CLASSIFIED



Career opportunities from across the country

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$9.75 per line for institutions that are ACRL members, \$11.85 for others. Late job notices are \$22.70 per line for institutions that are ACRL members, \$27.50 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$450 to \$840 based upon size. Please call for sizes and rates. Or see our Web site: http://www.ala.org/acri/advert2.html.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude

discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

Internet: C&RL News classified ads are accessible on the Web at http://www.ala.org/acrl/c&rlnew2.html. Ads will be placed approximately 2–3 weeks before the printed edition of C&RL News is published.

Contact: Elise Parker, Classified Advertising Manager. C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Hurron St., Chicago. IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: c&rlnewsads@ala.org.

Pollcy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual lifestyle, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

POSITIONS OPEN

ASSISTANT DIRECTOR FOR REFERENCE, EDUCATION, AND INFORMATION MANAGEMENT. (Search extended) University of Florida Health Science Center Libraries desire an outstanding communicator, educator, and manager who is organized and innovative. This experienced information professional will supervise six FTE, including five professionals, and coordinate all departmental activities, such as reference, education, liaison, and mediated search services. Qualified candidates will possess an ALA-accredited master's degree in library or information science with a minimum of five years' experience as a reference librarian in the health sciences or an academic setting. Must have supervisory experience and proven track record of implementing new programs, effective teamwork, and strong service orientation. Preference given to members of MLA's AHIP at either senior or distinguished level. Salary Minimum: \$40,000, negotiable based upon qualifications and experience. A full benefits package includes medical, retirement, and leave benefits. For more information, see: www.library.health.ufl.edu/about/jobs.htm.Please submit résumé, cover letter, and three professional references (names and contact info), postmarked by February 16, 2001, to: Faith A. Meakin, Director, UFHSC Libraries, P.O. Box 100206, Gainesville, FL32610. The University of Florida is an equal opportunity, affirmative action employer.

ASSISTANT PROFESSOR/INSTRUCTION SERVICES LIBRARIAN. Mississippi State University seeks applicants for the tenure-track position of Assistant Professor/Instruction Services Librarian. Qualifications: ALAaccredited MLS; understanding of traditional, current, and emerging electronic and print information resources and technologies; ability to work positively, productively, and congenially with diverse constituencies and colleagues; recent experience with library instruction, print/electronic library resources, and multimedia presentations; share responsibility for planning, developing, maintaining, and assessing instructional and promotional materials in all media. Reports to the Library Instruction Services Team Leader, Salary: \$32,000-\$34,000, commensurate with qualifications and experience. See full description at: http://library.msstate.edu/ jobsopen.htm. Applications accepted through December 18, 2000, or until suitable applicant is found. Submit application, résumé, and the names, addresses, telephone numbers, and e-mail addresses of three professional references to: Debra Fairbrother, Administrative Assistant to the Dean, Mississippi State University Libraries, P.O. Box 5408, Mississippi State, MS 39762. Mississippi State University is an affirmative action, equal employment opportunity employer.

BIBLIOGRAPHIC INSTRUCTION COORDINATOR/REFERENCE LIBRARIAN. (Search re-opened) The Auburn University Montgomery Library (AUM) seeks a qualified individual for a tenure-track position as Bibliographic instruction Coordinator/Reference Librarian. Required: An ALA-accredited MLS degree or equivalent; experience relating to reference and bibliographic instruction; good communication, interpersonal, organizational, and written skills; knowledge of basic reference sources.

Salary quide

Listed below are the latest minimum starting salary figures recommended by state library associations for professional library posits in these states. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. Job seekers and employers should consider these recommended minimums when evaluating professional vacancies. For additional information on librarian salaries, contact ALA Office for Library Personnel Resources.

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Connecticut	\$34,172
Delaware	\$22,500*
Illinois	\$30,096*
Indiana	varies*
lowa	\$23,911
Louisiana	\$22,000
Main e	varies*
Massachusetts	\$31,362*
New Jersey	\$33,785
North Carolina	\$27,641*
Ohio	\$25,198*
Pennsylvania	\$28,120*
Rhode Island	\$29,800
South Carolina	varies*
South Dakota	\$22,000
Texas	\$28,000
Vermont	\$26,464
West Virginia	\$22,000
Wisconsin	\$32,240

'Rather than establish one statewide salary minimum, some state associations have adopted a formula based on variables such as comparable salaries for public school teachers in each community, or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

**These recommendations apply only to public librarians.

Desirable: Experience with computer-assisted reference service and collection development. Responsibilities: Coordinates the operations of the bibliographic instruction program, including teaching library instruction courses and giving orientations to user groups. Assists in the provision of reference services. May participate in some collection development activities based upon subject interest. Salary: \$35,000. To Apply: Senda letter of application, résumé, copies of transcripts, and the names addresses, and phone numbers of three references to: Chair, Bl Coordinator Search Committee, Auburn University Montgomery Library,

HEAD OF LIBRARY SYSTEMS

California State University, Fresno

California State University, Fresno, seeks an experienced, creative leader for the position of Library Systems Officer. This position reports to the Associate University Librarian and is responsible for the planning, coordination, and implementation of all information technology operations in the Henry Madden Library.

California State University, Fresno is one of the 23 campuses of the California State University system. The current enrollment is approximately 18,000 students. The campus, which has been designated as an arboretum, is spread over 1,400 acres. Metropolitan Fresno is located on the western edge of the Sierra Nevada Mountain Range.

RESPONSIBILITIES: Provide leadership for the administration, planning, and assessment of the Library's information technology services and programs, including the Geac/ADVANCE integrated library system (ALIS), Windows-based desktop applications, hardware, software, and telecommunications. In collaboration and coordination with campus computer services, manage network services for the Library, including wireless local area networks, and Intranet and Internet services. Administer the Systems Office responsible for the installation, operation, and maintenance of the integrated library system. Analyze issues, and participate in policy and budget formulation and operational decisions regarding the Library's use of information systems and technologies. Provide leadership for the management of the Library Web site. Negotiate contractual and license agreements and ensure compliance. Analyze and evaluate systems performance and functionality. Participate in collaborative systems and IT efforts within the University and library consortia and other organizations.

QUALIFICATIONS. REQUIRED: Master's degree in Library Science from an ALAaccredited school (or equivalent). At least 3 years' demonstrated successful experience in the management of integrated library systems and electronic information resources, and at least 2 years professional library experience in one of the following areas: reference, collection development, bibliographic instruction, cataloguing, or acquisitions. Demonstrated knowledge of networked environments, and Web-based and Internet resources and tools. Knowledge of trends and issues in academic libraries, higher education, and emerging technologies, Experience with networked desktop computing hardware and software applications, servers, and UNIX and NT operating systems. Solid understanding of networking LAN and WAN technologies, infrastructure, and hardware. Technical support knowledge of TCP/IP protocol, Web browsers and tools, and user interface design. Ability to communicate technical information clearly and effectively through oral and written documentation to individuals with varying expertise and understanding. Ability to work internally and externally with a wide variety of individuals at all levels. Strong service orientation and a commitment to staff development. Demonstrated commitment and sensitivity to diversity in the workplace. Excellent planning, analytical, communication, supervisory, project management, and organizational skills. Demonstrated ability to meet this university's requirement for faculty tenure and promotion.

Visit our Web site at http://www.lib.csufresno.edu.

SALARY/BENEFITS: Salary is competitive and commensurate with qualifications and experience. This is a 12-month, full-time, faculty position. Minimum: \$55,000.

DEADLINE: To ensure full consideration, submit a letter of application and resume with names, addresses, phone numbers, and E-mail addresses of 3 references by 14 February 2001 to:

Michael Gorman, Dean of Library Services Henry Madden Library 5200 North Barton Avenue M/S ML34 California State University, Fresno Fresno CA 93740-8014

California State University, Fresno is an EO/AA employer.

ELECTRONIC RESOURCES CATALOG LIBRARIAN

Cal Poly Pomona

Cal Poly Pomona University Library seeks qualified applicants for the position of Electronic Resources Cataloger. Reporting to the Head, Bibliographic Access Services, the successful candidate is expected to play a leadership role in the processing of electronic resources, including cataloging remote and direct access titles; developing standards, policies and procedures; negotiating licenses; overseeing compliance, and serving as the point of contact concerning copyright, intellectual property, license terms, and regulations. Will also catalog other formats as needed and serve several hours per week at the Reference Desk following a training period.

This is a tenure-track position appointed at the Senior Assistant rank. Starting Salary: \$46,488—\$52,248 for 12 months; salary commensurate with qualifications and experience; additional salary increments within the Senior Assistant rank are possible up to a maximum of \$87,648 based on meritorious performance; 10-month option available with proportionate salary reduction. Relocation funding may be available.

REQUIRED: ALA-accredited MLS and four years' recent cataloging experience in an academic library, including demonstrated professional experience with electronic resources. Preferred: Applicants experienced with OCLC, III, LC, CONSER, and familiar with metadata standards (e.g. TEI, XML, Dublin Core).

For complete position description and application instructions, contact us at: phone: (909) 869-3090; fax: (909) 869-6922; e-mail: libofc@csupomona.edu; or visit our Web site at: http://www.csupomona.edu/~library/erlib.html. You may also mail a request to:

Chair, ER Catalog Librarian Search Committee
University Library Office
Cal Poly Pomona
Pomona. CA 91768

Position open until filled with early attention given to applications postmarked by February 16, 2001.

Cal Poly Pomona is an AA/EEO/TITLE 9 employer.

P.O. Box 244023, Montgomery, AL 36124-4023. The Committee will begin reviewing applications February 19, 2001, and will continue until the position is filled. AUM is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

BUSINESS/REFERENCE LIBRARIAN (Assistant Librarian Rank). Louisiana State University seeks an energetic and innovative individual for the position of Business/Reference Librarian. This individual will provide reference, research assistance, instruction, collection development, and liaison duties in support of programs in Business, Economics, and Agricultural Economics. The individual is expected to meet requirements for promotion and tenure. For a detailed description of the position, go to: http://www.lib.lsu.edu/lib/jobs/ index.html. Qualifications: Required: MLS from an ALA-accredited library school; undergraduate degree in the areas of business and/ or economics or related work experience; knowledge of traditional and electronic reference resources; strong computer skills, including the ability to create Web pages; ability to work both independently and collegially in a demanding and rapidly changing environment; excellent interpersonal, communication, and organizational skills; evidence of ability to meet tenure requirements. Preferred: Graduate degree or graduate course work in business and/or economics; familiarity with current bibliographic and reference sources in business; experience in collection development, reference work, and/ or bibliographic instruction in an academic library; record of ability to develop and implement effective, innovative public service, instruction, or outreach projects, services, or programs. Salary and Benefits: \$31,500 perfiscal year minimum, dependent upon qualifications and experience; 12-month, tenure-track appointment; excellent benefits. Application: Review of applications will begin February 1, 2001, and will continue until position is filled. Candidates should submit a letter of application, résumé, and names, addresses, telephone numbers of three references to: Caroline Wire, Assistant to the Dean, 295 Middleton Library, Louisiana State University, Baton Rouge, LA 70803. Ref.# 019471

CATALOG LIBRARIAN. The Zach S. Henderson Library at Southern Georgia University seeks applications for a Catalog Librarian. Position

is a 12-month, tenure-track faculty appointment. The Library employs 17 faculty and 44 support staff. A 24-hour-a-day schedule provides access to the Library's collection of over 500,000 volumes, over 600,000 government documents, and almost 3,500 current serial subscriptions. The Library utilizes Endeavor/Voyager and has 300 public networked computers which provide access to GALILEO (Georgia's statewide library database) and over 40 CD-ROM and Web databases. Responsibilities: Report to Head of Collection and Resource Services. Assist the Head and two professional librarians in planning, problem resolution, and workflow management for a technical services department. Day-to-day duties will include but not be limited to performing original and some complex serials cataloging of library materials in all formats, managing authority records for an online catalog, and collaborating in establishing cataloging policy and procedures in the context of state, national, and international standards. Required Qualifications: An ALA-accredited graduate degree awarded by date of employment; recent cataloging experience; familiarity with AACR2, MARC, authorities format, and LC subject headings/ classification. Preferred Qualifications: Experience in at least one of the following: automated integrated library systems, cataloging, serials control, acquisitions, or collection development. Successful supervisory experience. Effective communication and interpersonal skills. Demonstrated evidence of flexibility and the ability to work in a diverse team environment. How to Apply: The letter of application must describe specifically the applicant's qualifications for the position. The letter must address (in two or three paragraphs) the topic of technical services in today's electronic environment. Finalist will be expected to make a formal presentation during the on-site interview. Salary and rank are dependent upon qualifications. Range begins in the low \$30s. Position is available immediately. Review of applications will begin January 29, 2001. Send application letter, résumé, and the names, addresses, telephone numbers, and fax numbers (if available) of only three references to: Charles A. Skewis, Search Chair, Zach S. Henderson Library, Georgia Southern University, P.O. Box 8074, Statesboro, GA 30460-8074 Georgia Southern University is an equal opportunity, affirmative action institution. Individuals who need reasonable accommodations under the Americans with Disabilities Act to participate in the search process should notify the search chair. The names of applicants and nominees, résumés, and other general nonevaluative information are subject to public inspection under the Georgia Open Records Law.

SYSTEMS AND TECHNICAL SERVICES LIBRARIAN

Capital University

Capital University's Blackmore Library is seeking an energetic and progressive professional to administer and manage, plan, and supervise online systems and technical services. This includes systems management, cataloging, processing, acquisitions, and serials. Manage and motivate a staff that includes an assistant cataloger, an acquisition/periodicals librarian, and two assistants.

QUALIFICATIONS: ALA-accredited MLS; minimum of five years' successful relevant experience; ability to work in a high-volume, complex systems environment while remaining service-oriented and exercising exemplary interpersonal and oral/written skills; knowledge of current cataloging standards, national trends in technical services, and automated library systems; management experience; evidence of participation in professional activities. Familiarity with Innovative software and OhioLINK resources a plus.

BENEFITS: Free parking, medical insurance, retirement, and family educational benefits.

SALARY: \$38,000 (depending on qualifications and experience). Capital University, a Lutheran institution, is located in an attractive suburb of Columbus, a vibrant and growing capital community with a wide array of educational and cultural institutions. Please send a letter of interest, a current résumé, and names, addresses, and telephone numbers of at least three professional references to:

Albert F. Maag Capital University Blackmore Library Columbus, OH 43209

Review of applications will continue until the position is filled.

Capital University is an equal opportunity employer. Women and minorities are encouraged to apply.

See Capital's Web site (www.capital.edu) for more information about the University,

Blackmore Library, and this position.

CATALOGER, MONOGRAPHS. The Monographic Cataloger's primary tulies include original and some complex copy cataloging of monographs representing a variety of formats, languages, subjects, and levels of difficulty. Cataloging is performed on OCLC and on Innovative Interfaces for inclusion in the local system. Standards in use include AACR2, LCSH, and LC classification. Catalogers participate in the Program for Cooperative Cataloging (NACO, SACO, and BIBCO) and OCLC Enhance. This is atenure-track faculty position reporting to the Principal Cataloger. A significant part of the responsibilities of the Monographic Cataloger includes research/creative work and service, in keeping with the tenure standards of the University of Colorado at Boulder, Requirements: Master's degree from an ALA-accredited library school with course work in cataloging and technical services; knowledge of MARC bibliographic and authoritesformats; effective oral and written communication skills; potential for research and scholarly/professional achievement. Desirable Qualifications: Cataloging or cataloging-related experience, preferably in a research library; experience with a variety of materials (e.g., special colleclons, government publications, electronic resources), formats, and languages; knowledge of foreign languages; NACO experience; experience happlication of library automation, including use of networks and local systems; evidence of research and scholarly/professional achievement. Appointment and Salary: The successful candidate with demonstrated accomplishments in research and creative work will be appointed as a fulllime (12 month) Assistant Professor on the tenure track. A successful candidate without significant professional experience and with promise in research who lacks an established scholarly record will be appointed as a Senior Instructor (non-tenure track) for two years, with transfer to the tenure track and promotion to the rank of Assistant Professor upon a successful review. The department hopes to strengthen its diversity and anticipates hiring at the assistant professor level, but applicants at all levels will be considered. Starting salary will be \$34,000-37,000. Benefits include 22 working days' vacation; 10 paid holidays; liberal sick leave; University group health care plans; group life insurance; TIAA-CREF retirement/annuity; and research support. Tenured librarians are eligible for sabbatical leaves. Application process: Review of applications and nominations will begin immediately and continue until the position is filled. It is suggested hat applications be on file with the Search Committee by February 16, 2001. Send letter of application specifically addressing qualifications for the position; résumé; and names, addresses, and telephone numbers of three references to: Scott Seaman, Associate Director for Administrative Services, University Libraries, 184 UCB, **University of Colorado at Boulder**, Boulder, CO 80309-0184. The University of Colorado at Boulder is committed to diversity and equality in education and employment.

CATALOGER, SERIALS. The University of Colorado at Boulder is seeking an enthusiastic serials cataloger with strong organizational and problem-solving skills. The primary duties include original and difficult copy cataloging, complex problem resolution, and non-routine database maintenance of serials and other continuing resources representing a variety of formats, languages, subjects, and levels of difficulty. Cataloging is performed using OCLC and Innovative Interfaces for inclusion in the local system. Standards in use include AACR2, LCSH, and LC classification. Catalogers participate in the Program for Cooperative Cataloging (NACO and SACO). This is a tenure-track faculty position reporting to the Head of Serials Cataloging. A significant part of the responsibilities of the Serials Cataloger includes research/creative work and service, in keeping with the tenure standards of the University of Colorado at Boulder. Requirements: Master's degree from an ALA-accredited library school; knowledge of AACR2 and MARC bibliographic formats; familiarity with an automated cataloging system and local online catalog; excellent organizational and problem-solving skills; effective oral and written communication skills; reading knowledge of one modern European language; potential for research and scholarly/professional achievement. Desirable Qualifications: Cataloging experience, especially with serials in a variety of languages and formats, including electronic serials or serials acquisitions experience, preferably in a research library; library school course work in cataloging and technical services; CONSER and NACO experience; experience writing documentation for local procedures; evidence of research and scholarly/professional achievement. Appointment and Salary: The successful candidate with demonstrated accomplishments in research and creative work will be appointed as a full-time (12-month) Assistant Professor on the tenure track. A successful candidate without significant professional experience and with promise in research who lacks an established scholarly record will be appointed as a Senior Instructor (non-tenure track) for two years, with transfer to the tenure track and promotion to the rank of Assistant Professor upon a successful review. The

COLLECTION SERVICES LIBRARIAN

Manhattanville College is an independent, coeducational liberal arts college of approximately 1,400 students located 28 miles north of New York City in suburban Westchester County. We are currently seeking a Collection Services Librarian who will be responsible for managing all aspects of collection development including coordinating activities of subject bibliographers; reviewing approval plans; identifying, evaluating, and resources; monitoring use of electronic recommending budget priorities and fund allocations for library materials. Participates in reference and instructional program. Some evenings and weekends required.

