

5-7—Data Processing: "Questions and Answers: Strategies on Using the Electronic Reference Collection," 24th Annual Clinic on Library Applications of Data Processing, University of Illinois, Urbana-Champaign. Organized by the University of Illinois Graduate School of Library and Information Science, the conference will explore possible reference uses of such resources as online catalogs, bibliographic utilities, full-text databases, and databases on optical disc. Fee: \$225. Contact: Kathy Painter, GSLIS, 410 David Kinley Hall, 1407 W. Gregory Drive, Urbana, IL 61801; (217) 333-3280.

9-10—Special Collections: "Managing Special Collections: Archives, Manuscripts and Photographs," a course offered by the University of Wisconsin, Lowell Hall, Madison. This course is designed as an introduction to special collections administration for those new to the field or for those who have recently assumed responsibility for primary source materials in their institutions. Instructor: Susan E. Davis. Fee: \$145. CEU: 1.5. Contact: Jane Pearlmutter, Program Coordinator, 220 Lowell Hall, 610 Langdon St., Madison, WI 53707; (608) 262-6398.

May

3-5—International Development: "Librarians and International Development," a conference hosted by Washington State University Libraries, Pullman. Topics will include training of host country personnel, networking, automation, and project design, implementation and evaluation. Featured speakers will be Mohammed Aman (University of Wisconsin-Milwaukee SLIS) and Jean Kearns (Consortium for International Development Executive Office). Registration is limited to 100 participants. Contact: Mary Nofsinger, Holland Library, Washington State University, Pullman, WA 99164-5610; (509) 335-2691.

8—Cataloging: "Subject Cataloging: Issues, Trends, and Updates," the Spring Workshop of the University of Iowa School of Library and Information Science, Rodeway Inn, Coralville, Iowa. Lois Mai Chan of the University of Kentucky College of Library and Information Science will be the principal speaker. Topics covered will include: controlled vocabulary, online and manual access, classification, and standardization and uniformity. Enrollment is limited to 50 participants. CEU: 0.5. Fee: \$45 (includes lunch and refreshment breaks). Contact: Ethel Bloesch, School of Library and Information Science, University of Iowa, 3087 Library, Iowa City, IA 52242; (319) 335-5707.

27-29—Library Services: "Toward Holistic Library Service: Putting the Pieces Together," the 1987 Midwest Academic Library Conference, Bone Student Center, Illinois State University, Normal. The conference is co-sponsored by ISU and Illinois Wesleyan University. Featured

speakers include Evan Farber, Michael Gorman, JoAn Segal, Joe Price, Dana Smith, Betsy Baker, Linda Piele, Thomas Shaughnessy, and others. The Wednesday night banquet speaker will be Major Owens, New York State Congressman. Contact: Donna Goehner, Milner Library, Illinois State University, Normal, IL 61761; (309) 438-8691.

28-29—Access: "AccessAbility: Overcoming Information Barriers," the annual spring meeting of the Nebraska Library Association's College and University Section (an ACRL Chapter), Creighton University, Omaha. Keynote speaker will be Carl F. Orgren, director of the School of Library and Information Science at the University of Iowa. Contact: Mary D. Nash, Reinert/Alumni Library, Creighton University, California at 24th Street, Omaha, NE 68178; (402) 280-2226.

June

21-26—Theology: Annual Conference, American Theological Library Association, San Francisco. Contact: Simeon Daly, Saint Meinrad School of Theology, Archabbey Library, St. Meinrad, IN 47577; (812) 357-6718.

August

12-16—British Libraries: A visit to some well-known libraries in the English Midlands before the 1987 IFLA meeting at Brighton. The tour will begin at Heathrow and Gatwick Airports on the morning of August 12. The tour will visit academic, public, endowed, subscription, parochial, cathedral, private, and learned society libraries. Accommodations for four nights will be in both modern and traditional hotels. Fee: £200 (about \$300) per person sharing; £30 supplement (about \$45) for a single room. This will cover bed, breakfast, evening meal, transportation, and all incidental costs. A reservation may be secured by sending \$50 (payable to GSLIS CE Fund) to: Donald G. Davis Jr., Graduate School of Library and Information Science, University of Texas, Austin, TX 78712-1276; (512) 471-3821. ■■



Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g. September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$5.00 per line for ACRL members, \$6.25 for others. Late job notices are \$12.00 per line for members, \$14.00 for others. Organizations submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$10 will be charged for ads taken over the phone (except late job notices or display ads).

Guidelines: For ads which list an application deadline, that date must be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

Fast Job Listing Service: A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *C&RL News*, as well as ads which, because of narrow deadlines, will not appear in *C&RL News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

Contact: *Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.*

FOR SALE

NEW: MINIATURE RELEASEABLE MARKERS. These Post-it Notes (approximately 1" x 1/2") are a low-cost means for marking ads, citations, etc. in books and magazines. For sample pack of 6 pads (600 markers), send \$1.00 to: Florand Corporation, 217 N.W. 34 Drive, Gainesville, FL 32607.

POSITIONS OPEN

ASSISTANT DIRECTOR FOR TECHNICAL SERVICES. Donald O. Rod Library, University of Northern Iowa, one of 3 state universities, invites applications and nominations for the position of Assistant Director for Technical Services. Appointment date will be July 1, or later by mutual consent. The Assistant Director for Technical Services is one of 2 positions reporting to the Director of Library Services. Major responsibilities will be: planning and implementing an integrated library automation system; coordinating the activities in the acquisitions and cataloging department in conjunction with the respective department heads; and working closely with the Assistant Director for Public Services, particularly on automation planning. The Assistant Director for Technical Services also acts as liaison to the university personnel department on policies and procedures for hiring, evaluating, and reclassifying positions for 41 professional and scientific and merit staff. Qualifications: minimal educational requirement is an ALA-accredited master's degree in library science; a second master's degree, 30 graduate credit hours beyond the MLS, or sixth-year library school certificate is required for tenure and strongly preferred. Also required: evidence of professional involvement and scholarly activity, and 3-5 years' increasingly responsible administrative experience. Candidates must have: knowledge of and commitment to automated library systems; experience with OCLC or other bibliographic utility; sufficient technical knowledge for communicating library specifications to vendors; experience in personnel management; and enthusiasm for communicating library activities and goals to the university community. Located in Cedar Falls, a residential community of 35,000 and adjacent to Waterloo, an industrial city of 100,000, the University of Northern Iowa has an enrollment of 11,500, and a faculty of 578. The university offers 4 master's degrees in more than 50 fields, 2 specialist degrees, and 2 doctorates (industrial technology and education). The library has over 635,000 volumes; a budget of approximately \$2.5 million (\$709,000 for materials); and a full-time-equivalent staff of 88, including 22 librarians having faculty status and equivalent academic rank. The library building, constructed in 1954 and expanded in 1975, has a capacity of 1,600 readers and 750,000 volumes. Accessing OCLC since

1977. Salary range \$40,000-\$43,000. Excellent fringe benefits (TIAA/CREF retirement plan; group life insurance, disability insurance, Blue Cross/Blue Shield health insurance; Social Security). Letter of application, resume, and list of 4 references (including addresses and telephone numbers) or nominations must be received by April 10, 1987. Send to: Lawrence Kieffer, Chair of the Search Committee, Donald O. Rod Library, University of Northern Iowa, Cedar Falls, IA 50613. The University of Northern Iowa is an equal opportunity, affirmative action employer. Members of protected classes are encouraged to apply.

ASSISTANT HEAD OF CIRCULATION, Main Library (Search reopened). University of Georgia Libraries. Entry level position (Salary minimum \$17,200). Starting date: July 1987. Recent graduates may have the opportunity to participate in a special staff development program funded by the Council on Library Resources. Duties: The Assistant Head of Circulation reports to the Head of Circulation, Main Library; supervises the Circulation Office; contributes to planning and coordinating activities within the Department; and serves other areas of the Library as the primary resource person for Circulation activities. The Circulation subsystem of the Libraries' locally devel-

HEAD, ASIA COLLECTION

University of Hawaii Manoa Library

Associate Library Specialist or Library Specialist, S-4 or S-5, Head, Asia Collection, Position Number 84598 (*SEARCH REOPENED*).

Full-time, tenure track appointment, beginning June 1987. The Asia Collection is comprised of the East Asia Vernacular Collection, South and Southeast Asia Collection, and a general Western language Asian area collection. Responsibilities: administer and provide leadership to the public service programs of the various Asia collections and lead collection development efforts of these collections. Candidates must be able to work within a broadly defined Asian area focus to provide collegial leadership to the entire spectrum of activities of the Asia Collection.

Minimum qualifications: MLS, Ph.D. (possibility of waiver at rank of S-4), at least 8 years of professional library experience working in an Asia collection or other relevant academic/research library experience; working knowledge of at least one Asian language; a subject area specialty in an Asian-related field; proven effective administrative experience and evidence of activity in related regional, national, and international professional/academic associations. Minimum annual salary: at Assoc. Lib. Spec., \$33,648; at Lib. Spec., \$40,932.

To apply or to receive a more detailed position announcement, write to:

**Personnel Office
University of Hawaii Library
2550 The Mall
Honolulu, HI 96822
(808) 948-7207**

Informational interviews will be available at the AAS meeting in April. Closing date: **April 30, 1987.**

AA/EEO

oped integrated online system has been operational since 1982. The Main Library Circulation Department is composed of 2 librarians, 19 support staff, and approximately 35 student assistants organized into 4 units: Circulation Office, Circulation Desk, Reserve Desk, and Shelving. Qualifications: ALA-accredited MLS; knowledge of issues in circulation desired; familiarity with automated systems desired; interest in management and supervision; ability to establish and maintain effective working relationships; effective oral and written communication skills; strong public service orientation; strong interest in academic librarianship desired. Application Procedure: Send letter of application by March 20, 1987, including resume and names of three references to: Florence King, Personnel Librarian, University of Georgia Libraries, Athens, GA 30602. This position will be filled only if suitable applicants are found. An Equal Opportunity, Affirmative Action Institution.

ASSISTANT LIBRARIAN, Yale Medical Historical Library. Minimum Rank: Librarian I. Assists in the development, organization, preservation, and interpretation of the collections of the Medical Historical Library. Provides reference services to readers and correspondents in the use of the Historical Collections based on the detailed knowledge of the Library's holdings. Participates in health sciences reference services for the general collections several hours per week. Assists readers in the use of special collections such as the Streeter Weights and Measures, and the Fry Prints. Explains the scope and organization of the collections; introduces readers to the guide materials and the manuals. Seeks available foundation and government grant funding. Assists the Librarian in preparing grant proposals. Reviews gift materials for potential addition to the collections based on bibliographical and physical comparison of each title. Checks whether special collection materials requested for the interlibrary loan are too rare or too fragile to be copied or to leave the library. Resolves problems in the processing of historical materials for course reserves. Recommends rare and modern works for purchase. Checks antiquarian catalogs and book reviews. Responsible for planning and coordinating preservation activities in Medical Library. Prepares finding aides for collections. Supervises part-time student assistants. Assists occasionally in the preparation of exhibitions. Provides occasional support for Medical School special events

held in the Historical Library Reading Room. Qualifications: MLS from an accredited ALA library school or advanced degree in history, or history of science or medicine. Reading knowledge of at least one modern European or classical language is required. A background in history, science or medicine preferred. Interest in rare books, preservation and conservation. Excellent oral and written communication skills. Experience with computers desirable. Involvement in professional activities is expected. Salary from \$22,500, dependent upon experience and qualifications. Benefits include 22 vacation days, 16 holiday, recess and personal days, comprehensive health care, TIAA/CREF or Yale retirement, relocation assistance. Application deadline: April 15, 1987. To be assured of consideration, please submit a letter of application, resume and the names of three references to: Maureen Sullivan, Head, Library Personnel, Yale University Library, Box 1603A Yale Station, New Haven, CT 06520. Yale University is an equal opportunity, affirmative action employer.

ASSISTANT MANAGER/REFERENCE LIBRARIAN. With Manager establishes fee-based information services that will operate out of the Science and Engineering Library to provide specialized reference service and document delivery to corporations. Clients will include tenants of a major research park. As Assistant Manager, maintains 20-25 corporate client accounts; develops current awareness service for clients as requested, provides referral service between client and University faculty and staff, supervises daily maintenance of in-house I&R files created for clients, provides bibliographic assistance as needed to the manager of document delivery service. As Reference Librarian, provides in-depth reference service to R&D divisions of clients (primarily scientists and engineers); works with Manager to develop new services. Qualifications: Degree in science or engineering required, ALA-accredited MLS preferred. Starting salary: \$23,000-\$26,000. Submit letter of application and resume, including names of three references to: Lance Query, Assistant University Librarian for Planning and Personnel, Northwestern University Library, Evanston, IL 60201. EEO/AA employer.

