

THE CLASSIFIED ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g. September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$5.00 per line for ACRL members, \$6.25 for others. Late job notices are \$12.00 per line for members, \$14.00 for others. Organizations submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$10 will be charged for ads taken over the phone (except late job notices or display ads).

Guidelines: For ads which list an application deadline, that date must be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

Fast Job Listing Service: A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *C&RL News*, as well as ads which, because of narrow deadlines, will not appear in *C&RL News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

Contact: *Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.*

FOR SALE

CONTENTS OF SMALL COLLEGE BINDERY, including buckram and machines. For complete list, contact: Director, Raugust Library, Jamestown College, Jamestown, ND 58401; (701) 253-2525.

UNIQUE LIBRARY, approximately 1,500 volumes of petroleum chemical materials. Private collection. For complete list, contact: Director, Raugust Library, Jamestown College, Jamestown, ND 58401; (701) 253-2525.

POSITIONS OPEN

ACQUISITIONS LIBRARIAN (position re-advertised). This position reports to the Assistant Director for Technical Services. Responsibilities include the coordination and supervision of the Monographic Acquisitions Department (6 FTE) with supervision of vendor selection, order and receipt of materials, and book budget monitoring. The successful candidate will represent the Library to the faculty and the book trade. Participation is expected in the Library's Collection development program and in the implementation of an automated acquisitions system (NOTIS). Minimum qualifications: ALA-accredited MLS; previous acquisitions or collection development experience in an academic library; knowledge of the book trade, approval plans, and automated systems; and demonstrated ability to work effectively with faculty and staff. This is a 12-month tenure track

position with faculty rank in Library Administration. Appointment will be at the Instructor or Assistant Professor level, depending on experience, minimum salary \$20,000. Deadline for applications is March 15, 1986. Send letter of application; resume; and the names, addresses, and telephone numbers of three references to: Harry Kamens, Budget & Personnel Officer, Kent State University Library, Kent, OH 44242. Kent State University is an equal opportunity employer.

ASSISTANT DIRECTOR OF LIBRARY SERVICES, Morris Library, Southern Illinois University at Carbondale. Assists Director in administering ten public and technical services departments/divisions, comprised of 45 library faculty and 65 civil service staff. Responsible for automation and systems activities and other activities. Required: Master's degree in library science from a program accredited by the American Library Association; several years of professional library experience in academic and research libraries, characterized by increased responsibilities which include successful administrative activity at the middle management level; familiarity with management techniques and library automation technology as appropriate to academic/research libraries; ability to communicate logically and clearly using both oral and written skills. Preferred qualifications: Additional graduate degree(s) or professional training; record of scholarly-creative activities, including published research; participation in library professional associations; experience in grantsmanship. Faculty rank, (Assistant or Associate Professor) full-time, 12-month, tenure track appointment. University Retirement System of Illinois, state paid life, medical and surgical insurance, liberal leave benefits. Salary of \$33,000 and up based on education and experience. Position available immediately. Recruitment will remain open until the position is filled. Review of applications will begin March 1, 1986. Apply to: Don E. Wood, Chairperson, Assistant Director Search Committee, Morris Library Administrative Office, Southern Illinois University at Carbondale, Carbondale, Illinois 62901. Furnish names and addresses of three references. The University is an equal opportunity, affirmative action employer.

ASSISTANT DIRECTOR FOR TECHNICAL SERVICES. Reports to the Director of University Libraries and is responsible for the administration of the Technical Services Division. Has primary responsibility for planning, coordinating and managing the work of the Acquisitions, Bibliographic Services and Serials departments, for coordinating the work of these departments with other University Libraries departments and for representing the Technical Services Division in library-wide planning. Responsibilities: Directs the Technical Services Division staff in establishing, implementing and evaluating operational goals and objectives; organizes and administers the human and fiscal resources of the division; approves operating policies and procedures and serves as a resource for matters relating to technical processing within the library system; participates in the implementation and management of the library's integrated online system; oversees and manages online bibliographic and technical processing operations; contributes to the planning, design and implementation of new systems; participates in library-wide planning and policy formation. Requirements: ALA-accredited MLS; minimum seven years professional experience in a research library, including senior level administrative experience in technical services; comprehensive knowledge of academic research library organization and procedures, particularly in technical services; demonstrated ability in coordinating the work of others and in facilitating change; strong analytical and problem-solving skills; experience in automated library systems; effective leadership in the development and implementation of new programs. Salary: minimum \$32,500. Send resume and names of three current references to: Karen K. Griffith, Personnel Librarian, Case Western Reserve University Libraries, 11161 East Boulevard, Cleveland, OH 44106, by March 3, 1986. An equal opportunity, affirmative action employer.

ASSISTANT GOVERNMENT DOCUMENTS LIBRARIAN, North Texas State University Libraries, Denton, Texas. The Assistant Government Documents Librarian provides reference and instructional services to students, faculty and other patrons of the federal, state, OAS, and U.N. documents collections. This position is responsible for cataloging the state documents collection, sharing cataloging responsibilities for the federal documents collection, assisting in collection development activities, and supervision of staff. Minimum qualifications: This is an entry level position requiring an MLS from an ALA-accredited library school, knowledge of or experience with OCLC cataloging using AACR2, and an undergraduate degree in the social sciences. Some experience with Federal or state docu-

ments would be preferable. Available: February 1, 1986. Salary: \$15,000 (non-negotiable). Applicants should send resume, copies of all transcripts and the names and addresses of three references before March 1, 1986, to: Margaret E. Galloway, Associate Director of Libraries, North Texas State University, Box 5188 N. T. Station, Denton, TX 76203. North Texas State University is an equal opportunity, affirmative action employer.

ASSISTANT LAW LIBRARIAN FOR PUBLIC SERVICES, Columbia University Law Library. Under the general direction of the Law Librarian, this position has primary responsibility for the management, supervision, planning, and development of the Law Library's Public Services Department, including reference; international, comparative, and foreign law; access services and interlibrary loan; subscription reference; and instructional services. The incumbent will assist the Law Librarian in the administration of the library and work closely with staff in the acquisitions and bibliographic control departments in the development and maintenance of collection quality and bibliographic control. The position has responsibility for 8 professional librarians, 7 supporting staff, and part-time assistants. In addition

tion to an MLS and a JD from accredited U.S. schools, qualifications are previous relevant reader services experience in a large academic law library, demonstrated administrative and supervisory skills; evidence of professional creativity and initiative, and an ability to communicate and work effectively with faculty and students. Preferential consideration will be given to applicants with experience with library instructional programs, reference, data bases, library automation, and preparation of grant proposals. Excellent fringe benefits include tuition exemption and assistance with University housing. Minimum salary, depending on experience and qualifications, \$35,000. Submit resume, listing 3 references and salary requirements, to: Box 35, Butler Library, Columbia University Libraries, 535 West 114th Street, New York, NY 10027. Deadline for applications is February 28, 1986. An equal opportunity, affirmative action employer.

ASSISTANT REFERENCE LIBRARIAN, General Reference Services, North Texas State University Libraries, Denton, Texas. Position description: The Assistant Reference Librarian, General Reference Services, assumes the responsibilities of the Department Head in his/her absence; supervises the Microforms/Periodicals unit with five library assistants; coordinates the department's library instruction program; serves at the Reference and Microforms/Periodicals Desks; and performs online searching. Minimum qualifications: This position requires an MLS from an ALA-accredited library school and two to three years experience in the reference component of an academic library or a large public library. A combination of supervisory experience, reference desk experience, good communication and interpersonal skills, teaching experience and enthusiasm for library instruction is being sought. Some experience with microforms or serials would be desirable. Available: February 1, 1986. Salary: \$17,076 (non-negotiable). Applicants should send a resume, copies of all transcripts, and the names and addresses of three references before March 1, 1986, to: Margaret E. Galloway, Associate Director of Libraries, North Texas State University, Box 5188 N. T. Station, Denton, TX 76203. North Texas State University is an equal opportunity, affirmative action employer.

BIOLOGY LIBRARIAN (Search Reopened): The University of Wisconsin-Madison General Library System is accepting applications for the position of Biology Librarian, a 12-month academic staff appointment. Benefits include 22 vacation days, sick leave, insurances, retirement. Salary minimum: \$22,770. The Biology Librarian reports to the Director of the General Library System. The Biology Library is a member of the General Library System and has a collection of over 36,000 volumes, 700 current serial subscriptions and an annual circulation of over 9,000 items. It serves the research and information needs of students, faculty and staff of the departments of Botany and Zoology and other related disciplines—especially in the areas of Systematics, Ecology, Behavior, and Evolution. It has a staff of one Librarian, one support staff and student assistants. Qualifications: MLS from an ALA-accredited program; at least two years of professional, academic or research library experience and administrative and supervisory experience; ability to communicate effectively; subject background in the literature of biological sciences; advanced degree or equivalent experience in botany, zoology or related fields. Reference experience and knowledge of a major foreign language required. Responsibilities: The Biology Librarian is responsible for directing the program of service, collection development and administration of the Biology Library and staff. Included in this are provision of reference instructional service, management, assessment and development of the research collection, allocation of resources, establishment of policies, coordination with the General Library System and other major biology collections on campus. Continuing professional development shall also be demonstrated by such activities as participation in professional associations, library committee work, or research to further the goals of the biological sciences and the library communities. A letter of application, resume, and the names, addresses and telephone numbers of three references should be sent to Phyllis Kimbrough, Assistant to the Director, Memorial Library, 728 State St., Madison, WI 53706. Application deadline: February 15, 1986. EEO/AA Employer.

CATALOGER, ART HISTORY AND ARCHITECTURE, Search reopened. The incumbent has primary responsibility for original and selected member copy cataloging for monographs in English and European languages in the fields of art history and architecture, including supplementary and difficult searching, bibliographic description, subject headings and assignment of call numbers, and authority work. It is responsible for organizing and coordinating the flow

ASSOCIATE LIBRARIAN

The University of Toronto

The University of Toronto invites applications and nominations for the position of Associate Librarian. The University of Toronto operates Canada's largest academic and research library. The Central Library, housing a collection of 4.6 million volumes, interrelates with over forty other libraries within the University and its federated and associated institutions, bringing the total collection to over 5.8 million volumes.

The Central Library seeks a senior administrator to assume responsibility for the operation of the reader services area which has a full-time staff complement of 227. This Associate Librarian, reporting to the Chief Librarian, participates as a senior manager in the overall management of the library.

Applicants must be graduates of an accredited library school, and have a minimum of five years of substantial and successful administrative experience in a large research library. Demonstrated ability to work creatively and with flexibility in a large and complex system is essential as well as innovative attitude towards introduction of automated systems and keen interest in all aspects and levels of services to users.

Applications received by **February 21, 1986**, will be given first consideration.

Nominations or applications including curriculum vitae and referees may be forwarded to:

Kay Marie Mackenzie
Personnel Librarian
University of Toronto Library
130 St. George Street
Toronto, Ontario M5S 1A5
CANADA
(416) 978-2282

In accordance with Canadian immigration requirements, this advertisement is directed to Canadian citizens and permanent residents.

of monographic materials to the Avery (architecture) and Fine Arts Libraries, including revision of the work of support staff who catalog monographs with LC copy. Related duties include bibliographic editing of cataloging records and providing assistance in the subject area to other catalogers as necessary. Qualifications: In addition to an accredited MLS, requirements are a working knowledge of AACR2 rules; a working knowledge of German and Italian (facility with other Romance languages desirable); a strong background in the fields of art history, architectural history, art techniques, including familiarity with current trends in contemporary art and city planning; familiarity with art history and bibliographic reference tools; and an aptitude for analytical and detail work, as demonstrated through previous relevant experience and/or superior performance in a formal course in cataloging. Preference will be given to candidates with previous art cataloging experience. Excellent fringe benefits include tuition exemption and assistance with University housing. Salary ranges: Librarian I: \$19,500–\$25,350; Librarian II: \$21,500–\$29,025. Submit resume, listing 3 references and salary requirements, to: Box 35, Butler Library, Columbia University, 535 West 114th Street, New York, NY 10027. Deadline for applications is February 28, 1986. An affirmative action, equal opportunity employer.