Required for this position are an MLS from ALAaccredited institution along with three years professional experience. Familiarity with current collection development philosophy and practice in academic libraries; experience in developing and building academic library collections; demonstrated leadership in facilitating collaborative problem solving and group decision making; demonstrated ability to communicate effectively with people at all levels, both orally and in writing are also required qualifications. A second Master's understanding of digital technologies, issues, and trends; teaching experience; and knowledge of integrated library systems are preferred.

Salary commensurate with experience. Please send resume to: Director of Human Resources, Manhattanville College, 2900 Purchase St., Purchase, NY 10577. Fax (914) 323-5322. Email: humanresources@mvIIIe.edu. Review of applications will begin immediately and continue until the position is filled.

We are an equal opportunity employer actively encouraging applications from candidates with diverse backgrounds.



department hopes to strengthen its diversity and anticipates hiring at the assistant professor level, but applicants at all levels will be considered. Minimum starting salary: \$34,000 depending on experience. Benefits include 22 working days vacation; 10 paid holidays; liberal sick leave; University group health care plans; group life insurance; TIAA-CREF retirement/annuity; and research support. Tenured librarians are eligible for sabbatical leaves. Application process: Review of applications and nominations will begin immediately and continue until the position is filled. It is suggested that applications be on file with the Search Committee by February 16, 2001. Send letter of application specifically addressing qualifications for the position; résumé; and names, addresses, and telephone numbers of three references to: Scott Seaman, Associate Director for Administrative Services, University Libraries, 184 UCB, University of Colorado at Boulder, Boulder, CO 80309-0184. The University of Colorade at Boulder is committed to diversity and equality in education and employment.

CATALOGER. The Bard Graduate Center for Studies in the Decorative Arts, Design, and Culture seeks a Cataloger. Responsibilities include: original and copy cataloging of monographic and serial materials in all formats and variety of languages; assisting with bibliographic- and technology-related instruction and regular reference work; and, as needed,

Franklin Pierce College

The College, a Baccalaureate Institution -Liberal Arts, has approximately 1500 students enrolled at its 1200-acre main campus amid the lakes and mountains of southwestern New Hampshire. 3,000 students are enrolled in Graduate and Professional Studies programs located at six satellite campuses. This full-time position at the Assistant Professor level begins in July, 2001.

PUBLIC SERVICES LIBRARIAN

The College invites applications from experienced librarians with a strong service orientation. project coordination experience, and interest in the promotion of information literacy. Responsibilities include the coordination of public services including development of electronic services in the context of the integrated library system (especially delivery mechanisms, web-based, self-paced instruction. development of web-based user quides, and electronic class reserves), services for continuing education populations, reference desk coverage, and occasional library instruction. Candidates must have an M.L.S. or M.L.I.S. from an ALA-accredited program and three or more years of professional, public services library experience, preferably in an academic library with electronic resources responsibilities. Salary information - mid-\$30,000s.

Women and minority candidates are encouraged to apply. Please send letter of application, curriculum vita, and 3 references, before January 31, 2001 to: Director of Human Resources, Franklin Pierce College, PO Box 60, Rindge, NH 03461-0060. EDE

Visit our website at: www.fpc.edu

sharing the workload of a small academic library. Qualifications: ALA accredited MLS; a minimum of one year of recent cataloging experience thorough knowledge of AACH2, USMARC formats, LCSH, authority control, and LC classification. Experience with RLIN and automated library systems (Innovative Interfaces preferred) is essential. Background in air history or art library experience is desired, as well as working knowledge of one or more foreign languages. Screening begins immediately; sent letter of application, résumé, and three references (nof axo er—mail) fur Greta Earnest, The Bard Graduate Center, Library—CRL, 18 West 86th Street, New York, NY 10024. Affirmative action, equal opportunity employer.

CATALOGING LIBRARIAN. Auburn University Montgomery seeks qualified Individual to fill a tenure-track position as a Cataloger. Qualifications: Requires an ALA-accredited MLS or equivalent degree minimum of one year's professional experience; knowledge of bibliographic utilities such as OCLC and current cataloging rules; knowledge of LC Classification Schedules and Subject Headings; familiarity with automated cataloging systems; reading knowledge of French, German, or Spanish; good communication, interpersonal, organizational, and written skills. Preferred: Knowledge of CORC principles; some collection development experience. This position is responsible for performing original and cop;

DIRECTOR OF COOPERATIVE ACADEMIC LIBRARY SERVICES (CALS)

Eastern Washington University/ Washington State University Libraries

CALS provides library service to Spokane programs of Washington State University Spokane and Eastern Washington University Spokane. The position will hold faculty status at Washington State University, whose personnel policies apply.

REQUIRED QUALIFICATIONS: ALA-accredited degree and three years academic or research library experience.

PREFERRED QUALIFICATIONS: Experience and demonstrated competence with organizing and administering electronic information delivery systems, and with collection development; knowledge of program planning, implementation, and management; excellent communication and interpersonal skills; strong public service orientation; demonstrated evidence of a commitment to responsive innovative service; experience offering library services in an extended campus academic environment; experience planning capital library projects.

Position is full-time, 12-month, tenure track and is available June 1, 2001. Salary from \$40,000, commensurate with qualifications and experience. Complete position description is available at: http://www.chr.wsu.edu/vacancies.asp.

To apply, send letter of application, curriculum vitae, and names of three professional references to:

Linda Massey
Chair, CALS Search Committee
WSU Spokane
Human Resource Services
601 West 1st Avenue
Spokane, WA 99201-3899

The position is open until filled; to ensure full consideration, apply by January 22, 2001.

Washington State University is an equal opportunity, affirmative action educator and employer. Members of underrepresented groups are encouraged to apply. WSU employs only U.S. citizens and lawfully authorized non-U.S. citizens. All new employees must show employment eligibility verification as required by the U.S. Immigration and Naturalization Service. Accommodations for applicants who qualify under the Americans with Disabilities Act are available upon request.

cataloging in all formats, and for cataloging all foreign language materials; oversees operations of the cataloging unit and reports to the Head of Technical Services. This is a tenure-track position, with requirement for research, publications, and service. Salary: S34,000 minimum, depending upon qualifications, Interested individuals may apply by sending a letter of application, vita, a copy of transcripts, and the names, addresses, and phone numbers of three references to: Chair, Cataloging Librarian Search Committee, Auburn University Montgomery Library, P.O. Box 244023, Montgomery, AL 36124-4023. Review of applications will begin January 31, 2001, and will continue until the position is filled. AUM is an AA, EEO employer.

COLLECTIONS AND RESOURCE SERVICES, ASSISTANT UNI-VERSITY LIBRARIAN. The University of North Carolina at Chapel Hill Library seeks a librarian to provide leadership for the position of Assistant University Librarian for Collections and Resource Services. The AUL creates policies; implements programs for selection and evaluation of resources; coordinates and evaluates the activities of more than 30 selectors; and heads the Library's Collection Development Department. The AUL manages the materials budget of more than 7 million dollars; collaborates with collection managers in the Health Sciences and Law Libraries; and works with counterparts in the Triangle Research Libraries Network libraries to build collections cooperatively with Duke University, North Carolina State University, and North Carolina Central University. Required: ALA-accredited MLS and five years of responsibility and leadership in collection management activities in a research library. Broad knowledge of and experience with issues confronting collection management and higher education. Significant experience in managing a collections budget. Ability to articulate vision of collection development and management in the electronic information environment and ability to provide digital content for Web-based information services. A strong commitment to cooperative collection building with other research libraries. Strong interpersonal skills and ability to communicate effectively both orally and in writing. Preferred: Record of significant participation at the national level in organizations addressing collection development. See a vacancy announcement at: http://www.lib.unc.edu/jobs/epa/index html. This is a 12-month appointment with a minimum salary of \$70.000. Librarians are members of the general faculty. Standard state benefits for leave and retirement. Review of applications begins February 5, 2001; applications will be accepted until the position is filled. To Apply: Send letter of application, résumé, and names, addresses, and telephone numbers of three professional references to: AUL for Collections and Resource Services, M. Marsh, Director of Library Personnel. University of North Carolina at Chapel Hill, CB #3900, Davis Library, Chapel Hill, NC 27514-890.

COMMUNITY COLLEGE LIBRARIAN. Quinsigamond Community College in Worcester, Massachusetts, is expanding its staff in preparation for a new library. We are inviting applications for a Technical Services Librarian, the primary manager of the evening and weekendlibrary operations. Assists the Director in the management of the integrated library system (SIRSI) and the Technical Services Department. Also responsible for providing public and reference services, including information literacy instruction. Requires excellent interpersonal and communication skills and a high level of energy and creativity. Minimum Qualifications: MLS with two years of professional library experience; demonstrated working knowledge of OCLC, integrated library systems, Internet and electronic reference databases. Preferred Qualifications: Prior teaching experience in any

THREE POSITIONS

Florida State University

THE LIBRARY: Located in Tallahassee, Florida's capital city, a growing community with a population of more than 213,000, the Florida State University, a public, coeducational institution of the 10-member State University System of Florida, has an enrollment of over 33,000 students. The Library system includes the Robert Manning Strozier Library (the main library), and two branch libraries (the Paul A.M. Dirac Science Library and the Mildred and Claude Pepper Library). Libraries on the Florida State University campus include the Harold Goldstein Library Science Library, the Warren D. Allen Music Library, and the Law Library. A Medical School will open in 2001. Campus libraries have combined volume holdings totaling over 2,338,000 books and periodicals, over 957,000 government documents, and over 6,669,000 microforms. The Library is a member of ARL, CRL, RLG, and SOLINET. The State University System Libraries plan to seek a new LMS within the next year. For information about the Florida State University Libraries, see our homepage at: http://www.fsu.edu/~library/.

Head of Reference (Position #53213)

Leads and coordinates the planning, development, and implementation of innovative reference services. Serves as agent for change and as a team leader in the provision of responsive, user-focused information and instruction services in an electronically active and rapidly changing information environment. Supervises staff of six FTE librarians, three support staff, and a number of student employees. Participates in the user education program and works a share of evening and weekend reference hours. Reports to the Assistant Director for Public Services. Rank: Associate, or Librarian, depending on qualifications.

Head of Collection Development (Position #53219)

Serves as chief collection development officer and coordinates the work of three service units: Monograph Acquisitions, Serials Acquisitions, and Binding. Supervises 3 FTE librarians and 14 FTE support staff. The Head will be a key player in achieving organizational transformations that improve services and enhance effectiveness. Works with faculty to ensure that collection development supports the University curriculum and programs. Supervises traditional acquisitions programs and a binding program. Reports to the Assistant Director for Technical Services. Rank: Assistant or Associate Librarian, depending on qualifications.

Assistant Department Head, Circulation/Interlibrary Loan (Position #53206)

Works with the Department Head in leading, planning, and directing the activities of a dynamic department offering many traditional and electronic services to the public, ranging from Interlibrary Loan and Reserves to collection maintenance and billing for the university libraries. Supervises 16 support staff and a large number of student employees. Works a share of evening and weekend hours. Rank: Assistant or Associate Librarian, depending on qualifications.

SALARIES FOR THE THREE POSITIONS: Salary minimums are \$35,000 for Assistant Librarian; \$43,000 for Associate Librarian; \$45,000 for Librarian, depending upon qualifications. A supplement will be available for Department Head positions.

BENEFITS: The three positions are full-time, 12-month, non-tenured faculty appointments with long-term potential; 22 days' vacation, 13 days' sick leave; group medical, dental, and life insurance; an Optional Retirement Program (which includes TIAA-CREF, among others) or state retirement; no state or local income taxes. Moving allowance available for Department Heads.

TO APPLY: Send letter of application citing the position title and number, a current résumé, and the names, addresses, and telephone numbers of three professional references to:

Jeannette Cox, Associate Director
Administrative Office
Strozier Library
Florida State University
Tallahassee. FL 32306-2047

Applications must be received by or postmarked no later than March 1, 2001.

Detailed requirements for these positions may be viewed at: http://www.fsu.edu/~library/jobs/.

The Florida State University is an equal opportunity, equal access employer.

HEAD, ACCESS AND MEDIA SERVICES DEPARTMENT

Georgia State University

Georgia State University, a dynamic urban institution in downtown Atlanta, seeks an innovative department head for the Pullen Library's recently reorganized Access and Media Services Department. The position reports to the Associate University Librarian for Public Services, and serves as an effective leader, communicator, and change-agent as we redefine responsibilities and enhance and add new services with a client-centered focus.

REQUIRED: ALA-accredited master's degree; five years of progressively responsible professional experience, including supervisory experience in libraries; experience in one or more relevant areas of public service; proficiency with automated library systems; demonstrated decision-making and organizational skills; excellent communication and interpersonal skills; evidence of professional involvement and achievement. Preferred: Additional graduate degree; professional experience in an academic library; experience with media and media equipment.

AVAILABLE: Immediately.

SALARY AND RANK: \$41,000-\$50,000.

TO APPLY: Send letter of interest, résumé, and names and telephone numbers of three references, including immediate supervisors, to:

Carmen R. Newton
Library Human Resources Officer
Georgia State University
100 Decatur Street, SE
Room 205
Atlanta. GA 30303-3202

Materials received by January 26, 2001 will receive priority. For more information, please visit our web site at: www.lib.gsu.edu.

Georgia State University is an equal opportunity educational institution and affirmative action employer strongly committed to cultural diversity.

educational setting; academic library experience; supervisory experience in a library setting; demonstrated ability to work as a team member to support the goals and vision of the library. This is a 12-month MCCC unit position. Full time, 37.5 hours/week, plus excellent benefits. A Tuesday through Saturday schedule is a requirement of the job. Salary: Minimum \$40,414 with additional compensation based upon MCCC contractual parameters. Quinsigamond Community College is an equal opportunity employer where diversity is everybody is business. For a complete job description and application procedure, please visit our Web site: http://www.qcc.mass.edu. Résumés must be received by January 18, 2001. A cover letter and résumé should be mailed to: Human Resources, Quinsigamond Community College, 670 West Boylston Street, Worcester, MA01606; faxed to 1508 1854-4390; ore-mailed to: cyndye@gc.mass.edu.

DEVELOPMENT AND PUBLIC RELATIONS LIBRARIAN. The University Libraries, January 2001; Assistant Professor, tenure-leading. General Information: The University of Nebraska-Lincoln is Nebraska's only land-grant University and its major comprehensive institution of higher education. A Carnegie Research I institution, the University offers 36 doctoral programs and 78 master's programs. The total 1999-2000 fall enrollmentatthe University was 22,142 students. A member of the Association of Research Libraries, the Libraries' system and services are extensive, including 2,250,000 volumes and 20,200 active periodicals and serials. The Libraries offer both in-house and remote access to a wide variety of electronic resources. The Innovative Research Information System (IRIS) currently includes the Libraries electronic catalog, general and specialized journal indexes, full-text electronic journals, and a host of Internet resources. Love Memorial Library is the largest library facility; in addition, there are agriculture, architecture, chemistry, engineering, geology, biological sciences, mathematics, music, and physics libraries. Responsibilities: Reporting to the Dean of Libraries, the faculty member is responsible for the coordination of development activities and public relations for the University Libraries. Development activities include: 1) serving as liaison to an active Friends of the Libraries organization; 2) developing public programs for the Friends, including identifying and seeking grant funding from foundations, corporations, and government sources; 3) serving on the Friends' Board and committees; 4) supervising renewals and solicitation of new Friends members; 5) serving as liaison to the University of Nebraska Foundation; and 6) assisting with fundraising activities. Public relations activities include: 1) developing and implementing a public relations program for the University Libraries, 2) enhancing the visibility of the University Libraries and making the Libraries known as a statewide resource by utilizing public information opportunities such as press releases, speaking to groups, and developing publications such as annual reports; 3) coordinating and editing external newsletters and publications, in all formats; and 4) serving as one of the Libraries' contact persons for media-related contacts. Qualifications: Required: MLS from an ALAaccredited program. Two years of professional library experience; ability to work well in groups; excellent writing, editing, and presentation skills; excellent organizational, analytical, and time-management skills; ability to work independently and creatively within established guidelines; ability to interact positively and productively with library colleagues, students, staff, faculty, and others; demonstrated potential for professional development and growth; and willingness to travel frequently. Preferred: Experience in fund raising activities; experience in public relations activities; and a bachelor's or advanced degree in journalism, communications, public relations, business, or a related field. Salary: \$34,000 for a 12-month appointment. Salary may be higher depending upon the qualifications of the successful applicant. Starting Date: July 2001. Appointment date is negotiable. Application Deadline: February 15, 2001. Applications postmarked after this date will not be considered. Applicants should submit a letter of application and current résumé that explicitly address how their education, relevant experience, and other relevant qualifications meet the responsibilities and qualifications for this vacancy. The applicant should also submit the names, current addresses, and current telephone numbers of three references who are knowledgeable of the applicant's qualifications for this vacancy to: Larry L. Kahle, Associate Dean, 318 Love Library, University of Nebraska-Lincoln, P.O. Box 880410, Lincoln, NE 68588-0410. The University of Nebraska is committed to a pluralistic campus community through affirmative action and equal opportunity and is responsive to the needs of dual-career couples. We assure reasonable accommodation under the Americans with Disabilities Act; contact Larry Kahle at (402) 472-



LIBRARY AND INFORMATION SERVICES THREE REFERENCE POSITIONS

Applications are invited from dedicated, innovative and service-oriented librarians for three full-time, tenure-track Library faculty positions. Responsibilities for all positions include: general reference; subject specialization duties, including evaluation and selection of print and electronic resources; liaison to teaching faculty; information literacy instruction; development of Web-based resources and instruction modules; reference duty one evening per week and three to four Saturdays per semester.

REQUIREMENTS FOR ALL POSITIONS: ALA-accredited M.L.S. degree; strong commitment to service and professional development; excellent interpersonal and presentation skills; experience with electronic information resources. Reference experience in an academic library, demonstrated experience in user education and the ability to create and maintain Web resources desired.

