

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$10.15 per line for institutions that are ACRL members, \$12.25 for others. Late job notices are \$23.50 per line for institutions that are ACRL members, \$28.50 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$470 to \$870 based upon size. Please call for sizes and rates. Or see our Web site: <http://www.ala.org/acrl/advert2.html>.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude

discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

Internet: C&RL News classified ads are accessible on the Web at <http://www.ala.org/acrl/c&rlnews2.html>. Ads will be placed approximately four weeks before the printed edition of C&RL News is published.

Contact: Elise Parker, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: c&rlnewsads@ala.org.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual life-style, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

POSITIONS OPEN

ARCHIVIST. Fales Library and Special Collections, New York University. The Fales Library and Special Collections Department of New York University (NYU) is the primary repository for literary special collections in the NYU Libraries. The collections comprise over 200,000 printed volumes, over 5,000 linear feet of manuscript and archival collections, and a variety of other special materials. Strengths of the collection include: the Fales Collection of English and American Literature, approximately 200,000 volumes documenting the development of the English and American novel from 1700 to the present; the Alfred Berol Collection of Lewis Carroll Materials; the Richard Maass Collection of Westchester and New York State; the Downtown Writers Collection, which documents the Downtown New York literary and art scene from 1975 to the present; and the papers of various authors, such as Erich Maria Remarque, E. L. Doctorow, David Wojnarowicz, and Dennis Cooper. The Fales Library has a very active public services program, including extensive bibliographic instruction for NYU's 50,000 graduate and undergraduate students. Last year the Fales Library sponsored over 20 readings of new literature, lectures, conferences, and exhibitions for the NYU and New York City communities. Under the general direction of the Fales Librarian, the Fales Archivist will oversee the processing and organizing of the Fales Library manuscript and archival collections and establish archival policies and procedures according to the standards of the Society of American Archivists. Duties include: supervising processing attendants (2.0 FTE), monitoring the workflow of collection management, and describing archival materials in adherence to standards such as EAD and MARC-AMC. The Fales Archivist will also manage digital collections and electronic archives projects. Working in conjunction with the Fales Librarian and the Assistant Fales Librarian, the Fales Archivist will participate in collection development, particularly of archival materials, and represent the Fales Library in a variety of library and university venues, including bibliographic instruction with special collections materials. Other duties may be assigned. Qualifications: Required: Graduate degree in library/information science or an accredited archives program; training in archives and manuscripts management; excellent written and oral communication and interpersonal skills; proficiency with EAD mark-up of finding aids and MARC-AMC cataloguing rules. Expertise with computers and digital access techniques and issues highly desired. Preferred: Two years of successful experience in an academic/research special collections or archives division; proven supervisory skills; subject degree in a field related to the Fales collections' strengths, such as English or comparative literature, avant-garde art, or area studies such as American Studies, Performance Studies, or Gender Studies; knowledge of one or more western European languages. Salary/Benefits: Excellent benefits include five weeks' annual vacation. Salary commensurate with experience. To ensure consideration, send résumé and letter of application, including name, address, and telephone numbers of three references to: Janet Koztowski, Library Human Resources Director, **New York University Libraries**, 70 Washington Square South, New York, NY 10012; fax: (212)

Salary guide

Listed below are the latest minimum starting salary figures recommended by state library associations for professional library posts in these states. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. Job seekers and employers should consider these recommended minimums when evaluating professional vacancies. For additional information on librarian salaries, contact ALA Office for Library Personnel Resources.

Connecticut	\$34,172
Delaware	\$22,500**
Illinois	\$30,096*
Indiana	varies*
Iowa	\$23,911
Louisiana	\$22,000
Maine	varies*
Massachusetts	\$31,362*
New Jersey	\$33,785
North Carolina	\$27,641**
Ohio	\$25,198**
Pennsylvania	\$28,120*
Rhode Island	\$29,800
South Carolina	varies*
South Dakota	\$22,000
Texas	\$30,000
Vermont	\$26,464
West Virginia	\$22,000
Wisconsin	\$32,700

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on variables such as comparable salaries for public school teachers in each community, or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

**These recommendations apply only to public librarians.

995-4070. Consideration of applications will begin on April 1, 2002, and continue until the position is filled. NYU encourages applications from women and members of minority groups.

ASSISTANT LIFE SCIENCES LIBRARIAN/MOLECULAR BIOSCIENCES SPECIALIST. Responsibilities: Develops and delivers strong user-centered programs to support discovery and learning in biosciences at the molecular level across the university. Promotes the use of electronic

PROJECT MANAGER

Five College Library Depository

The Five College Librarians Council of Five Colleges, Inc. (Amherst, Hampshire, Mount Holyoke, and Smith College and the University of Massachusetts Amherst) invites applications for a grant-funded project to establish and manage a Five College Library Depository.

Reporting to the Librarian of Amherst College, and under the direction of the Five College Librarians, the Project Director will direct a project to establish a Five College Library Depository, an off-site shelving facility for the Five College Libraries. The Project Manager will be responsible for the organization, management, and services of the Depository. The Depository, scheduled to open in late 2002, will initially hold about 500,000 volumes in 10,000 square feet of space. For the first three years of operation, staffing for the Depository will consist of a full-time project manager plus two FTE staff members. After three years, staffing will be reduced to a half-time project manager plus 1.5 FTE staff.

QUALIFICATIONS

Bachelor's degree and MLS from an ALA-accredited institution; minimum of three years of professional project coordination and/or management and supervisory experience; evidence of ability to manage complex assignments successfully and to meet established deadlines; ability to work both independently and collaboratively and to interact effectively with faculty and staff; experience with ILL or a comparable integrated library system; experience with current technologies such as scanning, electronic storage, and delivery; mastery of standard office computing programs.

SALARY

\$40,000.

Review of applications will begin immediately and will continue until the position is filled. Send letter of interest, résumé, and the names and addresses of three references to:

Lorna Peterson
Executive Director
Five Colleges, Inc.
97 Spring Street
Amherst, MA 01002

Information about the Five College Consortium is available at: www.fivecolleges.edu.

*An equal opportunity,
affirmative action employer.*

REFERENCE/ WEB DEVELOPMENT LIBRARIAN

University of Minnesota Duluth

The University of Minnesota Duluth (UMD) Library has a Reference/Web Development Librarian position available. To learn more about the UMD Library, please visit: <http://www.d.umn.edu/lib>.

SALARY

Full-time, 12-month, academic position with an annual renewable contract. Minimum salary of \$32,000. Excellent benefits. Moving allowance.

DESCRIPTION

Full position description available at www1.umn.edu/ohr/employ.html listed with academic professional positions by job number DU922.

REQUIRED QUALIFICATIONS

ALA-accredited MLS; experience creating Web pages; experience teaching or speaking before groups; reference experience or related course work; good interpersonal communication skills; ability and interest in learning new skills; ability to work independently and as part of a team.

APPLICATIONS

Position available August 1, 2002. Review of complete applications will begin **June 10, 2002**, and will continue until position is filled. Complete applications must include a résumé, a letter of application, and the names, addresses, telephone numbers, and e-mail addresses of three current professional references. Send complete applications to:

Jane Bottoms
Library Administration
University of Minnesota Duluth
416 Library Drive
Duluth, MN 55812

*The University of Minnesota is an equal
opportunity educator and employer.*

and print resources by developing interactive instructional and consultation services. Provides reference service and one-on-one instruction in both traditional and virtual environments. Takes a leading role in defining and implementing user instruction for students and faculty in the biosciences as an integral part of the libraries' systemwide information literacy program. Serves as liaison with teaching and research faculty in the Department of Biological Sciences and develops digital and print collections. Actively contributes to the operation of the Life Sciences Library by assisting in adopting new technologies and implementing new services and procedures. Collaborates with other libraries' faculty with liaison responsibilities for programs in the Schools of Agriculture, Pharmacy, Science, and Veterinary Medicine. Participates in librarywide planning and management through consultative committee and team structures. Reports to the Life Sciences Librarian. Members of the libraries' faculty must meet Purdue requirements for promotion and tenure.

TWO POSITIONS AVAILABLE

Auburn University at Montgomery

Auburn University at Montgomery (AUM) seeks applications for the following positions:

Head of Technical Services

Auburn University at Montgomery (AUM) invites applications for the position of Head of Technical Services. This position is responsible for the management and supervision of the technical services operations (cataloging, acquisitions, and serials) of the library. This includes planning, implementing and evaluating operations; establishing policies and procedures; setting priorities; sharing in the cataloging duties; providing training, evaluation, and supervision of the technical service staff. Technical Service librarians also provide assistance on the library's reference desk.

QUALIFICATIONS: Required: A master's degree from an ALA-accredited program in library or information studies; three or more years of professional experience in a technical services environment; knowledge of cataloging and acquisitions processes; strong knowledge of AACR2, LCRI, LC classification, LCSH and USMARC; experience working in a fully automated library environment. Desired: Reading knowledge of French, German, or Spanish; must be capable of working in a flexible environment.

This is a probationary, tenure-track position.

SALARY: Commensurate with experience and abilities, plus standard benefits.

Reference/Interlibrary Loan Librarian

Auburn University at Montgomery (AUM) invites applications for the position of Reference/Interlibrary Loan Librarian. This position is responsible for coordinating the interlibrary loan service; providing scheduled reference assistance days, nights, and weekends, participating in the library's instructional program, and assisting with collection development in an assigned subject area.