CATALOGER, HEALTH SCIENCES LIBRARY, search reopened. The Columbia University Health Sciences Library is developing new services and computer-based systems as components of Columbia's implementation of plans for an integrated academic information management system (IAIMS). We are seeking a librarian to join the staff who, along with other staff members, will be participating in developmental activities. The incumbent will coordinate RECON activities and participate in planning automated systems and developing data bases. Other duties include original cataloging for materials in all formats and assisting in assigning, revising, and training bibliographic control work performed by other staff. Qualifications: In addition to an accredited MLS, the requirements are: ability to work effectively with all categories of staff; aptitude for analytical work; familiarity with automated bibliographic systems, and knowledge of current cataloging principles and techniques, as evidenced by superior performance in advanced formal course work and/or experience. Working knowledge of one or more Western European languages; knowledge of bibliographic and other reference tools, and knowledge of AACR2, LC classification, MeSH, and online bibliographic networks such as RLIN or OCLC are desirable. Excellent fringe benefits include tuition exemption and assistance with University housing. Salary ranges: Librarian I: \$19,500–\$25,350; Librarian II: \$21,500–\$29,025. Submit resume, listing 3 references and salary requirements, to: Box 35, Butler Library, Columbia University Libraries, 535 West 114th Street, New York, NY 10027. Deadline for applications is February 28, 1986. An equal opportunity, affirmative action employer.

CATALOGER, RARE BOOKS, GRAPHIC ARTS, COLUMBIANA. This position provides original, as well as selected LC and other copy cataloging, for English and Western language monographs acquired for the Rare Book and Manuscript Library, Graphic Arts, and Columbiana. Duties include description (according to AACR2), classification, and subject work for 16th to 20th century materials. Qualifications: In addition to an accredited MLS, the position requires a humanities background, including knowledge of history, and European and classical literature; knowledge of cataloging principles and procedures, including familiarity with LC and other classification systems, LC subject headings, and the rules for bibliographic description of rare books; knowledge of principles and procedures of descriptive bibliography and rare book terminology; familiarity with rare book bibliographies and other reference tools; knowledge of the history of the book and fine printing; and strong reading knowledge of Latin, German, and at least one Romance language. Previous rare book cataloging experience and experience with automated cataloging systems is highly desirable. Excellent fringe benefits include tuition exemption and assistance with University housing. Salary ranges: Librarian I: \$19,500–\$25,350; Librarian II: \$21,500–\$29,025. Submit resume, listing 3 references and salary requirements, to: Box 35, Butler Library, Columbia University Libraries, 535 West 114th Street, New York, NY 10027. Deadline for applications is February 28, 1986. An affirmative action, equal opportunity employer.

CATALOGER II, Ohio Historical Society. Full time, permanent position. Original and copy cataloging of books, serials, microforms, pamphlets, atlases, government documents, etc., in a historical re-

search library via OCLC using AACR2, LCSH, and DDC. Requires: ALA-accredited MLS, BA or MA in American history, and 2 years cataloging experience in special/academic library. Salary: \$16,723–\$21,236. Send resumes to: Personnel, Ohio Historical Society, 1985 Velma Avenue, Columbus, OH 43211.

CHINESE LANGUAGE BIBLIOGRAPHER/CATALOGER, Central University Library, University of California, San Diego. Rank: Assistant Librarian, \$22,872–\$29,256; Associate Librarian, \$27,948–\$40,248; or Librarian, \$37,572–\$52,092. Starting date: Available immediately. The Central University Library is developing collections in support of Chinese Studies, with emphasis on modern Chinese history and literature. The Librarian will spend approximately half-time on the development and acquisition of Chinese language research collections and half-time on cataloging these materials. Collection development responsibilities include: working closely with faculty and graduate students in developing collection policies and determining priorities for processing and collection maintenance; identifying and selecting vernacular materials; developing relations with publishers and vendors. Acquisitions responsibilities include: assistance to the Central University Library Acquisitions Department in establishing approval plans and/or other arrangements for obtaining Chinese language materials and in supervising support staff engaged in processing Chinese language materials. Cataloging responsibilities include: original cataloging of mono-

COLLEGE LIBRARIAN

Occidental College

Occidental College is a coeducational institution with 1,650 students and 118 faculty members which seeks to provide an education of high quality in the best tradition of the liberal arts. The Mary Norton Clapp Library provides centralized library service, contains 390,000 volumes, and has a staff of ten librarians and 14 (FTE) support staff members. The Library anticipates an extensive automation program in the near future.

Qualifications for the position include an MLS degree from an ALA-accredited institution—additional graduate study is desirable; strong managerial skills, and ability to communicate effectively with faculty, students, and staff; extensive knowledge of computer technology as applied to academic libraries; increasingly responsible experience in an academic library; and a respect for the traditional book.

The College Librarian reports to the Dean of the Faculty and Vice President for Academic Affairs. Salary for the position is competitive, depending upon qualifications and experience. The position is open July 1, 1986.

Send letters of application, a resume, and names of three references, including telephone numbers, by **March 14, 1986**, to:

David J. Danelski
Dean of the Faculty
Vice President for Academic Affairs
Occidental College
1600 Campus Road
Los Angeles, CA 90041

Occidental College is an equal employment opportunity, affirmative action employer.

graphs and serials in Chinese vernacular, training and revision of support staff performing copy cataloging of Chinese language materials, and participation in Catalog Department planning for automation, workflow changes, etc. UCSD librarians participate in the Library's planning activities and are expected to be active professionally. Qualifications: MLS from an ALA-accredited library school is required, as is full proficiency in Chinese and the Wade-Giles romanization scheme. Also necessary is the ability to communicate effectively in English, and the interpersonal skills needed to work effectively with colleagues and the Chinese studies community. Desirable qualifications include: an advanced degree in Chinese studies or in a field related to the programs of the School of International Relations and Pacific Studies; knowledge of research librarianship; and experience in collection development and/or cataloging. Appointment at the associate level requires substantial professional library experience; appointment at the Librarian level requires both substantial experience and significant professional contribution. UCSD is an equal opportunity, affirmative action employer. Applications received by April 14, 1986 will be assured of consideration. Submit a letter of application enclosing a resume and a list of references, to: Lee Ann Swingle, Administrative Assistant for Academic Personnel, Library, C-075-H1, University of California, San Diego, La Jolla, CA 92093.

COORDINATOR OF LIBRARY USER EDUCATION. Reopened. Reporting to the Chair of Information Services, plans library user education activities for the Main Library, and coordinates library user education with five branch libraries. Other responsibilities include

reference, database searching and collection development. Required: two years public service experience in libraries; ALA-accredited MLS; demonstrated managerial and communication skills. Preferred: second master's degree; teaching experience; background in program development and coordination. This is a faculty position which entails research and publication. Salary: \$22,000-\$25,000. Fiscal year appointment, usual benefits. Resume, letter of application, and names, addresses and phone numbers of three references should be sent to: Laurene E. Zaporozhietz, Chair, Information Services, Jerome Library, Bowling Green State University, Bowling Green, OH 43403. An EOC/AA employer. Applications postmarked by February 28, 1986 will receive first consideration.

CURATOR, Echols Collection on Southeast Asia, John M. Olin Research Library. Duties and responsibilities: The John M. Echols Collection on Southeast Asia, totaling approximately 200,000 items, includes extensive holdings of monographs, periodicals, newspapers, and microtexts, as well as maps and manuscripts. Ranging across all disciplines, the Echols Collection provides a comprehensive selection of scholarly resources in all the national languages of Southeast Asia as well as materials in Chinese, Japanese, English, French, and Dutch. The Echols Curator reports to the Olin Librarian. In addition, the position works closely with the Assistant University Librarian for Collection Development and Management and with the Curator of the Wason Collection on East Asia which shares reading room and stack facilities with the Echols Collection. The Echols Curator plans

DIRECTOR OF LIBRARIES

North Dakota State University

North Dakota State University invites nominations and applications for the position of Director of Libraries.

The Director reports to the Academic Vice President and is responsible for the planning and administration of all library services. Minimum requirements include an ALA-approved Master's degree, several years of progressively responsible library administrative experience with demonstrated skills in personnel management, evidence of continuing scholarly and professional development, the ability to further the Library's involvement in emerging technologies, and the ability to communicate effectively and represent the Library to a variety of constituencies. Other desirable qualifications are: an additional graduate degree, diversity of experience in budgeting and securing external funding, and familiarity with land-grant university philosophy. Anticipated date of appointment is July 1, 1986.

The Library, which has a full-time staff of forty, including fifteen professional librarians, consists of the main library and three resource centers: Architecture, Chemistry, and Pharmacy. With Moorhead State University and Concordia College in Moorhead, Minnesota, it is a member of the Tri-College University, an innovative and thriving consortium, and of the Minnesota State University's automated library system (PALS).

The NDSU Library serves a land-grant university with approximately 9500 students and over 500 faculty, offering sixty-one graduate degrees, and undergraduate degrees in more than sixty academic and professional fields. The campus is located in Fargo, part of a metropolitan community of 130,000 that has excellent medical facilities, school systems, and cultural/recreational opportunities.

Salary and benefits: \$35,000-\$45,000, depending on qualifications and experience. TIAA/CREF; health, disability, and life insurance.

Applicants should submit a letter of application, a resume and names, addresses, and phone numbers of three to five current references by **March 15, 1986**, or until position is filled, to:

Cecil D. Elliott, Chair
Director of Libraries Search Committee
Office of the Vice President for Academic Affairs
North Dakota State University
PO Box 5014
Fargo ND 58105

Letters of nomination will be accepted until **March 1, 1986**. Inquiry by phone may be directed to Cecil Elliott at (701) 237-8614.

NDSU is an equal opportunity institution.

and manages the Collection's budget and acquisitions program, hires and supervises its staff, interprets general library policies as they relate to the Collection, provides reference and bibliographic services related to Southeast Asia, serves as a central liaison with other library departments and with patrons, and advises the library's technical service departments on their processing and cataloging of Southeast Asian materials. The Echols Curator is an *ex-officio* member of the Executive Committee of Cornell's Southeast Asia Program and works closely with the faculty, students, and visiting scholars of the Program to develop the holdings of the Echols Collection and to support the research and teaching activities of the Program. Qualifications: A professional degree in librarianship, or appropriate experience with a commitment to a library career, and a comprehensive bibliographic knowledge of the field are required. An advanced degree in Southeast Asian studies with evidence of continuing scholarly contributions is also desired. A research-level reading knowledge of Dutch or French and at least one major Southeast Asian language is essential; a working knowledge of other Southeast Asian languages, or a commitment to pursue additional language training, is expected. Evidence of initiative, leadership, and administrative ability is required, as is a demonstrated capacity to develop and promote the Collection, to interact effectively with other library staff both here and abroad, and to work with students, faculty, and visiting scholars representing a wide diversity of nationalities, backgrounds, and interests. Closing date: Applications are requested by 15 April 1986. Position available: 1 July 1986. Salary: Competitive, dependent upon qualifications and experience. Apply to: Send cover letter, resume, and a list of three references to Carolyn A. Pyhtila, Personnel Director, 235 Olin Library, Cornell University, Ithaca, NY 14853-5301. Cornell is an equal opportunity, affirmative action employer.

GENERAL REFERENCE LIBRARIAN. The University of Missouri-Columbia Libraries are seeking qualified applicants for the position of General Reference Librarian. Principal responsibilities include providing reference services, database searching to library users, bibliographic instruction, and collection development liaison with designated faculty. Collection development includes materials in the area of Black Studies and reference materials for the general reference collection. Requires a Master's degree in library science from an ALA-accredited program; training in online database searching required; second Master's degree desirable but not essential; some knowledge of the literature of Black Studies desired. Reference experience in an academic library desirable but not essential. Experience in database searching preferred. Ability to communicate well orally and in writing; strong service orientation; ability to work in a team environment where services are expanding and where there is considerable scope for new program initiatives, including the application of new technologies to service delivery. Minimum Salary: \$16,000+ for 12 months with usual fringe benefits, dependent on qualifications and experience. Available: March 1, 1986. Send a letter of application, names of three references and resume to Pat Burbridge, Personnel Coordinator, 104 Ellis Library, University of Missouri-Columbia, Columbia, MO 65201-5149. To ensure consideration, applications should be received by February 28, 1986. The University of Missouri-Columbia is an equal opportunity and affirmative action institution.