AUDIOVISUAL LIBRARIAN. Responsible for the administration and coordination of the audiovisual department of an arts & science college. Supervises a full-time support staff of three plus several stu-



HEAD, ACQUISITIONS DEPARTMENT Massachusetts Institute of Technology Libraries

Administers centralized acquisition of library materials. Key participant in planning and implementation of automated acquisitions and serials control systems. Manages monographic and serial acquisition processes (including gifts, exchanges, and government documents), coordinating these with other technical processing functions and the collection management program in a decentralized library system. Manages four professional and twelve support staff plus student assistants. Responsible for short and long range planning, organizational and personnel planning, budget management, and development and implementation of policies and procedures. Serves on Library Council, which discusses major program and administrative policy issues and participates in long range planning and budget formulation.

Qualifications: MLS from ALA-accredited library school required. Five years increasingly responsible professional experience required, including two years in research library acquisitions department. Ability to manage and provide leadership in changing environment essential, as is ability to establish and maintain effective working relationships. Organizational, managerial, and supervisory skills required. Substantial experience with complex serials, gifts and exchange, and government document depository programs preferred. Substantive knowledge of automated acquisitions and serial control systems highly desirable; experience in collection management desirable. Final candidates must demonstrate well-developed interpersonal skills, thorough knowledge of the book trade, knowledge of bibliographic control principles and practices, familiarity with automated technical processing in a research library, and commitment to a user service orientation for technical services.

Hiring Salary Range: Minimum \$35,000.

To ensure full consideration send resume and names and addresses of three current, confidential references **by March 23, 1987**, to: **Search Committee for Head, Acquisitions Department (CRL), The Libraries, Room 14S-216, Massachusetts Institute of Technology, Cambridge, MA 02139.**

MIT is an equal opportunity employer with an affirmative action plan and welcomes applications from qualified women and minority candidates.



dent assistants. MLS degree and audiovisual experience required. Good interpersonal skills with faculty, staff, and students necessary. Additional graduate degree(s) and library experience desirable. Some experience with television production also desirable. Calendar year faculty appointment. Salary and rank dependent on qualifications and experience. Salary range: \$20,000-\$27,000. Send resume by April 1, 1987, to: Director of Affirmative Action, Screening Committee AVL, State University of New York, College at Old Westbury, Old Westbury, NY 11568-0210. Affirmative Action, Equal Opportunity Employer.

AUTHORITIES LIBRARIAN/MONOGRAPHIC CATALOGER.

Oversees authority control operations for the Northwestern union online catalog, including training and supervision of authorities assistants, and training and liaison with union catalog participants. Assists in development of authority control mechanisms and policies for the University Library and the NOTIS system. Performs original and complex copy cataloging and classification of monographs in a variety of subjects and languages. Cataloging is performed on NOTIS for inclusion in RLIN, using AACR2, DDC19, and LCSH. Qualifications: ALA-accredited MLS. Three years cataloging experience, including authority work, preferably in a research library using an automated system. Familiarity with the MARC bibliographic and authorities formats. Working knowledge of two or more modern European foreign languages, preferably including German and a romance language. Demonstrated supervisory skills preferred. Starting salary: \$21,000-\$25,000. Send letter of application and resume, including names of three references, by April 1, 1987, to: Lance Query, Assistant University Librarian for Planning and Personnel,

Northwestern University Library, Evanston, IL 60201. An EEO/AA employer.

CATALOG LIBRARIAN (Non-print). Catalogs AV material in all formats, especially videotapes, audio cassettes, phonograph records, and machine readable files, using OCLC and GEAC online systems. Supervises and trains library assistants; participates in departmental planning and organization, monitors work flow and quality control procedures. Qualifications: MLS degree from an accredited library school; practical experience in LC classification and LC and OCLC cataloging based on AACR2; 2-3 years' progressively responsible experience, including supervision, preferably in an academic library; effective written and oral communication skills; knowledge of one or more foreign languages highly desirable. Salary from \$20,000 depending on qualifications. Boston College offers its 14,000 students and almost 700 faculty the advantages of a strong liberal arts institution with outstanding graduate and professional programs. The new O'Neill library provides an attractive, highly automated environment for study and learning. In a library system that will celebrate the acquisition of its one millionth volume this year, the Catalog Department processes over 30,000 volumes a year. Benefits include a wide range of insurance programs, tuition remission and one month's vacation. To apply send resume with names/phone numbers of 3 references to: Mary McMillan, Employment Manager, Boston College, Chestnut Hill, MA 02167. Applications received by March 16, 1987, will receive first consideration. Boston College is an equal opportunity, affirmative action employer.

CATALOG MAINTENANCE/CATALOGER, Assistant Professor (tenure-leading). Cataloging Department, starting July 1. Serve as resource person for the Manual and Online Database Management Section of the Cataloging Department. This section is responsible for the maintenance of the card catalogs and the circulation system database (LIRS) and the input of item-level data and brief records into that database. The resource person's responsibilities include: resolving non-routine maintenance problems, providing cataloging expertise to the section, and assisting the section head with the training of section personnel and writing procedural documentation. Catalog print and non-print monographic materials in assigned subject areas. This includes original cataloging, editing non-Library of Congress copy from the OCLC database, and doing related authority work. UNL is an OCLC Enhance Library. Required: MLS from a program accredited by the American Library Association; one or more years of professional cataloging experience; familiarity with OCLC or similar cataloging utility; knowledge of AACR2; good written and verbal communication; knowledge of one foreign language. Preferred: experience in training. \$18,500 minimum for a 12-month contract. Salary may be higher depending upon the qualifications of the successful applicant. Apply with full resume plus names and current addresses/telephone numbers of three references by April 15, 1987, to: Kent Hendrickson, Dean of Libraries, 106 Love Library, University of Nebraska-Lincoln, Lincoln, NE 68588-0410. Affirmative Action, Equal Opportunity Employer.

CATALOGER, Assistant Professor (tenure-leading). Cataloging Department, starting July 1. Catalog print and nonprint monographic materials in assigned subject areas; edit non-Library of Congress copy from the OCLC database; do authority work for assigned subject and language areas; act as a resource person for cataloging assistants in assigned subject areas and foreign languages; other special assignments as necessary. UNL is an OCLC Enhance Library. Required: MLS from a program accredited by the American Library Association; familiarity with OCLC or similar cataloging utility; a good working knowledge of Spanish. Preferred: professional and/or pre-professional cataloging experience; a second foreign language. \$18,000 minimum for a 12-month contract. Salary may be higher depending upon the qualifications of the successful applicant. Apply with full resume plus names and current addresses/telephone numbers of three references by April 15, 1987, to: Kent Hendrickson, Dean of Libraries, 106 Love Library, University of Nebraska-Lincoln, Lincoln, NE 68588-0410. Affirmative Action, Equal Opportunity Employer.

CATALOGER, Assistant Professor of Bibliography. The University of Akron is seeking a Cataloger, Assistant Professor of Bibliography. This is a tenure-track position. Responsibilities: Original and copy cataloging of materials in all formats using LC classification and practices, LCSH, OCLC, and a local online library system. Individual to guide the department in problems pertaining to cataloging and authority work by interpreting rules and practices and by identifying

Reference Librarian

The John Carter Brown Library, an independently funded and administered rare book library and center for advanced research in the humanities at Brown University, is seeking a Reference Librarian. The Library specializes in the collection of printed materials pertaining to the Americas, North and South, during the colonial period, 1493 to ca. 1830.

Responsibilities of this position include reference service for the collection, supervision of reference support services, research for collection development and exhibitions, and participation in the acquisition process for the rare and reference collections.

Requirements: M.L.S. and subject degree beyond the Bachelor's in an area relating to the Library's collection or equivalent professional experience. In addition: knowledge of rare books and the book trade; proficiency in modern Romance languages, particularly Spanish and Portuguese, and in Latin; competence in writing and public speaking; related professional experience in an academic or rare book library. Send vita, including full particulars relating to job requirements, and three letters of recommendation no later than March 31, 1987.

Search Committee
John Carter Brown Library
c/o Personnel Office
Box 1897
Brown University
Providence, Rhode Island 02912



An Equal Opportunity/
Affirmative Action Employer.

Brown University

Box 1904, Brown University
Providence, Rhode Island 02912

and making recommendations for procedural changes. Trains new catalogers and supervises student assistants. Reports to the Head of Cataloging. Qualifications: ALA-accredited MLS, two years of cataloging experience in an academic library, experience with automated systems, and effective oral and written communication skills required. Working knowledge of one or more foreign languages preferred; second master's degree desirable. Salary: \$26,000; 22 days vacation; liberal benefits. Application: Send letter of application, resume, and the names, addresses and phone numbers of three work-related references to: Rebecca Kopanic, Chair, Cataloger Search Committee, Bierce Library, The University of Akron, Akron, OH 44325. The deadline for applications is April 1, 1987. The University of Akron is an Equal Education and Employment Institution.

CATALOGING LIBRARIAN. Colgate University, a highly selective, independent college located in rural upstate New York, requires a cataloger to perform original and member copy cataloging and participate in other professional activities including some supervisory work. Qualifications required: ALA-accredited MLS, cataloging experience with AACR2 or recent library school training in cataloging and ability to work effectively with others. Preferred: experience with OCLC, LC classification and subject headings and good reading knowledge of one or more European languages. Salary: \$22,250 minimum; excellent fringe benefits. Send letter of application, resume and names/addresses of three references before March 31, 1987, to: Judy Gibson Green, University Librarian, Case Library, Colgate University, Hamilton, NY 13346. AA, EOE.

CIRCULATION LIBRARIAN/DEPARTMENT HEAD, South Dakota State University (12 month, tenure track). Open July 1, 1987. H.M. Briggs Library, the largest in South Dakota, offers possibilities for professional enrichment within a supportive work environment.

Brookings (15,000) offers pleasant living in the heart of the great plains. The Circulation Librarian plans, organizes, and directs circulation, reserve, and bookstack services. Supervises two support staff plus many student assistants. Required qualifications: ALA MLS; professional experience in an academic, public, or special library and/or extensive fulltime supervision of personnel; and demonstrated effective communication skills. Desirable qualifications include experience with circulation systems; reference desk experience; and a second master's degree (required for promotion and tenure). Salary: Minimum \$21,000. Application deadline: March 30, 1987, or until filled. Send resume, and have transcripts and three recent letters of recommendation sent to: Clark Hallman, Chair, Circulation Search Committee, South Dakota State University Library, Box 2115, Brookings, SD 57007. An AA/EEO Employer.

COORDINATOR FOR INFORMATION SERVICES (Associate Academic Librarian I). The University of Wisconsin-Green Bay Library is seeking a dynamic professional to manage reference/information services in an active department. The Coordinator reports to the Associate Director for User Operations and is responsible for reference and database services, bibliographic instruction, library publications and the reference collection. Requirements: ALA/MLS, minimum 3 years experience in a reference/bibliographic instruction position, excellent communications and interpersonal skills, ability to work collegially with faculty, students and staff, commitment to user services and the educational mission of the library. Salary: \$21,768-\$32,652. 12 month appointment with excellent benefits. Position will remain open until filled. Applications received by May 1, 1987, will be given first consideration. Send application, credentials and 3 letters of reference to: Kathy Pletcher, Chair, Search & Screen Committee, IS 1006, University of Wisconsin-Green Bay, 2420 Nicolet Drive, Green Bay, WI 54301-7001. An AA/EEO employer.

HEAD, BUSINESS LIBRARY

University of Alabama

(Associate Professor or Professor, depending upon qualifications). The University of Alabama seeks a person to manage the Business Library which has a staff of two professionals and 3.5 paraprofessionals. The successful candidate would be expected to provide information/instructional assistance to the College of Commerce and Business Administration faculty, staff, and students. The Head of the Library would be involved in collection development and management and online information retrieval.

Requirements (*Associate Professor*): MLS from a program accredited by ALA. Demonstrated supervisory and management skills. Substantial successful experience in a large academic library, including such experience in a business department or library; or five years' successful professional experience in a corporate business library. Online database searching expertise. Ability to communicate effectively. Evidence of professional development in one of three areas: professional involvement, teaching, or scholarly achievement. Desirable: undergraduate or graduate degree in business. Salary: \$26,000 minimum.