QUALIFICATIONS: Required: A master's degree from an ALA-accredited program in library or information studies; one year of professional, academic experience, including six months of reference or teaching experience; good communication, interpersonal, and written skills; knowledge of basic reference sources in business, education, liberal arts, nursing, and sciences. Desired: Computer-assisted reference services experience; interlibrary loan experience; collection development experience; an additional advanced degree.

This is a probationary, tenure-track position.

SALARY: Commensurate with experience, plus standard benefits.

Located in the state capital of Alabama, AUM is a campus of approximately 4,700 students located in a metropolitan environment of some 300,000. Montgomery is located three hours from Atlanta and six hours from New Orleans.

TO APPLY:

Review of applications will begin **June 15, 2002**, and will continue until the position is filled. Send a cover letter, résumé, copies of transcripts, and a list of three to five references, by **June 15, 2002**, to:

**Chair, (Position Title) Search Committee
Auburn University at Montgomery Library
P.O. Box 244023
Montgomery, AL 36124-4023**

*Auburn University at Montgomery is an affirmative action, equal opportunity employer.
Women and minorities are encouraged to apply.*

Requirements: ALA-accredited MLS; advanced degree in molecular biology, biochemistry, or a related field, or a demonstrated knowledge of biosciences research at the molecular level through a combination of educational background and experience as a research assistant. Desired Qualifications: Excellent grasp of information needs in molecular biology, biochemistry, and related fields; enthusiasm for new methods of disseminating scientific information; demonstrated interest in the applications of current and emerging technologies to meet the changing needs of users; recent experience with reference and/or instruction in an academic or special library supporting work in the molecular biosciences; demonstrated commitment to user instruction and to consultation with users on

their information management needs; excellent communication and presentation skills; strong interpersonal skills and service orientation; experience working as part of a team. Salary: \$36,000 and up depending upon qualifications. Status and Benefits: Faculty status and responsibilities; rank of Assistant Professor; 12-month appointment with annual vacation of 22 working days; flexible benefit programs; medical, group life, and disability insurance programs are in effect as are flexible spending accounts; TIAA-CREF retirement and Social Security coverage. Application Process: Send statement of interest, résumé, and list of references to: Thomas L. Haworth, Personnel Administrator, **Purdue University** Libraries, 1530 Stewart Center, West Lafayette, IN 47907-1530. Review of



Virginia Commonwealth University, School of the Arts Branch Campus in Qatar

Administrative Positions Available

VCU is seeking applicants for its newly established branch campus in Doha, Qatar for the 2002-03 academic year. VCU-Qatar College of Design Arts offers U.S. accredited BFA degrees in Interior Design, Fashion Design, and Graphic Design, and a general education program to students from the Gulf region and other countries. The College has an 80,000 square foot state-of-the-art facility and is the first college established by the Qatar Foundation. Cornell University's Weill Medical College will open adjacent to VCU-Qatar in September 2002. Additional specialized colleges operated by other U.S. universities will be opening over the next several years.

The following administrative positions will be available as of 2002-03. These offer extremely competitive international salaries and benefits. Appropriate graduate degree or professional experience required. Qualified applicants who seek a challenging and rewarding overseas career opportunity are invited to apply for the following positions:

ADMINISTRATIVE POSITIONS

Dean of the Campus

Associate Dean, Academic Affairs

Associate Dean, Administration

Director, Financial Services

Director, VCU-Qatar Library and Associate Director, VCU Libraries

Assistant Dean, Student Services

Letters of interest with a resume and the names of four references may be sent to: Richard E. Toscan, Dean, VCU School of the Arts, P.O. Box 842519, 325 N. Harrison Street, Suite 201, Richmond, VA 23284-2519 for full consideration. Electronic submissions are welcomed: abdicker@mail1.vcu.edu. Searches remain open until filled. 804-828-2787 (voice), 804-828-6469 (fax), www.vcu.edu/artweb/vcu_qatar (website).

VCU is an equal opportunity/affirmative action employer. Women, minorities, and persons with disabilities are encouraged to apply.

applications will begin May 31, 2002, and continue until position is filled. Library homepage may be viewed at: <http://www.lib.purdue.edu/>. An equal opportunity, affirmative action employer.

ASSOCIATE DEAN. New Mexico State University (NMSU) Library. Position Description: Reports to the Dean; oversees routine daily operations within the library, including buildings and facilities, monitoring the library materials budget, and personnel matters; supervises all library department heads and assures library compliance with university policies and procedures; supports the Dean in overall budget management activities, undertakes special projects assigned by the Dean, and serves as the primary library administrator in the absence of the Dean. New Mexico State University is a Carnegie Doctoral/Research University—Extensive, a Title III Minority Institution, and a member of the Hispanic Association of Colleges and Universities. Located in the southern part of the state, it is New Mexico's land-grant university. Additional information about the library is available at: <http://lib.nmsu.edu>. Required Qualifications: MLS from an ALA-accredited program; recent experience in most if not all of the following areas of academic library administration: facilities management and planning, budget, personnel; demonstrated ability to multitask and manage detail effectively; strong interpersonal, written, and oral skills;

supervisory experience. Preferred: Professional experience in at least two functional areas of an academic library; ability to work with a culturally diverse population and all levels of staff; demonstrated organizational leadership; evidence of initiative and creativity; ability to work with academic programs in a complex, comprehensive university. Salary is commensurate with qualifications. Appointment with tenure is contingent upon credentials. Information on the benefits package is available at: <http://www.nmsu.edu/~personel/benefits.html>. To Apply: Submit a letter of application, résumé, the names, titles, phone numbers, e-mail and street addresses of at least three references, and a short statement (no more than two typed pages) that describes your views of the issues facing academic libraries over the next three years. Address materials to: Marti Torres, Administrative Assistant, NMSU Library, Box 30006, MSC 3475, Las Cruces, NM 88003-8006; fax: (505) 646-6940; e-mail: mjtorres@lib.nmsu.edu. First review of applications will begin May 13, 2002, and continue until the position is filled. Electronic submission of materials is acceptable. **New Mexico State University** is an equal opportunity, affirmative action employer. Offer of employment contingent upon verification of the individual's eligibility for employment in the United States.

Bucknell

LIBRARIAN/INFORMATION SPECIALIST FOR THE HUMANITIES

Bucknell University

Information Services and Resources (ISR) seeks a Librarian/Information Specialist for the Humanities who both recognizes the integral role that new technologies play in teaching, learning, and research, and appreciates the importance of traditional resources to the humanities disciplines. Responsibilities include: serving as primary liaison to humanities departments, user education, collection development of both print and electronic resources, reference service, web development, coordination of the media collections, and other activities in support of Bucknell's academic mission.

An ALA-accredited MLS or other relevant advanced degree, academic library experience, and a background in one or more of the humanities disciplines are required. Knowledge of Spanish, French, German, Russian, or classical languages, or a willingness to engage in intensive study of one or more of them, is required.

MINIMUM SALARY: \$40,000.

CONTACT INFORMATION

Additional information on this position is available at: <http://www.isr.bucknell.edu/jobs>. For maximum consideration, submit a letter, résumé, and names of three references, by **May 20, 2002**, to:

Kelly Stover
Information Services and Resources
222 Bertrand Library
Bucknell University
Lewisburg, PA 17837

Materials may also be sent electronically to kstover@bucknell.edu.

*Bucknell encourages applications from women and members of minority groups.
Equal opportunity, affirmative action employer.*

DIRECTOR OF LIBRARY SERVICES

Slippery Rock University

Slippery Rock University seeks an individual to provide creative vision and strategic leadership, formulate library programs, and integrate traditional library services with digital and online initiatives. Located an hour north of Pittsburgh, the University Library serves over 400 faculty and 7,000 students, traditional and distance, at the bachelor, master, and doctoral levels. The library participates in several statewide consortia that design and implement cutting-edge applications.

The university offers an excellent benefits package including health, dental, vision, and prescription, tuition waivers, and TIAA/CREF or State Retirement.

Review of applications will begin **May 22, 2002**, and continue until position is filled. For more details, visit our Web site: www.sru.edu/depts/library/index.html.

BUSINESS LIAISON/REFERENCE LIBRARIAN. Georgia State University, William Russell Pullen Library. Georgia State University is seeking an energetic, knowledgeable, and visionary librarian to serve as one of two liaisons to the J. Mack Robinson College of Business. Responsibilities: Work with the current business liaison and business subject cluster to develop library collections, provide quality reference service, library instruction, and client assistance with a wide array of print and electronic resources and the Internet. Provide customized research support and consultation services for faculty and students in the area of business. Position will focus on International Business, Accounting, and Management. Requirements: ALA-accredited MLS; familiarity with resources in a variety of formats; skill in use of technology and Web applications; knowledge of collection development issues and trends, excellent communication, presentation, and interpersonal skills. Highly Preferred: Academic coursework and/or relevant experience in appropriate subject area; experience in library instruction; demonstrated interest in research and professional activities. Salary and Rank: \$32,500-\$38,000 for 12 months commensurate with the candidate's experience. Appointment at a faculty rank, on a contract renewal basis. Application: Submit a cover letter addressing the above qualifications, résumé, names, addresses, and phone numbers of three references, including immediate supervisors. Materials received by May 31, 2002, will receive priority consideration. Send materials to: Carmen Newton, Library Human Resources Officer, William Russell Pullen Library, Georgia State University, 100 Decatur Street, SE, Atlanta, GA 30303-3202; (404) 651-2172. For more information, please visit our Web site at: www.lib.gsu.edu/. **Georgia State University** is an equal opportunity educational institution and affirmative action employer strongly committed to cultural diversity.