GOVERNMENT DOCUMENTS LIBRARIAN. Head for a service-oriented government publications unit (U.S. selected depository collection, UN, and state documents) is sought to provide specialized reference service, bibliographic control, and collection manage-

DIRECTOR OF LIBRARY SERVICES

University of Northern Iowa

The University of Northern Iowa, one of three state universities, invites applications and nominations for the position of Director of Library Services. Appointment date will be July 1, 1986, or later by mutual consent.

Located in Cedar Falls, a residential community of 35,000 and adjacent to Waterloo, an industrial city of 80,000, the University of Northern Iowa has an enrollment of 11,500, and a faculty of 550. The university offers four Master's degrees in more than fifty fields, two Specialists degrees and two doctorates (Industrial Technology and Education). The library has over 615,000 volumes; a budget of approximately \$2,500,000 (\$760,000 for materials); and a full time equivalent staff of 88, including 22 librarians having faculty status and equivalent academic rank. The library building constructed in 1964 and expanded in 1975 has a capacity of 1,500 readers and 700,000 volumes.

The director is a member of the Council of Deans, reports to the Vice President and Provost, and is responsible for library planning, development and administration.

Qualifications: minimum requirements are an ALA-accredited Master's degree in library science plus 30 additional hours of graduate study, and appropriate library administrative experience. Candidates must have had substantial responsibilities in financial and personnel management; and have knowledge of and commitment to library automation systems, and ability to work effectively with staff, students, administration and faculty.

Preferred qualifications include: a second M.A., earned doctorate, or equivalent; at least five years library administrative experience; and evidence of continuing professional involvement and scholarly activity. Salary commensurate with qualifications, with a minimum of \$50,000.

Letter of application, resume and list of four references (including addresses and telephone numbers) or nominations must be received by **March 10, 1986.**

Send to:

Jessica A. Marshall
Chair of the Search Committee
Library
University of Northern Iowa
Cedar Falls, IA 50613

The University of Northern Iowa is an equal opportunity, affirmative action employer. Members of protected classes are encouraged to apply.

ment coordination in a documents unit with 4 FTE supporting staff. Some general reference duties are also assigned, including participation in a variety of public services programs. The documents librarian will play a leading role in implementing microcomputer applications for documents. Requirements: MLS from an ALA-accredited institution plus a subject masters and experience in a documents collection. Management experience desirable. Demonstrated creativity, good interpersonal skills, and administrative ability will be sought in all cases. Position available: Immediately. Closing date: February 28, 1986. Salary: \$21,844-\$38,410 depending upon qualifications and experience. Excellent benefits. Submit resume to: Barbra Higginbotham, Chief Librarian, Brooklyn College Library, Bedford Avenue and Campus Road, Brooklyn, NY 11210. An equal opportunity (M/F) affirmative action employer.

GOVERNMENT DOCUMENTS REFERENCE LIBRARIAN, University of Oklahoma. Duties: Under the general direction of the Head of the Reference Department, this position is responsible for the management of the government publications collections including federal, state, and international documents. This position supervises two full-time clerical staff and student assistants, and is responsible for the planning, implementation, and review of services, procedures, and programs. The incumbent provides reference and bibliographic service in the areas of government publications; provides general reference service at the Library's main reference desk; participates in collection development activities for the government documents collections; performs online bibliographic searches; and provides library instruction in the use of government publications. Qualifications: Required: MLS from ALA-accredited library school; knowledge of data base searching and library instruction concepts and methods. Desirable: academic background in political science, history, or related field; pre-professional or professional experience in a library government documents department. Effective communication skills. Some supervisory experience. Deadline for applications: March 3, 1986. Available: May 1, 1986. Salary: \$17,000 minimum. Benefits: TIAA/CREF; State Retirement System; comprehensive medical protection; 21 days vacation; University holidays; generous sick leave. Application: Send letter of application with resume and the names of three references including current supervisor to: Donald C. Hudson, Manager, Administrative Services, University Libraries, University of Oklahoma, Norman, OK 73019. The University of Oklahoma is an equal opportunity, affirmative

action employer.

HEAD OF ACQUISITIONS. Requirements: Minimum of four years recent experience directly related to an academic library acquisitions department and/or the book trade industry, including supervisory responsibilities. Desired qualifications: MLS (ALA-accredited). Ability to plan, supervise and coordinate the acquisition of monographs, serials, and non-print materials. Knowledge of both manual and automated materials acquisitions and serial control systems. Knowledge of domestic and foreign publishing trade and vendor sources/plans. Experience with gifts and exchange programs and government documents depository programs. Experience with library materials budgets. Excellent oral and written communications and interpersonal skills. Manages a staff of one administrative assistant and 17 support staff members in the Acquisitions Department. Responsible for the order, receiving, and claiming of library materials. Work with the Library's Business Office to coordinate the fiscal reporting of library materials funds. Coordinate the gifts and exchange program, binding, and distribution of library materials and supplies in a decentralized library system. Evaluate vendor performance and assist in approval plans management. Participate in the development of automated acquisitions programs. Salary: \$23,000 and up depending on qualifications. Status and benefits: Exempt Supervisory position. Annual vacation of 15 working days during the first year of employment and 22 days thereafter. Group life, major medical, and disability insurance plans are in effect as are TIAA/CREF and social security coverage. Application deadline: February 28, 1986. Send resume and list of references to: Thomas L. Haworth, Personnel Officer, Libraries, Stewart Center, Purdue University, West Lafayette, IN 47907. An equal opportunity, affirmative action employer.

HEAD OF ACQUISITIONS DEPARTMENT (Associate Librarian). (Search Reopened.) Under the general direction and review of the Head of Technical Services, the Head of the Acquisitions Department, an academic position, is responsible for the overall management and supervision of the department. This responsibility includes all management functions, such as planning, implementing, and monitoring operations, evaluating staff performance, and monitoring the performance of vendors. The Acquisitions Department is responsible for bibliographic searching, ordering, claiming, and receiving library materials for the University Libraries. The University Library

DIRECTOR OF THE LIBRARY

Elizabethtown College Elizabethtown, Pennsylvania

Responsibilities: Director reports to the Dean of the Faculty. Responsible for long range planning for the total library program and for the applications of information technology. Assumes the responsibility for managing the internal affairs of the library. Communicates and works with all levels of the campus constituencies. The library has a staff of 3.8 librarians and six support personnel, a collection of 175,000 volumes and a budget of \$200,000 for library materials.

Qualifications: Ph.D. or Master's degree from an ALA-accredited institution and an additional advanced degree in a field other than librarianship; a minimum of five years of progressively responsible administrative experience and experience in systems planning. Commitment to automation; leadership and communication skills essential.

Benefits: 12-month contract with vacation of 22 working days; fringe benefits including TIAA/CREF.

Rank: Administrative appointment with faculty status.

Available: June 1, 1986.

To apply submit letter of application, resume, three references, and transcripts to:

Martha A. Farver-Apgar
Director of Personnel
Elizabethtown College
Elizabethtown, PA 17022

Deadline for initial screening of applications: **March 15, 1986.**

An affirmative action, equal opportunity employer.

acquires approximately 40,000 volumes each year and maintains subscriptions and standing orders for 13,350 serials. The Department uses OCLC for bibliographic searching and the INNOVACQ system for acquisitions and serials check-in. The Head of Acquisitions serves as a member of the Technical Services Group, an advisory body to the Head of Technical Services, and is a member of the Department Heads Group, an advisory body to the University Librarian. Qualifications: required: Graduate library degree or equivalent; experience and demonstrated competence in acquisitions work in a research library; strong supervisory experience with demonstrated ability to plan, coordinate, motivate, and lead; effective analytic, interpersonal and communication skills; experience with automated library systems. Desirable: Knowledge of foreign languages, particularly Spanish, French, German, or Russian. Appointment salary range: \$27,948-\$35,076. Send letter of application, resume and list of five professional references to: John W. Tanno, Acting University Librarian, University of California, Riverside, P.O. Box 5900, Riverside, CA 92517. Deadline for application is March 1, 1986. The University of California is an equal opportunity, affirmative action employer.

HEAD, BIBLIOGRAPHIC CONTROL. Buffalo State College is seeking a knowledgeable individual with automation expertise to function as Head of Bibliographic Control for E. H. Butler Library. Buffalo State College is a medium-sized, comprehensive liberal arts and sciences college in the State University of New York system. It is the largest of the system's four-year colleges and the only one located in an urban community with strong traditions in the arts, recre-

ation and education. E. H. Butler Library is a dynamic and progressive library which is dedicated to serving the instructional and research goals of the college. The library is known for its leadership in the development of microcomputer applications, professional and staff development, its resource collections, its innovative and supportive work environment and its commitment to quality library and information services. Responsibilities: The successful candidate will be responsible for the management of cataloging services for monographic, serial and non-print collections. This includes supervisory responsibility for four librarians and five clerical staff. Will serve as a member of the library administrative team. The Head of Bibliographic Control will assume a major role in the selection and implementation of an integrated library system. Requirements: Master's degree in library science from an ALA-accredited institution; broad knowledge of and experience in cataloging; experience working with OCLC or another bibliographic utility; demonstrated leadership and management ability; excellent writing and communications skills. Seven years of relevant experience; supervisory experience is highly desirable. Salary: \$31,000-\$35,000. Twelve-month library faculty appointment at the associate librarian level. Competitive fringe benefits. TIAA/CREF, New York State Retirement. Excellent opportunities for professional development. Deadline for applications is March 1, 1986, or until such time as the position is filled. Please address resume, including the names and addresses of three references, to: Susan P. Besemer, Associate Director for Library Services, E. H. Butler Library, State University College at Buffalo, 1300 Elmwood Ave., Buffalo, NY 14222. Equal opportunity, affirmative action, Title IX employer.



Indiana University of Pennsylvania seeks a public service oriented librarian to work with users in general reference and government publications.

Situated in the foothills of the Allegheny Mountains in a community of 20,000 residents, IUP is the largest institution in the Pennsylvania State System of Higher Education with an enrollment of 12,800, a faculty of 650, with fifty Masters and five doctoral programs. The University Libraries participate in OCLC, subscribe to DIALOG and BRS search services, subscribe to 4,500 periodical titles, and contain 540,000 volumes, 180,000 government publications, and 1.6 million items of microforms. Stapleton Library is a depository for Pennsylvania State publications and is a select depository for U.S. Government publications.

The position requires an ALA-accredited MLS or its equivalent and formal training in government publications. Interest or experience in online bibliographic searching is essential. A second graduate degree is highly desirable. A background in science and a reading knowledge of a foreign language is also desirable.

Duties include half-time appointment in government publications supervising student assistants, assisting users, and identifying and selecting acquisitions of international, U.S., state and regional government publications and half-time in general reference including collection development, online bibliographic searching, and bibliographic instruction (on a voluntary basis).

Librarians have full faculty status with accompanying rights and privileges. Work includes scheduled evening hours and weekends on a rotating basis, and other duties as assigned. Additional summer hours may be available. Appointment is at the Assistant Professor level with a salary range of \$19,000 to \$23,500.

Send letter of application, resume, names, addresses and telephone numbers of three references by **March 1, 1986**, to:

**Chairperson
Government Publications/Reference Search Committee
Stapleton Library
Indiana University of Pennsylvania
Indiana, PA 15705-1096**

The starting date is negotiable. Completion of a one-page data form will be required of all applicants. Initial interviewing will be done at ALA-Midwinter.

IUP is an affirmative action, equal opportunity employer.