Requirements (*Professor*): MLS from a program accredited by ALA. Demonstrated supervisory and management skills. Pattern of successful experience in a large academic library, including such experience in a business department or library; or five years' successful professional experience in a corporate business library. Online database searching expertise. Ability to communicate effectively. Evidence of professional development in two of three areas: professional involvement, teaching, or scholarly achievement. Desirable: undergraduate or graduate degree in business. Salary: \$29,000 minimum.

Benefits: Permanent, 12 month full-time position, tenure track, faculty equivalency, twenty-two days vacation, sick leave, Blue Cross/Blue Shield, State and TIAA/CREF retirement plans. Projected date for appointment: to begin July 1, 1987.

Application procedures: Send letter of application and resume to:

**Charles B. Osburn
Dean of Libraries
The University of Alabama
P.O. Box S
Tuscaloosa, AL 35487-9784**

by **April 4, 1987.**

The University of Alabama is an equal opportunity, affirmative action employer.

CURRICULUM CENTER LIBRARIAN. Search reopened. Coordinates the daily library operation of the Instructional Materials Center (IMC). The IMC houses print, non-print and microcomputer materials; it contains both K-12 curriculum materials and the university library's children's and young adult's literature collection. The IMC serves varied clientele of on- and off-campus users. The IMC librarian's responsibilities include cataloging, technical processing, automated circulation, reference service, collection development, bibliographic instruction, and training and supervision of student assistants; the position may include some teaching. This person works closely with the education bibliographer of the university library. Required: ALA-accredited master's degree and substantial experience working with K-12 materials in either a library or classroom setting. Preferred: knowledge of K-12 microcomputing resources, children's literature and media production; teaching experience; and a second advanced degree in a relevant discipline. Twelve-month, tenure-track, faculty appointment. Target level instructor (\$20,778 minimum) or assistant professor (\$23,222 minimum); salary and rank according to academic credentials. Research and publication expected for tenure and promotion. Send resume and names and addresses of three current references to: Selection Committee, 208 Park Library, Central Michigan University, Mt. Pleasant, MI 48859. Applications received prior to March 27, 1987, will be given first priority. CMU is an affirmative action and equal opportunity institution.

CURRICULUM MATERIALS LIBRARIAN (Search reopened). University of Georgia Libraries. One entry-level position (Salary mini-

mum \$17,200). Recent graduates may have the opportunity to participate in a special staff development program funded by the Council on Library Resources. Duties: The Curriculum Materials Librarian is responsible to the Education Bibliographer, Social Sciences Department of the Main Library, for the development and management of services and collections of the Curriculum Materials Center located in the College of Education. These responsibilities include reference service, bibliographic instruction, and collection development in liaison with faculty in the College of Education. The Curriculum Materials Librarian supervises one support staff. The Social Sciences Department is composed of 4 librarians, 3 computer information specialists, 3 support staff. Some evening and/or weekend work may be required. Qualifications: Required: MLS from ALA-accredited library school; ability to establish and maintain effective working relationships with colleagues, faculty and library users; interest in bibliographic instruction; effective oral and written communication skills. Preferred: Undergraduate degree in education or equivalent educational background. Desired: Teaching experience in the grades K-12 range; strong interest in academic librarianship. Application Procedures: Send a letter of application addressing all of the above qualifications and include resume and names of three references by March 20, 1987, to: Florence King, Personnel Librarian, University of Georgia Libraries, Athens, GA 30602. This position will be filled only if suitable applicants are found. An Equal Opportunity, Affirmative Action Employer.

DIRECTOR OF LIBRARY AND INFORMATION SERVICES. The Philadelphia College of Textiles & Science invites applications and



LIBRARY MANAGEMENT TEAM

Arizona State University West Campus

Arizona State University announces the rare and challenging opportunity to design, staff and implement library and instructional support programs to serve its West Campus. The West Campus, founded in 1984 as a branch of ASU, offers upper division and graduate academic programs leading to baccalaureate and master's degrees in Arts & Sciences, Business, Education, Engineering, Nursing, Public Programs, and Social Work. A 300-acre campus in northwest Phoenix is under construction and is expected to serve 10,000 FTE students when completed.

The West Campus Library will occupy the first building on the new campus in 1988. The library currently employs 3.5 librarians and 8 FTE support staff and has a collection of 20,000 volumes. Requested for 1987-88 are a staff of 35 FTE and a materials budget of \$1 million. Initial recruitment is for department heads, to begin employment in July 1987 to develop and staff their programs. These positions, with that of the Director, will comprise the Library management team.

The West Campus Library, a division of the University Libraries, emphasizes the development of a curriculum-supportive collection supplemented by access to external resources, optimum use of electronic information, and staff services to assist students and faculty to use a new model library effectively. An online catalog provides access to the collections of all ASU libraries. A management priority is the building of an organizational culture which reflects the following values: client-centered services, partnership in the academic programs, creative problem solving, and the accountability and growth of individual staff.

Head, Information & Research Support Services: The program includes information and user assistance, reference, research advice and instruction, interlibrary loan and faculty liaison. Expected 1987-88 staff: 5 professional, 4 support. Minimum salary: \$30,000. Qualifications: Required: ALA-accredited MLS or foreign equivalent; post-MLS research library reference experience; substantive experience in program planning, implementation and management; demonstrated leadership ability including interpersonal and communication skills and an understanding of organizational dynamics; supervisory experience including coordination of professional staff; working knowledge of electronic information and its role in libraries; evidence of entrepreneurial spirit; aptitude for marketing library services; a record of professional growth and contribution. Preferred: successful experience managing a unit or department; experience in one or more of the following: interlibrary loan, library instruction, searching of remote commercial databases, use of an online catalog; academic library public service experience.

Head, Collection Development & Bibliographic Services: Responsibilities include collection definition, coordination of selectors, faculty liaison, budget management, acquisitions and processing functions. Cataloging is provided by central technical services. The majority of the West Campus Library professional staff will have selection responsibilities. Expected 1987-88 support staff: 5 FTE. Minimum salary: \$30,000. Qualifications: Required: ALA-accredited MLS or foreign equivalent; broad and substantive collection development experience in an academic library, including automatic receipt profiles, analysis of library collection and curriculum needs, selection of materials; substantive experience in program planning, implementation and management; demonstrated leadership ability including interpersonal and communi-

Positions continued on following page

nominations for the newly created administrative position of Director of Library and Information Services. The new director will play a leadership role in a major programmatic and physical expansion of the college's library into an integrated information center to support instruction and research in undergraduate, graduate, and continuing professional education. Regular duties include planning, budgeting, personnel, and operating supervision. The library staff includes five full-time professionals and three staff members as well as student and other part-time employees. We seek an experienced professional with drive and imagination who will welcome the challenge of developing and implementing a new conceptual basis for library and information services. Specific requirements include: 8-10 years relevant experience, at least 3 at a managerial level in an academic or related setting; doctorate in library/information science or related discipline; excellent leadership and interpersonal skills. Appointment is for no later than 1 July 1987. Applications or nominations, including resume and references, should be sent by 31 March 1987 to: Office of Academic Affairs, Philadelphia College of Textiles & Science, School House Lane and Henry Avenue, Philadelphia, PA 19144. Applications from women and members of minorities are especially encouraged. The college is an Affirmative Action, Equal Opportunity Employer.

DOCUMENTS LIBRARIAN. Manages the Documents Division, a selective depository for U.S. Federal, Canadian and Washington State documents. Supervises 1.5 FTE staff plus student employees. Works scheduled hours at the documents and general reference desks, including some evening and weekend hours. Position reports

to the Head of Reference. Required: MLS or equivalent; knowledge of government documents collections and their users; demonstrated ability to work with a variety of people. Preferred: Experience as a public services librarian in an academic library; knowledge of online databases pertaining to government publications, social sciences and sciences; supervisory experience. Faculty rank and status, tenure track. Twelve month appointment as Assistant or Associate Professor depending on qualifications. Salary from \$22,000. Standard fringe benefits include participation in TIAA/CREF and paid medical. Position available October 1, 1987. Send a letter of application, resume, and names of at least three references who are familiar with your work to: Kathleen Haselbauer, Chair, Documents Librarian Search Committee, 216 Wilson Library, Western Washington University, Bellingham, WA 98225-5999. To be considered, applications must be postmarked no later than May 1, 1987. WWU is an AA/EEO Employer.

ENGINEERING LIBRARIAN. Available: September 1, 1987. Description: Faculty position in the Collection Development Division. Responsible for selecting, reviewing and developing engineering science collections. Works closely with Engineering faculty to meet their library needs. Also provides specialized reference and research services in all areas of engineering. Includes assisting with the bibliographic instruction program and serving on library committees. Qualifications: An MLS degree from an ALA-accredited library school and an undergraduate degree in engineering are required and a graduate degree in engineering or a physical science area is highly desirable. Good written and oral communication skills are re-



LIBRARY MANAGEMENT TEAM

Arizona State University West Campus

quired: knowledge of organizational dynamics; supervisory experience including coordination of professional staff; knowledge of electronic information and its role in libraries, resource sharing, issues and trends in collection development, and the U.S. book trade; evidence of entrepreneurial spirit; aptitude for marketing library services; a record of professional growth and contribution. Preferred: responsibility in a lead role for collection development; acquisitions experience including working with automatic receipt programs and with vendors; experience with library automated systems; materials budget management experience; knowledge of one or more foreign languages.

Head, Access Services: Responsibilities include circulation/reserve services, management of the book, journal, microform, and non-print collections, and assistance in use of the collections. Expected 1987-88 support staff: 11 FTE. Minimum salary: \$25,000. Qualifications: Required: ALA-accredited MLS or foreign equivalent; experience in circulation and one or more of the following: reserve, stack management, organization and use of journals, microforms and non-print materials, interlibrary loan; substantive experience in program planning, implementation and management; supervisory experience; demonstrated potential for leadership including good interpersonal and communication skills; evidence of entrepreneurial spirit; aptitude for marketing library services; potential for professional contribution and growth. Preferred: successful experience managing a unit or department; post-MLS experience; experience with an online circulation system; experience in selection of library materials.

Head, Instructional Support Services: Responsibilities include assisting faculty and librarians in the use of technology as an instructional tool; evaluating, acquiring and providing access to hardware and software; designing and producing instructional materials; providing a library orientation program; and providing classroom support services for televised instruction. Expected 1987-88 support staff: 3 FTE. Minimum salary: \$30,000. Qualifications: Required: Master's degree in a recognized program of Instructional Technology; substantive experience in educational media service operations; technical expertise in the design, development and use of media; broad understanding of all types of media hardware and software including computer applications and their use in the educational process; substantive experience in program planning, implementation and management; demonstrated leadership ability including interpersonal skills and an understanding of organizational dynamics; excellent communication, teaching and marketing skills; supervisory experience; evidence of entrepreneurial spirit; a record of professional growth and contribution. Preferred: responsibility in a lead role for instructional technology; experience in an institution of higher education.

Send letter of application (including statement of qualifications, current resume, and names, addresses and telephone numbers of 4 recent references to: **Helen L. Gater, Director, ASU West Campus Library, 4510 N. 87th Avenue, Phoenix, AZ 85019; (602) 279-5484.** Deadline for applications is **April 10, 1987.**

ASU is a committed equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

quired as well as skills in reference service. Must be willing to maintain the highest standards of honor, integrity, and morality as taught by the Church of Jesus Christ of Latter-day Saints, including abstinence from alcoholic beverages, tobacco, tea and coffee. Salary & Benefits: Faculty status, generous insurance and retirement benefits. Salary range is \$24,000 and up depending on qualifications. This is a twelve-month appointment with twenty-two days annual leave and additional professional development time available. Deadline for Application: June 1, 1987. To Apply: Send resume and names of three references to: Patti Jo Findley, Personnel Officer, 3080 HBLL, Brigham Young University, Provo, UT 84602.

GOVERNMENT DOCUMENTS REFERENCE LIBRARIAN. Responsibilities include collection development, database searching and Library User Education in Government Documents. The Government Documents collection is part of Information Services, with assistance provided at the Library's central reference desk. The Library is committed to innovative, top quality programs and services demonstrated by an active Library User Education program; proactive librarian liaison and outreach, acquisition of laser-based reference tools, and an online public access catalog. Documents are cataloged and reflected in the online catalog. BGSU is a comprehensive university, enrolling approximately 14,000 undergraduates and 3,000 graduate students. This is a 12 month faculty status, tenure track position. Research and publication are required for tenure. Excellent fringe benefits, state retirement plan, minimum salary \$19,000. ALA-accredited MLS required. Minimum of one year of experience with Government Documents in a medium to large library setting preferred. Send letter of application, resume, and names, addresses and telephone numbers for three references to: Bonnie Gratch, Head/Coordinator of Reference, Jerome Library, Bowling Green State University, Bowling Green, OH 43403-0170. Applications must be postmarked by Friday, April 3, 1987. Starting date: July 1, 1987. BGSU is an EEOC/AA employer.