CATALOGER. University of Georgia. Head, Monographs Original Cataloging Section. Responsible to the Head of Cataloging for the planning, coordination, and bibliographic control of original cataloging and classification of the libraries' print and electronic monographic materials in all languages and subjects. Training and supervision of staff are primary responsibilities of the position. Duties include direct responsibility for two librarians and student assistants. For a full description of duties and qualifications, visit: <http://www.libs.uga.edu/humres/jobs/faculty.html>.

ELECTRONIC RESOURCES CATALOG LIBRARIAN

Cal Poly Pomona University
(New Posting)

**Cal Poly Pomona University Library seeks
innovative and dynamic individual to fill cataloging position.**

RESPONSIBILITIES

Reporting to the Head of Bibliographic Access Services and working in a team-oriented, highly automated, and networked environment, with opportunities to be formally mentored by senior librarians, after an initial period of training/orientation, the successful candidate will be expected to catalog library materials in all formats, with particular responsibility for electronic resources. Will also perform related duties as assigned, including public service opportunities.

QUALIFICATIONS

Required: ALA-accredited MLS (must complete degree before October 2002); cataloging experience or course work; strong analytical and proactive problem solving skills; solid facility using personal computers and the Internet; flexibility to work with multiple assignments and priorities; ability to adapt to rapid change and to exercise creativity and initiative; ability to work independently and collaboratively in a culturally diverse environment; effective communication and human relations skills; commitment to professional growth and development. Preferred: Applicants experienced with OCLC, III, and familiar with metadata standards (e.g., XML, Dublin Core).

SALARY

This is a tenure-track position appointed at the Senior Assistant rank. Starting Salary: \$48,156–\$54,132 for 12 months, commensurate with qualifications and experience; 10-month option available with proportionate salary reduction. Relocation funding may be available.

BENEFITS

Cal Poly Pomona librarians enjoy faculty status and work in a technologically well-supported and professionally stimulating environment. They benefit from numerous services and programs offered through our Faculty Center for Professional Development as well as receiving generous professional development funding. Librarians accrue 16 hours per month of vacation and eight hours per month of sick leave. Our competitive compensation package also includes choices for medical, dental, and optical programs, a variety of other insurance benefits, and an excellent retirement program

For complete position description and application instructions, visit our Web site at: <http://www.csupomona.edu/~library/html/erlib.html>; or contact us via phone: (909) 869-3090; fax: (909) 869-6922; or e-mail: libofc@csupomona.edu. You may also mail a request to:

**Chair, ER Catalog Librarian Search Committee
University Library Office
Cal Poly Pomona
Pomona, CA 91768**

Position open until filled with early attention given to applications postmarked by **July 1, 2002.**

Standard benefits package includes life, health, and disability insurance, and mandatory participation in the state or optional retirement system, 21 days' annual leave, plus 12 paid holidays. Minimum Salary: \$40,000, commensurate with experience. Application Procedure: Send letter of application specifically addressing each qualification, résumé, and the name, address, phone number, and e-mail address of three references by June 10, 2002: Thomas Cetwinski, Human Resources Department, **University of Georgia Libraries**, Athens, GA 30602-1641. Affirmative action, equal opportunity employer.

DIRECTOR OF LEARNING RESOURCES CENTER (LRC). Crowder College, Neosho, Missouri. Crowder College is a comprehensive community college with over 2,000 students in Southwest Missouri. The director administers all functions and services of the campus library, including staffing, budget oversight, collections maintenance and development, and maintenance of the library's electronic information environment. A complete job description is available at www.crowder.edu, under the "Jobs" menu. Required: MLS; a minimum of two years of library experience; strong computer skills; knowledge of collection development, library services, information databases and resources, and library auto-

mation systems. Salary range is \$33,107 to \$37,015 based on education and experience, plus excellent fringe benefit package including Missouri Public School Retirement, medical and life insurance, paid holidays, sick leave, and a generous vacation benefit. Position begins June 2002. To Apply: Submit letter of interest, résumé, transcripts, and an employment application form (available on the Web site) to: Gale Lynch, Director of HR, **Crowder College**, 601 Laclede, Neosho, MO 64850; e-mail: glynch@crowder.edu.

DISTANCE EDUCATION LIBRARIAN. International College, Naples, Florida, is seeking a librarian to plan, implement, and manage a virtual reference desk and participate in collection development. The individual will also teach information literacy skills online and occasionally at the college's learning sites. Salary: \$28,000 plus benefits. Required Qualifications: MLS from an ALA-accredited program; experience in reference and providing online services; knowledge of HTML and other computer programs. This position starts in July 2002. Please visit our Web site at: www.internationalcollege.edu. Send résumé, and names and contact information of three references to: Melody Hainsworth, Vice President of Information Resources and Services, at:

DIRECTOR OF INFORMATION SYSTEMS

Center for Research Libraries

The Center for Research Libraries (CRL), an international not-for-profit consortium of more than 200 academic and research libraries, endeavors to promote scholarly inquiry and the diffusion of knowledge by providing a framework for the cooperative development, delivery, and preservation of scholarly resources. CRL brings the capabilities and resources of its member institutions, and those of other appropriate partners, to bear on this endeavor. CRL seeks a Director of Information Systems.

POSITION DESCRIPTION:

The Director of Information Systems is responsible for all aspects of planning, development, implementation, and maintenance of information systems and services for the CRL. Responsibilities include maintaining the LAN, Internet/Web access, maintenance and support of the Center's Web site and the Innovative Interfaces integrated library system and all staff and public computers. The Director will provide leadership in identifying, evaluating, selecting, and implementing appropriate new information technologies. Working closely with project managers, the Director will support existing and collaborate in the development of new digital projects. In consultation with the Vice President and Director of Programs and Services, the Director will develop and implement a computing infrastructure planning process to meet current computing needs as well as strategically position the Center to meet its future technological goals and needs.

QUALIFICATIONS

Degree from an ALA-accredited program or a degree in computer science or related field with experience in libraries; record of progressively responsible experience in the application of information technology; ability to manage and provide leadership in a rapidly changing information environment; excellent interpersonal skills and the ability to work in a service-oriented agency with a diverse population of users and staff; demonstrated understanding of systems analysis, planning, and implementation including Internet and Web technologies; evidence of technical knowledge of computer hardware, software, and networking; knowledge of NT and Unix/Linux systems. Preferred: Experience handling security issues. Experience with scripting languages; experience with Access, SQLServer, or other relational database systems; experience designing Web sites and knowledge of HTML, SGML, and XML. Desirable: Knowledge of digital library activities, standards, and technologies.

SALARY

Commensurate with qualifications and experience. The Center offers an excellent benefits package.

INFORMATION

For further information about this position, contact Melissa Trevvett, Vice President and Director of Programs and Services, at (773) 955-4545, ext. 316.

TO APPLY

Applicants are requested to forward their résumés to Human Resources Department, hr@crlmail.uchicago.edu; or mail to:

**Human Resources Department
Center for Research Libraries
6050 S. Kenwood
Chicago, IL 60637-2804**

DEADLINE

Applications accepted until the position is filled.

mhainsworth@internationalcollege.edu; or: **International College Library**, 2655 Northbrooke Drive, Naples, FL 34119.

DOCUMENTS LIBRARIAN-TECHNICAL SERVICES COORDINATOR. University of North Texas Libraries. Applications are requested for the position of Documents Librarian-Technical Services Coordinator. Under general direction of the Head, Government Documents Department, the successful applicant will become part of a staff of three librarians, five paraprofessionals, two to three graduate library assistants, and five student assistants in a dynamic federal and state depository library. Currently receiving some 65% of the documents made available to depositories by the federal government, the department also houses a retrospective collection of over a million documents. In addition, the

department maintains an extensive Web site and participates in a variety of digital imaging projects and in partnerships with federal and state agencies to preserve electronic publications for permanent access. The successful applicant will provide leadership in the department for technical services activities and projects. See contact information and a complete list of duties and qualifications at: <http://www.library.unt.edu/employment/librarian.htm>. The **University of North Texas** is an AA/ADA/EOE and encourages applications from women and minorities, as it is committed to creating an ethnically and culturally diverse community.

HEAD OF PUBLIC SERVICES. The Lydia M. Olson Library at Northern Michigan University seeks applicants for a Head of Public Services. We are seeking a versatile and dynamic person to lead library Public Services



University of Connecticut

University Libraries

"Honoring the Past, Building for the Future"



UConn Libraries Information Cafes

The University of Connecticut has a strong commitment to diversity. We actively encourage minorities and people with disabilities to apply.