HEAD OF CATALOG. Requirements: MLS (ALA-accredited). Minimum of five years recent professional experience in a cataloging operation including increasing supervisory responsibilities. Desired qualifications: Ability to plan, supervise, and coordinate the cataloging of monographs and serials. Experience with OCLC or other bibliographic utility. Familiarity with Dewey classification. Knowledge of online cataloging systems and related computerized services. Experience with technical services operations. Excellent oral and written communications and interpersonal skills. Manages a staff of five professional librarians and 25 support staff in the cataloging of monographs and serials. Responsible for original and copy cataloging in all subject areas as well as pre-order searching for most subject areas. Participates in the development of online catalog services. Coordinates retrospective conversion projects. Manages the labeling and book repair operation. Salary: \$24,000 and up depending on qualifications. Status and benefits: Exempt management position. Annual vacation of 22 working days. Group life, major medical and disability insurance plans are in effect as are TIAA/CREF and social security coverage. Application deadline: February 28, 1986. Send resume and list of references to: Thomas L. Haworth, Personnel Officer, Libraries, Stewart Center, Purdue University, West Lafayette, IN 47907. An equal opportunity, affirmative action employer.

HEAD OF REFERENCE SERVICES. Rensselaer Polytechnic Institute, a dynamic, private university, seeks an innovative individual to head its Folsom Library Reference Services Department. Folsom Library provides many automated services and serves a university community with a strong commitment to developing technologies and strong ties to business and industry. In addition to reference services the department includes Serials, Interlibrary Loan and Government Documents. Responsibilities include: planning and managing reference services; coordinating collection development; supervising 5 professionals, 6 support staff and several student employees. Minimum requirements: ALA/MLS; 5 years progressively responsible experience, including supervision and demonstrated abilities in public service. Desired qualifications: creativity; broad experience with information technologies; academic or special library experience. Salary range: \$22,000-\$27,000, commensurate with qualifications. Rensselaer Polytechnic Institute (RPI) has an attractive benefits program including advanced educational opportunities for employees and their families. The Capital District of New York State offers many academic, cultural and recreational opportunities. Send vita and names of 3 references by March 15, 1986, to: Barbara Lockett, Director of Libraries, Rensselaer Polytechnic Institute, Troy, NY 12180-3590. RPI is an equal opportunity, affirmative action employer.

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GRANTS AND DEVELOPMENT ADMINISTRATOR

Wayne State University Libraries

This is a library system-wide administrative position responsible for the establishment of a permanent, ongoing program of development for the organization, consisting of four libraries, the Library Science Program, the University Press, and Media Services. The development program will promote financial growth by increasing the understanding, involvement and support of the needs of the University among alumni, friends, foundations, corporations, government, and the community in general. A major objective of development effort will be to establish a strong program of grant applications while coordinating the growth process with appropriate staff and with the University Development officer. The principal responsibilities of this position will be to (i) support and counsel the Director of Libraries in fund raising, public relations and intramural/extramural communications, (ii) design and implement a planning process re near and longterm goals and objectives, (iii) establish a network of support for the libraries, (iv) develop and coordinate specific program plans for approval by the Director, and (v) participate as a member of the Library System's management team.

Qualifications and desired characteristics: Bachelor's degree with a minimum of three years substantial and successful experience in grantsmanship, development, or consultancy work. An MA or JD is preferred but not required. Evidence of progressive career achievements and continuing professional and scholarly developments. Good written and oral communication skills. Experience with grant proposal writing and/or fund raising. Understanding the role and function of academic libraries, university presses, and academic programs. Demonstrable competence in handling public relations programs. Successful record in one or more areas related to the basic objectives of this position. Strong leadership, result-oriented managerial traits in combination with good interpersonal skills. High energy level. Reports to Director of Libraries.

Wayne State University is classified as a Carnegie I type research institution with a fine reputation in many disciplines. It is one of the great urban universities in an attractive setting, surrounded by museums, theaters and corporate offices, easily accessible by several interstate freeways and from Canada. It is serving some 30,000 students of which 29% are minorities.

Employment conditions: Liberal fringe benefits, dental and health plan options, TIAA/CREF, tuition breaks to family members. Salary and rank competitive and negotiable based on experience and qualifications. Minimum salary: \$34,000.

Send application and/or nominations to:



Wayne State University

James F. Williams II
Associate Director of Libraries
 134 Purdy Library
 Wayne State University
 Detroit, MI 48202
 (313) 577-4021

Position open immediately and will remain open until filled.

Wayne State University is an affirmative action, equal opportunity employer.

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INDEXER/REFERENCE LIBRARIAN, ARCHITECTURE. The incumbent will spend approximately 50 to 75% of the time indexing articles to be entered in the Avery Index to Architectural Periodicals and the rest of the time assisting readers with searches of the data base. In addition to an accredited MLS, qualifications are indexing, cataloging, and/or data base searching experience and working knowledge of one or more European languages. Knowledge of the field of architecture and architectural history highly desirable. Excellent fringe benefits include tuition exemption and assistance with University housing. Salary ranges: Librarian I: \$19,500-\$25,350; Librarian II: \$21,500-\$29,025. Submit resume, listing 3 references and salary requirements, to: Box 35, Butler Library, Columbia University Libraries, 535 West 114th Street, New York, NY 10027. Dead-

line for applications is February 28, 1986. An equal opportunity, affirmative action employer.

INFORMATION SPECIALIST FOR ENGINEERING, LIFE AND HEALTH SCIENCES AND MINES. The University of Nevada Reno Library seeks an energetic, creative librarian with experience in such areas as agriculture, life sciences, engineering or geosciences to develop information services in 3 branch libraries in 3 different buildings. Duties include reference service, collection development, bibliographic instruction, and computer searching in AGRICOLA, BIOSIS, DEPINDEX, GEOREF, INSPEC, METADEX, NTIS, etc. ALA-accredited MLS or equivalent fifth year degree in Library Science. Appropriate public service experience in science or engineer-

PUBLIC SERVICES LIBRARIAN

Wayne State University Law Library

This is a Law Library position with responsibility for coordination of various aspects of public services such as circulation and course reserves, including supervising the installation of the public services components of an automated library system. Other responsibilities include promotion of library services to faculty outside the Law School, development of the Law Library's role in the Library System's preservation program, and the organization and promotion of special collections. Will participate in evening and weekend reference, library instruction, collection development, faculty liaison and retrospective conversion project. This position may lead to tenure based on the standards of evaluation and quality of performance in (a) professional assignments, (b) creative or scholarly work, and (c) contributions to the profession.

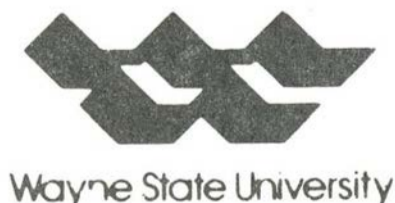
Qualifications and desired characteristics: Master's Degree from an ALA-accredited library school required. A minimum of two (2) years of substantial and successful experience in an academic law library required, preferably similar to the size and complexity of Wayne State University. A law degree or significant progress toward such a degree from an ABA/AALS-accredited law school in addition to the library degree is preferred. Evidence of progressive career achievements and continuing professional knowledge in legal research. Experience with an automated circulation system preferred. Experience with LEXIS and/or WESTLAW. Effective verbal and written communication skills are essential. Evidence of scholarship. Strong leadership and good interpersonal skills are essential. High energy level. Reports to the Head of the Law Library.

Wayne State University: Wayne State University Libraries began a dynamic recovery program under the leadership of President Adamany two years ago. A considerable new and higher library funding base has been provided resulting in exciting opportunities in collection development, automation, library instruction, and other areas. Continuation of excellent budget support is anticipated for future years.

The Wayne State University Libraries consist of about 2.0 million volumes. Of these 285,000 are housed in the Law Library. The Law Library is one of five libraries on campus serving a student population of 30,000 of which some 29% are minorities. The Law Library serves a Law School faculty of 44 as well as the legal information needs of the entire University community. The libraries hold membership in ARL, CRL and OCLC. The University is classified as a Carnegie I type research institution with a fine reputation in many disciplines. It is one of the great urban universities in an attractive setting, surrounded by museums, theaters and corporate offices, easily accessible by several interstate freeways and from Canada.

Liberal fringe benefits, tenure track academic rank, dental and health plan options, TIAA/CREF, tuition breaks to family members. Minimum salary of \$22,000-\$25,000. Rank competitive and negotiable based on experience and qualification.

Applications: Send applications and/or nominations to:



James F. Williams II
Associate Director of Libraries
134 Purdy Library
Wayne State University
Detroit, MI 48202
(313) 577-4021

Position open immediately and will remain open until filled. Applications received by **February 20, 1986**, will be given first consideration.

Wayne State University is an affirmative action, equal opportunity employer.

ing library or with science/engineering materials. Extensive computer searching experience required; experience with microcomputers desirable; strong communication and interpersonal skills. Faculty status requires librarians to meet faculty standards for appointment, promotion and tenure. Salary: range of \$24,000 to \$32,000 depending upon qualifications and experience. Twelve-month appointment, TIAA/CREF, 24 days vacation. Open July 1, 1986. Mountains, desert, lakes, 5 hours by car from San Francisco. Send letter of application, resume and names and addresses of three references to: Ruth H. Donovan, Associate Director, University of Nevada Reno Library, Reno, NV 89557, by April 1, 1986. An AA/EO employer.

UNIVERSITY LIBRARIAN

St. Lawrence University

St. Lawrence University, a private, non-denominational, liberal arts institution, located between the Adirondack Mountains and the St. Lawrence River, invites nominations and applications for the position of University Librarian. The recently expanded and renovated Owen D. Young Library (see *Arch. Rec.* October 1980) serves a student body of 2200 and a faculty of 160 with a collection of 330,000 volumes, 210,000 microforms, 150,000 U.S. and Canadian documents, and 2400 active journals. Annual acquisitions number 15,000+. The library is a participating OCLC institution.

Responsibilities: The University Librarian administers all campus library collections and services, manages a budget of \$1.3 million, and directs a staff of 23 (8 professional). S/he reports to the Dean of Academic Affairs, is ex-officio a member of the Library Committee, and serves on the Department Chairpersons' Council and other university committees.

Qualifications: The University seeks candidates with an understanding of scholarly processes, a commitment to the liberal arts, and experience in providing services which strike a balance between traditional and emerging library technologies. An accredited MLS and a minimum of five years administrative experience in an academic library are required. A subject masters is desirable.

Salary will be competitive and commensurate with qualifications and experience, beginning at a minimum of \$35,000. The university offers liberal fringe benefits.

Letters of application, including a resume, a list of references, and a brief statement expressing the applicant's view of the library's role in liberal arts education, should be sent by **March 15, 1986**, to:

J. Mark Erickson
Chair
Librarian Search Committee
Brown Hall
St. Lawrence University
Canton, NY 13617

SLU is an equal opportunity, affirmative action employer.

INSTRUCTOR/ASSISTANT PROFESSOR, LEARNING RESOURCES COORDINATOR, non-tenure track, 12-month contract. Provide leadership in faculty development and planning and programming for integration of new technologies into the College's instructional programs. Provide technical assistance for developments across the curriculum. MA degree required. Salary range: \$17,000-\$22,000. Resumes, recommendations, three references to Library Director, California Lutheran College, Thousand Oaks, CA 91359-9967. Women and minorities are encouraged to apply. Deadline: March 1, 1986.