HEAD CATALOG LIBRARIAN. Twelve-month, tenure-track, full time position. In charge of cataloging operations, original and non-routine cataloging, OCLC and LCS operations. Supervises 6 FTE staff. Some public service duties required. ALA-MLS, supervisory experience and direct cataloging experience required. A second master's degree required by year six to qualify for tenure. Salary approximately \$2,400/month, depending on qualifications. Estimated beginning date is May 1, 1987. Send letter of application and resume to: Harvey Varnet, Director, University Library, Governors State University, University Park, IL 60466. GSU is a publicly funded, upper division university of 5,600 students, 4 colleges, and a library staff of 40. University Park is located 35 miles south of Chicago. GSU is an equal opportunity, affirmative action employer. Review of applications to begin March 15, 1987.

HEAD, ENGINEERING AND MATHEMATICAL SCIENCES LIBRARY (EMS), University of California, Los Angeles. Duties: Under general direction of the Head, Physical Sciences and Technology Libraries (PSTL), Head prepares budget requests, monitors expenditures, writes reports. The Head is responsible for collection development/management, public services, technical services, space planning, library operations. Shares responsibility for provision of online and traditional reference services, bibliographic instruction, library publications. Qualifications: Demonstrated potential to manage and develop collections and services of a large, complex academic science/engineering library. Strong potential for leadership in planning and implementing innovative user services, user instruction and collection development. MLS or equivalent. Experience with online systems desired. Salary range: \$32,808-\$47,292. Anyone wishing to be considered for the position should write to: Rita A. Scherrei, Director, Administrative Systems and Personnel Services, University Research Library, UCLA, 405 Hilgard Avenue, Los Angeles CA 90024. The application letter should include a complete statement of qualifications, a full resume of education and relevant experience, and the names of at least three persons who are knowledgeable about the applicant's qualifications for the position. Candidates applying by April 1, 1987, will be given first consideration. UCLA is an equal opportunity, affirmative action employer. Librarians at UCLA are represented by an exclusive bargaining agent, the American Federation of Teachers.

HEAD OF REFERENCE. The San Diego State University Library is seeking a librarian to serve as head of its General Reference Division. Situated 30 miles north of the Mexican border and 120 miles south of Los Angeles, San Diego ranks eighth in size among the na-

tion's cities. With over 34,000 students, the University is the largest of the 19 campuses that make up the California State University system. The Library has a total collection of 900,000 volumes, and a staff of 35 professionals and 85 support personnel. Duties: Overall responsibility for the administration of the General Reference Division, the principal reference point in the University Library. Supervises 13.5 FTE librarians and 3.75 staff. Provides reference desk service, performs computer searches, and participates in the library's instructional program. Selects books in a subject specialty for the circulating collection. Participates in development, implementation, and evaluation of service policies and programs. Represents the General Reference Division in Council of Division Heads meetings. Reports to the Assistant University Librarian for Public Services. Qualifications: MLS or equivalent from ALA-accredited school; other advanced degree desirable. At least five years of reference experience in an academic library required. Supervisory and/or administrative experience desirable. Demonstrated leadership skills. Experience in database searching, library instruction, and book selection desirable. Ability to work effectively with students, faculty, and library staff. Ability to communicate clearly, both orally and in writing. Strong commitment to the provision of high quality reference service. Full-time, tenure-track faculty position, with rank of Senior Assistant Librarian or Associate Librarian, depending upon qualifications and experience. Starting salary range: \$29,643-\$45,100. Reappointment, tenure, and promotion require evidence of continuing professional development. Availability and deadlines: To ensure consideration, applications should be received by April 13, 1987. Appointment will be made as soon as possible following the closing date, but the position will remain open until filled. Please submit resume, letter of application, and the names of at least 3 references to: Gerald D. Palsson, Assistant University Librarian for Administrative Services, San Diego State University Library, San Diego, CA 92182-0511. SDSU is an Affirmative Action, Equal Opportunity Employer.

HEAD OF REFERENCE (Search Reopened). The University of Akron Library is seeking a Head of Reference to coordinate and supervise activities of the Reference Department. Position available immediately. Responsibilities: Plan, implement and evaluate general reference services and library instructional programs; manage reference, government documents, and map collections; serve as link between the Reference Department and other library units; supervise staff of eleven, including three professionals. Qualifications: MLS from an ALA-accredited school; at least three years of professional experience in public services in an academic library; evidence of managerial ability, strong interpersonal skills, and ability to communicate well both orally and on paper; knowledge of local library systems highly desirable. Salary: \$24,000-\$26,000, depending upon qualifications and experience; excellent fringe benefits. Application: The deadline for applications is April 1, 1987. Send letter of application, resume and three letters of reference to: Lee Faulhaber, Reference Search Committee, Bierce Library, Box CR, The University of Akron, Akron, OH 44325. The University of Akron is an Equal Education and Employment Institution.

HEAD, SOCIAL SCIENCES DIVISION, with faculty rank. Position reopened. Responsible for the Social Sciences Public Services Division and its staff. Direct all collection development for materials in the social sciences. Supervise the work of three professionals and three nonprofessionals. Serve students and faculty at the reference desk. Coordinate departmental database searching. Provide advanced library bibliographic instruction. Hold a position on the library director's administrative council and serve on council committees concerned with the overall library operation including development of an integrated automated library system. Master's degree from an ALA-accredited library school; a bachelor's or second master's degree in the social sciences preferred; academic background in economics and/or business administration desirable. At least five years experience in an academic library public services position, preferably in the social sciences. Initial appointment with faculty rank of instructor with advancement to Assistant Professor at end of first year if merited. Good fringe benefits. Salary: \$27,600 minimum. For full consideration applications should be received by May 1, 1987. Submit letter of application with resume including names of three references to: Roscoe Rouse, University Librarian, Oklahoma State University, Stillwater, OK 74078-0375. AA/EO Employer.

HUMANITIES LIBRARIAN. Provides general and specialized reference services, online searching, instruction, and collection development for the humanities disciplines. Responsible for liaison with faculty in humanities departments. Works some evening and week-

end hours. Reports to the Head of Reference. Required: MLS or equivalent; undergraduate degree in the humanities or experience as a humanities librarian; demonstrated ability to work effectively with students and faculty. Preferred: Experience as a public services librarian in an academic library; experience using online databases; graduate coursework in the humanities. Faculty rank and status, tenure track. Twelve month appointment as Assistant or Associate Professor depending on qualifications. Salary from \$22,000. Standard fringe benefits include participation in TIAA/CREF and paid medical. Position available October 1, 1987. Send a letter of application, resume and names of at least three references who are familiar with your work to: Raymond McInnis, Chairman, Humanities Librarian Search Committee, 216 Wilson Library, Western Washington University, Bellingham, WA 98225-5999. To be considered, applications must be postmarked no later than May 1, 1987. WWU is an AA/EO Employer.

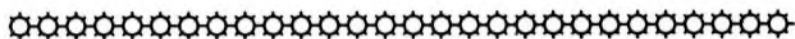
LIBRARIAN. Automation continues to change our organizational structure and to allow our librarians to return to general librarianship. The library has an online catalog/circulation/acquisition system, is converting and reclassing from Dewey to LC, and is expanding other automation activities—all made possible by grant funding. We need another "compleat" librarian to do some reference, instruction, collection development, cataloging, acquisitions, etc. Rider College Library has 10 librarians and 15 support staff for 5,000 students, 200 faculty, and nearly 300,000 titles. We are looking for a self-motivated, organized individual with some experience, an ALA/MLS, a background in two or more library areas, and ability to function in a "total-system" environment. Faculty status/rank requires usual obligations; tenure will require second subject master's. Excellent benefits include TIAA; 12 month contract period. Targeted starting date September 1; earlier negotiable. Minimum salary: \$23,900. We will be pleased to review your application if our kind of environment appeals to you and if you believe your background might fit our needs. Apply by March 20, 1987, with letter, resume, and names and addresses of 3 references, to: Ross Stephen, Director of Library Services, Rider College Library, 2083 Lawrenceville Road, Lawrenceville, NJ 08648-3099. Rider College is an affirmative action, equal opportunity employer.

LIBRARIAN. 12-month permanent position, to work in a new library, with strong bibliographic instruction program, fully automated catalog/circulation. Major initial responsibilities will be in cataloging, but all librarians participate integrally in technical and reader services. Effective oral and written communication skills, and the ability to work well with people, both individually and in groups. Evidence of a strong commitment to responsive service. Experience with and interest in cataloging and OCLC system. Must be a strong team worker. Evidence of the ability to coordinate, organize, and prioritize. ALA-accredited MLS; minimum 1 year professional cataloging responsibility required. Rank and salary dependent on experience and qualifications: Assistant Librarian, \$18,500+; Associate Librarian, \$21,500+. Review of materials begins on March 15, 1987, and continues until appointment is made. Send letter of application, 500 word essay on the role of the library in a liberal arts college, resume, and names, addresses, and phone numbers of 3 references to: Sandra Weronko, University Librarian, Mark O. Hatfield Library, Willamette University, Salem, OR 97301. Willamette University is an equal opportunity employer.

ONLINE REFERENCE LIBRARIAN/PUBLIC SERVICES COORDINATOR. The following position is contingent upon available funding beginning July 1, 1987. The University of Wisconsin-La Crosse is seeking applications from experienced librarians for the position of Online Reference and Public Services Coordinator to begin August 26, 1987. Duties include online (50%): database searching using BRS and DIALOG, staff training, promotion and liaison to the university community; reference (25%): work regular desk hours, including nights and weekends in rotation, and bibliographic instruction; public services coordinator (25%): coordinate public services division activities (circulation, reference, documents, interlibrary loan and special collections), convene and chair public services meetings and represent division on Management Council, assist the Director of Instructional Services in administering the library. Coordinator post will be subject to review and re-election in two years. ALA-accredited MLS and either a subject master's degree (science or business field preferred) or substantial graduate work leading towards a doctorate. A minimum of 4 years professional experience in an academic library with experience and demonstrated knowledge in public services and database searching, and familiarity with computer auto-

mation. Salary from \$24,000 depending on qualifications and experience, for academic year (9 month), tenure track faculty position, assistant professor rank. This is a line librarian position beginning August 27, 1987. Deadline for submission of applications: postmarked no later than March 20, 1987. Send correspondence and credentials to: Ed Hill, Chairperson, Murphy Library, University of Wisconsin-La Crosse, La Crosse, WI 54601. UW-La Crosse is an affirmative action, equal opportunity employer.

PRESERVATION LIBRARIAN. Sterling Memorial Library, Yale University Library. Appointment at the rank of Librarian I or Librarian II. Works closely with the Head Librarian, Preservation Department, and, in her absence, may serve as department head. The incumbent has special responsibilities in the area of microfilming and aids in carrying out Division routines as well as outreach programs, such as workshops and the development of training aids, for all units within the library system. Manages the Microfilming Unit, including supervising the work of its four full-time employees. Has wide responsibilities in the development, implementation, and oversight of special projects, both in-house and with outside vendors, whether they are unit-specific or systemwide. Assists in the supervision and daily problem-solving required within the Preservation Division, which consists of 3.5 full-time employees and 3-14 part-time students, de-



SYSTEMS OFFICER

University of Alabama

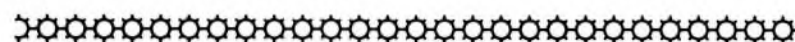
Responsibilities: Reports to the Associate Dean of Libraries. Coordinates the planning and implementation of all library automation activities and consults on the utilization of new information technologies. These duties include a central role on the Libraries' Systems Management council and liaison to the Computing Center and to the vendors of the existing automated system. Qualifications: MLS degree from a program accredited by ALA and successful relevant experience in an automated library environment. Ability to communicate clearly and effectively to non-technical library and administrative staff as well as to computer-oriented staff. Ability to work well with a variety of constituencies. Awareness of the current state of library technology and demonstrated knowledge of telecommunications. Rank and Salary: salary and rank dependent upon nature and extent of experience, education and scholarship or professional contributions. Assistant Professor minimum salary: \$22,500. Associate Professor minimum salary: \$28,500. Benefits: Permanent, twelve-month, full-time position, tenure track, faculty equivalency, twenty-two days vacation, sick leave, Blue Cross/Blue Shield, State and TIAA/CREF retirement plans. Projected beginning date: August 1, 1987.

