experience in data processing, including knowledge of both hardware and software, programming, and preparation of program specifications. Salary range \$13,000 to \$15,000, depending upon qualifications. Application deadline: January 1, 1978. Apply with resume to Dr. Mary L. Nieball, Associate Director of Libraries, The University of Texas at El Paso Library, El Paso, Texas 79968. Equal opportunity/affirmative action employer.

State University of New York at Stony Brook is seeking the following: **HEAD OF REFERENCE.** We seek in this position a knowledgeable person with a background including library administrative and supervisory responsibilities and five years of progressively more responsible reference experience in a large research library, to direct and supervise a department which serves faculty, graduate and undergraduate students in the humanities and social sciences. Responsible for the professional development of a staff of nine to ten librarians who provide research and reference services in a variety of ways, e.g., data base searching, interlibrary loan, library instruction and orientation. The head of the department directs and coordinates general reference activities with those of the documents, maps, law reference, and microforms areas. MLS from an accredited library school required. Subject specialization desirable. Recruitment range: \$17,500-\$19,500. Respond by February 2, 1978, to: Florence Boroson, Melville Library, SUNY at Stony Brook, Stony Brook, New York 11794. An equal opportunity/affirmative action employer.

HEAD, SERIALS DEPARTMENT. Administers periodicals, microform, and binding sections. Responsible for serials collection and public access tools (2,908 subscriptions in 1977). Supervises one library assistant, two clerical, plus student assistants. Qualifications: ALA-accredited MLS with minimum of 3 years of professional-level experience, including one year of supervisory experience. Familiarity with machine-readable data base preferred. Reading knowledge of Spanish desirable. Salary \$11,000-\$13,000 for 12 months. Deadline for application is January 1, 1978. Position available April 15, 1978. Send resume and letter of application to Dr. Michael F. Kelly, Director of Libraries, The University of Texas at San Antonio, San Antonio, Texas 78285. An equal opportunity/affirmative action employer.

LIBRARIAN. Assistant business librarian—a challenging position in an active business library, serving a college of business with an enrollment of 5,000 undergraduate and graduate students, out of a total university enrollment of over 20,000. Works closely with the head of the business library to determine activities, policies, and procedures. Shares reference duties and other responsibilities, such as providing library instruction, coordination of computerized circulation activities, preparation of reference guides, etc. Shares supervision of 4 library assistants plus student aides. MLS from an accredited library school required. A good knowledge of business materials and/or a B.A. in business desired. Public service experience, especially reference, is desirable. Applicant must be flexible, dedicated, and resourceful. Full faculty status. Instructor rank. Salary range starts at \$12,500 for twelve months; a two-year temporary position, but may be renewed. Qualified applicants should submit resumes to Carl Sachleben, Director of Libraries, Western Michigan University, Kalamazoo, Michigan 49008. Deadline for applications is January 13, 1978. An affirmative action/equal opportunity employer.

LIBRARIAN. Bibliographer for the social sciences. Responsible for the identification and coordinated selection

of materials for research and study in history and the social sciences. Specific responsibilities: advises and consults with faculty, librarians, and staff on selection of materials in the social sciences, with emphasis on American and Western European history; selects materials for the UICC library and is responsible for collection development in assigned fields of study and research; reports to the assistant university librarian for collections development; performs related duties as assigned. Qualifications: a master's degree in library science from an ALA-accredited library school received no later than January 31, 1978. Preferential consideration will be given to applicants with second advanced degree in history, economics, sociology, or other social sciences. Knowledge of German and one of the following languages required: French, Spanish, Italian. Experience in acquisitions, bibliography, and/or collection development desired. Evidence of ability to meet university standards in research, publication, and professional service commensurate with tenure. Salary, rank, contract: (1) salary dependent on qualifications and experience, minimum \$12,220; (2) rank of assistant professor; (3) 12-month appointment, 23 days annual leave plus 11 days paid holiday; (4) 15 days annual sick leave; (5) health insurance and state retirement programs included. Apply, with supporting resume and at least 3 references, to Dr. Billy R. Wilkinson, Associate University Librarian, University Library, University of Illinois at Chicago Circle, Box 8198, Chicago, IL 60680. Deadline for application is January 31, 1978. The University of Illinois is an equal opportunity/affirmative action employer.

REFERENCE LIBRARIAN. Position available: February 15, 1978. General reference work with students and faculty; liaison with teaching departments, library instruction and orientation; collection development. Reports to head reference librarian. Faculty rank of instructor. Twelve-month contract. MLS from ALA-accredited library school. Science and technology interest desirable. Salary: \$10,500 minimum. Please submit letter of intent, resume, official transcript, and three letters of recommendation. Deadline for applications January 15, 1978. Apply to Library Search Committee, Montana State University, Bozeman, Montana 59717; attention: Miss Alice McClain, Director of Libraries. MSU is an equal opportunity/affirmative action employer.