JAPANESE LANGUAGE BIBLIOGRAPHER/CATALOGER, Central University Library, University of California, San Diego. Rank: Assistant Librarian, \$22,872-\$29,256; Associate Librarian, \$27,948-\$40,248; or Librarian, \$37,572-\$52,092. Starting date: Available immediately. The Central University Library has begun to develop collections in support of Japanese Studies, with emphasis on modern Japanese history, literature, sociology, and culture. The Librarian will spend approximately half-time on the development and acquisition of Japanese language research collections and half-time on cataloging these materials. Collection development responsibilities include: working closely with faculty and graduate students in developing collection policies and determining priorities for processing and collection maintenance; identifying and selecting vernacular materials; developing relations with publishers and vendors. Acquisitions responsibilities include: assistance to the Central University Library Acquisitions Department in establishing approval plans and/or other arrangements for obtaining Japanese language materials and in supervising support staff engaged in processing Japanese language materials. Cataloging responsibilities include: original cataloging of monographs and serials in Japanese vernacular, training and revision of support staff performing copy cataloging of Japanese language materials, and participation in Catalog Department planning for automation, workflow changes, etc. UCSD librarians participate in the Library's planning activities and are expected to be active professionally. Qualifications: MLS from an ALA-accredited library school is required, as is full proficiency in written and spoken Japanese and the Hepburn romanization scheme. Also necessary is the ability to communicate effectively in English, and the interpersonal skills needed to work effectively with colleagues and the Japanese studies community. Desirable qualifications include: an advanced degree in Japanese studies or in a field related to the programs of the School of International Relations and Pacific Studies; knowledge of research librarianship; and experience in collection development and/or cataloging. Appointment at the associate level requires substantial professional library experience; appointment at the Librarian level requires both substantial experience and significant professional contribution. UCSD is an equal opportunity, affirmative action employer. Applications received by April 14, 1986, will be assured of consideration. Submit a letter of application enclosing a resume and a list of references, to: Lee Ann Swingle, Administrative Assistant for Academic Personnel, Library, C-075-H1, University of California, San Diego, La Jolla, CA 92093.

LEARNING CENTER DIRECTOR. In support of Brooklyn College's goal of enhancing its students' level of academic success, an experienced person with strong administrative and technical expertise is sought to expand and manage a multipurpose campuswide Learning Center. The Learning Center will include microcomputer workstations, AV stations, and classroom and conference space in support of several areas of activity: advising faculty in selection, development, and evaluation of instructional resources; providing students both individual and course-related learning and general microcomputing services; preparing faculty to use microcomputers for a variety of instructional purposes, including programming in authoring languages; selecting and developing software to support basic academic skills. Additionally, the Learning Center will support the Library's micro- and AV-based programs, including database searching and CAI- and AV-assisted bibliographic instruction. Requirements: Masters' degree in related area (Ph.D. of interest); administrative experience; familiarity with audiovisual and microcomputer hardware and software selection and use. Demonstrated creativity, strong interpersonal skills, and managerial skills will be sought in all cases. Desirable: Experience with faculty development, supplemental instruction, and diagnostic and prescriptive approaches. Appointment: Higher Education Associate; salary commensurate with qualifications and experience. Reports to the Chief Librarian. Excellent benefits. Deadline for applications: February 20, 1986. Forward all applications to: Barbra Buckner Higginbotham, Chief Librarian, Brooklyn College Library, Bedford Avenue & Cam-

pus Road, Brooklyn, NY 11210. An equal opportunity (M/F), affirmative action employer.

LIBRARY DIRECTOR, Bethel College. Attractive career development opportunity. Library Director for small academic library in Christian college setting. Primary responsibilities include, in addition to usual administrative tasks, all technical services, staff training and development, and serials. Share public service responsibilities with other staff, including some nights and weekends. Requires ALA-accredited degree with strong experience in technical services. Minimum of three years of professional experience. Twelve month appointment effective immediately. Minimum salary: \$20,000. Send letter of application, resume, and names and addresses of three current references to: John Langfitt, Bethel College, McKenzie, TN 38201. Application deadline: 20 February 1986 or until position is filled.

MANUSCRIPTS LIBRARIAN/UNIVERSITY ARCHIVIST, Mandeville Department of Special Collections, Central University Library, University of California, San Diego. Starting date: Available immediately. Rank: Assistant Librarian, \$22,872-\$29,256 or Associate Librarian, \$27,948-\$40,248. The Mandeville Department of Special Collections houses a non-circulating collection of books, manuscripts, maps, newspapers, recordings, art, ephemera, and other materials supporting selected research and instructional programs of UCSD. Under the general guidance of the Head of Special Collections, has responsibility for the accessioning, arrangement, description, and processing of all manuscript and archival materials. Assists department head with manuscript collection development activities and preparation of grant proposals to support the manuscript collections. Works with appropriate campus offices to develop archival program; gathers and organizes non-current records of the University. Participates in departmental reference services. Supervises support staff. Participates in the development of automated processes for the organization and retrieval of archival and manuscripts holdings; responsible for the development of effective guides and other means of access to the collections. Participates in the development of security and preservation procedures for non-book materials in the department. A major portion of the appointee's first year will be dedicated to supervising the organization and arrangement of the papers of one of the world's most eminent biologists. Qualifications: MLS from an ALA-accredited program. Candidates should have thorough knowledge of archival theory and practice and knowledge of methods of historical research. Good communication skills are essential, as is manuscript/archival processing experience. Familiarity with AMC and other computer-based applications to processing are desirable. Supervisory experience as an archivist or manuscripts curator/librarian is highly desirable. Appointment at the Associate level requires extensive archival or curatorial experience. UCSD librarians are expected to participate in library-wide planning and to be active professionally. UCSD is an equal opportunity, affirmative action employer. Applications received by March 31, 1986 will be assured of consideration. Submit a letter of application, enclosing a resume and a list of references to: Lee Ann Swingle, Administrative Assistant for Academic Personnel, Library, C-075-H1, University of California, San Diego, La Jolla, California 92093.

MATH/PHYSICS LIBRARIAN. Head of 71,000 volume departmental library serving the fields of Math, Physics and Astronomy, Computer Science, Statistics, and Operations Research. Supervises two full-time paraprofessionals, as well as student assistants. Ability to work independently important in fulfilling responsibilities for reference services, collection development, supervision of operations, and liaison with faculty. Cataloging is handled by central library staff. ALA-accredited MLS and three years experience required; background or degree in the sciences and familiarity with database searching and bibliographic instruction preferred. Twelve-month appointment. \$23,000 minimum annual salary and standard state benefits of annual and sick leave, insurance coverage, and retirement plan. Application deadline: March 15, 1986. Send resume and names of three references to: Susan S. Shenton, Library Personnel Officer, Davis Library 080A, University of North Carolina, Chapel Hill, NC 27514. An equal opportunity, affirmative action employer.

PHYSICAL SCIENCES RESOURCE LIBRARIAN, Library of Science and Medicine, Rutgers, the State University of New Jersey. Available: Immediately. Under the direction of Library of Science and Medicine Director is responsible for all activities of Chemistry and Physics branch of libraries including collection development, online searching, instruction reference service. Will be expected to

UNIVERSITY LIBRARIAN

(Director, University Library System)

Rutgers, The State University, invites nominations and applications for the position of University Librarian. Reporting to the Executive Vice President and Chief Academic Officer, this officer is responsible for the overall planning, operation and direction of the University Library system which encompasses units on the University's three major campuses in New Brunswick, Newark and Camden. The University Librarian functions as the senior administrative officer who is charged with administering and managing the sixteen libraries employing 90 faculty and 374 full-time staff employees. In addition, the Librarian is responsible for development of the scholarly and research potential of the library staff who hold faculty rank.

Candidates should have a strong appreciation and commitment to excellence in scholarship, research, instruction and public service, and proven ability to support effectively the work of university faculties. Desirable qualifications include an advanced professional or research degree, substantial administrative experience in a large university or research library, extensive planning experience in complex organizations, an understanding of national issues in research library administration and a sustained record of scholarly productivity. In particular, candidates should have experience that will enable them to develop effective program budgets, to evaluate the delivery of library services, and to direct the development of library acquisition and service plans that meet the needs of the instructional and research programs of a large multi-campus system. In addition, the successful candidate must have the skills necessary to develop strong, cooperative relationships with the University's deans, campus provosts, faculty and students.

Salary is open and competitive at the highest national levels. Applications must be received by March 15, 1986. Nominations should be submitted in time for the search committee to obtain the appropriate credentials by the same closing date. Please address all correspondence to:

Dr. Jean J. Parrish
Chair, Search Committee
Office of the Vice President
for University Personnel
Old Queen's Building
New Brunswick, New Jersey 06903

THE STATE UNIVERSITY OF NEW JERSEY
RUTGERS

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develop strong working relations with the Chemistry and Physics departments. Also provides reference, instruction and online searching at Library of Science and Medicine. Evening and weekend work is required. Master's Degree in library science from ALA-accredited library school required. Advanced subject degree(s) in physical sciences (preferably chemistry), scholarly record and minimum of three years pertinent experience in academic science library expected. \$25,907 minimum, dependent upon experience and qualifications. Faculty status, calendar year appointment, TIAA/CREF, life/health insurance, 22 days vacation, tuition remission prescription drug/dental/eyeglass reimbursement plan. Submit resume and three sources for current references by March 15, 1985 to: Alfrieda Phillips (APP 106), Personnel Assistant, Alexander Library, Rutgers University, New Brunswick, NJ 08903. An equal opportunity, affirmative action employer.

PHYSICS AND GEOSCIENCES LIBRARIAN. Requirements: MLS (ALA-accredited). Minimum of two years of professional experience in a science or engineering library, including supervisory responsibilities. Desired qualifications: Experience with computer-based information services and microcomputer systems. Responsible for the operation of the Physics and Geosciences Libraries. Provides reference and general services to faculty, graduate students and undergraduates in Physics and Geosciences as well as to the University community. Participates in collection development. Plans and develops new services. Trains and supervises support staff. Performs liaison work with faculty. Makes presentation to University classes and other groups on library services, resources, and facilities. Maintains liaison with centralized technical services departments. Members of the Library faculty must meet Purdue University requirements (excellence in librarianship, publishing, research, and service) for promotion and tenure. Salary: \$20,000 and up depending on qualifications. Status and benefits: Faculty status and responsibilities. Rank commensurate with education and experience. Fiscal year appointment with annual vacation of 22 working days. Group life, major medical, and disability insurance plans are in effect as are TIAA/CREF and social security coverage. Application deadline: February 28, 1986. Send resume and list of references to: Thomas L.

Haworth, Personnel Officer, Libraries, Stewart Center, Purdue University, West Lafayette, IN 47907. An equal opportunity, affirmative action employer.

REFERENCE (Head of Department). Land grant university, Southwestern desert climate. Coordinate nine other reference professionals and ILL operations. On OCLC/AMIGOS since 1974, VTLS operational, DIALOG, etc. Possible development of BI. Additional responsibilities may be assigned. Require ALA-accredited masters with academic specialization. Prefer additional subject masters in biological sciences, physical sciences, agriculture, engineering or languages. Individuals with mid-career experience including OCLC sub-systems or equivalent, or online subject data bases, or computerized library processes will receive primary consideration. Salary commensurate with qualifications and experience, negotiable from \$30,000. Begin service between July 1 and August 20, 1986. Twelve-month appointment. Tenure track with rank based on academic preparation and activity. Above average fringe package. Initial contact including full resume must be postmarked no later than March 3, 1986. Applicants must request their library school to forward a copy of their credentials folder. Be prepared to have official transcripts sent directly from registrars of degree institutions. We may also request other data including references. Contact: Lowell R. Duhrsen, Associate Director, University Library, New Mexico State University, Box 3475, Las Cruces, NM 88003-3475; (505) 646-1809. Affirmative action, equal opportunity employer.

REFERENCE LIBRARIAN AND DATABASE COORDINATOR, Owen Science and Engineering Library. Academic appointment (August 16–May 15) at a .750 FTE, tenure track position, which would be ideal for someone who needs time to write, travel or study. Appointment to begin August 16, 1986. Responsible for coordinating computerized literature searching. Other duties include bibliographic instruction, online searching, reference, collection development and liaison with faculty. The Owen Science and Engineering Library is a modern, seven-story building with a staff of 26 (including 8 librarians) and a collection of 400,000 volumes of 611,000 microforms. Library has automated circulation, acquisitions and biblio-

UNIVERSITY LIBRARIAN

The University of Iowa

The University of Iowa invites applications and nominations for the position of University Librarian. The University Librarian has responsibility to the management of the library system of a comprehensive, research institution with an enrollment of 30,000 students. The University is a member of the Association of Research Libraries, the Research Libraries Group, and the Center for Research Libraries. Candidates must have academic preparation and experience that indicate abilities to:

- 1) appreciate and address the scholarly requirements of the many varied patrons—faculty, graduate students, undergraduates—who depend upon the library for teaching, studying, and research facilities;
- 2) provide for the management of a large, complex academic library including planning, budget, personnel, and staff development;
- 3) provide leadership for the continued development of library resources and innovative information technologies in coordination with other centers of information internal and external to the university;
- 4) serve as a strong advocate of the Library's needs and interests within the university;
- 5) represent the Library effectively with external funding agencies, donors, and library professionals in the state and nation.