Application procedure: Send letter of application and resume to:

Charles B. Osburn
Dean, University Libraries
The University of Alabama
P.O. Box S
Tuscaloosa, AL 35487-9784

by the **April 15, 1987**, deadline.

The University of Alabama is an
equal opportunity, affirmative action employer.



pending on the status of special projects. Aids in the review of deteriorated materials with bibliographers and curators, providing cost information and option recommendations. Writes reports, participates in administrative meetings (attendance at national preservation activities will be encouraged), and interacts to a great extent with both the Conservation and the Preparations Divisions within the Department and with other departments. Aids in carrying out preservation education activities including workshop presentations, talks, and the preparation of training materials. Participates in the library's planning activities and is expected to be active professionally. Qualifications: MLS from an ALA-accredited library school, with emphasis on preservation administration preferred. In-depth knowledge of microformats and preservation microfilming. Demonstrated ability to plan projects, write reports, and communicate effectively. Knowledge of running a microfilm lab desirable. Supervisory experience preferred. Two or more years of professional experience in a preservation program, or the equivalent training with some field experience, preferred. Salary from \$22,500, dependent upon qualifications. Benefits include 22 days vacation; 16 holiday, recess, and personal days; TIAA/CREF or Yale retirement; comprehensive health care, and relocation assistance. Application deadline: March 31, 1987. To be assured of consideration, please send letter of application, resume and names of 3 references to: Maureen Sullivan, Head, Library Personnel, Yale University Library, 1603A Yale Station, New Haven, CT 06520. Yale University is an equal opportunity, affirmative action employer.

PRESERVATION MICROFILMING LIBRARIAN, Preservation Department, Columbia University. Primary responsibility for managing the Columbia University Libraries Preservation Microfilming Program, including supervision of supporting staff and student employees to prepare materials for microfilming, involving establishing bibliographic control, targeting, collating, and physical preparation of volumes. Responsibilities also include coordinating filming activities with the Reprographic Laboratories; coordinating pre- and post-filming procedures with other library units; contracting and maintaining contracts with outside microfilming vendors; managing grant-funded projects; assisting in all aspects of the Preservation Program including training, publications, the Preservation Committee, disaster prevention and recovery, and system-wide planning for preservation. In addition to an accredited MLS, requirements are knowledge

of preservation microfilming policies and procedures, with experience in a microfilming operation preferred; knowledge of current preservation trends, bibliographic control and library automation; ability to work in a fluid, complex organization and to communicate effectively verbally and in writing. Formal study of preservation in an academic environment and supervisory work experience in a large academic library desirable. Salary range (Librarian I) is \$22,000-\$28,600. Excellent benefits include assistance with University housing and tuition exemption for self and family. Submit resume listing three references to: Kathleen M. Wiltshire, Director of Personnel, Box 35 Butler Library, Columbia University, 535 West 114th Street, New York, NY 10027. Deadline for applications is April 15, 1987. An Affirmative Action, Equal Opportunity Employer.

REFERENCE LIBRARIAN (Assistant/Senior Assistant Librarian), John M. Olin Library. Olin Library is Cornell's research library for faculty and graduate students in the social sciences and humanities. Cornell, an active member of the Research Libraries Group, Inc., is currently planning for implementation of NOTIS in a rapidly changing information environment. The Reference Department invites applications for the position of Reference Librarian at the assistant or senior assistant level. Responsibilities: Provide reference service at a busy reference desk and research consultations on an individual basis; assist users in the identification and location of government documents; work closely with Interlibrary Services in providing bibliographic verification. Initially, will also be responsible for developing, coordinating, and teaching in Olin's graduate instruction program, which consists primarily of research seminars for graduate students in various fields or on special topics such as government documents. Will also be responsible for developing a program to introduce users to the online catalog components of NOTIS. Future responsibilities may include searching online databases, assisting with collection development or investigating library microcomputer applications. Qualifications: MLS; strong academic background; knowledge of at least two foreign languages; excellent communication skills; ability to work under pressure; a flexible and resourceful nature. Public service experience in an academic library and previous teaching or library instruction experience desirable. Rank and salary: Dependent upon qualifications (minimum \$18,000). Available: May 1, 1987. Starting date negotiable, but not later than August 15. Closing date: Applications are requested by April 30, 1987; however, applications



Wayne State University

PUBLIC SERVICES LIBRARIAN **Shiffman Medical Library**

Description: Public Services Librarian to (i) coordinate database searching and library instruction, (ii) prepare medical library newsletter, (iii) supervise circulation operation, including participation in system-wide automated library system, and (iv) manage reference collection development. Other duties include reference service (weekends on a rotational basis), library instruction, collection development and faculty liaison. A tenure-track position based on standards of evaluation and quality of performance in professional assignments, creative or scholarly work, and contribution to the profession.

Qualifications and Desired Characteristics: Master's degree from an ALA-accredited library school is required. A minimum of two years professional experience in a health sciences library preferred. Experience in searching one or more of the standard database services, preferably BRS. Familiarity with OCLC searching preferred. Effective communication and interpersonal skills required. Evidence of scholarly, creative or professional contributions desired.

Other Information: The Shiffman Medical Library serves the School of Medicine, the College of Pharmacy and Allied Health Professions, as well as the information needs of the entire University community.

Liberal fringe benefits, dental and health plan options, TIAA/CREF, tuition support for family members, minimum salary of \$26,000, rank competitive and negotiable based on experience and qualifications.

Send applications (including a signed and dated resume) and/or nominations to: **James F. Williams II, Associate Director of Libraries, 134 Purdy Library, Wayne State University, Detroit, MI 48202.**

Position open immediately and will remain open until filled. Applications received **by March 16, 1987**, will be given first consideration.

Wayne State University is an affirmative action, equal opportunity employer.

will be accepted until the position is filled. Apply to: Carolyn A. Pyhtila, Personnel Director, 235 Olin Library, Cornell University Libraries, Ithaca, NY 14853-5301. Include cover letter, resume, and a list of three references. Cornell University is an affirmative action, equal opportunity employer.

REFERENCE LIBRARIAN. Coordinates the bibliographic instruction program. Works with librarians and faculty in developing programs designed to stimulate intelligent library use. Participates in a full range of reference assistance, collection development, and automated services functions. Collaborates with colleagues in the planning and implementation of the online catalog (which also includes Bryn Mawr and Swarthmore colleges). Works with other area academic librarians to foster cooperative public services and the sharing of resources. Required: ALA-accredited MLS; knowledge of automated reference systems, excellent interpersonal skills and strong user-oriented philosophy. Preference will be given to candidates with two years' public service experience and additional advanced degree. Salary: low \$20s. Generous fringe benefits. Application deadline, 15 April 1987. Please send letter of application, resume, transcripts, and three letters of references to: Michael S. Freeman, Librarian of the College, Magill Library, Haverford College, Haverford, PA 19041-1392. New position subject to Board of Managers approval. EOE/AA.

REFERENCE LIBRARIAN. Primary responsibilities are within the Reference and Computer Search Service Units—providing general reference service including some weekend and evening work; formulating and executing online searches. Additional work in the Bibliographic Instruction Unit. Qualifications: MLS from ALA-accredited library/information science school and two years experience in reference work and database searching in an academic library required. Second Master's degree in social sciences, in-depth reference experience in business, government publications or law preferred. Salary: \$20,000 minimum. Apply to: Rebecca L. Beard, Library Personnel Officer, University Libraries, UL 139, State University of New

York, 1400 Washington Avenue, Albany, NY 12222. Deadline: Letter of application, list of three references and current resume should be received no later than March 30, 1987. The University at Albany is an Equal Opportunity, Affirmative Action Employer. Applications from minorities, women, handicapped, and Vietnam-era veterans are especially welcome.

REFERENCE LIBRARIAN. Requires Master's degree from an ALA-accredited Library School; second master's degree in Education preferred; reference experience in a university, four year college, or research library preferred. Responsibilities include reference, online computer searching, collection development, and library instruction. Consideration for tenure track appointment will require that the candidate be willing to establish and maintain an ongoing program of scholarly activity. Reports to the Coordinator of Reference and Collection Development. Salary commensurate with work experience and education. Instructor minimum \$15,403; Assistant Professor minimum \$18,693. Full position description available upon request. Application deadline: May 1, 1987. Send letter of application, three letters of reference, and vita to: Reference Librarian Search Committee, c/o Administration Office, Michener Library, University of Northern Colorado, Greeley, CO 80639. AA/EO Employer.

REFERENCE LIBRARIAN. Sterling Memorial Library, Yale University Library. Minimum Rank: Librarian I. Search Reopened. Responsibilities: Provide reference desk assistance, bibliographic instruction, and computerized database searching. Participate in collection development and planning activities. The department, the central reference location on campus, serves all levels of users with special focus in the humanities and social sciences, and is in an exciting period of development as it seeks to expand its role in meeting the information needs of the Yale community. Qualifications: ALA-accredited MLS. Reading knowledge of two foreign languages. Familiarity with online database searching. Interest in bibliographic instruction. Effective oral and written communication and strong analytical skills. Ability to work cooperatively in a demanding and rapidly changing

HEAD, CIRCULATION DEPARTMENT

University of Alabama

(Assistant or Associate Professor)

The University of Alabama is a member of the Association of Research Libraries, SOLINET, and the Network of Alabama Academic Libraries. The Libraries are implementing the VTLS system, which includes an online circulation system.

Responsibilities: Reports to Associate Dean of Libraries (Access Services); administrative responsibility for the operation of the circulation, stacks maintenance, and reserve functions in the Main Library; handles planning, evaluation, and reporting for the department; supervises 10 FTE support staff and 25 student assistants; oversees selection, training, and evaluation of department staff; administers storage facilities; maintains effective communication with faculty, staff, and students as well as with other library units.

Qualifications: Master's degree from ALA-accredited program; successful relevant professional experience in an academic library; evidence of management skills and commitment to public services; strong organizational and communication skills; ability to work effectively with library users and staff. Experience with an online circulation system desirable.

Salary/Benefits: Salary and rank depending upon nature and extent of experience, education and scholarship or professional contributions. Assistant Professor \$22,500 minimum. Associate Professor \$28,500 minimum. Permanent, 12 month full-time position, tenure track, faculty equivalency, twenty-two days vacation, sick leave, Blue Cross/Blue Shield, State and TIAA/CREF retirement plans.

Application Information and Procedure: Opening date for applications March 4, 1987. Closing date for applications **April 15, 1987**. Projected starting date August 1, 1987. Send letter of application and resume to:

Charles B. Osburn
Dean of Libraries
The University of Alabama
P.O. Box 5
Tuscaloosa, AL 35487-9784

The University of Alabama is an equal opportunity, affirmative action employer.

environment. Additional graduate work desirable. Salary from \$22,500 dependent on qualifications. Benefits include 22 days vacation; 16 holiday, recess and personal days; comprehensive health care, and relocation assistance. Application deadline: April 15, 1987. To be assured of consideration, please send letter of application, resume, and names of 3 references to: Maureen Sullivan, Head, Library Personnel, Yale University Library, P.O. Box 1603A Yale Station, New Haven, CT 06520. An EEO/AA employer.

REFERENCE LIBRARIANS, Social Sciences Division, Columbia University Libraries (Search Reopened). The Lehman Library contains Columbia's social science and international affairs collections, and also houses the Social Work Library and the Documents Service Center. The reference staff provide reference and consultation services for students and faculty, including online searching. They also teach a one-credit course, "Research Sources in International Politics." The library is actively investigating and applying new information technologies, particularly CD-ROMs and CLIO, our online system. It has microcomputers for staff and public use. The Documents Service Center is a U.S. depository serving Columbia University and the general public, and has responsibility for Canadian and New York State documents. Two Reference Librarian positions are available. Both will provide reference and consultation services, including online searching, and will participate in library instruction. One position will work full time in reference and will have some responsibility for coordinating online searching and applying new technological developments, particularly those using microcomputers. The second position will be split between reference and documents and will be responsible for coordinating the library's use of electronically-distributed government data. Some evening and weekend work will be required for both positions. In addition to an accredited MLS, requirements are the ability to work effectively with students, faculty and colleagues, a working knowledge of a modern foreign language and demonstrated ability in verbal and written communication. An academic background in the social sciences, and experience with reference, online searching, library instruction, documents, microcomputers and machine-readable data files are preferred. Salary ranges are: Librarian I: \$22,000-\$28,600; Librarian II: \$24,000-\$32,400. Excellent benefits include tuition exemption for self and family and assistance with University housing. Send resume, listing three references, to: Kathleen Wiltshire, Director of Personnel, Box 35 Butler Library, Columbia University, 535 West 114th Street, New York, NY 10027. Deadline for applications is April 15, 1987. An Affirmative Action, Equal Opportunity Employer.

