

**Manuscripts, and Other Special Collections.** *C&RL News*, March 1990. 5p. \$1.00.

● **Guidelines on Manuscripts and Archives.** Policy statements on: Appraisal of Gifts; Legal Title; Reproduction of Manuscripts and Archives for Noncommercial/Commercial Purposes; and Universal Gift Form and Instructions. 1977. 11p. \$1.00.

● **Guidelines on the Selection of General Collection Materials for Transfer to Special Collections.** *C&RL News*, September 1987. 4p. \$1.00.

● **Guidelines Regarding Thefts in Libraries.** *C&RL News*, March 1988. 4p. \$1.00.

● **Joint Statement on Access to Original Research Materials.** *C&RL News*, April 1979. 2p. \$1.00.

● **Relator Terms for Rare Book, Manuscript, and Special Collections Libraries.** *C&RL News*, October 1987. 5p. \$1.00.

● **Standards for Ethical Conduct for Rare Book, Manuscript, and Special Collections Librarians.** *C&RL News*, March 1987. 2p. \$1.00. ■■

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## How to become an ACRL author

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### *Questions and answers on submission procedures.*

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Are you . . .

● interested in collecting information/data of interest to others in the profession?

● finding answers to some questions you have been asking?

● ready to share your ideas about academic librarianship with others in the field?

ACRL wants to publish practical and timely information of interest to academic and research librarians. Review the following information to see where your idea will best fit into the ACRL publications program.

#### **Who can submit materials for publication by ACRL?**

Any individual or ACRL unit. Typically, units within ACRL sections seek approval of the Section Executive Committee before submitting a proposal.

#### **What kind of material does ACRL publish?**

ACRL will consider any publication proposal on a topic of interest to academic librarians. Proposals may be for a print or non-print format.

Typical ACRL publications include reports of data collection (e.g., *ACRL University Library Statistics*—in both print and diskette format), compilations of policies and procedures (e.g., *CLIP Notes: Collection Development Policies for College*

*Libraries, Performance Appraisal in Academic Libraries*), technical materials (e.g., *Type Evidence: Thesaurus for Use in Rare Books and Manuscripts Collections*), directories (e.g., *Directory of Curriculum Materials Centers*), conference proceedings (e.g., *Western European Studies: Current Research Trends and Library Resources*), scholarly monographs (e.g., *Publications in Librarianship*), pamphlets (e.g., *Evaluating Information Sources*), posters (e.g., *Great Minds* series) and bibliographies.

#### **What are the criteria for selection?**

● **Importance.** Is your topic significant and timely?

● **Interest.** Will your topic appeal to the intended audience?

● **Uniqueness.** Does your topic make a unique contribution to the literature? How does it relate to existing works?

● **Intellectual quality.** Have you adequately described and documented theory and/or practice?

● **Technical quality.** Is your proposal well conceived and executed? Is your writing clear and easy to understand and well organized?

● **Author's qualifications.** Do you have the experience, training, or research information to write on this topic?

## Publishing opportunities

### New Publications Advisory Board

- coordinates ACRL's non-periodical publishing program
- evaluates proposals for works of any length or format
- sends on request a "Preliminary Publication Information" form and ACRL publishing procedures

Contact: Mary Ellen Davis, Director of Communications, ACRL, 50 E. Huron St., Chicago, IL 60611, (800) 545-2433 x2515 or (312) 280-2515.

## ACRL Periodicals

ACRL's active periodical publishing program welcomes the submission of manuscripts.

- *College & Research Libraries*—ACRL's bi-monthly, scholarly journal
- *College & Research Libraries News*—ACRL's monthly news magazine
- *Rare Books and Manuscripts Librarianship*—journal of theory and practice covering special collections librarianship
- *Choice*—book review journal for undergraduate libraries
- *Section newsletters*—14 library sections pub-

lish newsletters of particular interest to their membership

Contact: Please check a recent issue of the periodical you are interested in for current editor/contact person and submission procedures.

## CLIP Notes

College Library Information Packet Notes, administered by ACRL's College Libraries Section, provides ideas for managing academic library programs and services through reporting data and providing sample documents on current topics. The CLIP Notes Committee accepts and evaluates proposals and works with authors.