Salary commensurate with qualifications. The position will be filled beginning September 1, 1986. Screening of applications will begin around **March 1, 1986.**

Applications and nominations should be sent to:

Lawrence Gelfand
Chair, University Librarian Search Committee
Office of the Vice President for Academic Affairs
111 Jessup Hall
University of Iowa
Iowa City, IA 52242

The University of Iowa is an affirmative action, equal opportunity employer.

graphic systems. Required: ALA-accredited MLS and computerized literature searching experience. Preferred: Experience in a science/engineering medical library and/or subject backgrounds. Rank: Librarian 2, or above, dependent on qualifications. Salary: Commensurate with qualifications. A progressive record of professional scholarly achievement will be necessary in the position. TIAA/CREF, broad insurance program. Send letter of application, resume and names and addresses of three references to: Donna L. McCool, Assistant Director for Administrative Services, Washington State University Libraries, Pullman, WA 99164-5610. Review of applications begins April 15, 1986. Washington State University is an equal opportunity, affirmative action employer.

REFERENCE LIBRARIAN/ENGINEERING PHYSICAL SCIENCES BIBLIOGRAPHER. The University of Nevada, Las Vegas, seeks service-oriented librarian to fill new position reporting to Head of Reference. Duties include general and subject-specific reference assistance from central reference collection; library instruction and online searching; faculty liaison and collection development for Engineering, Computer Science, Physics and Math. Shares evening and weekend reference desk assignments. Required: ALA-accredited MLS, excellent interpersonal and communication skills, analytical ability, flexibility, initiative, ability to work effectively with clients and staff, demonstrated commitment to public services. Preferred: Academic background and/or library experience in relevant subject area; online database searching experience. Salary range: \$18,500-\$23,562, depending on qualifications and experience. A 12-month, tenure-track, faculty appointment with 24 days' vacation, standard benefits including TIAA/CREF, no state income tax. Position available July 1, 1986. Send letter of application, resume, names, phone numbers and addresses of three references by March 28, 1986, to: Mary Dale Deacon, Director of Libraries, University of Nevada, Las Vegas, Las Vegas, Nevada 89154.

REFERENCE LIBRARIAN. Assist in providing general reference services in the social sciences and humanities, with concentration in the business area. Also monitor the development of the business collection. Minimum requirements: MLS degree from an ALA-accredited school; one year's professional experience, preferably in an academic library working with business materials; online searching experience; experience with bibliographic instruction; working knowledge of one modern European language. Salary \$18,000 minimum. Excellent fringe benefits. Open May 1986. Send resume by February 28 to: James DeLancey, Georgetown University Library, P.O. Box 37445, Washington, DC 20013. G.U. is an affirmative action, equal opportunity employer.

REFERENCE LIBRARIAN (Search re-opened). MLS from ALA-accredited library school. Responsibilities include performing reference, research and instructional services, teaching library use, and collection development. Twelve-month position with faculty status. Beginning salary is \$19,000-\$20,000. Letter of application, resume, and the names of three references should be sent by March 15, 1986, to: Frank R. Lewis, William and Evelyn Banks Library, LaGrange College, LaGrange, GA 30240.

REFERENCE LIBRARIAN/LATIN AMERICAN AREA SPECIALIST at Arizona State University (search extended). The Latin American Area Specialist is responsible for specialized public service in and collection development of the Latin American and Spanish collections in the social sciences and humanities (including collection and acquisitions trips as necessary). Responsibilities also include reference desk time on a rotating schedule including evenings, weekends and holidays, faculty liaison and bibliographic instruction. Salary: from \$18,000, dependent on qualifications. Qualifications required: ALA-accredited MLS degree or foreign equivalent; demonstrated communication skills; knowledge of Latin American bibliog-

IAIMS PROJECT SYSTEMS LIBRARIAN

Columbia University Health Sciences Library

Search reopened. The Columbia University Health Sciences Library is developing new services and computer-based systems as components of Columbia's implementation of plans for an integrated academic information management system (IAIMS). The 3-year model development project, funded by the National Library of Medicine, will enhance library services, strengthen technical assistance for users, and test IAIMS concepts in various University and Hospital settings.

This new position reports to the director of the Health Sciences Library, works under the technical direction of the Assistant University Librarian for Systems, and in close collaboration with a wide range of computing and library staff, and acts generally as the systems officer of the Health Sciences Library. Responsibilities include: coordinating technical applications for library components of the IAIMS project; providing consulting and training; coordinating IAIMS technical activities with related work in the University Libraries and in the Health Sciences Center; participating in project evaluation and in planning new IAIMS research and applications.

Requirements are: three to five years related professional experience; experience or demonstrated knowledge in the areas of computers, telecommunications, data base construction, and library services; good oral and written communication skills; masters degree in library, information, or computer science. Excellent benefits include tuition exemption and assistance with University housing. Salary ranges: Librarian II: \$23,000-\$31,050; Librarian III: \$26,000-\$37,700.

Submit resume, listing 3 references and salary requirements, to:

**Box 35
Butler Library
Columbia University Libraries
535 West 114th Street
New York, NY 10027**

Deadline for applications is **February 28, 1986.**

An equal opportunity, affirmative action employer.

raphy and book trade; proficiency in Spanish; minimum of two years' experience in public service and/or collection development in an academic or research library; degree in Latin American Studies or Latin American emphasis in subject degree. Preferred: Graduate degree in Latin American Studies or Latin American emphasis in subject degree; background in the social sciences, with ability to work with the humanities; working knowledge of second foreign language (preferably Portuguese, French or German); experience in reference and/or online searching in an academic or research library. Recruitment will remain open until the position is filled. To ensure consideration, applications should be received by March 15, 1986, when review will begin. Please send letter of application which addresses all of the qualifications listed above, a current resume, and the names, addresses and telephone numbers of four recent references to: Constance Corey, Assistant University Librarian, Hayden Library, Arizona State University, Tempe, AZ 85287. ASU is a committed equal opportunity, affirmative action employer. Minorities are encouraged to apply.

SCIENCE/REFERENCE LIBRARIAN, State University of New York, Purchase. Responsibilities include general reference service as well as specialized work with science faculty and students, collection development in the sciences, online searching, participation in library instruction. ALA-accredited MLS and graduate work in a science discipline required. Faculty status and excellent fringe benefits. Starting salary from \$19,000 to \$22,000 depending upon experience and qualifications. Position available immediately; review of resumes will begin on the 15th of February, 1986. Send resume with names of three references to Richard Silver, Affirmative Action Officer, SUNY at Purchase, Purchase, NY 10577.

SENIOR CATALOGER/LATIN AMERICAN BIBLIOGRAPHER (Assistant or Associate Librarian). This academic position has responsibilities in both the Cataloging Department and the Collection Development Department. Under the direction of the Head of the Cataloging Department, the Senior Cataloger/Latin American Bibliographer is responsible for (1) original cataloging and complex or partial copy cataloging of monographs and manuscripts relating to Latin American studies, as well as sciences, social sciences, and humanities; (2) revision of original cataloging and new records input into OCLC; and (3) training and assisting other catalogers and copy catalogers. Under the direction of the Collection Development Officer, the Senior Cataloger/Latin American Bibliographer will have a quarter-time responsibility for the development and management of library collections in support of subject areas related to Latin American studies, and for liaison with faculty. Qualifications: required: Graduate library degree or equivalent; several years of recent research library cataloging experience; experience with AACR2 and Library of Congress practices and rule interpretations, subject headings, and classification; experience with OCLC or other similar automated system; a degree or relevant experience in Latin American Studies or related discipline; excellent knowledge of Spanish (read-

ing, writing, and speaking). Highly desirable: Working knowledge of Portuguese, French, German, or Russian, and library experience with Latin American materials. Appointment salary range: \$25,176-\$29,256. Send letter of application, resume, and list of five professional references to: John W. Tanno, Acting University Librarian, University of California, Riverside, P.O. Box 5900, Riverside, CA 92517. Deadline for application is March 1, 1986. The University of California is an equal opportunity, affirmative action employer.

TECHNICAL SERVICES COORDINATOR, David Bishop Skillman Library, Lafayette College. Responsible for planning and implementing policies and procedures in acquisitions, cataloging, serials, and processing. Directs a staff of four professionals and nine clericals. Assists in general library planning and selection and implementation of an integrated automated system. Does occasional reference work and serves in liaison to several academic departments, offering assistance in use of library and collection development. Library is a member of OCLC, cataloging in Dewey, with acquisitions budget \$400,000, 1,800 current periodicals, collection of 380,000 volumes. Lafayette College is an independent coed undergraduate institution offering degrees in liberal arts and engineering, located within easy travel distance of New York and Philadelphia. Building enlargement and introduction of LAN of IBM-PCs are in progress. Qualifications include significant experience in technical services in an academic library, knowledge of AACR2, LCSH, and OCLC, analytical and planning skills, ability to communicate effectively with staff and faculty, and broad academic background. ALA-accredited MLS required. Minimum salary: \$26,500. Excellent benefits. Position is presently open. Minorities are encouraged to apply. Send letter of application, resume, and names of three references to Dorothy Cieslicki, Librarian, Skillman Library, Lafayette College, Easton, PA 18042. Equal employment opportunity employer.

TECHNICAL SERVICES LIBRARIAN. Opportunity to develop technical services and plan for automation along with 2.5 FTE enthusiastic, energetic librarians at Monterey Peninsula College (5500 FTE students). Located on the scenic, historic, literary Monterey Peninsula (Pebble Beach; Carmel; Steinbeck country) 2 hours south of San Francisco. Successful candidates will have experience in cataloging using AACR2 and LC classification; in planning and supervising all technical services processes, including acquisitions; in providing reference and instruction services; and in collection development. Minimum requirements: MLS from an accredited institution; ability to catalog materials using AACR2 and LC classification. Preferred qualifications: developmental and/or operational experience with technical services automation, e.g., use of bibliographic utilities; community college librarianship experience; good sense of humor. Salary: \$19,470-\$26,144. Very generous benefits. Ten-month tenure track appointment. Application deadline February 18, 1986. Application, information at: Personnel Services, Monterey Peninsula College, 980 Fremont Boulevard, Monterey, CA 93940; (408) 646-4016. AA/EOE.

LATE JOB LISTINGS

ART LIBRARIAN. Responsible for reference service, collection development, bibliographic instruction, online searching; supervision of Art Service, including staffing, equipment, slide and book collection; liaison with faculty, students, area libraries; slide cataloging and supervision of slide processing. Requires two years' relevant professional art library experience, MLS from an ALA-accredited library school, and proficiency in French, German or Italian. Experience in public service supervision. Begin July 1, 1986. \$19,000-\$22,000, depending on qualifications. Send letter of application, complete resume, and names, addresses and phone numbers of three current references by March 7, 1986 to: Edmund SantaVicca, University Librarian, Cleveland State University, 1983 E. 24th St., Cleveland, OH 44115. An equal opportunity, affirmative action employer, M/F/H.

ASSISTANT GOVERNMENT PUBLICATIONS LIBRARIAN. The University of Nevada-Reno Library seeks an energetic, innovative librarian interested in government publications to perform reference services, online searching, instructional services and work with international organizations publications; assists in administration of department. ALA-accredited MLS or equivalent fifth-year

degree in Library Science. Familiarity with computer searching. Government publications or reference experience in academic library desirable. Faculty status requires librarians to meet faculty standards for appointment, promotion and tenure. Salary: range of \$20,760 to \$30,840 depending upon qualifications and experience. Twelve-month appointment, T1AA/CREF, 24 days vacation. Open May 15, 1986. Mountains, desert, lakes, 5 hours by car from San Francisco. Send resume and names and addresses of three references to: Ruth H. Donovan, Associate Director, University of Nevada-Reno Library, Reno, NV 89557, by April 1, 1986. An AA/EO employer.