REFERENCE LIBRARIAN/COORDINATOR, INFORMATION ONLINE SERVICE. Rank: Assistant Professor or higher (renewable contract). Duties and Responsibilities: Reports to Head, Reference Department. Provides reference service to UO students, faculty, staff, and community. Coordinates activities of the Library's computer search service including: developing long and short-term goals; evaluating work flow and prospective new programs; acting as a resource person and trainer for other professionals searching in the department. Actively conducts searches and offers demonstrations and seminars. Has collection development responsibilities in one or more subject areas. Serves on Library and University committees. Qualifications: MLS from ALA-accredited library school; 2-3 years bibliographic computer searching experience; commitment to public service; strong written and oral communication skills. Desired: Subject background or experience in business or related areas. Salary: \$18,500-\$21,500 for twelve month appointment, plus fringe benefits. Position open: Immediately. Closing date for applications: April 15, 1987. Applications to include: Cover letter, resume, and names and telephone numbers of three references. Applications to: Andrew Bonamici, Personnel Librarian, University of Oregon Library, Eugene, OR 97403-1299. An AA/EEO Institution.

REFERENCE LIBRARIAN, ENGINEERING AND MATHEMATICAL SCIENCES LIBRARY (EMS), University of California, Los Angeles. Shares responsibility for provision of online and traditional reference services, bibliographic instruction, library publications. Reference Librarian develops reference service policies, provides reference desk service, selects and evaluates materials, and monitors new acquisitions. Occasional evening or weekend duty required. Qualifications: MLS or equivalent. Minimum two years successful academic library reference experience in engineering or physical sciences. Demonstrated reference, collection evaluation and bibliographic information needs. Aptitude for bibliographic detail. Experience with online systems desired. Salary range: \$24,012-\$42,264. Anyone wishing to be considered for the position

should write to: Rita A. Scherrei, Director, Administrative Systems and Personnel Services, University Research Library, UCLA, 405 Hilgard Avenue, Los Angeles CA 90024. The application letter should include a complete statement of qualifications, a full resume of education and relevant experience, and the names of at least three persons who are knowledgeable about the applicant's qualifications for the position. Candidates applying by May 31, 1987, will be given first consideration. UCLA is an equal opportunity, affirmative action employer. Librarians at UCLA are represented by an exclusive bargaining agent, the American Federation of Teachers.

SERIALS CATALOGER. Available: September 1, 1987. Description: Faculty position in the Technical Services Division. Performs original classification and descriptive cataloging of serials in all subjects and languages. Works closely with Serials Department in setting up new serials, solving problems related to older serials, handling name changes, mergers, etc. Supervises correcting and updating of serial records derived from RLIN or OCLC. Works closely with Reclasse Unit, Serials Department, and subject librarians in reclassification of existing Dewey serial collection. Does name and subject authority work in assigned area. Qualifications: An MLS degree from an accredited library school. Good working knowledge of AACR2, LC classification, LCSH, and other standard cataloging tools. Language competency in one or more foreign languages desirable. Experience with RLIN, OCLC, or other major bibliographic utility desirable. Ability to work effectively with all levels of staff. Meticulous regard for detail. Ability to communicate clearly, both orally and in writing. Accurate typing skills. Serials cataloging experience desirable. Must be willing to maintain the highest standards of honor, integrity, and morality as taught by the Church of Jesus Christ of Latter-day Saints, including abstinence from alcoholic beverages, tobacco, tea and coffee. Salary & Benefits: Faculty status, generous insurance and retirement benefits. Salary range is \$24,000 and up depending on qualifications. This is a twelve-month appointment with twenty-two days annual leave and additional professional development time available. Deadline for Application: June 1, 1987. To Apply: Send resume and names of three references to: Patti Jo Findley, Personnel Officer, 3080 HBLL, Brigham Young University, Provo, UT 84602.

SERIALS CATALOGER, University of Georgia Libraries. One entry-level position (Salary minimum \$17,200), beginning date July 1987. Recent graduates may have the opportunity to participate in a special staff development program funded by the Council on Library Resources. Duties: Responsible to the Head Serials Cataloger for performing original and copy cataloging of serials, periodicals, and incomplete monographic sets in all subjects and languages; serving as resource person for serial cataloging policies and procedures; and participating in the Department's policy-making process. The Libraries has implemented the USMARC format for holdings and locations. The Cataloging Department, comprised of 36 staff members, catalogs over 50,000 books, serials, microforms, and nonprint materials yearly. Qualifications: MLS from ALA-accredited library school; knowledge of AACR, AACR2 and LC classification and subject headings; ability to work with broad range of subjects and languages; good oral and written communication skills; ability to establish and maintain good working relationships; serials cataloging experience preferred; strong interest in academic or research librarianship desired; experience with OCLC cataloging desired; knowledge of other automated systems applicable to technical services (and especially serials control) desired. Application procedure: Send letter of application by March 20, 1987, including resume and names of three references to: Florence King, Personnel Librarian, University of Georgia Libraries, Athens, GA 30602. This position will be filled only if suitable applicants are found. An Equal Opportunity, Affirmative Action Institution.

SERIALS CATALOGER/THESAURI EDITOR. Predicasts is a leading producer of business and technology databases with such familiar products as PROMT, F&S, MARS, A/DM&T and more. We are looking for an experienced cataloger or thesauri editor to be responsible for our authority files and to edit our printed thesauri. This position is responsible for cataloging serials, researching companies and their subsidiaries and continually enhancing our SIC codes. The ideal candidate will have an MLS degree, with cataloging emphasis, 1-3 years cataloging or authority control experience, excellent communication and time management skills, knowledge of business reference sources and the ability to accurately handle the details. Reading knowledge of French, German or Italian would be helpful. The serials cataloger/thesauri editor reports to the manager of the library.

We offer a competitive starting salary (\$20–22K) and a relocation assistance program. Review of applications will begin March 16th and applications will be accepted until the position is filled. To be considered send a resume along with your salary requirements to: Director of Employee Relations, Predicasts, 11001 Cedar Avenue, Cleveland, OH 44106. An equal opportunity employer.

SUBJECT SPECIALIST FOR CARTOGRAPHY, GEOGRAPHY AND GEOLOGY. Available: May 1, 1987. Description: Faculty position in the Collection Development Division. Coordinates the selection of cartographic, geographic, and geological materials for the library. Also provides reference and advanced research assistance to patrons in the use of these materials. Catalogs map collection and supervises maintenance and recommends repair and preservation decisions in consultation with the Preservation Department. Coordinates with faculty and colleagues on the development of the collection. Provides bibliographic instruction on the use of these materials. Qualifications: An MLS degree from an ALA-accredited library school and a second master's degree in geography or geology is required. A strong background in cartographic studies is highly desirable. Ability to catalog maps according to AACR2 and AACCM rules is required. Foreign language skills are highly desirable. Ability to work well with people and good oral communication skills are required. Must be willing to maintain the standards as taught by the Church of Jesus Christ of Latter-day Saints, including abstinence from alcoholic beverages, tobacco, tea and coffee. Salary & Benefits: Faculty status, generous insurance and retirement benefits. Salary range is \$24,000 and up depending on qualifications. This is a twelve-month appointment with twenty-two days annual leave and additional professional development time available. Deadline for Application: March 15, 1987. To Apply: Send resume and names of three references to: Patti Jo Findley, Personnel Officer, 3080 HBLL, Brigham Young University, Provo, UT 84602.

SYSTEMS ANALYSIS/PLANNING LIBRARIAN. Under the general direction of the Dean of University Libraries, plan, implement, and evaluate computerized library system. Assist Department with the formulation of long-range plans involving automation, facilities,

workflow and advanced technologies. Responsible for the library's management information system. Coordinate multi-campus shared circulation system. Participate in various university automation initiatives. Participate in collection development and faculty/professional activities. ALA-accredited Master's degree, programming language, and two (2) years relevant experience in an academic/research library or corporate information center are required. A Bachelor's degree in computer/management science or related discipline, and familiarity with large bibliographic files and networking systems are preferred. Assistant professor, tenure-track, \$25,833 minimum salary. Send resume and 3 references by March 31, 1987, to: Arthur P. Young, Assistant Professor (140073) Position, The University of Rhode Island, P.O. Box G, Kingston, RI 02881. An affirmative action, equal opportunity employer (M/F).

TECHNICAL SERVICES LIBRARIAN. Responsible for original and copy cataloging of all materials, OCLC/LC; planning for automation; maintenance of catalog and databases; supervision of retrocon project; supervision of serials and acquisitions; reference work on rotation. Requirements: ALA-accredited MLS with 3 years cataloging experience. Preferred qualifications: Good oral and written communication skills and experience in library automation. Salary \$18,000, negotiable depending upon experience. Send letter of application, resume, and three letters of reference to: Lawrence W. Onsager, Library Director, Kirksville College of Osteopathic Medicine, 800 W. Jefferson, Kirksville, MO 63501. Deadline for applications is April 10, 1987. An Equal Opportunity, Affirmative Action employer.

TWO REFERENCE LIBRARIANS. Reference faculty at an innovative liberal arts college seek colleagues for two positions: (1) Reference Librarian-Science (nine month, September–June appointment); and (2) Reference Librarian-General Reference (nine month, April–December appointment). Positions participate in reference services, library course and BI, collection development and electronic information service delivery, and rotate periodically into the teaching faculty. ALA-accredited MLS required at time of appointment. Preference will be given persons at or near entry level, with recent reference bibliography coursework and computer database



THREE REFERENCE POSITIONS Arizona State University

The ASU Libraries are seeking candidates for the positions of *Reference Librarian/Business Subject Specialist*, *Reference Librarian/Subject Specialist for Anthropology, Sociology and Social Work*, and *Science Reference Librarian/Engineering Subject Specialist*. Come West, where the living is easy, the libraries are expanding, and automation is our middle name.

The ASU Libraries are organized on the basis of subject specialization for the purposes of collection development, research assistance, bibliographic instruction, online literature searching, and faculty liaison. Subject specialists also serve on the general reference desk in either the main library or the science and engineering library.

The salary range for the positions is \$18,880 to approximately \$25,000, with amounts in the upper range heavily dependent upon experience. The Anthropology position is expected to be filled at a salary that is at or near the entry level of \$18,800. Recruitment will remain open until the positions are filled. To ensure consideration, applications should be received **by April 10, 1987**. *Please apply only on the basis of the complete announcement(s) of vacancy, as indicated below.*

Minimum requirements for all three positions include the ALA-accredited MLS degree or foreign equivalent, demonstrated communication skills, and academic training or experience in the appropriate subject specialty. *To receive vacancy announcements including detailed qualifications sought, please write or call:*

Constance Corey
Assistant University Librarian
Hayden Library
Arizona State University
Tempe, AZ 85287
(602) 965-3417

ASU is a committed Equal Opportunity, Affirmative Action Employer. Women and minorities are encouraged to apply.

searching skills. Advanced science coursework, teaching experience, and ability to perform responsively in an interdisciplinary, multi-cultural academic setting. Salaries to \$20,000 depending on education and experience years. Submit a letter of application, resume, a statement on your ability to communicate with college students from diverse multi-cultural populations and your philosophy of reference service and liberal arts education, along with three letters of recommendation to: Terry Hubbard, Head of Reference, Library 2300D, The Evergreen State College, Olympia, WA 98505. Applicant files must be complete by March 31, 1987. Appointments expected in June. The Evergreen State College is an equal opportunity employer and operates under an affirmative action policy. The College strongly encourages qualified men and women of all races, religions and ancestry to apply. The handicapped and Vietnam era veterans are especially encouraged to apply.

UNIVERSITY ARCHIVIST. Primarily responsible for the administration of the University Archives and Records Management Program—acquires, organizes and provides access to materials related to the institution's history; advises on records management policies. Qualifications: MLS from ALA-accredited library school and 1-2 years archival experience required. Ability to communicate effectively and experience with computers preferred. Salary: \$20,000 minimum. Apply to: Rebecca L. Beard, Library Personnel Officer, University Libraries, UL 139, State University of New York, 1400 Washington Avenue, Albany, NY 12222. Deadline: Letter of application, list of three references and current resume should be received no later than March 30, 1987. The University at Albany is an Equal Opportunity, Affirmative Action Employer. Applications from minorities, women, handicapped, and Vietnam era veterans are especially welcome.