Director, Library Information Technology Services

Senior level position

reporting to the Director of University Libraries

High quality, technologically advanced ARL library

that has won accolades from users

Energetic, innovative staff

Working in a team based environment

Outstanding salary

anticipated hiring salary \$85,000- \$90,000

Top public university in New England

located in a rural and historically rich setting
midway between Boston and New York

For more information:

Application procedures/Full job description:

<http://www.lib.uconn.edu/jobopps>

UConn Libraries: <http://www.lib.uconn.edu>

UConn: <http://www.uconn.edu>

in a ThinkPad University environment—the first public university in Michigan to embark on a "laptop campus" initiative. This librarian administers the Public Services of Olson Library, including Circulation and ILL, Reference, Instruction, Documents, and Library Distance Education Services; plans activities and supervises staff in all public services units; coordinates public service activities and policies with Technical Services and Systems, Collection Development, Instructional Media Services, and other units within the parent division; and provides reference service and instruction. Qualifications: ALA-accredited master's degree; minimum three years' progressively responsible library experience, preferably in an academic library; experience in coordinating one or more library public service (e.g., circulation, reference, library instruction, etc.); reference and classroom instruction experience; supervisory experience; demonstrated ability to work effectively with faculty, students, and colleagues; effective oral and written communication skills. A second master's degree or higher is desirable. This is a full-time, 12-month, tenure-track faculty appointment at the rank of Assistant Professor or higher. Salary and benefits are competitive. Rank and salary are commensurate with experience and qualifications. Minimum Salary: \$50,535/Assistant Professor. Send letter of application with résumé, transcripts, and names of at least three references to: Search Committee, Lydia M. Olson Library,

Northern Michigan University, 1401 Presque Isle Avenue, Marquette, MI 49855. Letters of application must address applicant's qualifications and experience with respect to this position. Applicant review begins June 3, 2002, and continues until the position is filled. To learn more about the Olson Library, visit: <http://www.nmu.edu/library>. Complete position description available at: <http://www-instruct.nmu.edu/library/mstrahan/hps.htm>. NMU is an equal opportunity, affirmative action employer and is strongly committed to increasing the diversity of its faculty.

HEAD OF REFERENCE SERVICES. The Howard-Tilton Memorial Library at Tulane University is seeking a creative, collaborative, and dynamic individual to head its Reference Services department. Responsibilities: The Head of Reference Services will plan and oversee reference and outreach services for the library's general collections. This will include coordinating the activities of 10 librarians and five paraprofessionals who contribute to staffing the library's central Help Desk and, within this group, directly supervising a core Reference Services department composed of 3.5 FTE librarians and three staff. The Head of Reference Services will also share duties at the Help Desk including some evening and weekend duty; participate with other librarians in providing library instruction through the Center for the Library User Education; organize

EMORY



THREE POSITIONS AVAILABLE

Emory University

**Collection Management Team Leader
Electronic Projects Business Librarian
Electronic Resources Cataloger**

Nominations and applications are invited for the following positions:

Collection Management Team Leader

The Collection Management Team Leader manages a full range of activities in building and maintaining the collections of the Emory University General Libraries. He or she manages a team composed of departmental liaisons who carry out subject-specific collection management responsibilities and who also serve on teams focusing on instruction, research services, and, in some cases, cataloging. The team leader develops the collection management program to meet the research and teaching needs of the user community. He or she advises the division leader in the overall information resources budget formulation process, manages the funds allocation process, monitors expenditures to respond to changing needs, and works with departmental liaisons to plan and implement collection assessment. The team leader fosters team development and supports the unique needs of team members who serve on multiple teams and cover a range of responsibilities. He or she defines standards and provides training, development, and evaluation to support individuals in conducting collection management activities. The team leader serves as departmental liaison in an area of expertise and oversees collection management responsibilities in other subject areas when needed. He or she negotiates with vendors and publishers, participates in donor relations, is involved in the review of license agreements, and collaborates in managing space for the print collection. The team leader represents the library in professional meetings on the local and national level. The Collection Management Team is part of the Information Resources Division, which also includes the Acquisitions Team, the Stacks Team, and the Lewis H. Beck Center for Electronic Collections and Services.

QUALIFICATIONS: Required: A master's degree in library/information science required and a relevant additional advanced degree preferred or a Ph.D.; three or more years' experience in collection management in an academic or research library; demonstrated leadership ability sufficient to lead large, diverse staff; ability to apply technology to enhance effectiveness in collection management operations; experience working with vendors, publishers, and/or donors; excellent communication skills; demonstrated ability to work in a collaborative environment; and record of active participation in professional activities. Preferred: Experience with documenting and/or assessing collections; proficiency in one or more western European languages (Spanish, Portuguese, or German preferred); familiarity with license agreements; and budget management experience.

Electronic Projects Business Librarian

The new Electronic Projects Business Librarian in the Goizueta Business Library focuses on research and development to advance the library's position as a leader in the delivery of innovative electronic services. A new Ph.D. program and an innovative modular MBA program (MEMBA) in the Goizueta Business School, both starting in the fall of 2002, are illustrative of the drivers to further integrate technological solutions into the delivery of services. The new librarian designs and develops library applications for existing software, trains staff, and prepares documentation. Initial projects include the development of teaching applications for Web-based teaching tools, the creation of library applications for Web-based conferencing software, support for faculty in the integration of the library component to distance education courses, and development of a Web-based Working Papers database. The librarian tracks trends, investigates new technologies, and makes recommendations for new applications for the delivery of electronic information services. He or she leads the development and maintenance of the Library's Web site in support of the Goizueta Business School through collaboration with and training of other business librarians and collaborates on electronic service initiatives with colleagues in the Library, School, and University. The librarian engages in library special projects, functions, and activities for the School, including serving as the business library's liaison to the MEMBA program, and represents the Library in a wide variety of committee and professional meetings on the local and national level.

(continued on next page)

outreach initiatives to provide assistance to library users outside the library building; and assume some collection development responsibilities. He or she will report to the library's Assistant Dean for Collections and Information Services and work collaboratively with the other department heads in the Collections and Information Services division (for

Acquisitions, the Center for Library User Education, Digital Services, and Government Documents) in planning and managing a variety of integrated library services. Qualifications Required: ALA-accredited MLS; professional experience in reference and instruction in an academic library; record of successful supervisory experience; potential for leadership in a

(continued from previous page)

QUALIFICATIONS: Required: A master's degree in library or information science, or human computer interface systems, or related degree, and experience in an academic research environment; demonstrated ability to keep up with new technologies; strong conceptual ability for applying technology to information and research services; experience with design or maintenance of a Web site; successful project management skills; ability to establish effective relationships with multiple groups and individuals; familiarity with library commercial databases; record of active participation in professional activities.

Electronic Resources Cataloger

The Electronic Resources Cataloger position is open to both entry-level and experienced candidates to apply. As a member of the Serials Control Team, the cataloger's primary responsibilities include original and complex copy cataloging of electronic and print resources, with emphasis on electronic serials and integrating resources. He or she handles a range of activities associated with bibliographic control of serials, including bibliographic and holdings records, and works with a variety of software packages and vendors involved in serials control. The cataloger participates in librarywide planning and workflow design for serials processing, examines and analyzes relationships of new access mechanisms to traditional catalogs, and participates in planning and implementing linkages among various access systems. He or she works on cooperative standards-setting committees and groups operating in a multibranch environment and represents the Library at professional meetings on the local and national level.

QUALIFICATIONS: Required: A master's degree in library/information science from an ALA-accredited program; cataloging or indexing coursework beyond the basic or introductory level or academic library cataloging experience; knowledge of national standards; current awareness of national trends in cataloging, metadata standards, and information retrieval; demonstrated interest in cataloging electronic resources, serials, and integrating resources; strong communication and interpersonal skills; ability to work independently and collegially on a variety of issues in a dynamic environment; ability to demonstrate flexibility and initiative in response to changing circumstances. Preferred: Cataloging experience or serials acquisitions experience in an academic library; proficiency with microcomputer applications used in support of serials control/maintenance (e.g., Access, Excel); working knowledge of serials and electronic resources cataloging procedures and principles, experience with OCLC or other major bibliographic utility; knowledge of Dublin Core and CORC; and demonstrated interest in participating in professional activities.

SALARY AND BENEFITS (all three positions): Competitive salary (salary and rank dependent upon qualifications and experience); comprehensive benefits package, including tuition benefits; several retirement plan options, including TIAA-CREF; attractive moving allowance.

APPLICATION: Send letter of application, résumé, and the names, addresses, and telephone numbers of three references to:

Dianne M. Smith
Library Human Resources Officer
Robert W. Woodruff Library
540 Asbury Circle
Emory University
Atlanta, GA 30322-2870
Phone: (404) 727-0133
Fax: (404) 727-0805
E-mail: libdms@emory.edu

Application review begins **May 6, 2002**, and continues until positions are filled.

For more information about the Emory Libraries, please visit our Web site at: <http://www.emory.edu/LIBRARIES/>. For more information about these positions, please visit: <http://info.library.emory.edu/jobs/>.

*Emory University is an equal opportunity, affirmative action employer
and encourages women and minority candidates.*

collaborative setting; positive attitude and effective communications skills; enthusiasm for an innovative and changing environment. The individual will be expected to develop expertise in emerging technologies and lead and/or participate in innovative library projects. Preferred: Additional advanced degree or evidence of scholarship; experience with collection

development and evidence of a high degree of skill with information technologies. Environment: Tulane University is an AAU/Carnegie Research I institution with its main campus located in picturesque uptown New Orleans. The Howard-Tilton Memorial Library is the university's main library and an ARL research collection supporting programs in the

ASSISTANT UNIVERSITY LIBRARIAN FOR COLLECTION MANAGEMENT

Northwestern University

Northwestern University Library seeks nominations and applications for the position of Assistant University Librarian for Collection Management.

RESPONSIBILITIES

Under the general direction of the University Librarian, the Assistant University Librarian for Collection Management provides leadership and direction for all aspects of collection management at Northwestern University Library (excluding the Health Sciences and Law Libraries). The Collection Management Division includes five subject bibliographers, the Melville J. Herskovits Library of African Studies, Art Library, Music Library, Transportation Library, Charles Deering McCormick Library of Special Collections, and University Archives. The Division includes 21 FTE professional staff and 15 FTE support staff. Northwestern University Library has a collection budget of approximately \$8 million. The Assistant University Librarian coordinates selection policy including the activities of selectors outside the division. Allocates collection funds, plans and prepares budget documents. Plays an active role in the interdivisional administration of electronic resources and digital library activities. Works with the Library Development Office in fundraising activities and initiates and encourages proposals to secure grants and gifts for the collections. The Assistant University Librarian promotes communication and cooperation among all departments and individuals involved in collection management. Fosters effective communication with the faculty. Represents the library in cooperative interinstitutional planning for collection management. The Assistant University Librarian serves on the Administrative Committee (the University Librarian's cabinet). Participates in the Library Management Council, a policy-making forum for department heads and senior management. Represents the Library throughout the University and the profession in collection-related matters.