ASSISTANT REFERENCE LIBRARIAN, one year sabbatical replacement, beginning 1 July 1986. MLS required. Some evening and weekend work required. Preference will be given to persons with experience in academic library reference work and, especially, federal government documents. Familiarity with OCLC system desirable. Minimum Salary \$19,000. Competitive benefit package. Twenty days vacation, usual holidays. Denison University is a liberal arts college in central Ohio, 25 miles from Columbus. Send letters of application with names of three references to: Charles B. Maurer, Director, Denison University Libraries, Granville, OH 43023, by 1 April 1986. AA/EOE.

ASSOCIATE DIRECTOR OF LIBRARIES. Indiana University of Pennsylvania seeks a technical services oriented librarian to manage cataloging, acquisitions, and processing to provide leadership in developing an integrated library system. Situated in the foothills of the Allegheny Mountains in a community of 20,000 residents, IUP is the largest institution in the Pennsylvania State System of Higher Education (SSHE) with an enrollment of 12,900, a faculty of 650, with fifty Masters and five doctoral programs. The Associate Director holds a management position and is not a member of the bargaining unit. The University Libraries participate in OCLC, subscribe to DIALOG and BRS search services and to 4,500 periodical titles, and contain 540,000 volumes, 180,000 government publications, and 1.6 million items of microforms. Stapleton Library is a depository for Pennsylvania State publications and is a select depository for U.S. Government documents. The Libraries add approximately 19,000 items to the collections annually. Duties include responsibility for the Technical Services operations of the University Libraries, leadership in automating the Libraries and Media Services, coordinating all OCLC-related business, special projects and assignments for the Director, assisting the Director in formulating annual budget proposals, preparing reports, grant applications and planning, and other administrative tasks. The position requires an ALA-MLS or its equivalent, a graduate degree in a subject area or its equivalent, a minimum of five years experience as a professional librarian performing a variety of technical services activities with supervisory experience as a unit or department head, work experience using an automated cataloging system and with automated library systems generally, strong analytical abilities coupled with good written and oral communication skills. Familiarity with the use of microcomputing in a library setting is desirable. Annual salary will be within the \$28,000 to \$33,000 range with excellent fringe benefits. To apply, send a letter of application, resume, and names, addresses, and telephone numbers of four references by March 30, 1986, to: John Butzow, Chair, Associate Director of Libraries Search Committee, 104 Stouffer Hall, IUP, Indiana, PA 15705. The completion of a one-page data form is required of all applicants. The starting date is anticipated to be July 1, 1986, or as soon thereafter as possible. IUP is an affirmative action, equal opportunity employer.

AUDIO VISUAL ASSISTANT. Will staff service desk in library to check in and check out audio visual equipment and materials to college students and faculty. Knowledge of the operation of AV equipment essential. Prior library

experience desirable. Any computer experience an asset. Should have equivalent of a two-year college degree. Salary: Minimum \$14,400. Applications can be obtained by contacting: Collin County Community College District, Attn. Kim Russell, 2200 W. University, McKinney, TX 75069; (214) 548-9971; Metro: 380-1266. We are an equal opportunity employer.

BUSINESS LIBRARIAN. University of California, Irvine. Appointment at Assistant, Associate, or Librarian rank, within salary range of \$22,872-\$52,092, depending on the level of skills and knowledge. Benefits at UC equal to approximately 40% of salary. Responsibilities: The incumbent serves as a reference librarian reporting to the Head of Reference and as a bibliographer reporting to the Head of Collection Development. Reference librarians in the Main Library share responsibility for general reference service (including evening and weekend assignments); database searching; and bibliographic instruction. The incumbent functions as a liaison with the Graduate School of Management and provides specialized subject service, consultation, and online searches to users. As a bibliographer the incumbent shares (with the Head of Collection Development) the responsibility for development and management of all library collections, with special responsibility for developing and maintaining materials to support the research and instructional needs of faculty and students in the Graduate School of Management. The incumbent will be responsible for developing services that respond to the demands made on the University Library by the local business community. Qualifications: Required: MLS degree; demonstrated commitment to public service; excellent oral and written communication skills. Ability to work effectively, independently, and cooperatively with all elements of the academic community. Desirable: Undergraduate degree or background in business. Additional graduate degree in a subject area. Experience in database searching, bibliographic instruction, and collection development. Deadline is 1 March 1986, but applications will be accepted until position is filled. To apply: send application letter; resume; and names, addresses, and phone numbers of three references to: Karen Nassaur, Administrative Assistant, Library Personnel Office, University of California, Irvine, P.O. Box 19557, Irvine, CA 92713; (714) 856-5408. UCI is an equal opportunity, affirmative action employer.

CIRCULATION ASSISTANT. Will staff service desk in library to circulate books and materials to college students and faculty. Experience in working with the public essential. Prior library experience desirable. Computer experience highly desirable. Should have equivalent of a two-year college degree. Salary: Minimum \$14,400. Applications can be obtained by contacting: Collin County Community College District, Attn. Kim Russell, 2200 W. University, McKinney, TX 75069; (214) 548-9971; Metro: 380-1266. We are an equal opportunity employer.

COORDINATOR OF SERIALS CATALOGING. The University of Arizona is seeking a librarian to fill the position of Coordinator of Serials Cataloging in the Serials Department. Major responsibilities include reorganizing two serial cataloging units into one integrated section, performing complex serial cataloging and problem resolution, and training beginning professional serials catalogers. The position is responsible for coordinating cataloging activities for two professional librarians and two career staff; and for monitoring liaison work and problem resolution with the Monographic Catalog Department. Serials catalogers perform original subject and descriptive cataloging for serials in a number of languages and subject areas using AACR2, LC Subject Headings, and LC Classification as well as some local classification schemes. The position reports to the Head Serials Librarian. Requirements include an ALA-accredited MLS, working knowledge of at least one

foreign language, preferably Eastern European. Applicants must have four or more years of serials cataloging experience, supervisory experience, demonstrated leadership and planning skills, and an ability to communicate effectively. Applicants should have experience with AACR2, LC Classification, LC subjects, and a bibliographic utility, preferably OCLC. Salary: \$21,500 or higher, depending on qualifications. Librarians at the University of Arizona have academic professional status, are voting members of the faculty, have 12-month appointments with 22 days of vacation, 12 days of sick leave, and ten holidays. Applications received before March 21, 1986, will receive first consideration. Send letter of application, resume, and the names of three references to: W. David Laird, University Librarian, University of Arizona Library, Tucson, AZ 85721. Position available immediately. The University of Arizona is an equal opportunity, affirmative action employer.

DIRECTOR OF THE LIBRARY, New Mexico State University. Reports to the Executive Vice President and sits on the Dean's Council. Responsibilities include general administration of the library, planning and budgeting, policy development, and implementation and evaluation of library programs and services which support the University's teaching, research, and service missions. The library is staffed by 65 employees, including 25 faculty and professionals, with an operating budget of \$2.5 million. ALA-accredited master's degree required; doctorate preferred. Salary competitive, based on qualifications and experience. Applications must be postmarked by March 14, 1986, and must include resume and names of three references. Position available July 1, 1986. Send applications and nominations to: Thomas M. Gale, Library Search Committee, Dean, College of Arts and Sciences, Box 3335, New Mexico State University, Las Cruces, NM 88003. AA/EOE.

DOCUMENTS LIBRARIAN, University of Oregon. Rank: Assistant Professor or higher (renewable contract). Reports to: Head, Documents and Public Affairs Service. Duties and responsibilities: provides reference service in U.S., local, foreign, and international documents, and assists in building collections. Assignments may include library instruction and computer searching. Qualifications: MLS from ALA-accredited library school required. Preferred qualifications include degree in the social sciences or related field, reading knowledge of at least one Western European language, prior work with government documents or relevant experience such as work with public agencies, experience with microcomputers and online database searching. Salary: \$18,000 for 12-month appointment, plus fringe benefits. Position open: immediately. Closing date for applications: March 31, 1986. Apply to: Andrew Bonamici, Personnel Librarian, University of Oregon Library, Eugene, OR 97403-1299. Please submit letter of application, resume, and names of three references. An equal opportunity, affirmative action employer.

FINE ARTS REFERENCE LIBRARIAN. Subject specialist in music and art assigned to General Reference Unit of Bobst Library. Provides reference assistance, orientation and database searching. Selects books, scores, and recordings in music with emphasis on early Renaissance and 20th century music and ethnomusicology, plus undergraduate level materials in art history and photography. Accredited MLS, subject Master's degree required for tenure. Two years' relevant experience in an academic or special library. Familiarity with online searching. Degree in musicology preferred. Reading knowledge of German highly desirable. Faculty status, tuition remission, TIAA/CREF, five weeks annual vacation. Salary minimum: \$22,000. To insure consideration, send resume and letter of application, including the names, addresses and telephone numbers of three references by February 28, 1986 to: Connie Colter, Personnel Representative, New York University, 70 Washington Square South, New York, NY 10012. New York University is an equal opportunity, affirmative action

employer.

HEAD OF CATALOGING. La Salle University invites applications for the position of Head of Cataloging. Available March 1, 1986. Responsible for all cataloging activities (including supervision of 4.5 clericals) and the planning, policies, and procedures for that department. The library (300,000 volumes) has recently converted to LC and is planning to acquire an integrated library system prior to moving to a new building (1988). The successful candidate will be expected to take a leadership role in the selection of the system and the coordination of the retrospective conversion/reclassification process. Qualifications: ALA-accredited MLS, 4 years' experience in academic library technical services, familiarity with OCLC, Dewey and LC classification, AACR2, demonstrated leadership and interpersonal skills. Experience with the implementation of an online system highly desirable. Salary from \$22,000; liberal benefits. Send letter of application, resume, and names of three references by February 21, 1986 to: Jean Haley, Director of Library Services, La Salle University, 20th Street and Olney Avenue, Philadelphia, PA 19141. EEO/AA.

HEAD OF CIRCULATION DEPARTMENT. University of California, Irvine. Appointment at Assistant, Associate, or Librarian rank, within salary range of \$22,872-\$52,092, depending on the level of skills and knowledge. Benefits at UC equal to approximately 40% of salary. Responsibilities: responsibilities include planning, evaluating, reporting, and budgeting for circulation units. Also included: oversight of personnel selection, training, and review for all of the units reporting to the position. Coordinates Main Library Circulation activities with branch libraries and other campus and library departments. Participates in the planning and implementation of regional and statewide programs or issues related to the circulation of materials. Responsible for the effective utilization of the automated circulation system including the planning for an integrated library management system. As a member of the Council of Department Heads, participates in library policy decisions. Participates in committees and deliberations as a member of Librarians Association of the University of California-Irvine. Qualifications: Required: MLS degree; demonstrated knowledge and experience using automated circulation systems; successful experience in working with a diverse public; knowledge of circulation policies and their implementation in academic libraries; excellent communication skills; knowledge of Interlibrary Loan; demonstrated success in supervisory skills. Deadline is 1 March 1986, but applications will be accepted until position is filled. To apply: send application letter; resume; and names, addresses, and phone numbers of three references to: Karen Nassaur, Administrative Assistant, Library Personnel Office, University of California, Irvine, P.O. Box 19557, Irvine, CA 92713; (714) 856-5408. UCI is an equal opportunity, affirmative action employer.

HEAD REFERENCE DIVISION. Seek service orientation librarian with demonstrative leadership ability and excellent planning, written and oral communication skills. Responsible for administration, supervision and evaluation of general reference, online searching, bibliographic instruction, and reference collection development. ALA-accredited MLS. Second graduate degree required for tenure. Experience in academic or large public library. Knowledge of library automation, OCLC, GEAC preferred. Salary range: \$23,815-\$38,410 or \$31,033-\$45,900 dependent on qualifications and experience. Faculty rank and excellent benefits. Send resume and three references by March 7, 1986, to: W. Varner, Executive Assistant to the Chief Librarian, City College of CUNY, Covent Ave. at 138th St., New York, NY 10031. An AA/EO employer.