REFERENCE LIBRARIAN—Shiffman Medical Library. Responsible, under direction of medical librarian, to plan, direct, and coordinate reference services of medical school library. Involves (1) developing, monitoring, and maintaining a reference collection reflecting the kind and extent of the library's reference services; (2) providing reference services to library patrons; (3) developing control instruments for both primary clientele and community use of reference collections; (4) developing self-instructional tools on use of library; (5) working with medical school curriculum committee in area of library instructions; and (6) monitoring use of services by faculty and students while developing promotional units as regards services. Required: fifth-year library degree from accredited library school; relevant professional/paraprofessional experience in medical reference work desirable; knowledge of medical library network development useful albeit not essential. Salary: \$11,200–\$17,560 depending upon qualifications and experience. Fringe Benefits: TIAA-CREF retirement plan; social security; health, hospital and life insurance partially subsidized; liberal sick leave. The university is an equal opportunity/affirmative action employer. Write to: Robert T. Grazier, Associate Director of Libraries, Wayne State University, Detroit, Michigan 48202.

SCIENCE REFERENCE LIBRARIAN. Harvard University. Shares responsibilities for providing reference services for undergraduates in general science and for faculty and graduate students in math and statistics. Participates in

bibliographic instruction, library exhibits, and searching reserve lists and bibliographic data bases. Requires MLS, science background (preferably physics, chemistry, or math), public services experience, and organizational ability. Available immediately. Librarian I or II, depending on qualifications. Resumes to Philip E. Leinbach, Harvard University Library, Cambridge, MA 02138. An equal opportunity/affirmative action employer.

SCIENCE REFERENCE LIBRARIAN. Master's degree from accredited library school. M.S. in science required; Ph.D. desirable. Duties include reference, collection development, computerized literature searches, liaison with academic departments. Salary depends on experience and education, but not less than \$13,800. Faculty status. Position available December 1, 1977. Apply to: Joe W. Kraus, Director, Illinois State University Library, Normal, 61761. An equal opportunity/affirmative action employer.

SERIALS LIBRARIAN. Under supervision of head of acquisition department, is responsible for operations of serials section including check-in, payments, renewals, and binding of approximately 10,000 serials. Operate serials service desk and maintains periodicals collection of Purdy Library. Does serial bibliographic work and maintains extensive serial records. Supervises staff of seven for these functions. Required: fifth-year library degree from accredited library school. Experience with serials work preferably including supervision. Salary: \$11,200–\$14,590, depending upon qualifications and experience. Fringe benefits: TIAA-CREF retirement plan; social security; health, hospital, and life insurance partially subsidized; liberal sick leave. Wayne State University is an equal opportunity/affirmative action employer. Write to: Robert T. Grazier, Associate Director of Libraries, Wayne State University, Detroit, Michigan 48202.

SERIALS LIBRARIAN—MEDICAL LIBRARY. Responsible, under direction of medical librarian, to plan, direct and coordinate serials bibliographic control activities in medical school library serials department. Duties include selection, acquisition, maintenance, and weeding of collection, while supervising support staff in technical processing operations. Additional duties may include (1) cataloging serials through use of secondary bibliographic tools, (2) serving as technical serials advisor to local health sciences librarians, (3) providing reference services to library patrons at least six hours per week, and (4) community involvement with proposed cataloging center. Required: fifth-year library degree from accredited library school; relevant experience in serials acquisitions desirable; administrative experience and knowledge of medical library network development useful albeit not essential. Salary: \$11,200–\$14,590 depending upon qualifications and experience. Fringe benefits: TIAA-CREF retirement plan; social security; health, hospital, and life insurance partially subsidized; liberal sick leave; Wayne State University is an equal opportunity/affirmative action employer. Write to: Robert T. Grazier, Associate Director of Libraries, Wayne State University, Detroit, Michigan 48202.

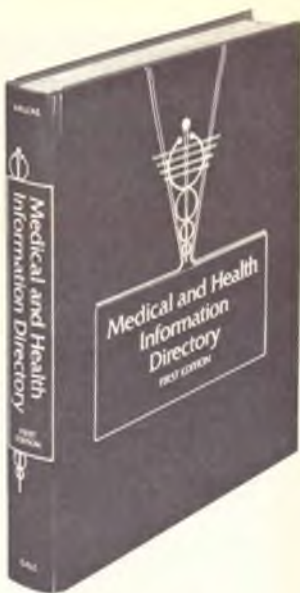
SUBJECT SPECIALIST. Physical or biological sciences. Duties will involve bibliographic instruction, collection development, departmental liaison, and some reference-bibliographic work. Qualifications: Ph.D. in subject area and MLS from ALA-accredited school preferred. Subject M.A. with MLS will be considered. Academic library experience and teaching skill preferred. Faculty status, 12-month contract, salary \$15,000+. Position available July 1, 1978. Send resume and names of references to Dr. Sharon Rogers, Search Committee Secretary, Carlson Library, The University of Toledo, 2801 W. Bancroft St., Toledo, Ohio 43606. The University of Toledo is an equal opportunity/affirmative action employer.

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