QUALIFICATIONS

MLS from an ALA-accredited library school or equivalent combination of education and experience (additional advanced degree strongly preferred); minimum of seven years of increasing responsibility in an academic or research library is required; demonstrated achievement in managing collection activities; supervisory experience and commitment to staff development; excellent communication and interpersonal skills; strong record of promoting cooperative and collaborative efforts among library units; knowledge and experience with information technology, automation, and networking in providing innovative collection management services; active involvement in professional and scholarly activities; fundraising and grant writing experience desired.

SALARY

Dependent upon qualifications and experience (minimum \$80,000).

TO APPLY

Send letter of application and résumé, including the names and addresses of three references, to:

Peter Devlin, Personnel Librarian
Northwestern University Library
Evanston, IL 60208-2300
E-mail: library-personnel@northwestern.edu

Applications received by **June 1, 2002**, will receive first consideration.

*Northwestern University is an equal opportunity, affirmative action employer.
Employment eligibility required upon hire.*

humanities, social sciences, and the sciences. With a new Dean of Libraries and Academic Information Resources, the library is undergoing organizational changes and a major renovation plan is being developed for the main library building and the building housing Special Collections. U.S. News and World Report consistently has ranked Tulane University among the top 50 national universities. For more information about the library, see: <http://library.tulane.edu>. Salary and Benefits: Rank and salary commensurate with experience, excellent benefits (http://www.tulane.edu/~hr/benefits_faculty_wheel.html), choice of health plans, and tuition waivers. Review of applications will begin May 3, 2002, and will continue until the position is filled. To Apply: Send letter, résumé, and names, addresses, and telephone numbers of three references, including immediate supervisor, to: Andrea Bacino, Secretary, Howard-Tilton Memorial Library,

Tulane University, New Orleans, LA 70118; e-mail: abacino@tulane.edu; fax: (504) 865-6773. Tulane is an equal opportunity, affirmative action employer.

HEAD, REFERENCE DEPARTMENT. Northwestern University Library. Summary: Under the direction of the Assistant University Librarian for Public Services, the Head of the Reference Department has primary responsibility for the administration of the department. The Head plans and implements departmental activities, including research and instructional programs, to support the university's mission. The Head also establishes goals, objectives, policies, and procedures and allocates resources within the department. The Head of Reference is a member of the Public Services management team, serves on the library's Management Coun-



LEAD ARCHIVIST FOR CALIFORNIA COLLECTIONS

University of California, Berkeley

The Bancroft Library

Assistant/Associate Librarian

\$42,996-\$56,256 per annum, depending upon qualifications

The Bancroft Library's Lead Archivist for California Collections reports to the Principal Processing Archivist and has full responsibility for managing processing projects and supervising staff, which includes processing archivists, support staff, student assistants, and volunteers. He or she establishes policy standards for arrangement and description of the California collections, including the unit's processing plans and finding aid structures. The Lead Archivist for California Collections manages the unit workflow and work schedules, and establishes mechanisms for reduction of collection backlogs. He or she hires and trains unit staff and edits/reviews unit staff work product, especially the creation of finding aids and other descriptions. He or she plans the goals for collection processing; develops processing plans for specific collections in coordination with unit staff and curators to determining order, specificity, and appropriate level of description and analysis; works with the Bancroft curators on appraisal of collections and assists with the administration of new acquisitions. He or she assists in the development of grant proposals and works with curators and the Digital Publishing Group to complete grant-funded projects. Assists Head of BTS with management of grant-funded budgets.

QUALIFICATIONS

Required: MLS from an accredited library school with course work in archival administration and two years' experience in an archival repository. Must demonstrate knowledge and experience with processing, arrangement, and description of personal papers, organizational records, and other special collections through completed finding aids. Knowledge of APPM, MARC, and EAD is essential. Preferred: Certified Archivist by the Academy of Certified Archivists; experience with digital text and imaging projects and management of grant-funded projects; excellent analytical, interpersonal, and communication skills, initiative, and flexibility; strong commitment to excellence in service and demonstrated ability to work independently as well as collaboratively in a complex, changing environment. The successful candidate will show evidence of effective project planning, management, and completion.

Professional contributions beyond the primary job (e.g., publications, active participation in university and professional organizations, and other research and creative activity) are required for advancement within the librarian series. Candidates must show evidence or promise of such contribution.

For complete job description and requirements, see: <http://www.lib.berkeley.edu/LHRD/librec.html>.

DEADLINE

May 31, 2002.

TO APPLY

Send cover letter, résumé, and names and contact information of three professional references to:

Barbara Kornstein
Interim Academic Personnel Coordinator
Library Human Resources Department
447 Doe Library
University of California
Berkeley, CA 94720-6000
Fax: (510) 642-8675
E-mail: librec@library.berkeley.edu

The University of California is an equal opportunity, affirmative action employer.

cil, an advisory body to the University Librarian, and other appointed task forces and committees. The university library's centralized Reference Department comprises research and reference services and a combined periodicals, newspaper, and microtext services area. The staff, including the Department Head, consists of eight reference librarians and six support staff and approximately 10 FTE student assistants. The department is a strong service-oriented unit of the Public Services Division.

Responsibilities: Formulates and implements departmental goals, objectives, policies, and procedures; develops innovative ways to bring services to users and to expand on traditional means of delivering reference services and user education; manages departmental budget and prepares departmental annual report, budget requests, staff evaluations, and other reports as required; provides oversight for collection management and materials processing activities within the department; promotes close

SERIALS AND ELECTRONIC RESOURCES CATALOGER

University of California, Santa Barbara

The University of California, Santa Barbara, one of 10 campuses of the University of California system, is seeking a Serials and Electronic Resources Cataloger. Reporting to the Head, Serials Department, the incumbent will assume responsibility for the bibliographic control and maintenance of serials and electronic resources. Contributes original cataloging for serials and electronic formats to local, state, and national databases. Performs complex copy cataloging for serials and electronic resources. Participates in the management of the Serials Department. Supervises, trains, and evaluates support staff assigned to the unit.

Plans, develops, and implements local policies and procedures for cataloging and linking serials in all formats. Responsible for the establishment and maintenance of holding statements for serials and electronic resources.

Works in a team environment across technical and public services departments to facilitate identification and access to electronic resources. Provides expertise and serves as a consultant for the formulation of uniform standards related to user access to electronic resources. Coordinates the integration of bibliographic records from the California Digital Library's Shared Cataloging Program into the UCSB online catalog.

QUALIFICATIONS

ALA-accredited MLS with course work in cataloging and technical services; cataloging or cataloging-related experience, preferably in a research library, and a working knowledge of serials and electronic resources; demonstrated knowledge of current cataloging rules and standards including AACR2rev, LCRI, LCSH, MARC21 formats, and LC classification system; experience with an integrated library system and with online bibliographic utilities such as OCLC and RLIN; Demonstrated problem-solving skills, ability to prioritize assignments, and an aptitude for complex, analytical work with attention to detail; interest in current trends and developments in cataloging, metadata standards, and information retrieval; demonstrated initiative and flexibility; excellent oral, written, and interpersonal communication skills with the ability to work independently and in a culturally diverse team environment. Supervisory experience is highly desirable.

SALARY

Commensurate with qualifications; minimum \$37,920.

TO APPLY

Consideration of applications begins **May 15, 2002**, and continues until the position is filled. Send résumé and names and addresses of three references to:

**Detrice Bankhead
Associate University Librarian
Human Resources
Davidson Library
University of California
Santa Barbara, CA 93106**

For the complete job announcement, visit: www.library.ucsb.edu.

The University of California is an equal opportunity, affirmative action employer and invites applications from all who meet the stated qualifications.

cooperation and communication with other library units which provide reference services; shares responsibility for staffing the department's service desk, including some evening and weekend hours; encourages continuing staff development within the department; plays an active role in the planning and decision-making processes of the library by participating in meetings of Management Council and Public Services Department Heads; represents the library at local, regional, and national professional meetings. Qualifications: An ALA-accredited MLS or equivalent; minimum of five years of reference experience in an academic or research library, including supervisory experience; experience with information resources in electronic format including OPACs, gateways, and other Web-based services and applications; evidence of successful leadership abilities, excellent communication skills, and the ability to work with all levels of staff and users in a challenging and rapidly changing environment. Salary: Commensurate with qualifications and experience (\$45,000 minimum). To Apply: Send letter of application and résumé, including

names of three references, to: Peter J. Devlin, Personnel Librarian, **Northwestern University Library**, 1935 Sheridan Road, Evanston, IL 60208-2300; or e-mail: library-personnel@northwestern.edu. Review of applications will begin immediately and continue until position is filled. Northwestern University is an equal opportunity, affirmative action employer. Employment eligibility verification required upon hire.