HEAD SERIALS LIBRARIAN. Reporting to the Head Technical Services Librarian/Assistant Director, has full managerial responsibility for the Serials Department. Supervises three full-time library specialists and a student assistant. Identifies periodical titles suitable for the collection and submits them for approval. Responsible for periodicals cataloging and the management of a complex computerized serials control system which generates issue arrival and claim notices, as well as various catalogs. Responsible for binding operations and its mail processing unit. Some programmatic reference service, including nights, weekends and holidays. MLS or equivalent combination of training and experience required. At least 5 years' of bibliographic control experience, including demonstrated success as head of a small serials or other bibliographic control unit, and substantial experience with complex serials control systems. Knowledge of automated serials control systems desirable. Salary: \$34,000-\$39,000, depending on qualifications. Academic staff rank: Librarian. Apply to: Search Committee "S", J. Hugh Jackson Library, Graduate School of Business, Stanford University, Stanford, CA 94305. An equal opportunity employer through affirmative action.

HEBRAICA CATALOGER. Position available March 1, 1986. Responsibilities include original and copy cataloging and classification of monographs according to AACR2, OCLC and LC standards. Requirements: ALA-accredited MLS; working knowledge of AACR2, LCSH, LC classification; MARC format; OCLC or similar utility; knowledge of Hebrew essential. Preferred: background in Jewish bibliography. Salary: \$16,000-\$20,000 depending on qualifications. Send resume and references to: Lisa A. Derfler, Acting Library Director, Dropsie College, 250 N. Highland Ave., Merion Station, PA 19006.

MUSIC LIBRARIAN. Responsible for reference service, collection development, bibliographic instruction, online searching; supervision of Audio/Music Service, including staffing, equipment and collections; liaison work with faculty, students, area libraries; management of online music index. Requires two years' relevant professional music library experience, MLS from an ALA-accredited library school, and proficiency in French, German or Italian. Experience in public service supervision. Begin July 1, 1986. \$19,000-\$22,000, depending on qualifications. Send letter of application, complete resume, and names, addresses and phone numbers of three current references by March 7, 1986, to: Edmund SantaVicca, University Libraries, Cleveland State University, 1983 E. 24th St., Cleveland, OH 44115. An equal opportunity, affirmative action employer, M/F/H.

PERIODICALS ASSISTANT. Will staff service desk in library for use of periodicals, indexes, etc. Experience in working with the public is essential. Prior library experience desirable. Computer experience highly desirable. Should have equivalent of a two-year college degree. Salary: Minimum \$14,400. Applications can be obtained by contacting: Collin County Community College District, Attn. Kim Russell, 2200 W. University, McKinney, TX 75069; (214) 548-9971; Metro: 380-1266. We are an equal opportunity employer.

PHYSICAL SCIENCES/MATHEMATICS LIBRARIAN. Responsible for the planning and development of services, facilities, programs, and collections of the Chemistry/Physics and Mathematics libraries, the Radiation Laboratory Collection, and the Earth Sciences Reading Room. Maintains close liaison with the departments supported by these collections and serves as their reference and instruction specialist. A master's degree in library science from an ALA-accredited program is required. A degree in chemistry and special library experience are highly desirable. The successful applicant must be service-oriented, flexible, imaginative, and able to show initiative and to work under

pressure. Salary: \$21,000 minimum. Apply by February 20, 1986. Send resume to: Peggy Weissert-Rengel, Library Personnel Officer, 221 Memorial Library, University of Notre Dame, Notre Dame, IN 46556.

REFERENCE LIBRARIAN. Successful candidate will participate in building new libraries in an exciting educational environment. Requires a Master's degree from an ALA accredited library school with a minimum of three years' reference experience in an academic environment. Experience in using library computer systems such as CLSI, OCLC, Dialog, etc., is essential. People skills and the willingness to try new library approaches to old problems is important. Salary: Minimum \$17,500 for a nine-month contract. Applications can be obtained by contacting: Collin County Community College District, Attn. Kim Russell, 2200 W. University, McKinney, TX 75069; (214) 548-9971, Metro: 380-1266. We are an equal opportunity employer.

SERIALS CATALOG LIBRARIAN. Responsible for cataloging current and retrospective serials and periodicals in OCLC; name and subject authority editing of COM catalog and CUNY union list of serials and union catalog. Editing data input into GEAC MARC management system. ALA-accredited MLS. Second graduate degree required for tenure. Knowledge of AACR2, MARC formats and LC classification. Two years' catalog experience preferred. Salary range: \$21,844-\$32,508 or \$23,815-\$33,410 dependent on qualifications and experience. Faculty rank and excellent benefits. Send resume and three references by March 7, 1986, to: W. Varner, Executive Assistant to the Chief Librarian, City College of CUNY, Covent Ave. at 138th St., New York, NY 10031. An AA/EO employer.

SERIALS CATALOGER. Affiliate or assistant librarian. Under direction of Head of Serials Department, responsible for original cataloging and classification of serials using Anglo-American Cataloging Rules, 2d ed., Library of Congress Classification and Subject Headings, OCLC database, following national standards of AACR2, CONSER and NACO conventions, and ANSI standards for serials holdings statements at summary and local levels. Qualifications: Required: Master's degree from ALA-accredited library school; experience in serials cataloging using AACR2, LC Classification and Subject Headings, and OCLC or other online database; able to meet responsibilities and requirements of tenure-track appointment. Preferred: Experience with CONSER, NACO conventions, ANSI standards for holdings statements, working knowledge of at least one non-Western European language, Oriental strongly preferred. Salary: dependent upon qualifications and experience. Minimum \$16,000. Fringe benefits: vacation of 22 working days; Blue Cross/Blue Shield, major medical, and dental insurance; group life insurance; TIAA/CREF annuity plan. To apply, send letter of application and names of four references to: Anne Rimmer, Personnel Librarian, Indiana University Libraries, Bloomington, IN 47405; (812) 335-3403. Available date: immediately. Closing date for applications: no earlier than March 15, 1986. EEO/AEE.

SUPERVISOR OF ALTERNATIVE LEARNING. Will consult with faculty and administration in assisting them in the development of alternative methods of delivering instruction including telecourses, computer and microcomputer courses (programs and individualized courses involving multi-media). Requires a Bachelor's degree or its equivalent with a minimum of five years' applicable experience in an academic environment. Computer background is essential. Salary: Approximately \$25,000. Applications can be obtained by contacting: Collin County Community College District, Attn. Kim Russell, 2200 W. University, McKinney, TX 75069; (214) 548-9971; Metro: 380-1266. We are an equal opportunity employer.

SUPERVISOR OF AUDIO VISUAL SERVICES. Will manage all audio visual services including supervision of campus service departments, budgets, personnel, purchase of equipment and distribution of equipment and audio visual materials on all campuses. Requires a Bachelor's degree or its equivalent with a minimum of five years' applicable experience in an academic environment. Computer experience is essential. Salary: Approximately \$25,000. Applications can be obtained by contacting: Collin County Community College District, Attn. Kim Russell, 2200 W. University, McKinney, TX 75069; (214) 548-9971; Metro: 380-1266. We are an equal opportunity employer.

SYSTEMS LIBRARIAN. The Harvard University Library is actively involved in the development and use of large-scale computer systems and is seeking an experienced person to join its Office for Systems Planning and Research. This position involves a full range of analysis and programming tasks and will have primary responsibility for the implementation of automated circulation. Specific duties include functional analysis of the needs of a diverse group of libraries, evaluation of available systems, preparation of cost and volume studies, planning for file conversion, and specifications and programming for the integration of circulation with existing and proposed online systems. This position is funded for three years with the possibility of extension. Qualifications: MLS or equivalent, two years' experience in systems analysis and computer programming, familiarity with automated library applications, excellent verbal and written communication skills, ability to work well with groups. Preference will be given to candidates with competence in PL/1 and IBM assembly language, familiarity with circulation in academic libraries, experience with the NOTIS system. Available now. Librarian II: \$21,630-\$33,093. Good benefits package. Resumes to: Karen N. McFarlan, University Personnel Librarian, Harvard University Library, Wadsworth House, Cambridge, MA 02138. An equal opportunity, affirmative action employer.

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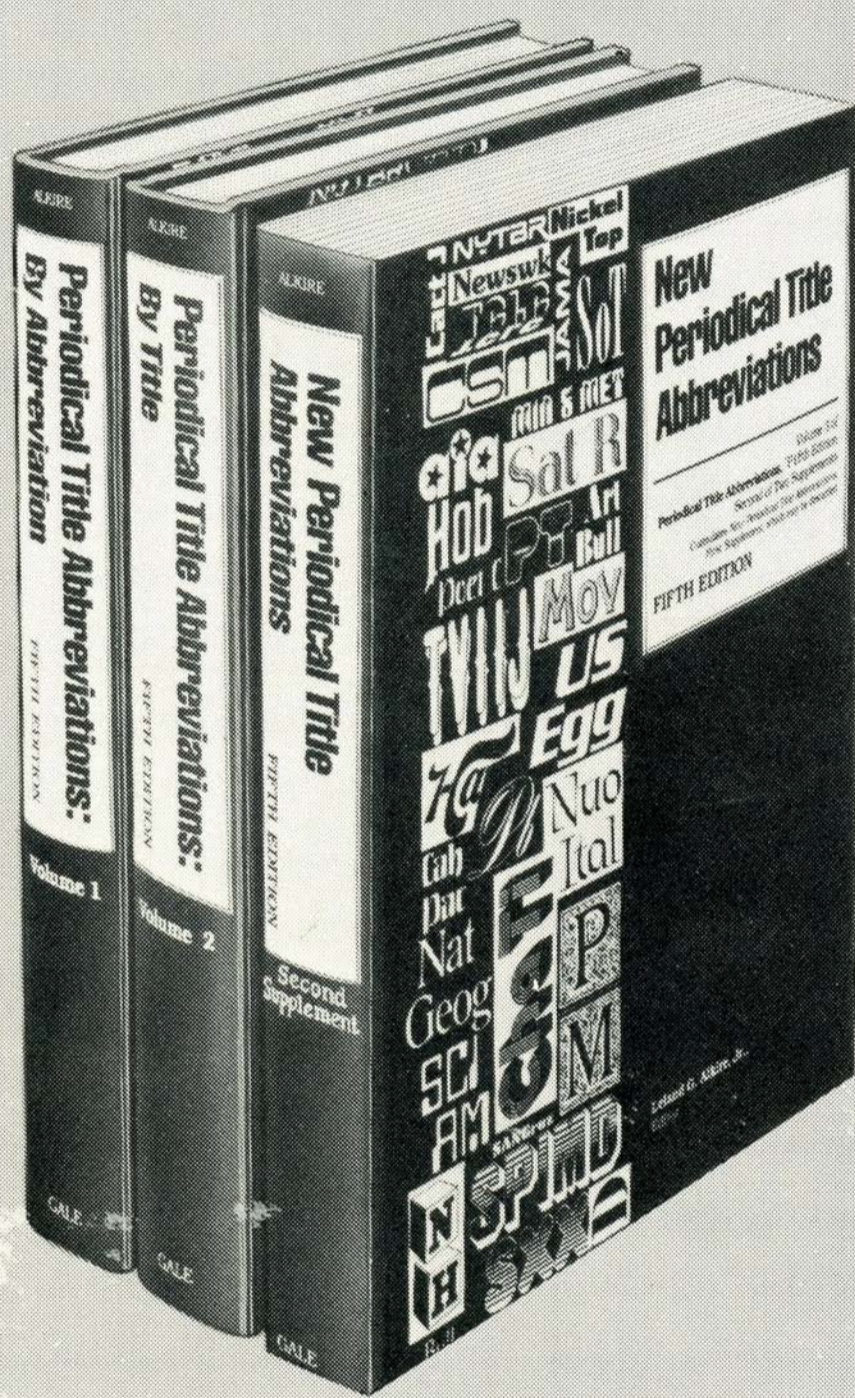
(Washington Hotline, cont'd)

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