SCIENCE REFERENCE LIBRARIAN: Undergraduate degree in a natural or life science preferred. Familiarity with interlibrary loan/document delivery desired. Preference given to applicants who have completed a science literature and librarianship course.

SOCIAL SCIENCES REFERENCE LIBRARIAN: Undergraduate degree in a social sciences discipline required. Familiarity with interlibrary loan/document delivery processes desired. Preference given to applicants who have completed a social sciences literature and librarianship course.

GOVERNMENT DOCUMENTS LIBRARIAN: Position offers opportunity to support Hofstra's Scott Skodnek Business Development Center programs for the community. Facility with electronic information resources and completion of government documents course or work experience in a government documents depository required. Experience with GIS services, Web-page creation and maintenance, and experience in an academic library desired.

These three positions will be filled at either Instructor or Assistant Professor level, depending on qualifications. A second master's degree is required for appointment at the Assistant Professor level. M.L.S. and second master's required for tenure consideration. Salary level depends on qualifications and experience. Salary ranges: Instructor-\$28,000 to \$39,000; Assistant Professor-\$33,000 to \$52,000. Excellent benefits package.

Send cover letter, resume and three(3) references to: Professor Martha Kreisel, Harold E. Yuker Reference Library, 123 Hofstra University, Hempstead, NY 11549-1230. Review of applications begins December 11; applications accepted until positions are filled.

Hofstra University is a private, nonsectarian, coeducational institution founded in 1935. Located in Hempstead, L.I., 25 miles east of Manhattan, Hofstra is accessible by car, train and bus. The University includes Hofstra College of Liberal Arts and Sciences, Frank G. Zarb School of Business, School of Communication, School of Education and Allied Human Services, New College, School for University Studies, School of Law, and University College for Continuing Education. There are 1,176 faculty and 13,000 undergraduate and graduate students. The Libraries hold 1.6 million volumes and provide on-campus and remote access to electronic databases and class reserves via a LAN and the Web. Special services include Government Documents, Curriculum Materials Center, Media Services, Rare Books and Manuscripts, and University Archives.

AA/EOE

LIAISON/REFERENCE LIBRARIAN (2 POSITIONS)

Georgia State University

Georgia State University, a dynamic urban university in the heart of Atlanta, is seeking two energetic, knowledgeable, and innovative professionals to join a team delivering client-centered library services to a diverse academic user community. Successful candidates will provide quality reference service, library instruction, and client assistance with a wide array of electronic resources and the Internet. Contribute as a collection development liaison by developing areas of subject expertise in one of the following groups: health sciences, nursing, nutrition & dietetics, cardiopulmonary care, physical therapy, gerontology; or natural sciences, chemistry, physics, astronomy.

REQUIREMENTS: An ALA-accredited master's degree in library science. Familiarity with resources in a variety of formats; skill in use of technology and web applications; ability to effectively evaluate information resources and design access portals; excellent communication, presentation, and interpersonal skills. Interest in pursuing development of subject expertise within some of the areas listed above. Preferred: Academic coursework and/or relevant experience in one of the listed subject areas; familiarity with collection development issues and trends; experience in library instruction; demonstrated interest in research and professional activities.

AVAILABLE: Immediately.

SALARY: \$31,000-\$38,000.

TO APPLY: Send letter addressing above qualifications and stating subject specialty area(s) of interest. Include résumé and names, addresses, and phone numbers of three references to:

Carmen R. Newton Human Resources Officer Georgia State University 100 Decatur Street, SE Room 205 Atlanta. GA 30303-3202

Materials received by January 19, 2001, will receive priority. For more information, please visit our web site at: www.lib.gsu.edu.

Georgia State University is an equal opportunity educational institution and affirmative action employer strongly committed to cultural diversity.

2526 for assistance. For more information about the UNL Libraries, visit our homepage at: http://iris.uni.edu.

DIRECTOR OF LIBRARY SERVICES. Begin July 1, 2001. Report to the Vice President and Dean of Faculty. Provide strategic leadership and overall daily management of the Library and serve as a campus leader in planning the academic uses of information technology. Duties include planning, library budget development and supervision, fostering collaboration with students, faculty, and staff, and envisioning policies for integrating information technology and services within the academic programs of the college. Eligible for tenure as a member of the professional library staff; 12month contract. Applicants should have an understanding of and commitment to liberal arts and sciences education, imagination and creativity, experience in library and information management, demonstrated leadership in strategic planning and organization, personnel and fiscal management, ability to envision the future development of a learning environment enhanced by educational technology, demonstrated effectiveness in working with administrators, faculty, staff, and students, and an advanced degree from an ALA-accredited program. Send cover letter and complete résumé together with the names, addresses, telephone numbers, and/or e-mail addresses of three current references, by February 15, 2001, to: Lloyd W. Chapin, Vice President and Dean of Faculty, Eckerd College, 4200 54th Avenue South, St. Petersburg, FL33711. Equal opportunity employer.

DIRECTOR OF PUBLIC SERVICES. The University of Oklahoma Library, Faculty Vacancy, Duties: Under the direction of the Dean of University Libraries, the Director of Public Services has administrative responsibility for reference services, branch libraries operations, and current periodicals and microforms. The position also provides administrative support for three special collections. The director works closely with the University Libraries' Director of Information Management and Delivery and with the Director of Library Systems in librarywice planning, policy, and programs. The Director

of Public Services advises the Dean of University Libraries on library policy, operations, and related administrative matters, and may represent the dean at national, regional, state, community, and university meetings and in cooperative activities. The Director of Public Services provides leadership in the planning, implementation, and evaluation of library programs and services and coordinates public service operations with other library service areas. He/she must demonstrate a thorough knowledge of current trends in librarianship, outstanding communication and supervisory skills, and the ability to analyze complex issues and present library policy and issues to multiple constituencies. The Director of Public Services will have faculty status and must be able to meet the requirements for promotion and tenure as defined by the University of Oklahoma's Faculty Handbook at: http://www.ou.edu/provost/pronew/content/ fhbmenu.html, Qualifications: Required: MLS from ALA-accredited library school; six or more years in increasingly responsible professional positions that include library public service and administration or supervision; experience in managing a complex and changing operations environment; a thorough understanding of library operations; effective oral and written communication skills; and a demonstrated ability to integrate traditional library functions with new technologies and services. Desired: A second master's or other advanced degree; active involvement in professional associations; experience with SIRSI Library Management System; and a record of research and publication. Search will remain open until filled. Salary: Commensurate with experience, Benefits: TIAA-CREF; state retirement system; 33 days' paid leave; University holidays; comprehensive medical protection; group life insurance; and reduced tuition. University Libraries: A member of the Association of Research Libraries, the Research Libraries Group, the Big 12plus Library Consortium, AMIGOS Library Services, and the Oklahoma Library Technology Network. The University of Oklahoma Libraries consists of the

TWO POSITIONS AVAILABLE



The Jack Tarver Library of Mercer University offers two 12-month, non-tenure track faculty openings on our library team.

Assistant/Associate Director for Public Services

A key leader as we move forward with a new vision for a learning-centered library committed to the successful blending of high-quality personal service, access to resources, and information technology in support of the academic curricula and vocational preparation. Provides leadership for 11 library faculty and staff in Reference Services, Library Instruction/Information Literacy, Circulation, Interlibrary Loan/Document Delivery, Government Documents, Web Page Management, and Listening Center units. Excellent opportunity to apply skills in problem solving, planning, goal setting, and evaluation for managing and guiding new approaches and challenges while preserving the key traditional value of our enterprise: quality personal service to our patrons. Serves as Library Liaison to assigned academic departments. Member of Library Management Team for overall library planning and policy decision-making. Reports to University Librarian. Job title dependent on experience and qualifications.

QUALIFICATIONS: ALA-accredited MLS. Minimum five years of library public services experience with progressive responsibility and demonstrated knowledge of current information resources, library technologies, and trends in academic library services. Proven ability to direct public service activities, supervisory ability, and leadership skills. Ability to translate planning into action and achievements. Excellent organizational and communication skills, including initiative, creativity, and the ability to manage multiple tasks and priorities successfully. Experience with Web page design and Web-based learning platforms such as WebCT desirable.

Technical Services Librarian (Search extended)

A lead role in developing the library catalog as a gateway to the full array of information resources available to the Mercer community. Provides leadership for the Cataloging Unit of the University Libraries Processing Center within the broad context of database management, related technical services, and training for an integrated online academic environment. Responsible for application of current cataloging standards for MARC and metadata records and assists the Associate Director for Technical Services and Systems in establishing goals and priorities for Technical Services.

(continued on next page)

Bizzell Memorial Library, six branch libraries, and three special libraries: the History of Science; the Western History; and the Bass Business History collections. The library system contains more than 4.1 million volumes and 16,000 serial subscriptions in its general collections. The University Libraries is currently benefiting from a 10-year program to increase library funding by one million dollars per year. The University Libraries is committed to the integration of electronic resources with traditional library resources to create a superior learning environment. The Libraries operate the SIRSI library management system for local holdings and accesses major electronic databases through OCLC First Search, Searchbank/Infotrac, Lexis-Nexis, Bell & Howell ProQuest, the Center for Research Libraries, and JSTOR. The University Libraries is a NACO contributing library. More information about the University of Oklahoma Libraries and its services may be found at: http://libraries.ou.edu. Founded in 1890, the University of Oklahoma is in the heart of Norman, Oklahoma, an attractive community of 90,000 with the Oklahoma City metropolitan area. Norman is noted for its low cost of living, quality schools and friendliness. Employment: Librarians have faculty status, privileges, responsibilities, rank of assistant professor or above, and are eligible for tenure. Application: Send letter of application with résumé, a list of publications, and the names of three references including current supervisor to: Donald C. Hudson, Director of Administrative Services, University Libraries, University of Oklahoma, Norman, OK 73019; (405) 325-2611. Oklahoma University is an equal opportunity, affirmative action employer. We encourage women and minority applicants and we are responsive to the needs of dual career couples.

ELECTRONIC ACCESS LIBRARIAN. Florida Institute of Technology, Evans Library, Melbourne, Florida. Evans Library invites applications for this ALA-accredited MLS faculty position. Focusing on extended library services, this librarian oversees development and maintenance of the Library's Internet site (www.lib.fit.edu), provides full range of reference services, delivers information resources and strategies instruction, acts as liaison to academic units, and participates in professional activities. Some evening/weekend hours required. Strong leadership and communication skills, extensive Internet and Windows experience, and in-depth knowledge of electronic/multimedia resources desired. Application letter and resumes must be received no later than February 9, 2001, at: Florida Institute of Technology, Human Resources, 150 W. University Blvd., Melbourne, FL 32901-6975. Florida Tech is an equal opportunity, affirmative action employer.

GRADUATE ASSISTANTSHIP. Librarian with MLS for graduate assistantship at Western Illinois University Library. Receive tuition waiver plus \$650 permonth forworking 15 hours perweek at Reference Deskwhile obtaining a subject master's degree For Information: (309) 298-2746; or visit: http://www.wiu.edu/employment/faculty.shtml. EEO/AA/ADA employer.

HEAD, CATALOGING SERVICES. Duke University Medical Center Library seeks an experienced cataloger and innovative manager for its Cataloging Services. Responsibilities include: Guidance and direction to a department of three FTE in the cataloging and classification of complex records, implementation of automated authority work, and evaluation of MESH changes. Participation with university and consortium for OPAC (continued from previous page)

Successful candidate will have the opportunity to apply problem solving skills, creativity, and management skills for planning, implementing, and completing department goals and projects.

QUALIFICATIONS:

ALA-accredited MLS. Minimum three years of professional cataloging experience using a bibliographic utility and an integrated automation library system, mastery of cataloging principles and practice, including AACR2. MARC formats, LC classification, LCSH, LC rule interpretations, authority control, and metadata standards. Demonstrated understanding of integrated library systems, networks, and support systems. Proven supervisory ability. PC skills, including appropriate application software. Excellent organizational and communication skills, including initiative, creativity and problem solving skills.

One of four Mercer University Libraries, the Jack Tarver Library in Macon, Georgia offers strong collections of print and electronic resources, including GALILEO and a talented staff of 31 serving 175 faculty and 4000 students in the College of Liberal Arts, Stetson School of Business and Economics, School of Engineering, and the School of Education. Current projects include development of an Information Commons area in partnership with Academic Computing, expansion of the Information Literacy program, continued implementation of the III Millenium System, and a new library liaison program. Competitive benefits. Salary and faculty rank dependent on qualifications and experience. Full job descriptions and more information about the library can be found at:

Mercer University is a comprehensive Baptist-affiliated private university committed to academic excellence, intellectual freedom and scholarly discipline. Major initiatives include implementation of a \$2 million Lilly Foundation Grant to foster student learning and preparation for vocation, cross-school, and interdisciplinary curricular development, a \$100 million campus improvement program for Macon and Atlanta, and integration of information technologies to enhance teaching to meet common student learning outcome goals across the University.

To apply, submit a letter of application and résumé, along with the names, addresses, e-mail address, and phone numbers of three references to:

Elizabeth D. Hammond University Librarian Jack Tarver Library Mercer University Macon, GA 31207

Review of applications begins **January 15**, **2001** and will continue until position is filled. ALA Midwinter interviews possible.

Affirmative action, equal opportunity, American Disabilities Act employer.

design improvements and updates and authority control, Exploration of new technologies to integrate bibliographic data in Web interfaces. Coordination of policies and procedures with other Technical Services departments. Analysis of workflow, evaluation of new technologies, and implementation of changes to improve services. Qualifications: Master's in Library Sciences with three or more years' cataloging experience, with detailed knowledge of MESH, MARC encoding, and other relevant standards. Experience in a health science or sciences library is preferred. Work experience with DRA, or similar bibliographic integrated library system, and the MARC holdings format. Demonstrated interest in issues and standards related to cataloging, metadata. General computing skills and knowledge. Familiarity with emerging bibliographic control standards for electronic resources. Supervisory expertise and excellent interpersonal and communication skills. . Knowledge and interest in expanding and changing library environments and technologies. Membership in the Academy of Health Information Professionals is preferred. Salary: \$40,000 minimum. Salary based on experience and qualifications. For more detailed information about the job and benefits, visit our Web site at: www.mc.duke.edu/mclibrary/about/ jobs.html. Candidates applying by February 28, 2001, will be given first consideration. Send letter of application, résumé, and three references to: Vanessa Sellars, Assistant Director of Administrative Services, Duke University Medical Center Library, Box 3702, Durham, NC 27710. AAE/ FOF.

HISTORY REFERENCE/INSTRUCTION LIBRARIAN. University of Colorado at Boulder. The History Reference/Instruction Librarian participates as a member of the team that designs and implements the Central

Reference Department's instruction programs, reference services, Web pages, and electronic information services, and engages in special projects, such as digital initiatives. Additional responsibilities include collection development for the Libraries' extensive collection of electronic and print materials in history. The Central Reference Department provides general reference and instructional services to the students and faculty of the University of Colorado at Boulder and specializes in services and collections in the social sciences and humanities. This is a tenure-track faculty position reporting to the Head of Central Reference. Significant parts of the responsibilities of this position are research and creative work and service, in keeping with the tenure standards of the University of Colorado at Boulder. Requirements: Master's degree from an ALA-accredited library school by July 1, 2001; coursework and/or experience in teaching and instructional services; coursework and/or experience with current information technologies and their applications to reference and instructional services; initiative, creativity, and ability to work effectively in a rapidly changing service environment; effective oral and written communication skills; strong interpersonal skills; demonstrated potential for research, scholarly, and/or professional achievement at the national level; and academic background in history and/or demonstrated scholarly interest in providing services and collection building for history students and scholars. Desirable Qualifications: Experience in providing instructional services to undergraduates; experience in providing traditional and electronic services to students and scholars of history; experience or coursework in the development of digital initiatives; and experience in providing reference services in an academic library. Appointment and Salary: The successful candidate with demonstrated accomplishments in research and creative

RESOURCE SERVICES LIBRARIAN

JOHNS HOPKINS

Johns Hopkins University in Baltimore seeks a client- and technology-centered librarian to serve the teaching and research needs of the English Department, the Film and Media Studies Program, the Humanities Center, the Writing Seminars, and the related distance education courses and programs in the School of Arts and Sciences. The incumbent will have the opportunity to participate in the Brandeis model of reference service delivery, to develop innovative services for the assigned client groups, to build and develop the relevant print and digital collections, to work closely with faculty and students in a liaison-focused library, and in developing online courses and projects.

Under the general direction of the Head of Resource Services, develops and delivers a range of traditional and innovative library services that facilitate the research and teaching needs of the faculty and students in the assigned departments. Fulfilling these responsibilities includes cultivating strong relationships with faculty and students, selecting resources for the collection, providing subject-related consultative and instructional services, facilitating awareness of the rich array of available services, and developing Web-based resources in assigned subject areas.

Requires MLS from an ALA-accredited library school. Advanced degree in English literature or experience serving a similar user population. At least one year of collection development and/or reference experience in a library. Demonstrated ability to conduct seminars and instructional programs.

Send résumé and three references indicating Job # S1201 on cover letter via e-mail at: jhu@alexus.com; fax: (877) 262-0646; or mail to:

JHU Résumé Processing Center P.O. Box 3687 Scranton, PA 18505

Approximate starting salary range: \$41,730–\$52,335. We offer excellent benefits including tuition remission in a smoke-free/drug-free environment.

Affirmative action, equal opportunity employer.

www.jhu.edu

work will be appointed as a full-time (12-month) Assistant Professor on tenure track. A successful candidate with promise in research but lacking an established scholarly record will be appointed as a Senior Instructor (nontenure-track) for two years, with promotion to the tenure track and the rank of Assistant Professor upon a successful review. Starting salary range will be \$33,000-\$37,000. Benefits include 22 working days' vacation; 10 paid holidays; liberal sick leave; University group health care plan; group life insurance; TIAA-CREF retirement/annuity; and support for scholarly/professional activities. Tenured librarians are eligible for sabbatical leave. Application Procedure: Review of applications and nominations will begin immediately and continue until the position is filled. It is suggested that applications be on file with the committee by February 16, 2001. Send letter of application specifically addressing qualifications for the position; résumé; and names, addresses, and telephone numbers of three references to: Scott Seaman, Associate Director for Administrative Services, University Libraries, 184 UCB, University of Colorado at Boulder, Boulder, CO 80309-0184. The University of Colorado at Boulder is committed to diversity and equality in education and employment.