INFORMATION AND COMPUTER LITERACY INSTRUCTOR. State University of New York College at Cortland, Memorial Library. Reporting to the Coordinator of Computer Applications Program, this person will participate in the development and teaching of course work that introduces students to basic information and computer literacy skills and teaching courses in the Computer Applications Minor Program; will work closely with the college community to develop a campuswide program of information technology services and resources. Required Qualifications: ALA-accredited MLS or other appropriate master's

LIBRARIAN III RESOURCE SERVICES LIBRARIAN FOR SCIENCE AND ENGINEERING

JOHNS HOPKINS
UNIVERSITY

The Johns Hopkins University seeks applicants for the position of Resource Services Librarian to develop and deliver a range of traditional and innovative library services that facilitate the teaching and research needs of the Biology, Biophysics, Psychology, Biomedical Engineering, and Cognitive Science departments and the related centers and programs.

RESPONSIBILITIES

Under the general direction of the Coordinator for the Science and Engineering Library, the librarian will select traditional and electronic resources for the collection, develop innovative services, provide subject-related consultative and instructional services, and develop Web-based resources for the assigned client groups. In this liaison-focused library, a high level of interaction between faculty and students and the librarian is essential.

QUALIFICATIONS

Required: MLS from an ALA-accredited library school with at least two years of experience in collection development and/or reference in a library; undergraduate or advanced degree in biology, psychology, or other related science or engineering field, or experience serving a similar user population; strong interpersonal skills; demonstrated ability to conduct seminars and instructional programs; willingness to work a flexible schedule, including some weekends. Preferred: Experience working with information and networked technologies, including creating Web sites and pages; experience working in an academic or research library; demonstrated successful liaison work.

A strategic goal of the Sheridan libraries is to work toward achieving diversity when recruiting new and promoting existing staff. For a more detailed job description, position qualifications, and to apply online, see: <http://www.library.jhu.edu/>; or send résumé, indicating job # SCRA6273 on cover letter, via e-mail to: jhu@alexus.com; or fax to: (877) 262-0646; or mail to:

**JHU Résumé Processing Center
P.O. Box 3687
Scranton, PA 18505**

Approximate starting salary range: \$43,405–\$54,430.

We offer a smoke-free and drug-free environment.

degree and teaching or training experience; demonstrated knowledge of and experience with Windows and/or Macintosh computing environments; Internet and Internet access tools; expertise in word processing, database software, spreadsheets, and presentation software. Expertise and knowledge in programming languages preferred, especially Visual Basic and/or JAVA. Review of applications will begin immediately and continue until the position is filled. Projected start date is August 23, 2002. Senior Assistant Librarian, salary high \$30s, commensurate with experience. To Apply: Submit letter, résumé, and the names, addresses, and phone numbers of five references to: Gail Wood, Director of Libraries, SUNY Cortland, P.O. Box 2000, Cortland, NY 13045. SUNY Cortland is an AA/EEO/ADA employer. We have a strong commitment to the affirmation of diversity and have interdisciplinary degree programs in the areas of multicultural studies.

INFORMATION LITERACY COORDINATOR AND REFERENCE LIBRARIAN. Edgewood College Library, Madison, Wisconsin, seeks an Information Literacy Coordinator and Reference Librarian. Duties: Coordinate information literacy program; provide general reference services; provide collection development in the education area; and provide support for research in the newly developed doctoral program in Educational Leadership. Requirements: ALA-accredited MLS required. Experience with information literacy instruction in higher education a plus. Screening begins May 13, 2002. Position available July 15, 2002. For complete description, see: <http://library.edgewood.edu/info.htm>. To Apply: Send cover letter, résumé, and names and telephone numbers of three references to: Human Resources-LIBR, Edgewood College, 1000 Edgewood

College Drive, Madison, WI 53711; fax: (608) 663-3295. Web site: <http://employment.edgewood.edu>. Equal opportunity employer.

LIBRARIAN IN RESIDENCE PROGRAM. The University Libraries and Law Library of Notre Dame are seeking applicants who may contribute effectively to the diversity of the profession and the university. Applicants from racial and ethnic minorities are particularly encouraged to apply. The Librarian-in-Residence Program offers recent library school graduates the opportunity to experience various aspects of academic librarianship, including exposure to research and law libraries. During the first year of the two-year program, the successful candidate will gain experience within at least three departments or functional units. The second year will be tailored to the interests of the Librarian-in-Residence and to the needs of the libraries with time afforded for a research/writing project. In addition, the Librarian-in-Residence will participate in administrative assignments, library committees, specialized training, professional activities, and will receive travel support. The Librarian-in-Residence will be eligible for positions available in the University Libraries. The libraries have one opening for a two-year postgraduate appointment beginning in academic year 2002–2003. The appointee will report administratively to Laura Bayard, Associate Librarian. Environment: The University of Notre Dame is a national Catholic teaching and research university located in Notre Dame, Indiana, 90 miles east of Chicago. About 8,500 undergraduates and 2,800 graduate students pursue a broad range of studies on a highly residential campus. Qualifications: Recent degree from an ALA-accredited library school; evidence of critical thinking and excellent oral and written communication skills are required. Compensation: The

HEAD, ASIA COLLECTION

UNIVERSITY OF HAWAII AT MANOA

Librarian III, IV, or V. Full-time, tenure track, general funds, available July 2002.

CLOSING DATE: May 31, 2002.

Under the general direction of the Public Services Division Head, provides leadership and management of the Asia Collection.

The Asia Collection, established in 1920, is the most significant collection of Asia-related materials in the State of Hawaii and in the Pacific. The collection supports Asian Studies, one of the recognized areas of excellence of the University of Hawaii at Manoa. The Asia Collection acquires print and nonprint materials published in and about the 22 countries of east, south, and south-east Asia.

The Asia Collection, which is a part of the Public Services Division, is composed of 5.5 FTE librarians, 2.0 FTE support staff, and student assistants.

The Asia Collection's resources include over 700,000 monographs and microforms, 2,500 current periodicals, and a wide variety of electronic products. Special and rare holdings include the Sakamaki/Hawley Collection, Kajiyama Collection, Nan'yo collection, microfilm of Kyujanggak Collection, microfilm copy of clippings of the Union Research Institute of Hong Kong, Nederlandsche Oost-Indische Compagnie archives on East Indonesia and the Phillippines, major microform holdings of Indian government publications, etc.

Responsibilities include oversight of public services, collection development and management, and instructional services. In addition, the Head assumes collection development and management responsibilities for intercountry, interregional, and Asia-general resources.

For a complete position announcement with minimum and desired qualifications as well as the application procedure, contact:

Personnel Officer
University of Hawaii Library
2550 McCarthy Mall
Honolulu, HI 96822

Phone Inquiries: (808) 956-7207
<http://libweb.hawaii.edu/uhtmlib/index.htm>

The University of Hawaii is an equal opportunity, affirmative action institution.

LIBRARY FELLOWSHIP PROGRAM 2002

University of California, Santa Barbara

The University of California, Santa Barbara (UCSB), invites candidates to apply for its Library Fellowship Program to serve a two-year postgraduate appointment in the university library. UCSB has a continuing commitment to promote diversity and multicultural awareness in all areas of the library. The Fellowship Program is designed to increase the diversity of professional librarians and to encourage the involvement and participation of underrepresented librarians in academic research libraries. The program, now in its 15th year, provides the recent graduate an opportunity to work in a culturally diverse environment, to gain experience in at least two areas or departments of the library, to learn about academic libraries, to explore the latest developments in information technologies, and to participate in a dynamic and challenging workplace.

The UCSB library encourages enthusiastic, energetic, highly motivated librarians to apply for. Applicants must be recent graduates from an ALA-accredited library program, demonstrate an interest and knowledge of academic librarianship and a strong desire for professional growth. Members of underrepresented groups encouraged to apply.

Fellows are appointed at the Assistant Librarian level (\$37,920–42,996). Benefits include 24 days' vacation annually, 12 days' sick leave, 12 paid holidays, employer-paid medical coverage, dental and life insurance, participation in the University of California retirement system, and Social Security. Financial support for attendance at conferences, seminars, and workshops.

Candidates interested in the Fellowship Program need to apply by **May 30, 2002**. Send a letter of application, résumé, and the names and addresses of at least three references to:

Detrice Bankhead
Associate University Librarian
Human Resources
Davidson Library
University of California
Santa Barbara, CA 93106

For the complete job announcement visit:
www.library.ucsb.edu.

The University of California is an equal opportunity, affirmative action employer and invites applications from all who meet the stated qualifications.



TWO POSITIONS AVAILABLE

University of Michigan

We are looking for two creative, energetic, and outgoing individuals to work within the Monograph Cataloging Division and to catalog rare and nonbook materials.

The University of Michigan is consistently ranked among the top public research institutions, and the university library is one of the largest and most progressive research libraries in the world, with a strong record of innovation in services and electronic resource development. Support within the library includes a dedicated

and collegial staff and a robust technological infrastructure. Ann Arbor is frequently ranked among the best places to live in the country.

Candidates with cataloging and subject expertise, through education and/or experience, and strong information technology skills are sought for the following positions within the Monograph Cataloging Division:

Cataloger Monograph Cataloging Production

Rare/Nonbook Cataloger Special Projects and Collections

Further details may be found at:

<http://www.lib.umich.edu/staff/humres/vac-cat.htm>

<http://www.lib.umich.edu/staff/humres/vac-rare.htm>

RANK AND APPOINTMENT

Rank is anticipated at either Assistant Librarian or Associate Librarian depending on experience and qualifications. As a professional appointment in the university library, this position offers full benefits and opportunities for professional development and travel, and participates fully in faculty governance.