Contact: CLIP Notes Committee Chair, Jonathan Lauer, Director, Messiah College, Murray Learning Resources Center, Grantham, PA 17027; (717) 691-6006.

### ACRL Publications in Librarianship

This series, published by ALA, solicits monographs pertinent to all aspects of academic and research librarianship.

Contact: Jonathan Lindsey, Dir., Corp. & Fdn. Development, Baylor University Library, B.U. Box 7026, Waco, TX 76798-7026; (817) 755-2561.

### Choice Bibliographic Essays

This series, published by *Choice* magazine, is for



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bibliographies on selected topics of interest to academic and research librarians.

Contact: Patricia E. Sabosik, *Choice Magazine*, 100 Riverview Center, Middletown, CT 06457; (203) 347-6933.

### Procedures

- Identify a topic.
- Develop an outline for a publication.
- Review written guidelines, selection criteria, and procedures for ACRL publications.
  - Submit a proposal or manuscript to the appropriate person for consideration. Include a completed Preliminary Publication Proposal Form

(available upon request from ACRL Headquarters).

- Wait 6–8 weeks to receive one of four possible responses:
  - acceptance of proposed publication;
  - acceptance, with recommendations for modifications;
  - return, with recommendations for change and/or resubmission to other ACRL program; or
  - return, with regrets.

Questions about ACRL publishing may be addressed to: Mary Ellen Davis, director of communications, (800) 545-2433 x2515 or (312) 280-2515. ■■

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## Summer study in Britain 1991

The 19th annual International Graduate Studies School will be held June 29–August 10 at the University College of Wales, Aberystwyth, Wales, U.K. This year there will be two sessions, each three weeks long. From June 29 to July 20, courses will be offered on audiovisual studies, computers and automation, and library management. Between July 20 and August 10, courses will cover library development planning, information management, and management of change. Students will continue to be able to take two courses over six weeks, or can take just one course in either session. IGISS is organized by the Department of Informa-

tion and Library Studies at the University College of Wales in association with the University of Pittsburgh School of Library and Information Science. Courses carry graduate academic credits, and qualified students may use them as part of their MLS or advanced programs in most graduate schools in the U.S. and Canada. The comprehensive fee, which includes all tuition, accommodation, and meals, is £1,800 for six weeks or £900 for three weeks. Details: Department of Information & Library Studies, University College of Wales, Llanbadarn Fawr, Aberystwyth, Dyfed, SY23 3AS, Wales, Great Britain. ■■

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## ACRL board votes to withdraw 6th national conference from Phoenix

The 1991 ACRL Board of Directors unanimously passed a resolution Sunday, January 13, to move its 6th national conference from Phoenix, Arizona, due to the state's refusal to recognize the national holiday in honor of the late Dr. Martin Luther King, Jr. The conference was originally scheduled to be held in Phoenix on April 1-4, 1992. The resolution states: "When Martin Luther King, Jr. Day becomes a state holiday in Arizona, ACRL will schedule its next available national conference in Phoenix."

The ACRL board met at the Chicago Hilton and Towers during the ALA Midwinter Meeting attended by some 7,000 librarians and exhibitors.

ACRL president Barbara J. Ford thanked the Arizona State Library Association for its cooperation and said that the ACRL Board looks forward to working with them in the future. "We withdrew from Phoenix to show our support for those in

Arizona who want to recognize Dr. King's birthday with a paid holiday," said Shelley Phipps, ACRL board member and librarian at the University of Arizona, Tucson.

The action comes after the Black Caucus of ALA (BCALA) passed a resolution January 11 urging the ACRL National Conference Planning Committee to reconsider the Phoenix site.

"If we stay in Phoenix, we lose the trust of our colleagues," said Sherrie Bergman, a member of the ACRL National Conference Executive Committee.

"Deciding not to hold our conference in Phoenix is the only decision we can make—ethically, politically, and morally," said ACRL board member Evan Farber.

The board is investigating other options for the 6th national conference. Plans will be announced in an upcoming issue of *C&RL News*. ■■

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