HUMANITIES AND FINE ARTS LIBRARIAN. Willamette University is seeking an innovative, proactive librarian for a newly created Humanities and Fine Arts Librarian position serving foreign languages, English, philosophy, religion, classics, music, theatre, art, and related programs. Services include information literacy, instructional design, course-related instruction, collection development, and reference. In collaboration with faculty, designs and implements information literacy initiatives and works to integrate them into the curriculum. Requires ALA-accredited MLS, undergraduate degree or significant library experience in the humanities/fine arts, fluency with information technology, experience with instructional design and pedagogy, reading knowledge of a foreign language and strong service orientation. Williamette, the first university in the West, is located in Oregon's

capital; an hour's drive from the Cascade Mountains, Pacific Coast, and the cities of Portland and Eugene. More information and full description at: http://www.willamette.edu/dept/hr. Saiary: \$36,000+. Submit letter of application, résumé, and contact information for three professional references to: Carol Black, Director of Human Resources, Willamette University, 900 State Street, Salem, OR 97301. Review of applications begins February 1,2001, and continues until the position is filled. Willamette University is an equal opportunity employer and embraces excellence through diversity.

HUMANITIES REFERENCE/INSTRUCTION LIBRARIAN. University of Colorado at Boulder. The Humanities Reference/Instruction Librarian participates as a member of the team that designs and implements the Central Reference Department's instruction programs, reference services, Web pages, electronic information services, and engages in special projects, such as digital initiatives. Other responsibilities include collection development in one or more of the humanities. The Central Reference Department provides general reference and instructional services to the students and faculty of the University of Colorado at Boulder and specializes in services and collections for the social sciences and humanities. This is a tenure-track faculty position reporting to the Head of Central Reference. Significant parts of the responsibilities of this position are research and creative work and service, in keeping with the tenure standards of the University of Colorado at Boulder. Requirements: Master's degree from an ALA-accredited library school by July 1, 2001; coursework and/or experience in teaching and instructional services; coursework and/ or experience with current information technologies and their applications to reference and instructional services; initiative, creativity, and ability to work effectively in a rapidly changing service environment; effective oral and written communication skills; strong interpersonal skills; and demonstrated potential for research, scholarly, and/or professional achievement

HEAD OF REFERENCE SERVICES

Oregon State University Libraries

Oregon State University Libraries seeks a highly motivated, experienced, and creative librarian to lead the Reference Services Department. This is an exciting opportunity to work with a dynamic group of library faculty and staff in a beautiful, recently renovated and expanded facility.

Oregon State University is one of only 10 universities to hold land, sea, and space grant designation and is a Carnegie Doctoral/Research-Extensive status institution. OSU is located in Corvallis, Oregon, a community of 50,000 residents, including 17,000 students, situated in the Willamette Valley between Portland and Eugene. Ocean beaches, lakes, rivers, and mountains are all within a 100-mile drive

MAJOR RESPONSIBILITIES: Reporting to the Associate University Librarian for Public Services and Innovative Technologies, the Head of Reference Services develops strategic directions for reference and instructional services; supervises and coordinates a group of 17 FTE library faculty/ reference bibliographers, professional staff, and students; manages an annual operating budget of \$1 million; ensures the successful integration of services in the Information Commons, the government information service, and the library's instruction programs to on-campus and distance users; identifies, evaluates, and promotes new technologies. For more information about the OSU Libraries, visit: www.osulibrary.orst.edu.

QUALIFICATIONS: MLS from an ALA-accredited program or equivalent; minimum of five years' increasingly responsible, recent experience in reference and instruction in an academic library; excellent teaching skills and broad familiarity with reference sources, issues, and trends; demonstrated decision-making and organizational skills; full range of supervisory experience; and demonstrated ability to meet the responsibilities and requirements of a tenure-track appointment, including research and involvement in professional organizations.

EMPLOYMENT CONDITIONS: Full-time, 12-month, tenure-track faculty appointment. Rank of Assistant or Associate Professor depending on education/qualifications. Minimum annual salary \$55,000, plus an excellent benefits package.

APPLICATION: For a complete job description, see: http://osu.orst.edu/dept/IS/admin/jobs.htm. Submit a letter of application, current résumé, and names, addresses, and telephone numbers of three references to:

Melissa Maloney 121 Valley Library Oregon State University Corvallis, OR 97331-4501

For full consideration, apply by February 16, 2001.

OSU is an AA/EEO employer and has a policy of being responsive to the needs of dual-career couples.

at the national level. Desirable Qualifications: Experience in providing instructional services to undergraduates enrolled in campus writing programs; experience in providing reference services in an academic library; experience developing instructional content for Web-based courseware, such as WebCT; and academic background in the humanities or experience in providing user services to humanities students and scholars. Appointment and Salary: The successful candidate with demonstrated accomplishments in research and creative work will be appointed as a fulltime (12-month) Assistant Professor on tenure track. A successful candidate with promise in research but lacking an established scholarly record will be appointed as a Senior Instructor (non-tenure-track) for two years, with promotion to the tenure track and the rank of Assistant Professor upon a successful review. Starting salary range will be \$33,000-\$37,000. Benefits include 22 working days vacation; 10 paid holidays; liberal sick leave; University group health care plan; group life insurance; TIAA-CREF retirement/annuity; and support for scholarly/professional activities. Tenured librarians are eligible for sabbatical leave. Application Procedure: Review of applications and nominations will begin immediately and continue until the position is filled. It is suggested that applications be on file with the committee by February 16, 2001. Send letter of application specifically addressing qualifications for the position; résumé; and names, addresses, and telephone numbers of three references to: Scott Seaman, Associate Director for Administrative Services, University

Libraries, 184 UCB, University of Colorado at Boulder, Boulder, CO 80309-0184. The University of Colorado at Boulder is committed to diversity and equality in education and employment.

ILL/REFERENCE LIBRARIAN. Ten-month, tenure-track, assistant professor. ALA-approved MLS or MLIS degree required, science background a plus. Begin July 1, 2001. Assume primary responsibility for hands-on operation and supervision of ILL. Instruct users regarding both print and electronic information sources within the context of an undergraduate liberal arts and sciences college. Assist in providing general reference services (including some evening hours), and liaison with classroom faculty (particularly in the sciences). Participate occasionally in the college's interdisciplinary, values-oriented general education program. Ability to work well with users and staff as a "team player" is very important. Send cover letter and complete résumé, together with the names, addresses, telephone numbers, and/ or e-mail addresses of three current references by January 20, 2001, to: David Henderson, Chair, ILL/Reference Search Committee, Eckerd College, 4200 54 Avenue South, St. Petersburg, FL 33711. Equal opportunity employer.

LIBRARY DIRECTOR. The Library and Archives of New Hampshire's Political Tradition seeks a Library Director to manage all facets of its

RUTGERS

Associate University Librarian for Digital Library Systems Rutgers University Libraries

The Rutgers University Libraries are committed to providing innovative library services and resources to support scholarship and research in the dynamic changing digital environment. The Libraries' five year plan, A bridge to the Future: The Rutgers Digital Library Initiative (DLI), was developed in partnership with the university community, and the libraries have become a university leader in digital information technologies and their scholarly applications. The Associate University Librarian for Digital Library Systems (AUL/DLS) will lead in the continuing analysis of the organization and its services, serving as the standard bearer and the negotiator for the DLI during this period of dramatic change in the function and services of academic libraries.

Specific Responsibilities: As a member of the Libraries' senior management team and planning group, the AUL/DLS will provide overall leadership to the organization in the area of digital technology. He or she will be responsible for the development and deployment of digital technologies across the system, including networking, hardware, software, technology platforms, security, and the preservation of digital media. The AUL/DLS will support public service and digital library programs and will initiate and oversee research and development projects throughout the libraries, fostering a climate of collaboration, experimentation, and creativity. He or she will be responsible for maintaining the highest level of technology awareness to advance the Libraries' mission and goals. The AUL/DLS will have direct administrative responsibility for the Libraries' systems, cataloging, and acquisitions operations (63 FTE staff) and will deploy these resources to support emerging needs in the digital environment. Other responsibilities include seeking external support for the programs of the DLI through grant and gifts, serving as the Libraries' primary liaison with university computing departments, and representing the Libraries on information technology committees both within the university and externally.

Qualifications: A strong record of dynamic leadership and accomplishment in digital library development and management in a large consortial or academic setting. Knowledge of emerging technologies and the ability to apply them within the research library environment. Strong analytical and conceptual skills and proven experience in solving problems and initiating actions for effective management within a complex, multi-location library system. Demonstrated success as a collaborative team builder. Superior interpersonal skills and excellent oral and written abilities. Background and experience suitable for academic appointment including active participation in relevant professional associations and a record of scholarly activity. An MLS or MIS from an ALA accredited school preferred, or an equivalent combination of education and experience with a demonstrated understanding of the service role of libraries in a university setting.

Profile: Rutgers University has a distinguished history as a colonial college, a land-grant institution, and a state university. Chartered in 1766-the eighth institution of higher learning founded in the colonies before the revolution-Rutgers has grown from a colonial college with a handful of students to one of the nation's top public research institutions. With holdings of over three million volumes and 304 librarians and staff, the Rutgers University Libraries rank among the nation's top research libraries. Comprised of twenty-six libraries, collections, and reading rooms located on the campuses at New Brunswick/Piscataway, Camden, Newark as well as RU-Online, our growing digital library, the Libraries provide resources and services to support the university's mission of teaching, research, and service. Rutgers University Libraries have an annual materials budget of \$9.2 million, \$2.45 million of which is currently devoted to digital resources. Grants in excess of \$1 million this year supported the Libraries' digital initiatives.

Salary: \$85,000 minimum. Competitive and negotiable based on experience and qualifications.

The Rutgers University Libraries have a superb staff, enjoy tremendous university support, and are poised to advance to the next level in creating the library of the 21st century. We invite the right person to join us on this journey & help create that future. The complete position profile is available at http://www.libraries.rutgers.edu/under "News and Events". CONSIDERATION OF APPLICATIONS WILL BEGIN IMMEDIATELY. ARRANGEMENTS CAN BE MADE TO MEET INFORMALLY WITH COMMITTEE MEMBERS AT ALA IN JANUARY. SUBMIT RESUME, COVER LETTER, AND NAMES OF THREE REFERENCES TO: Sandra Troy (APP.147), Libraries Personnel Officer, Rutgers University Libraries, 169 College Avenue, New Brunswick, NJ 08901-1163, email: stroy@rci.rutgers.edu, FAX: 732-932-7637. Rutgers, the State University of New Jersey, is committed to affirmative action and equal opportunity.

operations, including acquisitions, budgeting, personnel, and outreach. The library is a non-profit 501C3 corporation housed at the New Hampshire State Library in Concord. Leadership and development support is provided by an Advisory Board of prominent New Hampshire individuals, including the Honorable Hugh Gregg, former Governor of New Hampshire, and George J. Hagerty, president of Franklin Pierce College. The successful candidate for this position will have at least ten years' experience in a library or archives and experience in managing federal grants. Candidates must also have an interest in and knowledge of American politics with particular emphasis in the presidential elections of the last 50 years. An MLS from an ALA-accredited program is required. Send résumé and cover letters to:

DIRECTOR OF LIBRARY

New Hampshire College

Director of Shapiro Library, New Hampshire College (soon to be Southern New Hampshire University) seeks an innovative, enthusiastic, dynamic leader to serve as Library Director. The Library Director is a 12-month administrative position that reports to the VPAA and serves on her Academic Team. The Director is responsible for administration of user services, budgeting, personnel, policy, collections, the physical facilities, and the overall operations of the library, including planning the future of library services at SNHU. Shapiro Library serves campus-based programs, eight CE centers, several international program sites, and distance learners.

MLS and five years of progressively responsible administrative experience required. Doctorate desirable.

The successful candidate must have excellent communication and interpretive skills that will enable him/her to work with a diverse community of students, faculty, and staff as well as a willingness to work collaboratively and to foster cooperation with various constituencies across the institution, local community, state, and region.

The library director must demonstrate a thorough understanding of modern academic libraries, a commitment to participatory management, knowledge of continuous quality improvement as well as proficiency in and knowledge of emerging information technologies. The director will lead the library in the planning, development, and assessment of innovative programs in a forward-thinking, growing institution. Experience in fund-raising is desirable.

Interested candidates may submit a cover letter and résumé to:

Department of Human Resources New Hampshire College 2500 North River Road Manchester, NH 03106-1045

Equal opportunity, affirmative action employer.

THREE POSITIONS AVAILABLE

Minnesota State University, Mankato

Archives/Special Collections Librarian

REQUIRED: MLS from ALA-accredited program. Minimum two years post-MLS experience. Experience in archives/special collections and records management.

Instructional Services Librarian

REQUIRED: MLS from ALA-accredited program. Two years post-MLS professional experience in providing library instruction in an academic institution.

Media Services Librarian

REQUIRED; MLS from ALA-accredited program. Two years post-MLS professional experience in an academic institution.

For complete vacancy notices, visit: http://www.lib.mnsu.edu/lib/vacancies.html.

TO APPLY: Send detailed letter addressing qualifications, vita, and names and telephone numbers of three references to:

Becky Schwartzkopf Department Chair, Library Services Minnesota State University, Mankato POB 8419 Mankato, MN 56002-8419 Fax: (507) 389-5953

Applications received by February 9, 2001 will receive priority consideration.

Affirmative action, equal opportunity employer.

HEAD OF REFERENCE AND INSTRUCTIONAL SERVICES

Wichita State University

The Wichita State University Libraries seeks an experienced professional skilled both at conceptualizing and implementing reference and instructional services. WSU is located in the largest metropolitan area of Kansas and is one of three research institutions in the state university system of Kansas. The Greater Metropolitan area of Wichita boasts a diverse and affluent population of more than 500,000 and offers the best of small-town life combined with urban conveniences and cultural opportunities.

Major responsibilities of this position include leading a department of 10 faculty members to meet the demands of the rapidly evolving information environment, guiding the instructional role of the library within a university setting, and fostering effective working relationships with key library units.

REQUIRED QUALIFICATIONS: An MLS or information science degree from an ALA-accredited program; three years of reference experience in a medium to large academic, public, or research library; demonstrated knowledge of reference theory, reference and instructional management, and latest trends in the development of information services; knowledge of collection development; evidence of successful leadership experience; strong oral and written communication skills; demonstrated ability to work effectively with diverse populations, including but not limited to library faculty, staff, and university community in a collegial environment; demonstrated potential to meet the Libraries' tenure and promotion requirements. Must be elioible to work in the United States.

PREFERRED QUALIFICATIONS: An additional graduate degree and successful administrative experience.

SALARY AND BENEFITS: \$46,500 to \$50,500 depending upon qualifications and experience. A tenure-eligible faculty position. Excellent choice of benefits, including TIAA-CREF, Blue Cross/Blue Shield, and HMOs. Twenty-two days' annual leave.

Deadline for receipt of applications is **February 15, 2001**. Send letter of application addressing abilities to meet the stated qualifications, résumé, and the names, addresses, and telephone numbers of three professional references to:

Michael Kelly Chair, Search Committee Wichita State University Libraries 1845 Fairmount Wichita, KS 67260-0068

For a full position description, see: http://www.twsu.edu/library/positions/positions.html.

Wichita State University is an affirmative action, equal opportunity employer.

Michael York, New Hampshire State Library, 20 Park Street, Concord, NH 03301; or via e-mail (as MS Word attachments) to: myork@finch.nhsl.lib.nh.us;phone: (603)271-2397;fax: (603)271-2081. For more information, please visit our Web site: http://www.nhprimary.nhsl.lib.nh.us

LIFE SCIENCES ASSISTANT LIBRARIAN: Assists in developing and coordinating user instruction program as integral part of systemwide information literacy program for all levels and types of users. Instructs students and faculty in effective use of electronic and printed resources, individually, in the classroom, and via the Web. Provides reference services. Contributes to operation of the library by assisting in adopting new technologies, implementing new services and procedures, developing the collection, and liaising with faculty and other primary users. Supervises stacks maintenance manager. Participates in planning and collaborative activities within the Biomedical and Natural Sciences Cluster. Reports to the Life Sciences Librarian. Members of the Libraries Faculty must meet Purdue requirements for promotion and tenure. Requirements: MLS (ALA-accredited). Bachelor or advanced degree in biology or related field, or demonstrated knowledge of life sciences literature through a combination of educational background and experience. Desired Qualifications: User instruction and reference experience in an academic or special library. Experience in using electronic resources in biology and related fields. Demonstrated interest in integrating end applying new and emerging technologies to meet changing needs of users. Excellent communication and presentation skills. Strong service orientation and demonstrated interpersonal skills. Experience working as part of a team. Salary: \$32,000 and up depending upon qualifications. Status and Benefits: Faculty status and responsibilities. Rank of Assistant Professor. Twelve-month appointment with annual vacation of 22 working days. Flexible benefit programs. Medical, group life, and disability insurance programs are in effect as are flexible spending accounts, TIAA-CREF retirement, and Social Security coverage. Application Process: Send statement of interest, résumé, and list of references br. Thomas L. Haworth, Personnel Administrator, Purdue University Libraries, 1530 Stewart Center, West Lafayette, IN 47907-1530. Review of applications will commence February 15, 2001, and continue until position is filled. Libraries' homepage may be viewed at: http://www.lib.purdue.edu. An equal opportunity, affirmative action employer.

PUBLIC SERVICES COORDINATOR/HEAD OF REFERENCE. Houghton College in western New York beginning fall 2001. The librarian is responsible for collection development in Reference and other areas; supervision of circulation department, including clerical and student staff; supervision of interlibrary loans; assisting in bibliographic instruction; and serving as liaison to several faculty departments. Applicants should have at least two years' experience in an academic library with an ALA-certified MLS or equivalent. Second master's



↑ Santa Clara University

ENGINEERING SUBJECT SPECIALIST/ REFERENCE LIBRARIAN

Santa Clara University (www.scu.edu) is seeking a creative, service-oriented librarian to fill the position of Engineering Subject Specialist/Reference Librarian.

The Engineering Subject Specialist/Reference Librarian provides specialized reference, research consultation, and collection development for graduate and undergraduate programs in applied mathematics, civil engineering, computer engineering, electrical engineering, engineering management and leadership, and mechanical engineering. The Engineering Librarian works collaboratively with the engineering faculty to support instructional programs and faculty scholarship. He or she shares responsibility for general reference support and participates in an established instructional program with other librarians. The position reports to the Head, Instruction and Research Services.