TO APPLY

Send cover letter and copy of résumé to:

**Lucy Cohen, Library Human Resources
404 Hatcher Graduate Library North
University of Michigan
Ann Arbor, MI 48109-1205**

Contact (734) 764-2546 for further information.

APPLICATION DEADLINE

Cataloger applications received by **May 22, 2002**, will be given first consideration. Rare/Nonbook Cataloger applications received by **June 1, 2002**, will be given first consideration.

The University of Michigan is a nondiscriminatory, affirmative action employer.

Librarian-in-Residence will be appointed as visiting faculty with a minimum salary of \$34,000. Rank and salary commensurate with qualifications and experience. Full benefits package including paid holidays and 20 vacation days will be offered. Application Procedures: Interested candidates should submit a résumé, the names of three references, a letter of application that includes: statements about 1) Expectations of benefit from the program; 2) How presence would contribute to diversity; 3) Specific academic library areas of interest, and where this ad was seen. Please send application materials to: Diversity Committee, Laura Bayard, Chair, 221 Hesburgh Library, **University of Notre Dame**, Notre Dame, IN 46556. Applications will be considered as received and will be accepted until the position is filled. The University of Notre Dame is an equal opportunity, affirmative action employer strongly committed to diversity. We value qualified candidates who can bring to our community a variety of backgrounds.

SCIENCE REFERENCE LIBRARIAN. Copley Library at the University of San Diego (USD) has an opening for a science reference librarian. Under the direction of the Head of Public Services, the successful candidate will provide general academic reference service including some evening and weekend duty. Responsibilities will include teaching library

research methods classes and course-integrated bibliographic instruction. Liaison responsibilities will include collection development for the natural and physical sciences. Librarians in Copley Library have faculty appointments and are expected to excel in librarianship, have research programs, and otherwise meet reappointment, promotion, and tenure criteria. A master's degree from an ALA-accredited school or foreign equivalent is required. A second master's degree is required by the sixth year before consideration for tenure. Tuition remission is available. Candidates must have excellent speaking, writing, and teaching skills as well as familiarity with print and electronic resources and new technologies. New MLS graduates as well as experienced librarians are welcome to apply. Salary range begins at \$46,000 annually. Benefits include health and life insurance, retirement plans, and tuition remission. USD is a private, independent Roman Catholic university with 7,000 students in the College of Arts and Sciences and schools of nursing, education, business administration, and law. The university's Web site is www.sandiego.edu. To Apply: Send letter of application, résumé, and names, addresses, and telephone numbers of three to five professional references to: Steven Staninger, Head of Public Services, Copley Library, **University of San Diego**, 5998 Alcalá Park, San Diego, CA 92110. Consideration of applications will begin May 1, 2002.



UNIVERSITY OF CALIFORNIA, Berkeley

ASSOCIATE UNIVERSITY LIBRARIAN AND DIRECTOR, COLLECTIONS

\$86,000 - \$110,000 per annum, based on qualifications

Housing assistance comparable to faculty appointment

Reporting to the University Librarian, the Associate University Librarian and Director, Collections serves as the coordinator of all Library collection-building, electronic content access, and collection maintenance functions that support the teaching, learning, and research activities of the University's faculty, students, and staff; has oversight responsibility for the management of seven specialized humanities and social science libraries (approximately 50 staff FTE) and for the Library's preservation department; and shares in library-wide leadership.

The Associate University Librarian and Director, Collections, develops programs to evaluate collections, user needs, campus academic priorities and fiscal resources in consultation with other Library staff; provides campus-wide leadership; and works closely with faculty and students in developing programs of collection development, electronic content access, and collection management for the Berkeley scholarly community. The AUL establishes criteria of excellence and effectiveness in the Library's collection building and electronic content access programs, mobilizes Library staff to meet those criteria, and serves as the spokesperson for the collections to faculty, students and other library patrons. S/he is an active participant in the development of library print collection and electronic content access policies and in analyzing their effectiveness in a changing technological environment, and works collaboratively and creatively with staff engaged directly in collection development and with other AULs to in planning to meet the changing collection needs of the campus. This AUL works closely with the California Digital Library in providing access to electronic resources that meet the needs of Berkeley's faculty, students, and staff and helps the University of California system in developing collaborative collections and resource sharing programs.

The AUL has line responsibility and provides leadership, mentorship, guidance, and broad management support to the heads of the Library's seven specialized Humanities and Social Science libraries: Art History/Classics, Music, Anthropology, Business/Economics, Education/Psychology, Environmental Design, and Social Welfare. The Head of the Library's Preservation Department also reports to this AUL. As a member of the Berkeley Library's senior management team, the Associate University Librarian and Director, Collections, shares decision-making authority for personnel actions, resource management for the Library's budget, and development of policies for all library operations and services. The incumbent represents the Library in the appropriate University, regional, and national bodies and contributes to the library and information science profession through publications, formal presentations, and participation in related professional organizations.

QUALIFICATIONS: Must have strong overall leadership capability, including demonstrated successful leadership experience in managing and developing both print and digital collections in a major research library serving a wide variety of academic and professional disciplines; documented experience in building successful partnerships for joint institutional collection development; a deep understanding of the nature of research collection building and an ability to articulate its crucial connection to the University's mission; willingness to participate actively in library fundraising efforts; superior interpersonal skills; clear success as a collaborative team builder; proven experience in solving problems and initiating actions for effective management of a complex, multi-functional library; demonstrated ability to work effectively with faculty and students in a large academic setting; a user-oriented approach; ability to work collegially in a complex environment; strong commitment to staff development; and superior oral and written communication skills. The MLS from an ALA accredited library school or equivalent degree is required.

The Library at the University of California, Berkeley is committed to the support and encouragement of a multi-cultural environment and seeks candidates who can make positive contributions in a context of ethnic and cultural diversity. See <http://www.lib.berkeley.edu/LHRD/librec.html> for complete job description and requirements.

Deadline: July 1, 2002. Application review will begin May 1, 2002

To Apply: Send cover letter, resume and names and contact information of three professional references to:

Barbara Kornstein
447 Doe Library
University of California
Berkeley, CA 94720-6000

Or FAX: (510) 642-8675

Or EMAIL: librec@library.berkeley.edu

The University of California Is an Equal Opportunity, Affirmative Action Employer

Curator and Head Librarian, East Asian Library

The Curator will be responsible for all aspects of the management of the East Asian Library, one of the finest East Asian libraries in the West. Responsibilities will include: collection development; reference, bibliographic instruction and public services; technical processing; strategic planning both for the East Asian Library and in conjunction with the Area Studies Resource Group; introduction of digital services and development of the library web page; donor relations; and supervision of staff.

This outstanding opportunity requires an MLS degree from an ALA-accredited program or equivalent in training/experience and an advanced degree, preferably a PhD in an appropriate field in East Asian studies. Fluency in either Japanese or Chinese and competency in one or more additional East Asian languages (Chinese, Japanese, Korean) is required. Active participation in the appropriate professional associations is expected. Candidate must possess strong leadership capabilities, including demonstrated supervisory experience in a university or research library. Strong problem solving and team building skills are essential, as are superior oral and written communication skills.

Please email resume, cover letter, and the names, addresses, email addresses, and telephone numbers of three references, indicating Req# 000872 and JCRLN, to resumes@resumix.stanford.edu or fax in fine mode to (650) 723-6118. Applications will be reviewed beginning June 1, 2002, but will be accepted until the position is filled. For information on this and other positions, see us on the Web at <http://www-sul.stanford.edu/depts/humres/job.html> and <http://jobs.stanford.edu>.

Stanford University is an Affirmative Action/Equal Opportunity Employer.



Stanford University

UNIVERSITY AT Albany STATE UNIVERSITY OF NEW YORK

DEAN - SCHOOL OF INFORMATION SCIENCE AND POLICY

The University at Albany invites applications and nominations for the position of Dean of the School of Information Science and Policy. The Dean reports directly to the Provost and Vice President for Academic Affairs of the University and is the School's chief academic and executive officer. The Dean will provide the leadership and vision to advance innovative multidisciplinary programs within and outside the University, and to build the school to be a centerpiece of the University in the 21st century.

Established in 1844, the University at Albany is the oldest state-chartered public institution of higher education in New York. Through its eight degree-granting schools and colleges, the University offers bachelor's degrees in more than 100 fields of study, master's degrees in 82 areas, and doctoral degrees in 38 fields.

The School of Information Science and Policy was founded in 1926, and has its origins in the New York State Library School established by Melvil Dewey. The School offers a rapidly growing interdisciplinary undergraduate program in information science; an ALA-accredited M.S. in information science with several concentrations; combined masters programs with the History and English departments, and a post-masters program leading to a Certificate of Advanced Study. The School is also the home of the multidisciplinary Ph.D. program in information science involving faculty from throughout the University. The School has broad support to assume an expanded mission within the University as recommended by the Provost's Advisory Committee on Information Science.

The successful candidate will have demonstrated commitment to the emerging field of information science and its multidisciplinary nature, and a record of vision and leadership. The Dean will have a distinguished academic or professional record, appreciation for teaching and scholarship, an entrepreneurial approach to development of partnerships and resources, and the personal qualities to deal successfully and sensitively with issues of faculty governance.