LATE JOB LISTINGS

ASSISTANT LIBRARIAN, Dewey Library for Social Sciences and Management. Manages and develops research level collections in economics or related subjects. Provides traditional and online reference service and user education. Supervises circulation, reserve, and stacking operations (8 FTE). Qualifications: ALA-accredited MLS required. Prior experience in a research library desirable. Degree in one of the social sciences, preferably economics, required. Supervisory experience required. Final candidates must demonstrate well-developed interpersonal and communication skills. Hiring salary range: \$20,000-\$22,000. To ensure full consideration, send resume and names and addresses of 3 current, confidential references by March 31, 1987, to: Search Committee for Assistant Dewey Librarian (CRL), The Libraries, Room 14S-216, Massachusetts Institute of Technology, Cambridge, MA 02139. MIT is an equal opportunity employer with an affirmative action plan and welcomes applications from women and minority candidates.

ASSOCIATE LIBRARIAN FOR ADMINISTRATIVE SERVICES. George Mason University is seeking an experienced professional to join its library administrative team with primary responsibilities for budget, personnel, including staff development, and grants. Requirements: ALA/MLS. At least four years relevant library experience, preferably in an academic library. Superior communication skills. Desirable: Experience in budget preparation and control, personnel, and/or grantsmaking. Second advanced degree. Call (703) 323-3544 or write for detailed position description. Available ASAP. Salary: \$26,000-\$32,000, commensurate with education and experience. To apply: send letter of application, resume, and names of 3 references to: Appointments Committee, George Mason University, Fairfax, VA 22030. Deadline: March 31, 1987. AA/EOE.

ENGLISH LIBRARIAN. University of Illinois Library at Urbana-Champaign. A faculty position available immediately. The English Librarian is responsible for the administration of the English Library and for the direction of its staff. With a materials budget of \$40,043.00, the librarian, in cooperation with the faculty, develops and maintains research collections in English, Cinema Studies, Theatre, and Speech Communication. The librarian also ensures that reference, original cataloging, and online services are provided to meet the needs of the faculty, students and allied personnel in the areas served. The librarian maintains a strong working relationship with the faculty of the departments served, with the library administration, the Arts and Humanities Council, and other related units, and engages in instructional and promotional activities of the library. Required qualifications: A Master's degree in Library Science from an ALA-accredited school, or its equivalent; an undergraduate degree in English or allied fields; experience encompassing English literature and/or allied studies in an academic or research library; a minimum of three years professional experience. Supervisory and

administrative experience. Ability to provide service to a diverse research oriented clientele. Evidence of ability to meet university standards of research, publication, and service. Preferred: An advanced degree in English or allied fields; experience in collection development, cataloging, bibliographic instruction, and database searching. Desired: Experience or familiarity with cinema studies, theatre, and speech communication. Familiarity with the needs of researchers in these fields, as demonstrated by academic background or professional experience. Librarians have faculty rank. Salary \$25,000 upward for appointment as Assistant Professor and \$28,000 upward for appointment as Associate Professor, depending on qualifications. Send letter of application and complete resume with the names, addresses, and telephone numbers of five references to: Allen G. Dries, Library Personnel Manager, Library Personnel Office, 127 Library, University of Illinois Library at Urbana-Champaign, 1408 West Gregory Drive, Urbana, IL 61801; (217) 333-8169. Application/nomination deadline is April 15, 1987. AA/EEO Employer.

FINE ARTS LIBRARIAN, Fiske Kimball Fine Arts Library, University of Virginia. Oversees the management and coordinates the work of all library activities. Responsible for staff, budgets, programs, daily operations, and planning. Qualifications: MLS; second subject-related master's degree preferred. Experience in library public service or administration; supervisory and communication skills. Salary of \$28,000 or higher and rank of Assistant Professor or higher depending on qualifications. Deadline: April 15, 1987. Send resume and names of three references to: Sada Crismond, Library Personnel Coordinator, Alderman Library, University of Virginia, Charlottesville, VA 22903-2498. An equal opportunity, affirmative action employer.

HEAD, ARCHIVES & SPECIAL COLLECTIONS. Rapidly expanding college with new library facility seeks individual to establish, develop and administer an archives and special collections program. Position is funded for one year, with continuation dependent on success of the program. Must have MLS from an ALA-accredited library school, or a master's degree in an appropriate field, plus familiarity with archival and records management. Salary: \$22,000. Position open until filled; send letter of application, resume and recommendation letters to: Clifton H. Jones, Director of Zahn Library, Saginaw Valley State College, University Center, MI 48710. SVSC is an equal opportunity, affirmative action employer.

LIBRARY DIRECTOR. Western Maryland College is seeking applications and nominations for Director of the College Library. A private, liberal arts college, Western Maryland is located 25 miles from Baltimore and 55 miles from Washington, D.C. The Director of the Library reports to the Vice President for Academic Affairs, is responsible for all operations of the library, and will oversee a major renovation and expansion of the library planned for the near future. An accredited MLS and a second master's degree or doctorate are required. Experience required in an academic library, including collection and program development, personnel management, and fiscal planning. Starting date: July 1. Salary competitive with excellent fringe benefits; minimum \$40,000. Send letter of application, resume, and names of three references by April 15, 1987, to: M.D. Palmer, Western Maryland College, Westminster, MD 21157. AA, EOE.

MONOGRAPH DEPARTMENT HEAD. Administer department of three professional and six support staff responsible for the purchase of monographs, the approval plan, original cataloging of monographs and media, catalog maintenance, bibliographic holdings, and gifts; coordinate collection development

activities and monitor fund allocations for \$500,000+ monographs budget; assist in implementation of an integrated automated system including an online catalog. The University of Toledo is a state university of 21,000 students offering associate, bachelor, professional, and doctorate degrees in eight colleges. The attractive main campus's location in one of Toledo's finest residential sections provides a suburban atmosphere, yet is an integral part of the civic, cultural, and commercial life of the community. The city of Toledo is undergoing a revitalization of its downtown and waterfront area to complement its noted Museum of Art, Zoo, and Metropolitan Park System. Its location provides the city with outstanding recreational opportunities on Lake Erie and easy access to cities throughout the Midwest. Qualifications: MLS from an ALA-accredited school; five or more years in acquisitions or cataloging, including experience with acquisition of monographs and automated cataloging systems (preferably OCLC); two or more years supervisory experience. Faculty rank and status, 12-month contract, tenure track with comprehensive fringe benefit program including tuition remission for self and dependents. Minimum salary \$30,000. Send resume and names of at least three references before April 15, 1987 to: Alan D. Hogan, Chairperson of Search Committee, William S. Carlson Library, The University of Toledo, Toledo, OH 43606. The University of Toledo is an Equal Opportunity/Affirmative Action Employer.

NONBOOK/MUSIC CATALOGER. Responsible for performing original and OCLC copy cataloging of nonbook materials (AV, maps, microforms) in all languages and subject areas, including music (sound recordings and scores). Reports to the Chair of Cataloging Department. Required: ALA-accredited MLS; knowledge of AACR1 and AACR2, LC subject headings and classification, MARC formats and cataloging conventions. Preference may be given to candidates with: specialized cataloging experience in music and/or nonbooks; education in music; cataloging experience in an academic library using an automated bibliographic utility; working knowledge of one or more foreign languages. Salary: minimum \$18,000, negotiable depending on qualifications and experience. Twelve month, tenure-track appointment; faculty rank. TIAA/CREF. Vacation of 22 working days. Kansas State University, with an enrollment of over 17,000, is located in the scenic Flint Hills of northeastern Kansas. KSU Libraries contains over 1,000,000 cataloged volumes and has a materials budget of approximately \$2,000,000. Deadline for application: April 15, 1987. Send letter of application, resume, names, addresses and phone numbers of three relevant references to: Charlene Grass, Acting Associate Dean for Collection and Technical Services, Kansas State University Libraries, Manhattan, KS 66506. Position available July 1, 1987. Kansas State University is an Equal Opportunity, Affirmative Action Employer.

PERSONNEL OFFICER. Indiana University Libraries, Bloomington, Indiana. Reports to Dean of University Libraries. Has responsibilities for coordination and evaluation of personnel policies and practices for librarians throughout state-wide University system and support staff on Bloomington campus; for personnel management practices, including search and screen procedures for librarians and maintenance of related records in support of hiring librarians and support staff; and advice and counsel on all personnel issues and decisions relating to salary, promotion, tenure, and research leaves; development of new personnel policies and procedures and implementation of staff development and other programs. Attends meetings of Bloomington Library Faculty and Support Staff Councils as well as various sub-committees of these groups, serves in an ex-officio capacity on committees responsible for orientation and continuing education programs, and on other committees when appropriate. The Personnel Officer is a member of the Libraries' Executive Committee and Administrative Council (the planning and

policy-making bodies of the Libraries). Personnel Office staff includes Assistant to the Personnel Officer, secretary to the Personnel Officer, two payroll clerks, and the receptionist. Qualifications: MLS from ALA-accredited school; three to five years experience, with some administrative experience, preferably in academic research library; knowledge of occupational structure of large research library organization and peer review systems; initiative and ability to assess employment conditions and promote innovation; ability to gain and hold confidence of library administration and staff; demonstrated involvement in professional activities; skills necessary to establish programs for staff development; ability to meet responsibilities and requirements of tenure-track appointment. A combination of personnel experience, personnel degree, and relevant library experience will be considered. Salary dependent upon qualifications and experience. Minimum: Assistant Librarian, \$19,500; Associate Librarian, \$24,000; Librarian, \$29,030. Fringe benefits include vacation of 22 working days; liberal sick leave; Blue Cross/Blue Shield; major medical; group life insurance; TIAA/CREF retirement/annuity plan. Librarians are eligible for sabbatical leaves and other research support. To apply, send letter of application, resume, and the names and addresses of four references to: B.J. Irvine, Acting Personnel Officer, Indiana University Libraries, Bloomington, IN 47405; (812) 335-3403. Available date: July 1, 1987. Closing date for applications: No earlier than April 10, 1987. EEO/AEE.

PLANNING AND BUDGET OFFICER. Indiana University Libraries, Bloomington, Indiana. Responsible to Dean of University Libraries for directing Libraries' planning efforts and for management of budget office of Bloomington Campus Libraries. Primary responsibilities: organize and manage planning and budget processes including gathering and analyzing data to assist in management decisions and evaluation of services, establishing and monitoring accounts, assisting in preparation of grant proposals, preparing statistical reports, and working with administrators and units on planning and budgetary matters. Works closely with other University departments; serves as liaison to University departments for physical facilities and business operations. Serves as an ex-officio member of Library committees responsible for budgetary advice; member of Libraries' Executive Committee and Administrative Council (planning and policy-making bodies of the Libraries). Qualifications: MLS from accredited library school; combination of budgetary experience; an MBA or MPA, and relevant library experience will be considered. Ability to work with individuals at all levels of the Library and the University; to organize and manipulate quantitative and fiscal data; to express oneself orally and in writing; and demonstrated understanding of issues facing higher education and research libraries are required. Salary dependent upon qualifications and experience. Minimum: Assistant Librarian, \$19,500; Associate Librarian, \$24,000; Librarian, \$29,030. Fringe benefits include vacation of 22 working days; liberal sick leave; Blue Cross/Blue Shield; major medical; group life insurance; TIAA/CREF retirement/annuity plan. Librarians are eligible for sabbatical leaves and other research support. To apply, send letter of application, resume, and names and addresses of four references to: B.J. Irvine, Acting Personnel Officer, Indiana University Libraries, Bloomington, IN 47405; (812) 335-3403. Available date: July 1, 1987. Closing date for applications: No earlier than April 10, 1987. EEO/AEE.

REFERENCE LIBRARIAN. Responsible for coordinating development of an innovative public access program. Full reference service participation is required, including patron assistance, course related library instruction, database searching, collection development and rotation (with five other reference librarians) and evening and weekend assignments. Required: ALA-accredited MLS, demonstrated knowledge of automated catalogs, online

systems, and computer software. Preference: science/engineering/computer science background. Starting date: August 1, 1987. Salary minimum: \$18,000. Please send resume and names of 3 references to: Ann de Klerk, Director of Library Services, Bucknell University, Lewisburg, PA 17837, no later than March 31, 1987, for maximum consideration. An AA/EOE Employer.