REQUIRED: MLS or equivalent from ALA-accredited program and a minimum one to two years' professional experience. Academic background and/or library experience in engineering collection development; instructional experience and experience using information resources in a broad range of subject areas; strong interpersonal and communication skills; and ability to work collaboratively with others in a dynamic, rapidly changing environment. Desirable: second master's and knowledge of a modern foreign language. Initial appointment at rank of Assistant Librarian (\$33,600–\$50,400), Senior Assistant (\$38,000–\$57,000) or Associate Librarian (\$42,800–\$64,200), depending upon qualifications.

Santa Clara University, the oldest institution of higher learning in California, is a Jesuit university, which educates men and women for competence, conscience, and compassion. The campus is located 46 miles from San Francisco, near the southern tip of San Francisco Bay, in an area rich in opportunities for learning and in the midst of one of the nation's greatest concentrations of high technology industry (Silicon Valley) and professional and scientific activity. Orradre Library has a staff of 37 (14 librarians), serving a student body of approximately 6,700 FTE.

TO APPLY: Send a letter of application, complete résumé, names of three references, and salary history to:

Elizabeth M. Salzer University Librarian Santa Clara University 500 El Camino Real Santa Clara, CA 95053-0500

Applications received by January 31, 2001, will receive full consideration. Position will remain open until filled.

Santa Clara University is an equal opportunity, affirmative action employer.

degree preferred. Houghton is an evangelical Christian liberal arts college associated with the Wesleyan Church with enrollment of 1,250. Faculty must sign a statement of faith and adhere to lifestyle expectations. Women and minority candidates are encouraged to apply. We are seeking an experienced librarian with a strong service orientation and commitment to the integration of Christian faith and learning. Library has 250,000 volumes. For a complete job description, see: www.houghton.edu/offices/acad_dean/position_openings.htm. Sendletter of application, current vita, and three references to: Dr. George Bennett, Director, Houghton College, Houghton, NY 14744; (716) 567-9241; george.bennett@houghton.edu.

REFERENCE AND INSTRUCTION LIBRARIAN. Contributes to overall mission of the Undergraduate Library. Assists in ongoing planning and development of undergraduate services. Provides assistance and guidance in use of the Undergraduate Library and library collections to individuals and groups, including hours at general reference desk with some weekend and evening hours. Assists in development and delivery of infor-

mation literacy program, including teaching a credit course. Develops instructional materials in print, interactive Web-based, or multimedia formats. Facilitates integration of usability studies into planning for electronic services and ongoing collection and analysis of user feedback. Contributes to library's collection development for both reference and general collections. Participates in general management support and supervision of departmental staff. Reports to the Undergraduate Librarian. Members of the Libraries faculty must meet Purdue requirements for promotion and tenure. Requirements: MLS (ALA-accredited). Recent professional experience in reference services and/or teaching. Strong service orientation and commitment to undergraduate needs. Excellent communication and presentation skills. Desired Qualifications: Demonstrated interest in applying current and emerging technologies to meet changing research needs of undergraduates with the goal of developing life long learners. Knowledge of methods for evaluating and assessing library services to meet these needs. Knowledge of issues and trends in information literacy. Candidates should be self-motivated, flexible, team players comfortable with change. Salary: \$32,000 and up depending upon

ACCESS SERVICES LIBRARIAN

St. Lawrence University

St. Lawrence University invites applications and nominations for an Access Services/ Reference Librarian position at the St. Lawrence University Libraries. Reporting to the University Librarian, the successful candidate will be responsible for the hiring, training, and supervision of the Circulation/Reserves and Interlibrary Loan staff. The Access Services Librarian should be familiar with current practices for copyright compliance. She/he will coordinate the Libraries' document delivery services and guide discussions regarding new automated initiatives for access services. The Access Services Librarian will be expected to participate in the Library's public services activities, such as reference and instruction, as well as serve as a liaison to selected academic departments.

This is a 12-month appointment, with one month's vacation; faculty status. Salary from the mid \$30s, commensurate with qualifications and experience. It is expected that the successful candidate will assume the position on June 1, 2001.

REQUIRED: ALA-accredited MLS; demonstrated academic library public service experience, including circulation/reserves, interlibrary loan, and reference service; experience with automated systems for circulation/reserves, interlibrary loan, and document delivery; personal computer skills; knowledge of OCLC systems; excellent supervisory, interpersonal, and communication skills.

PREFERRED: Experience with Innovative Interfaces, Inc. automated system; experience in working with consortia and service providers; excellent problem-solving skills; additional subject master's desirable.

Application review will begin immediately. Send letter of application, résumé, and names and telephone numbers of three references to:

Bart Harloe University Librarian Owen D. Young Library St. Lawrence University Canton, NY 13617

St. Lawrence University, chartered in 1856, is the oldest continuously coeducational institution of higher learning in New York state. An independent, private university firmly committed to undergraduate liberal arts education and cross-cultural opportunities, St. Lawrence University offers a unique learning environment. The University's 1,900 students come from most U.S. states and more than two dozen other countries. Canton, the St. Lawrence River Valley, the nearby Adirondack State Park, and the cities of Ottawa and Montreal provide the University community many social, cultural, and outdoor recreation activities.

See the SLU homepage at: http://web.stlawu.edu; and the SLU Library homepage at: http://web.stlawu.edu/library/.

SLU is an affirmative action, equal employment opportunity employer.

Women, minorities, veterans, and persons with disabilities are encouraged to apply.

qualifications. Status and Benefits: Faculty status and responsibilities. Rank of Assistant Professor. Twelve-month appointment with annual vacation of 22 working days. Flexible benefit programs. Group life, medical, and disability insurance programs are in effect as are TIAA-CREF retirement and Social Security coverage. Application Process: Send statement of interest, résumé, and list of references to: Thomas L. Haworth, Personnel Administrator, Purdue University Libraries, 1530 Stewart Center, West Lafayette, IN 47907-1530. Review of applications will commence February 15, 2001, and continue until the position is filled. Libraries' homepage may be viewed at http://www.lib.purdue.edu/. An equal opportunity, affirmative action employer.

REFERENCE LIBRARIAN. James W. Miller Learning Resources Center. St. Cloud State University (located 70 miles northwest of Minneapolis/St. Paul) invites applications for a Reference Librarian, Assistant Professor to begin July 2001, pending available funding, in the James W. Miller Learning Resources Center. Type of Appointment: Tenure-

track, nine-month plus 28 additional duty days. Salary commensurate with academic qualifications and experience. Responsibilities: Help redefine reference services in nontraditional, innovative ways for a changing environment. Assist patrons in locating information in traditional as well as electronic sources, and in all disciplines and formats. Provide general collection development and liaison work with campus departments and units within LR&TS. Use electronic information resources to provide services such as designing and conducting library instruction sessions and developing paper and electronic research aids. Some evening and weekend hours will be required. The successful candidate will be part of a team of seven reference faculty who work in a new learning resources center equipped with state-of-the-art technology. The position will include teaching in the Center for Information Media. The ability to teach and perform effectively, a record of scholarly achievement or research, continued preparation and study, contributions to student growth and development, and service to the university and community are re-

REFERENCE/COLLECTION DEVELOPMENT LIBRARIAN

SUNY Potsdam

SUNY Potsdam Libraries (http://www.potsdam.edu/library.html) seek an innovative, energetic, and service-oriented librarian to work in a team environment. The staff of the SUNY Potsdam Libraries (12 library faculty and 11 clerical assistants) work together in support of the academic mission of the college. The F. W. Crumb Library serves the approximately 3,500 students in the School of Arts and Sciences, and Education.

RESPONSIBILITIES: The successful candidate will provide reference and instruction at the Information Desk (some evening and weekend hours required) and in one-on-one consultations with students and faculty, maintain an awareness of current technological changes in reference service, and provide in-service training. She or he will work closely with faculty in the natural sciences and other areas as assigned to build and maintain collections suitable to the current programs of the college. All library faculty participate in library governance activities and are encouraged to become active on campus-wide committees.

QUALIFICATIONS:

Required:

- ALA-accredited master's degree;
- Reference experience at the professional level in an academic library or suitable coursework;
- · Effective oral and written communication skills;
- · Strong interpersonal and organizational skills.

Preferred:

- · Academic background in the natural sciences;
- Familiarity with a broad range of print and electronic resources;
- Experience or course work in collection development.

SALARY AND RANK: Mid to high \$30s, Assistant or Senior Assistant depending upon qualifications and experience. This is a tenure-track, 12-month academic faculty position. Criteria for continuing appointment (tenure), established by the SUNY Board of Trustees, include: teaching effectiveness, mastery of subject matter, continuing growth, university service, and scholarly activity.

APPLICATION DEADLINE: Primary consideration will be given to applications received before February 15, 2001.

PREFERRED START DATE: July 1, 2001.

APPLICATION: Submit letter of application, current résumé, and names/addresses/phone numbers of three professional references to:

Carol Franck
Reference Librarian Search Committee Chair
F.W. Crumb Library
SUNY Potsdam
Potsdam, NY 13676
or fax to (315) 267-2744

The State University of New York College at Potsdam is an equal opportunity, affirmative action employer committed to excellence through diversity.

guired for promotion and tenure. Qualifications and Experience: ALAaccredited master's degree in information science or library science. Second graduate degree required. Ability to work independently as well as collegially, excellent interpersonal skills, demonstrated computer skills for database searching and productivity, and ability to communicate effectively orally and in writing. The successful candidate will have demonstrated ability to teach and work with persons from culturally diverse backgrounds. Preferred: Demonstrated knowledge of Web page development. Experience in an academic setting. Application information and deadline: Send letter of application, vita, transcripts (copies acceptable for initial screening), and names and phone numbers of three references to: Reference Librarian Search Committee, c/o Dean, Learning Resources & Technology Services, St. Cloud State University, 720 4th Avenue South, St. Cloud, MN 56301-4498; (320) 255-2022; fax: (320) 255-4778. Review of applications will begin on February 2, 2001, and continue until a suitable candidate is identified. SCSU is committed to excellence and actively supports cultural diversity. To promote this endeavor, we invite individuals who contribute to such diversity to apply, including minorities, women, GLBT, persons with disabilities, and veterans.

REFERENCE LIBRARIAN. Montans State University-Bozeman seeks Reference Librarian. \$33,000; FY, tenure-track, assistant professor, available July 2001. Required: MLS from an ALA-accredited program by start date; a second graduate degree; ability to relate to various constituencies, including students, faculty, the general public, coworkers, and administrators, in an academic environment; excellent oral and written communication skills and strong teaching abilities; technological literacy and demonstrated experience with electronic information sources. Preferred: Experience in a reference or other public service setting. The successful candidate will have excellent interpersonal skills, an understanding of and commitment to the library's instructional role, and will exhibit creativity, enthusiasm, flexibility collegiality, intellect, a sense of humor, and a commitment to be a member of the university's faculty in a team environment. Send letter



HEAD, COLLECTION DEVELOPMENT DEPARTMENT

The Getty Research Institute

The Getty Research Institute (GRI), an international research center with an extensive world art library, a research and education program, and programs in publications, exhibitions, and other public activities, seeks nominations and applications for a Head of Collection Development for its Research Library. Current

holdings of the library include 800,000 volumes of books, serials, and art auction catalogs; 2 million study photographs; extensive special collections, including rare books and prints, documentary photographs, and manuscript and archival collections; and a growing body of electronic resources. The Research Library serves as an international research community and the programs of the Getty Trust. (The Getty Research Institute Web site address is http://www.getty.edu/gri.

Working under broad direction, the Head of the Collection Development Department reports to the Chief Librarian; plans, directs, and manages the intellectual building and shaping of the Research Library's collections; fiscal responsibility of acquisitions funds; manages a department of a senior collections curator, collections curators, a bibliographer, and support staff; participates in the coordination and management of all library operations; works closely with Research Library management to ensure the proper processing, cataloging, housing, conservation and supervision of use of all collection materials; coordinates development of exhibitions and publications by department staff; works with other GRI departments in implementation; and develops proposals for acquisitions, exhibitions, seminars, and publications in own field of subject expertise. Regular domestic and international travel.

QUALIFICATIONS: Ph.D. degree in art history or related discipline or an ALA-accredited MLS degree plus a graduate degree in art history or an equivalent combination of education and experience. Reading skills in two or more foreign languages and conversation skills in one foreign language. Eight-ten years managerial experience in complex academic or research library, which includes the curatorial development and management of collections of rare and special materials, the supervision of curators and/or other professional staff, and the development and control of budgets. Proven ability in the intellectual defining and shaping of a large collection comprised of rare and special materials in a variety of media. Knowledge of special collections markets and antiquarian materials. Donor relations experience. Must be an open, communicative, and confident professional and have outstanding interpersonal skills; excellent managerial, organizational, supervisory, and written and verbal communication skills; a keen intellect, intellectual curiosity, a fundamental affinity for dealing with complex issues where many criteria matter but to varying degrees to different constituencies; and the ability to bring differing constituencies to consensus.

AVAILABILITY: The review of applications will continue until a candidate is selected.

SALARY: Commensurate with experience. Excellent benefits package.

Interested parties are invited to submit a letter of application and résumé to:

Human Resources Specialist The Getty Research Institute 1200 Getty Center Drive, Suite 1100 Los Angeles, CA 90049-1688

addressing above qualifications, résumé, and names, addresses, and phone numbers of three current professional references to: Reference Librarian Search Committee, Office of the Dean, MSU-Bozeman Libraries, P.O. Box 173320, Bozeman, MT 59717-3320. Screening begins March 1, 2001, and continues until suitable candidate is hired. For more information, see: http://www.lib.montana.edu/about/jobs.html or call (406) 994-3119. ADA/EO/AA/Veterans' Preference. Claim veterans' preference or request accommodation from HR/AA, MSU, Bozeman, MT 59717; (406) 994-2042; TDD: (406) 994-1914.

REFERENCE LIBRARIAN. St. Bonaventure University is looking for a public service-oriented librarian to perform general reference duties and bibliographic instruction. Duties also include supervision of the audiovisual collection. An MLS from an ALA-accredited school is required, as is experience working with electronic resources. A background in science is preferred, along with experience in library instruction and Web page construction, and at least three years' experience working in an academic

ilbrary. Send résumé, three references that can be contacted, and salary expectations. Candidates will be asked to make a classroom presentation as part of the interview. Application review will begin February 1, 2001, with the position to be filled as soon as possible after that date. St. Bonaventure University is a liberal arts based university in the Catholio/Franciscan tradition, with large professional programs in business, education, and journalism, along with a master's level graduate program. The library has nearly 300,000 volumes, 1,300 subscriptions, and a constantly growing number of electronic resources, along with important rare book and archive collections. See our Web site at: www.sbu.edu/friedsam.Formore information, contact: Paul J. Spaeth, Director of the Library, St. Bonaventure University, St. Bonaventure, NY 14778; e-mail: pspaeth @ sbu. edu. The University is situated next to Olean, New York. Equal opportunity employer.

REFERENCE LIBRARIAN. The University of Maryland Eastern Shore is accepting résumés for a full-time, regular position with full University System of Maryland benefits. Salary is commensurate with experience and

DIRECTOR, ORAL HISTORY PROGRAM DEPARTMENT OF SPECIAL COLLECTIONS

University of California, Los Angeles

The UCLA Oral History Program, which reports to the Head of the Department of Special Collections, seeks an experienced Oral History professional—who is open, communicative, and confident—to be responsible for the Program's overall administration. This includes personnel management, budget preparation and management, interviewee selection, multiple-interviewee project development, research design and field interview strategies, and post-interview processing methods and preservation techniques consistent with the professional principles, standards, and guidelines of the field. The Director is responsible for conceptualizing projects and identifying extramural funding sources for their support and serving as principal investigator for all extramural contracts and grants. The Director is expected to give lectures in support of campus classes and may teach courses in the History Department that integrate oral history methodology and theory. The Director presents campus and community workshops in oral history practices, organizes seminars and conferences to advance oral history research, and participates actively in national and regional oral history, history, and archives professional organizations.

QUALIFICATIONS: Extensive knowledge of the oral history field and experience with all aspects of the operation of an oral history program. Demonstrated ability to provide strong leadership, vision, and strategic direction within a complex organization; a record of success in managing, motivating, and developing staff; knowledge of issues involved with the integration of information technology; demonstrated understanding of the resources necessary to support research and scholarship. Excellent communication skills; ability to work in a highly collaborative environment and with a diverse workforce. Ability to foster strong public relations with campus support groups, faculty, donors, and the local community. Ability to synthesize different perspectives and a high degree of receptivity to different fields of study and new ideas. Experience with successful grant writing and fundraising. Recognition as a leader in the oral history field. Ph.D. in history or related field and a record of scholarly achievement preferred.

SALARY RANGE: \$44,820-\$88,716.

Anyone wishing to be considered for the position should write to:

Karen Murray, Administrative Specialist Charles E. Young Research Library UCLA 11334 YRL, Box 951575 Los Angeles, CA 90095-1575

Candidates applying by February 15, 2001, will be given first consideration. For full description of duties and qualifications and application procedures, see Web site: www.library.ucla.edu/admin/staffsery/openposn.htm.

qualifications. Responsibilities: Provide library reference and electronic resource instruction services. Some evening and weekend duties required. Performs other related duties as assigned by the Dean of Library Services. Qualifications: MLS from an ALA-accredited program. A minimum of two years' experience with knowledge of library reference. Electronic resources instruction experience preferred. Must demonstrate a strong commitment to delivering quality public service. Knowledge of emerging information technology trends required. Excellent communication, interpersonal, planning, and organizational skills required. Must have the ability to work closely with colleagues and library users from diverse backgrounds. Résumé Deadline: Résumés will be accepted until the position is filled. Qualified applicants should send letter of application. résumé, and three letters of professional recommendation (sent directly by reference) to: Department of Human Resources, University of Maryland Eastern Shore, Princess Anne, MD 21853. The University System of Maryland is an equal opportunity, affirmative action employer. The successful candidate must be able to show acceptable documentation proving the right to accept employment in the United States of America. Minorities, women, and persons with disabilities are encouraged to apply.

REFERENCE LIBRARIAN. Western Illinois University Library (www.wiu.edu/library) seeks an innovative reference librarian to provide general reference service and instruction to the campus community. Major responsibilities also include the coordination of the library instruction program and the development of a Web-based instruction module. Quali-

fications: ALA-accredited master's degree; an additional advanced degree or professional certificate; reference experience; Web capabilities; excellent oral and written communication skills. This 10-month, tenure-track position includes a flexible schedule, standard benefits package, and an annual salary of \$47,244 for an assistant professor. Library faculty are evaluated for retention, tenure, and promotion on performance in the areas of primary duties, research, and service. WIU (www.wiu.edu) is a comprehensive university enrolling 13,000 undergraduate and graduate students, located in a rural community. With over 1,000,000 catalogued volumes. substantial depository collection, and two electronic classrooms, the library employs 17 faculty and over 40 support staff. Application: Send cover letter, résumé, copies of transcripts, and names, addresses, and telephone numbers of three current references to: Cindy Johnson, Administrative Assistant, University Library, One University Circle, Western Illinois University, Macomb, IL 61455-1390. Review of applications will begin on February 20, 2001, and continue until an appointment is made. Anticipated starting date is July 2001. WIU is an affirmative action, equal opportunity educator and employer and encourages applications from women, minorities, and persons with disabilities.

REFERENCE LIBRARIAN. McHenry County College is seeking a Reference Librarian for a full-time tenure-track faculty position starting fall 2001. Primary responsibilities include planning and providing reference services and instruction to both individuals and groups within the college community. Minimum qualifications include a master's degree in

AUTOMATION AND CATALOGING LIBRARIAN

SUNY Potsdam

SUNY Potsdam Libraries (http://www.potsdam.edu/library.html) seek an innovative, energetic, and service-oriented librarian to work in a team environment. The staff of the SUNY Potsdam Libraries (12 library faculty and 11 clerical assistants) work together in support of the academic mission of the college. The Libraries serve the approximately 4,000 students in the School of Arts and Sciences, the School of Education, and the Crane School of Music.

RESPONSIBILITIES: The successful candidate will provide leadership to the College Libraries in planning and policy recommendations for automation and cataloging services. The College Libraries will be migrating in the near future to a new SUNY-wide library management system (Ex Libris' Aleph). The Automation and Cataloging Librarian will play a key role in managing this migration and in planning for the libraries' future technology needs. In addition, this librarian works with staff in technical services to implement cataloging policy. While most day-to-day cataloging is done by clerical support staff, the Automation and Cataloging Librarian provides guidance in that work and participates directly in cataloging materials that offer special challenges (e.g., curriculum materials, music materials, electronic resources). This librarian will also work closely with Computing and Technology Services staff to address policies and procedures for technical support for the College Libraries. All library faculty participate in providing reference service, including some evening and weekend hours. All library faculty participate in library governance activities and are encouraged to become active on campuswide committees.

QUALIFICATIONS:

Required:

- ALA-accredited master's degree:
- Experience in technical services;
- Knowledge of AACR2, MARC tagging, LC authorities, and LC classification;
- · Experience with OCLC systems and software;
- · Knowledge of basic networking and PC platform issues;
- · Effective oral and written communication skills;
- · Strong interpersonal and organizational skills.

Preferred:

- · Experience with Web-based software;
- · Affinity for new technologies;
- · Experience cataloging electronic resources;
- · Reference experience.

SALARY AND RANK: Upper \$30s, Senior Assistant Librarian. This is a tenure-track, 12-month academic faculty position. Criteria for continuing appointment (tenure), established by the SUNY Board of Trustees, include: teaching effectiveness, mastery of subject matter, continuing growth, university service, and scholarly activity.

APPLICATION DEADLINE: Primary consideration will be given to applications received before **February 15, 2001.**

PREFERRED START DATE: July 1, 2001.

APPLICATION: Submit letter of application, current résumé, and names/addresses/phone numbers of three professional references to:

Marion Blauvelt Search Committee Chair F.W. Crumb Library SUNY Potsdam Potsdam, NY 13676 or fax to (315) 267-2744

The State University of New York College at Potsdam is an equal opportunity, affirmative action employer committed to excellence through diversity.

HEAD OF REFERENCE, LIBRARIAN II/III

University of Maryland, Baltimore County

University of Maryland, Baltimore County, an honors university serving approximately 9,000 undergraduate and 1,500 graduate students, is one of two public universities in Maryland to achieve the "doctoral/research university—extensive" Carnegie classification. Located just outside Baltimore and 45 minutes from Washington, D.C., the campus is growing rapidly under dynamic leadership. The university's ongoing commitment to strengthen the Library has led to investment in extensive technological development and online resources (see www.umbc.edu/library), complementing a superb facility enlarged and renovated in 1995, and holding more than 800.000 volumes.

The Head of Reference plans and manages reference and information services, library instruction, and development of the reference collection (including government documents) and shall provide effective visionary leadership in the continual assessment and improvement of services to respond to the needs of the university community and a changing technological environment. She/he will represent the Library in collaborative regional projects, as well as participate in librarywide planning and cross-functional activities. Position supervises five FTE librarians and other staff and coordinates participation in reference services by additional librarians.

REQUIREMENTS:

ALA-MLS; Minimum five years' progressively responsible leadership experience in a public services environment, knowledge of electronic resources and tools, demonstrated initiative in creation of new library services, proven managerial and organizational skills, and excellent written and oral communication ability. Competency in an electronic environment. Willingness to work collegially and ability to lead in a team environment.

UMBC is a highly selective and diverse campus; candidates must demonstrate ability to strengthen library services to a diverse user group.

SALARY AND BENEFITS:

Position is a 12-month library faculty appointment at anticipated rank of either Librarian II or III. Rank and salary commensurate with qualifications. Comprehensive benefits. The successful candidate will be expected to meet library and university requirements for reappointment, promotion, and permanent status.

APPLICATIONS: Review of applications begins January 31, 2001, and continues until the position is filled. Send letter of application, résumé, and names of three references to:

Jonathan LeBreton
Associate Director
Library 353
UMBC
1000 Hilltop Circle
Baltimore, MD 21250

UMBC is an affirmative action, equal opportunity employer.

Library Science or closely related field and coursework to include three graduate reference courses. Applicants with prior successful reference experience, knowledge of Internet and online database searching, experience planning and providing library instruction, knowledge of the community college mission, and a strong service attitude are desired. For consideration, submit a letter of application including statement of commitment to the community college and teaching/counseling; a current résumé, names, addresses, and phone numbers of three references to: B. Kreutzmann, McHenry County College, 8900 U.S. Highway 14, Crystal Lake, IL 60012. Application deadline is January 19, 2001; however, applications wilbe considered until position is filled. McHenry County College is an equal employment opportunity employer and is committed to diversity in its college community.

REFERENCE LIBRARIANS/INSTRUCTORS. (2 positions) East Tennessee State University, Sherrod Library. 12-month, effective July 1, 2001. Responsible for providing general reference desk service, assisting faculty and students in the use of print and electronic reference resources, database and Internet searching, and library

instruction. Reports to Reference Coordinator and includes some evening hours. Required: Master's degree in library or information science from an ALA-accredited institution. Experience or coursework in reference service, electronic reference resources, and Internet searching. Excellent written and oral communication skills. Fluent written and spoken English. Ability to work independently and in a team environment with strong interpersonal and time management skills. Potential for meeting university standards for tenure and promotion, including scholarly activity and professional service. Preferred: Faculty-level experience in an academic library reference department. Applications will be considered until the positions are filled. Send a letter of interest, résumé, and names of three references to: Rita Scher, Dean of Libraries, ETSU, Box 70665, Johnson City, TN 37614-0065. Affirmative action, equal opportunity employer.

REFERENCE/COLLECTION MANAGEMENT LIBRARIAN-BE-HAVIORAL SCIENCES. The University Libraries at the University of Akron is seeking a Reference/Collection Management Librarian-Behavioral Sciences to support its collection management, reference, and teaching programs. The person will report to the Head of Reference.

THREE POSITIONS AVAILABLE

University of Alaska

Come to the last frontier and help build the library of the 21st century!

The Consortium Library at the University of Alaska, Anchorage (UAA) seeks to fill three faculty librarian positions. We are looking for dynamic, energetic, motivated, and innovative librarians to join us in offering superb library service as we design and plan a new state-of-the-art library building. The new library complex is scheduled for completion in the summer of 2004. The library's priorities also include expanding electronic services, Web-based instruction, and supporting the university's new logistics program.

Located beneath the Chugach Mountains in Alaska's largest city (population: 259,000), the library serves both the UAA, with 15,000 students, and Alaska Pacific University, a private institution with 500 students. From UAA's fully networked campus, the library delivers its electronic library services to the UAA and APU communities. The library's health sciences information services offers a full range of library services to the medical community across the state. The Consortium Library holds more than 700,000 bound volumes, more than 3,400 journal subscriptions, and is a designated Foundation Center. There are 17.5 FTE professional positions, of which 6 FTE are reference librarians and 25 FTE are support staff positions. The Library's operating budget is approximately \$3.8M.

UAA is a comprehensive metropolitan university consisting of the main campus in Anchorage, three extended colleges, and additional sites in rural communities and on military installations. UAA offers certificate, associate, baccalaureate, and master's programs in the arts, humanities, sciences, and professions.

REQUIRED QUALIFICATIONS FOR ALL THREE POSITIONS:

- ALA-accredited MLS or equivalent.
- · Ability to work collaboratively.
- · Strong interpersonal skills.
- Excellent written and oral communication skills.
- · Strong user service commitment.
- Demonstrated problem-solving skills.
- · Flexibility, initiative, and creativity.

BENEFITS:

- Tenure-track position.
- Faculty rank, status, privileges, and responsibilities.
- Competitive benefits include retirement plan, tuition waiver plan, life, health and dental insurance packages.

POSITIONS:

Head, Administrative Services (PCN 305085)

Minimum Salarv: \$50,000

RESPONSIBILITIES:

- Assist with managing the budget including preparing detailed reports and projections.
- Direct operational activities for personnel management of the library.
- Oversee employee-training program for library staff and faculty.
- Reference desk, instructional, or collection development assignments.

QUALIFICATIONS:

- · Required qualifications as identified above.
- Significant experience with budgeting and personnel management in a library setting.
- Substantial supervisory experience.
- Working knowledge of Excel software.
- Demonstrated library experience in reference, instruction, or collection development.
- Grant writing experience desirable.
- Working knowledge of Banner system desirable.

Head, Reference Department (PCN 301321)

Minimum Salary: \$50,000

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RESPONSIBILITIES:

- Provide leadership in planning, implementing, and evaluating information services.
- Supervise reference librarians.
- Responsible for reference desk schedule.
- Develop and administer effective outreach and publicity for reference services.
- Provide library instruction in the form of class lectures, database workshops, and Library Science courses.
- Provide guidance and training for all librarians delivering reference services.
- Serve 12 to 15 hours of reference per week, including nights and weekends.
- Serve as library liaison to School of Education.
- Serve on Library Curriculum Committee.

QUALIFICATIONS:

- · Required qualifications as identified above.
- Demonstrated reference and library instruction experience.
- · Demonstrated knowledge of current trends in reference services.
- Substantial supervisory experience.
- Knowledge of education resources desirable.

Business Librarian (PCN 305259)

Minimum Salary: \$35,000

RESPONSIBILITIES:

- Serve 12-15 hours of reference per week, including nights and weekends.
- · Serve as liaison to the School of Business.
- Provide leadership in developing services, resources and collections for the emerging logistics program.
- Provide library instruction in the form of class lectures, database workshops, and Library Science courses.
- Serve on Library Curriculum Committee.
- · Identify appropriate web resources for business.

REQUIRED QUALIFICATIONS:

- · Required qualifications as identified above.
- · Knowledge of business resources.
- Knowledge of and experience with the use of current electronic and print information resources.
- Demonstrated reference experience.

TO APPLY:

Please send letter of application, résumé or curriculum vitae, and names, addresses, telephone, and fax numbers of at least three references to:

University of Alaska Anchorage Human Resource Services, ADM 245 3211 Providence Drive Anchorage, AK 99508-8136, Voice (907) 786-4608: TTY (907) 786-1420: Fax (907) 786-4727

CLOSING DATE:

The screening committee will begin reviewing applications by February 1, 2001. Applications will be accepted until the recruitment is closed. Candidates are encouraged to apply by the review date above to receive full consideration.

MORE INFORMATION:

University of Alaska Anchorage Homepage: http://www.uaa.alaska.edu/ or Alaska Pacific University Homepage: http://www.alaskapacific.edu/.

Applicants needing reasonable accommodations to participate in the application or interview process should contact Human Resource Services prior to the closing date.

UAA is an AA/EO Employer and educational institution committed to diversity. Applicants must be eligible for employment under the Immigration Reform and Control Act of 1986 and subsequent amendments. Your application for employment with the University of Alaska is subject to public disclosure.

DIRECTOR OF LIBRARIES

Washington State University

Washington State University seeks an innovative administrator with demonstrated knowledge and the ability to articulate the role of the modern research library in the academic environment to serve as Director of Libraries beginning July 1, 2001 (or earlier). Qualifications: MLS from an ALA-accredited library graduate program or equivalent; record of responsible administrative experience in a research library; strong commitment to excellence in meeting faculty and student needs in learning, teaching, research, and scholarly activity; demonstrated knowledge of and the ability to articulate the role of a research library and current trends in higher education and librarianship; demonstrated ability to manage digital library services and information technologies and to work effectively with individuals at all levels; evidence of professional growth and scholarly achievement and commitment to diversity. Preference will be given to applicants who have a doctoral degree and/ or a second master's degree; experience in cooperative activities among libraries at a regional/ national level, in advancement and fund-raising, and in a land-grant institution; and experience with centralized library services in a multicampus and distance education settings.

RESPONSIBILITIES: The Director will serve as chief administrative and financial officer of the University's Libraries; coordinate Library activities with academic programs in the colleges, at the branch campuses, and through distance learning; plan and establish goals, priorities, and policies for development of collections, public and technical services, and physical facilities of the University Libraries; articulate the Libraries' central role in the mission of the University; actively participate in advancement and public relations efforts; and serve as the representative to professional associations.

UNIVERSITY: Washington State University (WSU) is a Doctoral/Research University-Extensive and the state's land-grant university. The university consists of the Colleges of Agriculture and Home Economics, Business and Economics, Education, Engineering and Architecture, Liberal Arts, Nursing, Pharmacy, Sciences, Veterinary Medicine, and the Graduate School, and offers 100 bachelor's, 70 master's, and 44 doctoral degrees in a broad array of programs. The main, and largest, campus is in Pullman, and the university has campuses in Spokane, the Tri-Cities, and Vancouver, and also maintains the Extended Degree Program at locations throughout the state. WSU has been named as one of the top ten "most wired" campuses in the country for the past two years. For additional information, visit: www.wsu.edu/.

Screening begins **February 16, 2001.** Salary is competitive. Nominations or applications, vitae, and names and contact information of four references should be sent to:

Karen P. DePauw
Dean of the Graduate School
Chair, Director of Libraries Search Committee
P.O. Box 641030
Washington State University
Pullman, WA 99164-1030

Washington State University is an equal opportunity, affirmative action educator and employer.

ence. Required Qualifications: An accredited MLS and a degree in the behavioral sciences; public service experience in a library setting; excellent written and oral communication skills; strong service ethic; knowledge of electronic and Web-based resources. Preferred Qualifications: Academic library experience; second master's degree in the behavioral sciences; collection development experience in Psychology; bibliographic instruction experience; professional development activities in appropriate areas for the position; understanding of archival settings and services; and an indication of ability to meet requirements for faculty retention and tenure. Duties and Responsibilities: Collection development for the faculty and students in Psychology and related disciplines; scheduled service on the reference desk (including evening and weekend rotation); active participation in the library information competence program; and interaction with the Archives of the History of American Psychology. University and Community: The University of Akron is the third-largest state-assisted university in Ohio. UA's 10 academic colleges offer 24,000 students more than 300 undergraduate and master's degree programs and options, 17 doctoral degree programs, and four law degree programs. Alumni of the University now number more than 100,000 throughout every state and 40 foreign countries. Located in a

metropolitan area of 500,000 people 30 miles south of Cleveland, the University of Akron (www.uakron.edu) has the advantages of ely life and combines them with the area's exceptional natural resources. Salary, Benefits, and Application: Salary minimum is \$30,000, with a generous benefits package. Candidates should submit cover letter, résumé, and a list of three references (with addresses, telephone numbers, and e-mail addresses) to: Delmus Williams, Dean, University Libraries, Bierce Library, University of Akron, Akron, OH 44325-1701. Review of applications will begin February 1, 2001. The University of Akron is an equal education and employment institution.

REFERENCE/INSTRUCTION/ASSISTIVE TECHNOLOGIES/DIS-TANCE EDUCATION LIBRARIAN. Academic or Senior Librarian; level dependent upon qualifications and experience. Assists in the planning and provision of reference services and library instruction. Plans and coordinates Assistive Technologies for users with disabilities. Plans and coordinates efficient and effective distance education library services; arranges for appropriate remote access and delivery of library information resources. Requirements: MLS degree from an ALA-accredited library/information science program. Training and/or

TECHNICAL SERVICES LIBRARIAN

In its 34th year, College of DuPage has become a premier institution among community colleges by offering a challenging educational environment that puts students first. The College has distinguished itself in the following areas: Honors Programs, Study Abroad, Field Studies, Performing Arts and Art Center, Adult Fast Track, Interdisciplinary Studies, Online College, and other outstanding programs that meet student needs. The College boasts a nationally-recognized library and leading-edge technology that integrates teaching and learning into the administrative infrastructure. Strongly committed to its core of vibrant faculty who are fully engaged in disciplinary activities that develop student learning, the College fosters faculty development initiatives that promote a distinctive learning community.

This full-time, tenure track position in the Library is responsible for planning and managing all aspects of technical services including acquisitions, cataloging, and processing in all formats; database maintenance; and serials management. Primary duties include administering and supervising a technical services department consisting of 7 full-time staff, 5 part-time staff, and student aides; participating in managing the Innovative Interfaces integrated system; providing budgetary and planning expertise; and serving on library and college committees. Also managing contracts and relations with cataloging and acquisitions agencies such as OCLC, Baker and Taylor, Blackwell's and Faxon. Possibly participating in reference desk activities.

Required: An ALA-accredited MLS and three or more years of substantive professional library experience (cataloging/acquisitions), preferably in an academic library; knowledge of current cataloging standards and national trends in technical services; experience using LC classification, OCLC, and an automated integrated library system. Additional required skills include supervisory experience and excellent interpersonal, communication, management and organizational skills. Preferred experience includes: Recent reference service, knowledge of electronic resources, and cataloging in languages other than English. The above qualifications may be substituted by equivalent education, skills, and experience.

This position is available June 2001. Starting salary is competitive and is dependent on education and experience, however, normally range from \$35,500 - \$49,600. This is a nine-month academic year assignment with additional opportunities to earn significant additional income through overload and summer remuneration. College of DuPage supports involvement in regional and national conferences or committees and other professional development activities. The college also offers a generous benefits plan.