REFERENCE LIBRARIAN. Two temporary positions. Responsibilities include general reference desk work, specialized reference support in assigned subject areas, bibliographic instruction, online searching, collection development, and faculty liaison. Serves in the reference department in a large San Francisco Bay area university library. San Jose State University is a major multipurpose university and a center for higher education in urbanized, high-technology Silicon Valley. San Jose State has more than 25,000 full- and part-time students enrolled in 77 bachelor's and 59 master's programs. Requires an MLS from an ALA-accredited program and excellent communication skills. Experience in reference work is highly desirable. Collection development, online searching, and bibliographic instruction experience is also preferred. Undergraduate coursework or library experience in the social sciences is also desirable. 12-month appointment plus fringe benefits at the Assistant or Senior Assistant Librarian rank, depending upon individual qualifications (\$27,024-\$31,044). These are sabbatical-leave replacements and are not tenure-track positions. Full job description available on request. Positions available July 1. Apply by March 31, 1987, with a letter of application, including a complete resume and names of 5 references, to: University Librarian, San Jose State University, One Washington Square, San Jose, CA 95192-0028. An equal opportunity, affirmative action, Title IX employer.

REFERENCE LIBRARIAN, SCIENCE AND TECHNOLOGY (entry level; search extended). Provides comprehensive reference assistance with emphasis on the sciences, from a centralized reference collection. Prepares bibliographies and guides to the literature for use in staff training and classroom instruction. Assists with bibliographic instruction and computerized reference services. Serves as one of seven Reference Division resource librarians in the sciences. Responsible for reference collection development in assigned areas. Qualifications: ALA MLS. Academic background in the sciences required, preferably in physical or life sciences. A second master's degree in science-related field or two years of pre-professional library experience preferred. Experience with online systems of bibliographic data retrieval desirable. Salary: \$17,000 for 10.5 months, \$18,000 with additional master's degree. Benefits: Competitive benefits package. No state income tax. Faculty rank. Position available immediately. Closing Date: To ensure full consideration, applications should be received by April 13, 1987. For complete descriptions of duties, qualifications, and benefits, and to apply, contact: Susan Steele, Head, Personnel Operations, Evans Library, Texas A&M University, College Station, TX 77843; (409) 845-8111. AA/EEO employer.

REFERENCE UNIT HEAD. Supervises and administers the Reference Unit and participates in reference desk service, bibliographic instruction, and collection development. An online catalog and circulation system has been operational since the summer of 1984. Minimum of five years of library experience, including experience in the following areas: reference desk service, library instruction, online database services, and collection development. Minimum of two years administrative experience required. ALA-accredited master's degree. Second advanced degree is highly desirable. Candidate must be service oriented and possess good communication, human relations, and managerial skills. Twelve-month appointment, tenure track position; rank commensurate with experience. Minimum salary: \$25,000.

Position available: July 1, 1987. Send resume and names of three references by April 15, 1987, to: Raymond A. Frankle, Director, J. Murrey Atkins Library, The University of North Carolina at Charlotte, Charlotte, NC 28223. The University of North Carolina at Charlotte is an Equal Opportunity, Affirmative Action employer. Women and minorities are encouraged to apply.

SOCIAL SCIENCES REFERENCE LIBRARIAN. Stanford University Libraries seeks highly energetic and creative Librarian with a broad cultural background to work as part of a reference team in the J. Henry Meyer Memorial Library. Duties include library instruction, reference and research assistance, collection development/management in economics, history and related social sciences, coordination of database searching. Required: MLS or equivalent; broad academic background with concentration in Social Sciences; experience with reference service, library instruction, online systems and commercial database searching; collection development/management experience; commitment to public service; effective communication and human relations skills. Assistant Librarian (\$24,800-\$34,500) or Associate Librarian (\$27,500-\$35,500) rank depending upon qualifications. Send letter of application, resume and names with addresses of three professional references, by April 15, 1987, to: Irene Yeh, Employment Coordinator, #299-CRL, Stanford University Libraries, Stanford, CA 94305-6004. EOE/AA.

TECHNICAL SERVICES COORDINATOR (Reopened). The University of the Pacific Library is seeking a librarian whose major responsibilities will include general supervision and coordination of automated processing related to acquisition, circulation, and online cataloging. Responsible for major role in planning and implementing a future online integrated library system and other library automated projects. Also responsible for collection development and public services support/activity. Tenure-track appointment at Assistant or Associate Professor rank; must meet general university requirements for promotion and tenure in addition to specified library assignments. Requirements include an ALA-accredited MLS plus extensive training and/or experience in computer application; ability to take a leadership role in technical services operations; experience in academic or research libraries with significant administrative and supervisory experience in technical services; interpersonal (oral and written communication) skills essential; evidence of initiative and problem-solving abilities; working knowledge of AACR2 and bibliographic utility (preferably RLIN). Desired: experience in automated processing in more than one technical services area. Salary: \$25,000+, depending on qualifications and experience. One month vacation; TIAA/CREF; broad insurance benefits, etc. Send application, resume, and 3 current references to: Bart Harloe, Acting Dean of Libraries, The University of the Pacific, Stockton, CA 95211. Closing date April 7, 1987. Equal Opportunity, Affirmative Action employer. We encourage women and ethnic minorities as well as other qualified persons to apply.

UNIVERSITY HIGH SCHOOL LIBRARIAN. University of Illinois Library at Urbana-Champaign. A faculty position available August 21, 1987. The University High School Librarian is responsible for the administration of the University High School Library and the direction of its staff. With a materials budget of \$12,600, the Librarian ensures that quality collections are maintained, including the maintenance of a professional teacher's collection. The Librarian is also responsible for the housing and maintenance of media and other instructional equipment. The Librarian assures that reference, original cataloging and instructional services are provided to meet the library needs of the faculty, students, and allied personnel of the University High School, and develops appropriate instructional materials such as bibliographies and user guides. The Librarian maintains a strong working

relationship with the faculty and students served, with the University High School administration and Executive Teachers, with the Library administration, the Social Sciences Council, and other related units, and engages in instructional and promotional activities of the library as related to the mission of the high school. Required qualifications: A Master's degree in Library Science from an ALA-accredited school, or its equivalent; a minimum of 1 year professional experience in an academic, school, public, research, or special library. Must be familiar with the literatures and with the needs of researchers in conjunction with the high school mission, as demonstrated by academic background or professional work experience. Evidence of ability to provide service to a diverse research-oriented clientele; evidence of ability to meet university standards of research, publication, and service; evidence of ability to provide instruction and service to students and faculty of the school. Preferred: Experience in collection development, cataloging, bibliographic instruction in a school library setting; Illinois teaching certificate. Librarians have faculty rank. Salary based on nine months rate of \$15,000 upward for appointment as Assistant Professor of Library Administration or above, depending on qualifications. Send letter of application and complete resume with the names, addresses, and telephone numbers of five references to: Allen G. Dries, Library Personnel Manager, University of Illinois Library at Urbana-Champaign, 127 Library, 1408 West Gregory Drive, Urbana, IL 61801; (217) 333-8169. Application/nomination deadline is April 15, 1987. AA/EEO Employer.

REFERENCE LIBRARIAN. Primary responsibility will be directing the library's public services, including reference, database searching, and bibliographic instruction, with the assistance of the other two librarians and student reference assistants. Qualifications: Broad, informed intellectual interests, evidenced by a record of strong preparation, at least at the undergraduate level, in a liberal arts discipline. Organization skills. MLS from ALA-accredited school. Preference will be given to candidates with appropriate work experience and/or academic preparation in the physical/life sciences. Position effective no later than July 1, 1987. Salary negotiable with minimum of \$21,000, initial two-year appointment, associated faculty rank, good fringe benefits. Send application, resume, and names and telephone numbers of at least three references to: Larry Frye, Lilly Library, Wabash College, P.O. Box 352, Crawfordsville, IN 47993, before March 15, 1987. Wabash College is a private liberal arts college with a student body of 750 men. The college, a member of the Great Lakes Colleges Association, is recognized nationally for its commitment to excellence in undergraduate education. Women and minorities are encouraged to apply. EOE.

Collection

Your Development Collection

Guide for the Development and Management of Test Collections with Special Emphasis on Academic Settings

*Prepared by the ad hoc subcommittee on Test Collections
of the Education and Behavioral Sciences Section, ACRL*

"Any question a librarian might have on the subject of test collections appears to have been answered in the *Guide*." (*Library Journal*) Contains chapters on planning the test collection, scope of the collection, bibliographic control of tests, problems of access, acquisitions of tests, circulation policies, staffing patterns and online information on tests.

\$12.00pbk.; ACRL member \$9.00 69p. 0-8389-6926-7 1985

Women's Studies in Western Europe: A Resource Guide

Edited by Stephen Lehmann and Eva Sartori

A country-by-country directory of organizations, libraries, bibliographies, diaries, publishers, journals, and bookshops providing information about women's studies. Also describes women's studies courses and research in Western Europe and the development of the Fawcett Library, the oldest and largest library in Britain devoted entirely to the study of women.

\$18.00pbk.; ACRL member \$15.00 129p. 0-8389-7307-0 1986

Curriculum Materials Center Collection Development Policy

Prepared by the Education and Behavioral Sciences Section, ACRL

A model collection development policy for curriculum materials centers will help librarians define their collection development programs and provide guidance in building and maintaining their materials and equipment collections. Details objectives of the collection, clientele to be served, scope and boundary of the collection, review sources, personnel roles and responsibilities, selection criteria, gifts, weeding policy, and ILL policy.

\$7.00pbk.; ACRL member \$5.00 27p. 0-8389-6777-9 1984

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Compiled by Christine Erdmann

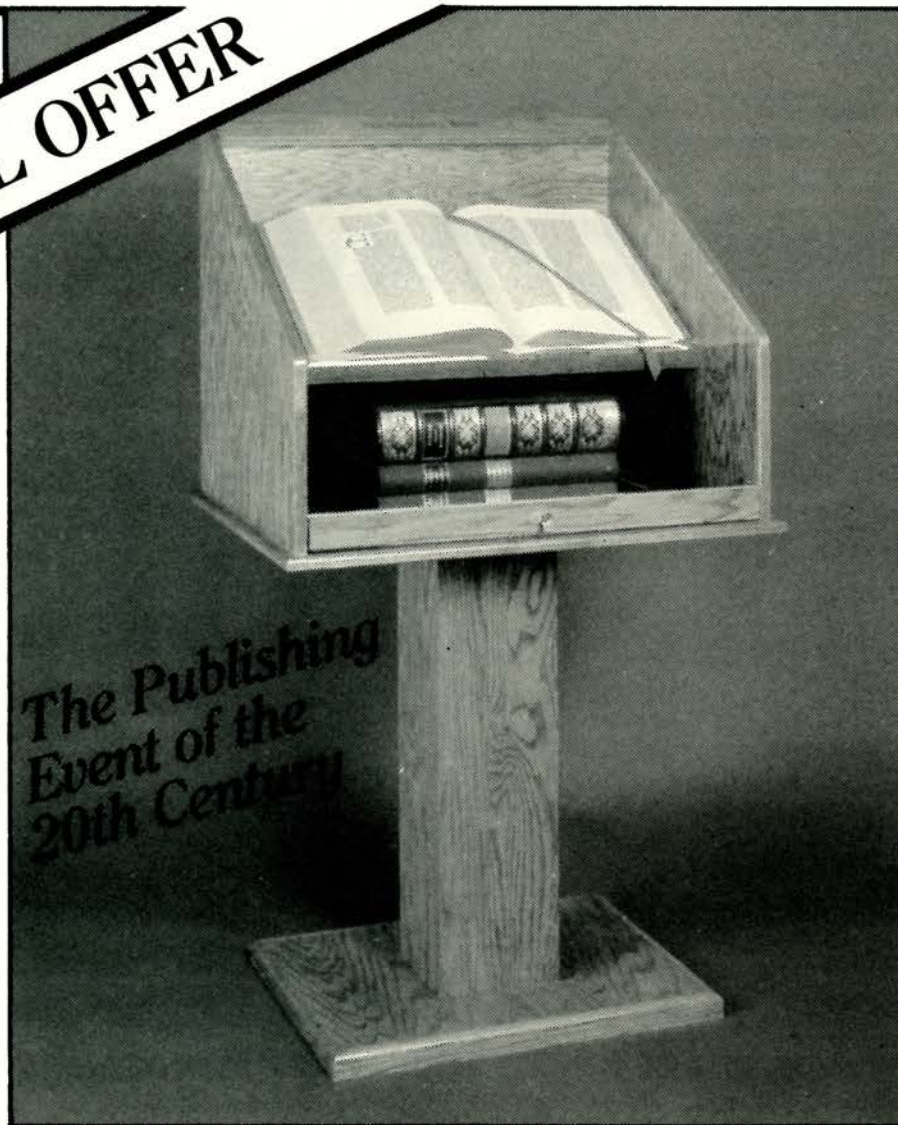
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