Screening is scheduled to begin February 15, 2001. To maximize your opportunity to be chosen for this position, please return your application packet as quickly as possible. Call, write or e-mail for an application packet:

Office of Human Resources COLLEGE OF DuPAGE Attn: Faculty Recruiting 425 22nd Street Glen Ellyn, IL 60137 630-942-2460 adhumres@cdnet.cod.edu

cdhumres@cdnet.cod.edu equal opportunity employer



ASSISTANT DIRECTOR

Wayne State University David Adamany Undergraduate Library

Wayne State University is a Carnegie Research University I with a demonstrated commitment to teaching and learning excellence. The university's enrollment of more than 31,000 (18,400 undergraduates) makes it the 18th largest university in the United States. The university is located in an attractive urban setting, surrounded by museums, theaters, and corporate offices easily accessible from several Detroit-area interstate freeways and Canada. The University Library System consists of the Undergraduate, Purdy/Kresge, Science and Engineering, Shiffman Medical, and Neef Law Libraries; Media Services; UGE 1000; the Graduate Library and Information Science Program; and the Wayne State University Press. The David Adamany Undergraduate Library is a dynamic, service-oriented organization, dedicated to promoting student success.

POSITION DUTIES AND RESPONSIBILITIES:

Reporting to the Director of the David Adamany Undergraduate Library, the Assistant Director assumes charge of the library in the absence of the Director and shares responsibility for successfully implementing the library's operations, programs, and services. This position is primarily responsible for: administrative responsibility for collection development and management; administrative responsibility for the Library Services Center operation at the Wayne State University-(WSU) Oakland Center and provision of library services to all WSU extension centers; providing leadership to librarians, support staff, and student assistants through policy development and implementation; providing direct instruction to students, working to promote the values of information literacy and resource-based learning; providing service to library patrons at the Information Desk in a team reference environment (desk schedule includes evening and weekend shifts); interact with the public, including faculty, students, university staff, and citizens of the community; interpreting library policies and procedures; providing supervision, training, and professional development opportunities to assigned staff; preparing administrative reports and analyses concerning departmental performance, programs, and activities; pursuing professional development, professional achievement, and service opportunities to meet or exceed expectations set forth in "Guidelines for Appointment, Promotion, Employment Security Status (ESS), and Tenure of University Librarians."

QUALIFICATIONS:

Master's degree in Library and Information Science from an ALA-accredited institution required. Second subject master's degree desirable. Three to five years' previous professional and supervisory experience in an academic library required. Professional experience in an undergraduate library preferred. Demonstrated ability and commitment to work with undergraduate clientele required. Ability to work effectively as a team member in a dynamic, rapidly changing environment required. Excellent written, oral, and analytical skills required. Ability to set priorities, deal professionally with the public, organize time and tasks, gather data, and prepare reports required. Ability to monitor personnel activities and expenditures and supervise the work of assigned staff required. Ability to work rotational evenings and weekends required.

SALARY AND BENEFITS:

Salary and rank commensurate with experience. Wayne State University offers dental and health plan options, TIAA-CREF or Fidelity, tuition assistance for employees and family members, relocation assistance, and liberal vacation.

APPLICATIONS:

Please mail or send by fax a letter of interest, résumé, and the names, addresses, and telephone numbers of at least three references to:

Sharon Almeranti
Administrative Officer for Human Resources
Wayne State University
3100 David Adamany Undergraduate Library
Detroit, MI 48202
Fax: (313) 577-5525

Applications accepted until position is filled.

Wayne State University is an equal opportunity, affirmative action employer.

TWO POSITIONS AVAILABLE

University of St. Thomas

The University of St. Thomas, a private coeducational institution committed to the liberal arts and to the religious, ethical, and intellectual tradition of Catholic higher education, seeks to fill two positions at the Doherty Library. Both positions are full-time, tenure-track faculty positions. Assistant professor rank.

Automation/Periodicals Librarian

We are looking for a librarian who is interested in managing an existing Horizon system. Responsible for system upgrades, staff training, developing full functionality of the system modules, report generation, developing system parameters, implementing future modules and library systems, and resolving problems. Responsible to create, and then to continue to develop, URL links between Horizon and the Internet. Serves as liaison to Epixtech Horizon. Recommends new hardware and software as needed.

Responsible to modify the library Web page and to serve as liaison to the University's Information Technology Department (IT). Information Technology is responsible to keep the library LAN, servers, and PCs in good working order, while the automation librarian will oversee student assistants daily routine maintenance of the library PCs and report any problems to IT.

Responsible for cataloging the periodical collection into the online system in accordance with AACRII cataloging rules. Also responsible to create and maintain a complete online record of our periodical holdings and for the binding, claiming, and check-in of periodicals and maintaining periodical holdings lists. Supervisory responsibilities involve student assistants.

REQUIREMENTS: An ALA-accredited MLS degree. A second master's degree is required for tenure. Experience with automated library systems and knowledge of HTML preferred.

Reference Librarian (afternoon and evening)-Search Extended

Responsibilities include providing research assistance, developing communication with evening course instructors and students, promoting off-campus reference service, supervising the Web presence of Doherty reference, supervising student assistants, and developing the reference collection. Excellent people, communication, and organizational skills as well as computer skills (including HTML) are indispensable.

REQUIREMENTS: Excellent written and oral communication, public service, and organizational skills. Knowledge of HTML is preferred. An ALA-accredited MLS is required. A second master's degree is preferred and required for tenure.

Review of applicants for both positions will begin immediately and will continue until the positions are filled. Submit résumé, cover letter, and the names and telephone numbers of three references to:

Mr. James Piccininni Director, Doherty Library University of St. Thomas 3800 Montrose Blvd. Houston, TX 77006

Equal opportunity employer
Visit our Web site at: www.stthom.edu.

experience in academic reference and instruction. Knowledge and experience using microcomputers, microcomputing software, networks, Internet, and the Web. Human relations qualities necessary for successful interaction with library staff and users; strong communications skills. Preferred Experience: Experience and knowledge relating to Assistive Technologies. Experience and knowledge in providing distance education library services. Salary range from \$39,000, dependent upon qualifications and experience. Send letter of application, résumé, and names of at least three references to: John J. Jax, Director, Library Learning Center, University of Wisconsin-Stout, Menomonie, WI 54751; Web site: www.uwstout.edu/lib/. Screening begins: February 15, 2001. UW-Stoutis an equal opportunity, affirmative action employer.

REFERENCE/NATURAL AND HEALTH SCIENCES LIBRARIAN. Assistant Librarian. Full-time, tenure-track position available July 2001 in the

Meriam Library Reference Department, California State University, Chico. Minimum qualifications include ALA-accredited master's degree, excellent communication skills, and academic training or other background in the sciences. Academic degree in Science, Agriculture, or Nursing preferred. Starting Salary: \$46,499 (10-month option available). Responsibilities include general reference services: outreach to faculty and students, library instruction and supporting materials, collection development and participation in professional development and service. For detailed position information see Library Web page: http://www.csuchico.edu/library. As a University that educates students of various ethnic and cultural backgrounds, we value a diverse faculty and staff. CSU, Chico welcomes applicants who are knowledgeable about and interested in working within a cross-cultural learning environment. Send letter of application, current vita, and the names, lelephone numbers, and addresses of three references to: Carolyn Dusenbury, Director for Library Services, Meriam Library,

DEAN OF LIBRARY SERVICES

Rod Library University of Northern Iowa

The University of Northern Iowa in Cedar Falls, Iowa, invites applications and nominations for the position of Dean of Library Services. The Dean reports to the Provost and Vice President for Academic Affairs and is a member of the Academic Affairs Council.

Established in 1876, the University of Northern Iowa is one of three state-supported universities governed by the Board of Regents. It is accredited by the North Central Association of Colleges and Secondary Schools, as well as a number of other professional and academic accrediting agencies. The University serves approximately 13,700 undergraduate and graduate students enrolled in the colleges of Business, Education, Humanities and Fine Arts, Natural Sciences, and Social and Behavioral Sciences, and has a full-time faculty of 650. For the fourth consecutive year, UNI is ranked second in *U.S. News & World Report*'s Midwest Region's Top Public Universities list.

The Waterloo/Cedar Falls metropolitan area is home to a population of approximately 110,000. It has outstanding public schools, an excellent park system, and 52 miles of recreational trails. The new performing arts center attracts nationally acclaimed performers and is home to the Waterloo/Cedar Falls Symphony Orchestra.

Rod Library offers a rich combination of services and resources. Services include an active library instruction program, collection management program, document delivery, interlibrary loan, and distance education. The collections include 850,000 volumes, 3,140 periodical subscriptions, and a large and growing collection of electronic information resources. Rod Library provides leadership in the metropolitan area Cedar Valley Library Consortium.

Rod Library has an operational budget of \$3.7 million, with an additional \$2 million library materials budget. Library staff includes: 22 FTE librarians with faculty status and equivalent academic rank; 6 professional/scientific staff; 32.5 FTE merit library staff; and 32 FTE student assistants. Rod Library consists of a single four-level building of 238.000 square feet.

REQUIRED QUALIFICATIONS:

Candidates must have an ALA-accredited MLS, an additional earned advanced degree, and at least five years of successful administrative experience in an academic or research library. In addition, candidates must have the following qualifications:

- Visionary leadership committed to excellence in library services and programs
- · Demonstrated experience in planning and implementing library services and programs

(continued on next page)

California State University-Chico, Chico, CA 95929. Or submit by email to: Jiksimmons@csuchico.edu. Review of applications will begin on March 1, 2001. Those applications received following March 1, 2001, may be considered. For disability-related accommodations, call (530) 898-6192 or TDG (530) 898-4666. EOE/AA/ADA. CSUC only employs individuals lawfully authorized to work in the U.S.

SCIENCE AND ENGINEERING-REFERENCE LIBRARIAN. The University of Maine Raymond H. Fogler Library invites applications to fill a full-time, ongoing position in its Science and Engineering Center. Responsibilities include collection development of print and electronic information resources, reference, and library instruction and faculty liaison in engineering, computer science, and mathematics. Librarian also oversees Fogler Library's Patent and Trademark Depository Library Program. Works with two other librarians in the Science and Engineering Center to respond to reference inquiries in all areas of the sciences. Required: ALA-accredited MLS; professional-level reference, collection development, and library instruction experience in an academic or special library setting; ability to work effectively alone and as a member of a team; database and Internet search experience; strong computer skills in a PC environment including Web authoring; strong commitment to outreach; excellent oral and written communication skills. Preferred Qualifications: Engineering subject-related experience; knowledge of and experience with patent and trademarks. Salary is commensurate with experience. To Apply: Send cover letter, résumé, and the names and addresses (include email) of three references to: Jim Bird, Head, Science and Engineering Center, 5729 Fogler Library, University of Maine, Orono, ME 04469-5729. Review of applications will begin January 30, 2001, and continue until the position is filled. The University of Maine is an equal opportunity, affirmative action employer. Applications from women and minority candidates are strongly encouraged. The University, upon request, provides reasonable accommodations to persons with disabilities.

SCIENCE ELECTRONIC RESOURCES SPECIALIST. This is a tenure-track faculty position reporting to the Head of the Science Library. The Science Library is located in the main library (Norlin Library) and contains the research collections in biology, chemistry, history of science, kinesiology, museum studies, psychology, and speech disorders. Duties include reference, collection development, bibliographic instruction, liaison activities, and outreach efforts for distance education. This position will collaborate in the development of an instructional computer lab and will work closely with the University Libraries Systems Office as computer applications liaison for the Science Library. A significant part of this position involves research and creative work and a commitment to service, in keeping with the tenure standards of the University of Colorado at Boulder, Requirements: Master's degree from an ALA-accredited library school; an undergraduate or graduate degree in the sciences (three or more years of experience in an academic science library may be substituted for a degree in the sciences); a minimum of two years' experience in an academic or research oriented science Library; a working knowledge of information technologies utilized in science libraries; excellent oral and written communication skills, potential for research, and a strong commitment to public services. Preferences: Demonstrated knowledge of educational and instructional technologies in the sciences, expertise with electronic information resources and services including Internet applications relevant to the sciences, demonstrated expertise with electronic classrooms and/or multimedialaboratories, a working knowledge of HTML and the Windows operating system, demonstrated experience in a collaborative environment with shared (continued from previous page)

- · Highly effective communication, interpersonal, and creative problem-solving skills
- Demonstrated knowledge of trends in information technology, scholarly communication, and higher education
- Successful experience with managing budgets and facilities
- · Ability to recruit and develop a diverse, talented staff
- Ability to serve as a representative of and advocate for the library and its programs, and to work
 effectively with library staff and the larger community
- · Commitment to appropriate consultation in decision making
- · Evidence of scholarly activity, such as a record of research, publication, or presentation
- · Continuing professional involvement.

PREFERRED QUALIFICATIONS:

Earned doctorate

Additional information about UNI, Rod Library, and the community may be found at the Dean's search site: www.library.uni.edu/search/dean/dean.htm.

The salary is competitive and commensurate with experience. The University offers excellent fringe benefits, including TIAA-CREF. The University encourages applications from minority persons, women, persons with disabilities, and Vietnam-era veterans.

APPLICATION DEADLINE:

Applications received by January 31, 2001, will be given full consideration. Applicants should provide the Committee with a letter of application which includes a statement of administrative philosophy; a curriculum vita; and the names, addresses, email addresses, fax numbers, and telephone numbers of four references. Applications will be held in confidence until candidates are invited to interview. Send applications, nominations, and requests for further information to:

Dr. Cynthia M. Coulter, Chair
Search Committee for Dean of Library Services
c/o Office of the Provost and Vice President for Academic Affairs
University of Northern Iowa
Cedar Falls, IA 50614-0004
(319) 273-2801; fax: (319) 273-3509
Email: cynthia.coulter@uni.edu

The University of Northern Iowa is an equal opportunity educator and employer with a comprehensive plan for affirmative action.

responsibilities, knowledge and/or experience in providing library services for distance learning, collection development responsibility in the sciences with an emphasis on electronic resources, experience building successful collaboration with university teaching faculty or science professionals. Appointment and Salary: The successful candidate with demonstrated accomplishments in research and creative work will be appointed as a full-time (12-month) Assistant Professor on the tenure track. A successful candidate with promise in research but lacking an established scholarly record will be appointed as a senior instructor (non-tenure-track) for two years, with promotion to the tenure track and the rank of Assistant Professor upon a successful review. Preference will be given to candidates at the assistant professor rank, but exceptional candidates at higher ranks will be considered. The starting salary range will be \$36,500-\$41,000. Faculty perquisites include support for scholarly/professional activities, retirement plans, and liberal vacation and sick leave benefits. Application: Review of applications and nominations will begin immediately and continue until the position is filled. It is suggested that applications be on file with the committee by February 16, 2001. Send letter of application specifically addressing qualifications for the position; résumé; and names, addresses, and telephone numbers of three references to: Scott Seaman, Associate Director for Administrative Services, University Library, 184 UCB, University of Colorado at Boulder, Boulder, CO 80309-0184. The University of Colorado at Boulder strongly supports the principle of diversity. We are particularly interested in receiving applications from women, ethnic minorities, disabled persons, and veterans

SCIENCE LIBRARIAN. Arizona State University (ASU) West Library is seeking an individual to plan, deliver, and assess library programs

and services to support Life Sciences and Nursing as well as other programs being developed in the sciences; provide research assistance to faculty and students, instruction, and collection development. ASU West librarians individually and collaboratively develop programs, services, and Web-based resources and select electronic and other materials. Librarians actively participate in shaping campus initiatives through close collegial relationships with faculty and campus administration. This is a continuing appointment (tenure) eligible position; scholarship and participation in service activities are expected and supported. ASU West Library is implementing new models of service built on desktop delivery, customizable user interfaces, and information literacy. The Library makes extensive use of electronic systems and resources and spends more than \$1,000,000 annually for collections and access. One of the Arizona State University campuses, ASU West combines the small campus environment with research institution resources. Library staff receives excellent support for professional activity, service and development, and individual computing. Visit the Library's Web site for additional information: http:// www.west.asu.edu/library/info/info.html. Required Qualifications: ALAaccredited MLS; relevant experience or degree in the sciences; demonstrated skill in communication. Desired Qualifications: Post-MLS library experience; demonstrated experience with database and Web searching, design and/or delivery of instruction, reference service, selection of electronic and/or print resources, project/program development, management, or assessment; working knowledge of Web tools; demonstrated experience with a wide range of software applications. Rank and Salary: Assistant Librarian, salary commensurate with experience and rank; \$38,000 minimum. Standard benefits package. To Apply: Submit current resumé with letter of application addressing background and experience relevant to the qualifications

WORLD HISTORY LIBRARIAN Rutgers University Libraries

Rutgers University Libraries seeks a dynamic WORLD HISTORY LIBRARIAN to join its team of history and humanities professionals on the New Brunswick campuses. The successful candidate will be responsible for collection development, reference and bibliographic instruction in European History, East and West, Jewish Studies, Middle Eastern and non-vernacular Asian Studies. ALA accredited degree required; an advanced degree in an appropriate discipline desirable. Experience in materials selection and/or reference services for World History required, experience in Jewish Studies a plus. Knowledge of one European language, French or German preferred; Hebrew desirable. Strong written and oral communication skills and a commitment to the new dynamic digital library environment essential. This is a tenure track appointment, salary is negotiable, dependent upon experience and qualifications; minimum salary for Librarian III is \$42,369. Non-U.S. citizens must be authorized to work in the U.S. The complete position profile is at http://www.libraries.rutgers.edu/under 'News and Events'.

Candidates applying by January 22, 2001 will receive first consideration. Submit resume, cover letter, and names of three references to: Sandra Troy (APP 138), Libraries Personnel Officer, Rutgers University Libraries, 169 College Ave., New Brunswick, NJ 08901-1163; FAX: 732-932-7637; e-mail: stroy@rci.rutgers.edu. E0E/AA Employer.

THE STATE UNIVERSITY OF NEW JERSEY RUTGERS

to: Deg Farrelly, Chair, Science Librarian Search Committee, ASU WestLibrary, P.O. Box 37100, Phoenix, AZ 85069-7100, Names, addresses. telephone numbers, and e-mail addresses of four professional references will be required prior to interview. Deadline for Applications: Applications must be received by January 29, 2001, or the 15th day of each month thereafter until the position is filled. General Information About ASU West: Arizona State University West, a vital component of ASU's multicampus structure, serves more than 5,000 undergraduate and graduate students at its modern, growing campus in Phoenix, one of the country's most dynamic multicultural and economic environments. ASU West is an urban, commuter campus with a focus on learner-centered education. The University is committed to a balance of research and teaching, faculty-student research collaboration, interdisciplinary perspectives, and the development of University-community partnerships. ASU West is dedicated to increasing the diversity of its campus community, and encouraging an environment that offers students knowledge about local, national, and global communities. ASU West is an affirmative action, equal opportunity employer in policy and practice

SCIENCE REFERENCE LIBRARIAN. Illinois State University's Milner Library seeks energetic, service-oriented reference librarian for full-time. 12-month, tenure-track position in the Science and Technology Division, reporting to its Division Head. Responsibilities: Liaison to Agriculture, Family and Consumer Sciences, Geography-Geology, Industrial Technology Departments. Develops/maintains collections in these areas, including evaluation/weeding. Regular subject, occasional weekend general reference service. Participates in active subject/ general instruction. Designs instructional materials, develops/maintains subject-specific Web pages. Participates in scholarship; serves on library, university, and professional committees. Required: ALAaccredited master's; completed second advanced degree in sciences. technology, or library/information science. Strong public service commitment. Work effectively with all levels of patrons/colleagues. Knowledge of current scientific print/electronic library resources. Experience in, or knowledge of, academic reference work. Excellent interpersonal, written, and oral communication skills. Ability to work collaboratively in a strongly collegial, participative environment; to manage diverse assignments in a rapidly changing organization; to meet university requirements for tenure, including established record of scholarship and service. Salary: \$36,000 at assistant professor, negotiable depending on education and qualifications. Excellent benefits. Start: July

GOVERNMENT DOCUMENTS LIBRARIAN

The City College of New York (CUNY)

Anticipated Vacancy - Available 2/1/01

Instructor/Assistant Professor (Tenure Track). Administers Government Documents collection for library designated a Federal Depository in 1884; provides reference service and assistance, collection development, BI; oversees cataloging and processing; trains and supervises part-time staff.

ALA-accredited MLS, min. 1 year experience with government documents required. For Assistant Professor, second master's degree required. Salary Range: \$29,997-\$52,291.

Review of applications begin immediately. See <www.ccny.cuny.edu/positions/>. Submit current vita and three letters of recommendation to:



Asst. Dean Pamela Gillespie, Chief Librarian, The City College, CUNY, Convent Avenue at 138th St., New York, NY 10031.

For information about The City College, please visit our website at www.ccny.cuny.edu.

DIRECTOR OF LIBRARY

San Diego State University-Imperial Valley Campus

The Imperial Valley Campus of San Diego State University (SDSU), serving the desert area of southwestern California is located in Calexico, California, 120 miles east of San Diego and directly across the border from Mexicali, Mexico. SDSU serves approximately 800 upper-division and graduate students. The campus library, with its collection of more than 80,000 volumes, including a large bicultural collection, supports the curricula offered at the campus. The library receives more than 500 periodical and serial titles, as well as holding a significant collection of microfilm and microfiche resources. Librarians hold faculty rank with joint appointment on the San Diego campus and must meet tenure standards in library service effectiveness, professional development, and university and community service. Please visit our Web site at: www.ivcampus.sdsu.edu.

The Director should be an innovative librarian, providing leadership in administering the operations of the library and providing general reference, bibliographic instruction, and instructional technology services to students, faculty, staff, and community users. The director is responsible for developing and managing library services and the collection of the Imperial Valley Campus Library; managing library staff; and planning and carrying out the campus' and the library's goals, including grant writing and spearheading library fundraisers.

REQUIRED QUALIFICATIONS: MLS from an ALA-accredited program and at least three to five years professional experience in an academic library; demonstrated ability as an administrator; excellent interpersonal skills; and a record of scholarly/professional activities. Candidates for the position must have a positive service orientation, a collegial leadership style, and the ability to communicate effectively with all constituents.

PREFERRED QUALIFICATIONS: Bilingual (English/Spanish) abilities; a second master's, or doctorate in an academic discipline; and experience working in a bicultural environment. Experience in supporting and maintaining library technology infrastructure is also desirable.

SALARY AND BENEFITS: This is a full-time, 12-month, tenure-track faculty position. Award of tenure is dependent upon evidence of continuing library service effectiveness, professional growth, and service to the University and the community. Rank of Associate Librarian. Salary is negotiable depending on experience and education with a range of \$53,460–\$74,352. Excellent benefit package including an annual 24-day vacation.

APPLICATION MATERIAL: Send your letter of application, résumé, three letters of recommendation, and names, addresses, and telephone numbers of at least five professional references to:

Al Merino, Associate Dean of Academic Affairs San Diego State University-Imperial Valley Campus 720 Heber Ave. Calexico, CA 92231

The Search Committee will begin screening applications on **November 6, 2000** (Still accepting applications).

SDSU is an Equal Opportunity Employer, Title IX and does not discriminate against persons on the basis of race, religion, national origin, sexual orientation, gender, marital status, age, or disability. Women, ethnic minorities, and persons with disabilities are encouraged to apply.

1,2001. Deadline: January 31,2001. To Apply: To assure full consideration, please submit letter, résumé, three references by January 31, 2001, to: Science Search Committee, Miner Library, Illinois State University, Campus Box 8900, Normal, IL, 61790-8900. For more, see: www.mlb.ilstu.edu. Illinois State is an affirmative action, equal opportunity university encouraging diversity.

SOCIAL SCIENCES/ELECTRONIC RESOURCES LIBRARIAN. Purchase College, State University of New York (SUNY), is seeking an energetic and innovative librarian to provide general reference service with specialization in the social sciences. Also shares responsibility for managing electronic resources, updating and developing the library Web site, troubleshooting PC and software problems, and serving as liaison with campus computing personnel. Has collection development responsibility for the social sciences and serves as liaison to the Social Sciences Division. Participates in bibliographic instruction and serves at the reference desk (some

evening and weekend hours required). Required Qualifications: ALAaccredited MLS; strong academic background in at least one of the social sciences; excellent written and oral communication skills; demonstrated proficiency in using online resources; ability to master a variety of computer skills and applications; ability to work effectively in a collegial environment. Preferred: Subject master's degree; reference experience in an academic library; knowledge of Windows-compatible hardware, software, operating system, and HTML; experience with Web page creation; familiarity with U.S. government documents. Salary: From \$34,000, commensurate with qualifications and experience. Faculty Rank: Senior Assistant Librarian; 12-month, tenuretrack. Liberal fringe benefits including TIAA-CREF. Send letter of application, résumé, and at least three references to: Robin (TOBI) Jacobs-Yanthis, Affirmative Action Office, Purchase College/SUNY, 735 Anderson Hill Road, Purchase, NY 10577. Review of applications begins January 2001 and continues until position is filled. An affirmative action, equal opportunity employer.

HEAD LIBRARIAN



University of Texas at Austin

As possibly the pre-eminent Latin American library in the United States and the world, the Nettie Lee Benson Latin American Collection (http://www.lib.utexas.edu/Libs/Benson), a unit of the General Libraries, is a comprehensive collection of Latin American and Latino materials in all subject areas, humanities, fine arts, social sciences, and the pure and applied

sciences, and in all formats—books, journals, archives, manuscripts, digital, microform, rare books, maps, multimedia, and others. The Head Librarian is responsible for the administrative oversight of the Benson budget, staff, collections, services, facilities, and programs for the delivery of library and information services in Latin American and Latino studies to the campus, the state, and the world. A complete description may be seen at: http://www.big12plus.org/jobs/ut-headlibrarian.htm.

REQUIRED: A combination of an advanced degree in an area of Latin American studies plus an MLS (from an ALA-accredited graduate program or equivalent program) or a doctoral degree in an area of Latin American studies. Experience in management and administration of substantive Latin American library services and collections, focusing on strategic and tactical planning and overarching issues. Fluent in Spanish. Experience with Mexican publishers, publishing, and culture.

SALARY AND BENEFITS: Salary range is \$65,000-\$80,000 or more annually, depending upon qualifications and experience. No state or local income tax. Standard state benefits package, including annual vacation and sick leave, paid holidays, retirement plans, and health insurance. Deferred compensation and tax-sheltered annuity programs also available.

RECRUITING SCHEDULE: Review of applications will begin February 1, 2001, but will be accepted until the position is filled. To apply, send a letter of interest, including a statement of salary requirements, a résumé, and the names, addresses (e-mail or postal), and phone numbers of three references to:

Carol Sisson
University of Texas at Austin
The General Libraries
P.O. Box P
Austin, Texas 78713-8916
E-mail: csisson@mail.utexas.edu
Job number: 00-12-05-02-0080

UT Austin is an equal opportunity, affirmative action employer.

Women and minority applicants are encouraged to apply.

Late Job Listings

CATALOGING SERVICES LIBRARIAN. Western Washington University (WWU) seeks a Cataloging Services Librarian. Includes copy and original cataloging, supervision of the Cataloging Unit, and participation in management of the Cataloging Services Department with the Head of Catalogiug Services and the supervisor of the Catalog Maintenance Unit. Required Qualifications: MS, three years' professional cataloging experience, experience using a national shared-cataloging database, experience cataloging for an integrated online library system, and strong communication skills. Desired Qualifications: Successful supervisory experience and/or training in supervision/management, cataloging experience with a wide variety of formats, working knowledge of one or more European foreign languages, experience cataloging for an Innovative Interfaces database, experience cataloging with OCLC, experience with PCC/NACO cataloging, experience working with a diverse student body and staff Assistant Professor, tenure-track position. Minimum compensation: \$42,467. For a full description contact: Lin Stefan, The Libraries, MS9IOS, Western Washngton University, Bellingham, WA, 98225, or e-mail: lin.stefan@wwu.edu. Full consideration will be given to applications received by February 28, 2001. WWU is an affirmative action, equal opportunity employer. To request disability accommodation: (360)650-3306 (voice) or (360)650-7606 (TTY).

ACADEMIC RESIDENT LIBRARIAN PROGRAM (2001–2002)

University of Illinois at Chicago

BRIEFPROGRAM DESCRIPTION

The University Library, University of Illinois at Chicago (UIC), seeks candidates for its Academic Resident Librarian Program to serve one-year post-graduate appointments in the University Library system. Appointments may be renewed for a second year. The program, begun in 1982, features a seminar series on library and information science issues and library and association visits, in addition to the opportunity to gain academic/research library experience in a dynamic and creative university environment. Four to six residencies will be available in various functional units of the Library. Priority departmental areas for 2001–2002 are the Reference Department (Main Library), the Information Services Department (Library of the Health Sciences), and the Systems Department.

MINIMUM QUALIFICATIONS

Recent completion of a master's degree program in library and information science from an ALA-accredited library school program (graduation date spring 2000 or later); knowledge of and interest in academic libraries; and the ability to establish and maintain good working relationships with library staff, as well as faculty, students, and other library users.

THELIBRARY AND THE CAMPUS

UIC's colleges and professional schools offer bachelor's degree programs in over 90 fields, master's degrees in 79 areas, and doctoral degrees in 45 specializations. The campus is located just west of Chicago's Loop. The campus has an enrollment of 25,000 students, 35% of whom are graduate and professional students. The University Library is a member of the Association of Research Libraries (ARL), contains more than 1.8 million volumes, and has a total staff of 273; 81 are Library Faculty or Academic Professional staff.

SALARY/APPOINTMENT TERMS

Salary is comparable to beginning librarians (in 2000-2001, beginning librarian salaries were \$33,000); 12-month visiting academic appointment with 24 days' vacation; two weeks' annual sick leave with additional disability benefits; 11 paid holidays; paid medical insurance (contribution based on annual salary; coverage for dependents may be purchased); dental and life insurance; participation in one of the retirement options of the Illinois State Universities Retirement System compulsory (8% of salary is withheld and is tax exempt until withdrawn); no Social Security coverage, but Medicare payment required. Appointments for 2001–2002 will be effective beginning August 6, 2001.

For fullest consideration, apply by March 16, 2001, with letter of interest, supporting résumé, and names and addresses of at least three references to:

Annie Marie Ford Personnel Librarian The University Library University of Illinois at Chicago Box 8198 Chicago, Illinois 60680 E-mail: amford@uic.edu

i-mail: amford@uic.edu fax: (312) 413-0424

The University of Illinois is an affirmative action, equal opportunity employer.

INTERLIBRARY LOAN/EXTENDED CAMPUS LIBRARIAN. Morehead State University invites applications for the position of Interlibrary Loan/Extended Campus Librarian at the rank of Librarian I. Responsibilities: Manages interlibrary loan services including participation in resource sharing through OCLC, SOLINET, LVIS, Kentucky Library Network, and the Kentucky Virtual Library; plans, develops, and oversees implementation of library services for distance learning faculty and students; develops and maintains cooperative service agreements with other libraries; provides document delivery and bibliographic instruction for students and extended campus and/or Webbased courses; supervises two full-time staff; and provides reference and research assistance at the reference desk. Qualifications: MLS from an ALA-accredited institution; hands-on experience with online searching and information retrieval including the Internet and electronic databases; demonstrated skills in the use of personal computer

TWO POSITIONS AVAILABLE

New Mexico State University

New Mexico State University Library is seeking candidates for the following two positions:

Life Sciences Librarian

POSITION DESCRIPTION: The Life Sciences Librarian provides information services in the Science, Business, Agriculture Engineering Reference Department, which includes evening and weekend hours. Works primarily with students and faculty in the areas of Biology, Chemistry, Wildlife Sciences, Nursing, and Health Science. Does collection development and serves as faculty liaison to assigned departments. Cultivates and maintains strong working relationships with faculty as well as an understanding of the research and teaching programs in assigned areas. As a member of the library faculty, is responsible for achieving in the following areas: librarianship; professional knowledge; research, publication, and creative activity; and service.

QUALIFICATIONS: Required: MLS degree from an ALA-accredited program. Demonstrated knowledge of traditional and electronic reference sources in the life sciences; ability to work independently in a team environment. Understanding of the research and information needs of scientists and the application of information technologies to support them. Effective written and oral communication skills. Preferred: Reference experience in a library serving the life sciences and evidence of active interest in these disciplines. Ability to locate and develop instructional materials and Web sites. Additional graduate degree or strong academic background in a life science or related field.

POSITION INFORMATION: This is a full-time, tenure-track position at rank of instructor or assistant professor. Salary: minimum of \$29,500, depending upon qualifications. For benefits see Web page at: http://www.nmsu.edu/~personel/benefits.html.

Library Instruction Coordinator/ Humanities, Arts, & Social Sciences Reference Librarian

POSITION DESCRIPTION: The Instruction Coordinator plans, coordinates, and evaluates the Library's instruction program; including the Library's information literacy courses; teaches both course-related instruction sessions and for-credit courses; provides pedagogical development and library instruction training for librarians; works closely with Library and campus-wide faculty to promote information literacy; evaluates objectives and outcomes of information literacy at NMSU; provides information service which includes evening and weekend hours. As a member of the library faculty, is responsible for achieving in the following areas: librarianship; professional knowledge, research, publication, and creative activity; and service.

QUALIFICATIONS: Required: MLS degree from an ALA-accredited program; a minimum of one to two years professional library experience or related teaching experience; thorough knowledge of standard print and electronic information sources, including the Internet; excellent written and oral communication skills. Preferred: Experience in planning, designing, and leading a library education program; teaching experience; demonstrable knowledge of established and emerging instructional methods and technologies, with an emphasis on Web-based materials; familiarity with Web-CT-a course management system; additional graduate degree.

POSITION INFORMATION: This is a full-time, tenure-track position at rank of instructor or assistant professor. Salary: minimum of \$32,500 depending upon qualifications. For benefits see Web page at: http://www.nmsu.edu/~personel/benefits.html.

TO APPLY: Qualified applicants should submit a cover letter stating qualifications, a résumé, and names, addresses (including e-mail), and telephone numbers of three references to:

Marti Torres Administrative Assistant NMSU Library Box 30006, MSC 3475 Las Cruces, NM 88003-8006

Fax: (505) 646-6940; e-mail: mjtorres@lib.nmsu.edu

Review of applications will begin February 5, 2001, and will continue until positions are filled. An NMSU representative will be at ALA Midwinter; leave message at Placement Center. For additional information, visit our Web site: http://lib.nmsu.edu.

NMSU is an equal employment opportunity, affirmative action employer.

applications; excellent communication and organizational skills; and excellent interpersonal skills. Desired Qualifications: Experience in public services in an academic library; Web-authoring skills; supervisory experience; prior work with reference, extended campus and/or document delivery services. Review of applications will begin February 15, 2001, and will continue until positions is filled. To apply, submit a letter of application, résumé, and three reference to: Office of Human Resources, Attn: ILL Librarian #577, Morehead State University, HM 101, Morehead, KY 40351. MSU is an equal opportunity, affirmative action employer.

REFERENCE LIBRARIAN. Country Music Hall of Fame and Museum Library. Fulltime professional librarian to oversee reading room and provide reference service to wide range of library patrons. Responsibilities include: providing comprehensive reference services for patrons and staff; participate in library collection development; assist in developing reference policies and procedures; work with catalogers and curators to provide appropriate access to collections and materials; prepare user guides, databases, bibliographies, and other finding aids; engage in outreach activities and special projects; work with library and collections staff in planning and accessing department projects and priorities. Required: MLS from an ALA-accredited program; positive public service attitude; flexibility, initiative, and effective oral and written communication skills. Preferred: Reference experience in an academic, special, or public library setting, and training and/or experience with audio and moving image materials, formats, and equipment. Interest in music and/or popular culture collections. Knowledge of database management and electronic resources highly desirable. Salary commensurate with experience. Apply with cover letter and résumé to: Lauren Bufferd, Library Director, Country Music Hall of Fame, 4 Music Square E., Nashville, TN 37203.

REFERENCE/INSTRUCTION LIBRARIAN. The University of Wisconsin-Parkside in Kenosha, Wisconsin, seeks a Reference/Instruction Librarian to provide reference service, act as liaison to several faculty departments for purposes of library instruction and collection development, develop print and technology based instructional materials, and participate in additional outreach and instruction programs. Required: Masters degree from an ALA-accredited library school. Position begins July 1, 2001. Complete position announcement and application process appear at: http://www.uwp.edu/admin/academic.affairs/openpositions.html. Candidates are required to access this Web site and follow application instructions. UW-Parkside is an affirmative action, equal employment opportunity employer D/M/V/W.

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