Initial screening of applications will begin April 15, 2002. The position will remain open until filled. The anticipated starting date is September 1, 2002. Applications or nominations should include a letter discussing relevant experiences/accomplishments, and a curriculum vitae. Materials should be directed, in confidence, to: ISP Search Committee, c/o Dr. Richard A. Highfield, Chair of the Search Committee, and Dean, School of Business, BA 364, University at Albany, Albany, NY 12222, or by email to: ISPDean@albany.edu

Additional information is available at <http://www.albany.edu/sisp/deansrch>
THE UNIVERSITY AT ALBANY IS AN EE / AA / IRCA / ADA EMPLOYER

Dickinson STATE UNIVERSITY

Dickinson State University is an AA/EOE institution

Collection Development/Acquisition Librarian

Dickinson State University is seeking a versatile individual to manage the Collection Development/Acquisitions department. Responsibilities include selecting and acquiring Stoxen Library materials collections in all formats. The successful candidate will also manage and promote the use of small federal and state document depository collections; will share reference assistance and public service duties, (including evening and weekend coverage); and will assist with library instruction duties. Some supervision of student employees will be required. The successful applicant must: be a self-starter, possess strong interpersonal communication skills, and the ability to multitask. A Master's degree in Library or Informational Science from an ALA accredited program is required. 2002 MLS graduates are encouraged to apply. Demonstrable competencies in account management and bookkeeping are also required. Successful experience in an academic library specifically with acquisitions experience, a strong commitment to quality service, and the ability to work within a collaborative and collegial framework are preferred qualifications.

Stoxen Librarians are committed to faculty and student research. Librarians provide both excellent service and instruction programs. The Library's collections include 174,000 volumes and 600+ print periodical subscriptions. Electronic services include an integrated library system, numerous Internet-based services, and access to resources through the library's website. This full-time, twelve-month position offers a comprehensive benefit package, including TIAA-CREF retirement. This is a non-tenure track position.

The application deadline is June 1, 2002. To apply, send letter of interest, resume, a list of references, copies of transcripts, and a Dickinson State University employment application to: Ms. Lillian Crook, Director of Library Services, Dickinson State University, 291 Campus Drive, Dickinson, ND 58601-4896. For more information about DSU, visit our website at www.dickinsonstate.com. For further information about this position, contact Ms. Crook at 1-800-279-4295.

About Dickinson State: A comprehensive state institution, Dickinson State University is a unit of the North Dakota University System. The University employs 200 faculty and staff with an enrollment of 2,100 students. Dickinson State has shown a strong growth pattern in enrollment over the course of the last decade. More than 40 programs are offered at the undergraduate level. The institution is comprised of two colleges: the College of Arts and Sciences and the College of Education, Business, and Applied Sciences. Students enjoy small classes and individualized, personal attention by strong, supportive, committed faculty whose priority is teaching.

About Dickinson: The community has a population of approximately 17,000 and is the region's center for shopping, cultural events, entertainment and medical and other services. The city offers an outstanding quality of life including excellent public and parochial school systems. Dickinson is located near the colorful North Dakota Badlands, where President Theodore Roosevelt once ranched. Southwestern North Dakota offers recreational opportunities to hunters, anglers, campers, cross-country skiers, hikers, and all who enjoy the outdoors.

Late Job Listings

CATALOGING LIBRARIAN. Hollins University is seeking candidates for the position of Cataloging Librarian. This position reports to the Director of Technical Services and is responsible for the coordination of cataloging and acquisitions services, training and supervision of a staff of three, development of cataloging policies and procedures, and original cataloging of print and nonprint material. Position includes some collection development, reference services, and bibliographic instruction assignments. Required Qualifications: ALA-accredited MLS degree; demonstrated knowledge of LC classification, LC subject headings, MARC formats, and AACR2; experience using automated library system, excellent organizational and communication skills. Preferred Qualifications: Current awareness of national trends and developments in cataloging and five years cataloging experience; diverse blend of professional

You could be a Director of Library Services at a traditional college or university.



THEN THERE'S FRANKLIN

The **DIRECTOR OF LIBRARY SERVICES** position is available at our NCA- and IACBE-accredited progressive University. The selected individual will **provide leadership for the University Library**, which supports not only the curricular initiatives and learning activities of students, but also the teaching activities of faculty.

If you are seeking a position with a university that allows you to take an **active and visible role in developing and directing the overall operations of the library**, our student-centered, working adult-focused university may be right for you.

Franklin University offers 14 undergraduate majors and four master's degree programs — including an online MBA — and serves 8,000 students annually. Based in Columbus, Ohio, Franklin has three local campuses, The Virtu@l Campus, and educational alliances with more than 120 schools across the country and in Canada.

VISIT OUR WEB SITE

www.franklin.edu

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ANNOUNCEMENT AND
APPLICATION
INFORMATION

EDE



abilities and interests including cataloging, reference, and instruction. Salary commensurate with qualifications and experience. Hollins University is a selective college for women, established in 1842, with a strong commitment to the liberal arts and sciences. Located on 475-acre campus in Roanoke, Virginia, Hollins is close to the Blue Ridge and Allegheny Mountain ranges, state parks, and the Appalachian Trail. The Wyndham Robertson library was completed and occupied in spring 1999 at a cost of \$14.5 million. It serves 818 undergraduate and 252 graduate students. For more information on Hollins University and the library, see: <http://www.hollins.edu>. Qualified applicants should send résumé, cover letter, and names of three current references to: **Hollins University**, Department: CAT, P.O. Box 9716, Roanoke, VA 24020-1716. Deadline for applications: May 31, 2002. Hollins University is an equal opportunity employer committed to advancing women and to supporting a diverse community.

INFORMATION LITERACY AND REFERENCE LIBRARIAN. **Palmer College of Chiropractic** is seeking a qualified professional to join the David D. Palmer Health Sciences

Oklahoma State University is an affirmative action, equal opportunity employer



Positions Available

- HEAD, ACQUISITIONS
- LIBRARIAN, DIGITAL LIBRARY SERVICES
- ASSISTANT HEAD, SPECIAL COLLECTIONS & UNIVERSITY ARCHIVES

For job descriptions & application information see www.library.okstate.edu/personnel/facjobs.htm

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As a Truman Honor Institution, OSU attracts quality students. Our award-winning staff includes two recent recipients of the Oklahoma Library Association Outstanding New Librarian Award.

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The campus sponsors cultural, academic & celebrity speakers from all over the world and hosts annual concerts & festivals. Stillwater is only an hour drive from Tulsa and Oklahoma City where you can enjoy theater, opera, ballet, museums & more.

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EDUCATION & PSYCHOLOGY LIBRARIAN & SOCIAL SCIENCES LIBRARIAN

The University of Miami Otto G. Richter Library seeks applications for a Education and Psychology Librarian and a Social Sciences Librarian, working under the direction of the Head of Research and Education Services. **EDUCATION & PSYCHOLOGY LIBRARIAN:** Providing outreach services, user education and research assistance to the department of Teaching and Learning, Higher Education Administration/Enrollment Management, Educational and Psychological Studies, Exercise and Sport Sciences, and Psychology. Responsible for collection development for education and psychology collections. **SOCIAL SCIENCES LIBRARIAN:** Providing outreach services, user education and research assistance for social science disciplines as well as interdisciplinary programs within the College of Arts and Sciences. Responsible for collection development for social sciences disciplines and collections. Both positions require an ALA-accredited MLS degree or equivalent. Twelve-month term appointment at Assistant Professor rank and tenure-track or non-tenure options are available. Salary commensurate with qualifications.

Send letter of interest, resume, and names and contact information for 3 references to: **Leonor Meitin, Otto G. Richter Library, P.O. Box 248214, Coral Gables, FL 33124-0320; Fax: (305) 284-4027; E-mail: lmeitin@miami.edu** Complete position announcements are available at: <http://www.library.miami.edu/employment/employment.html>

UNIVERSITY OF
Miami

www.miami.edu/jobs

The University of Miami is an equal opportunity/affirmative action employer and a smoke/drug free workplace. Minorities & Women are encouraged to apply.



Head of Special Collections Head of Science and Technology Libraries

Two Positions: Syracuse University Library

Syracuse University Library seeks creative, enthusiastic, service-oriented people who can commit to the University's core values of quality, caring, diversity, innovation and commitment. Individuals who desire to work in a library that embraces respect, collaboration, stewardship, leadership, information literacy and intellectual freedom are encouraged to apply. Detailed position descriptions and desired qualifications are at <<http://libwww.syr.edu/information/employment/>>; for information about the Library's Strategic Plan see: <http://libwww.syr.edu/information/strategicplan/index.html>.

Head of Special Collections

The successful candidate will be a member of the library's Administrative Committee, sharing responsibility for the overall strategic direction of the University Library. He/she will also be responsible for strategic planning of the department; donor relations; setting priorities for the collection and its preservation; management and development of staff; and digital initiatives. The Head of Special Collections will actively contribute to public service activities, and guide the publications, exhibitions and public programming sponsored by the Department. The incumbent will work closely with the University Archivist whose offices and collections are also housed on the sixth floor of the E.S. Bird Library. The Head of Special Collections reports to the University Librarian. Salary: Minimum \$68,000.

Head of Science and Technology Libraries

The head of the Science and Technology Libraries plans, develops, implements, and administers programs and services that support the University's academic and research activities in the sciences. In addition, the successful candidate will play a key role in planning and implementing a major building expansion project that will result in the relocation of most science and technology collections and services from the Science and Technology Library and selected branch libraries to the main campus library. Reports to the Head of the Research and Information Services Division. Salary: Minimum \$60,000.

Benefits: The University's generous benefits package includes an 11% contribution to TIAA/CREF, health and dental plans, tuition remission, adoption assistance, insurance, and other work/life options and benefits.

Contact: Send letter of application, resume and names of three references, to: Search Committee for (name of position), Syracuse University Library, Office of Human Resources, Syracuse University, Syracuse, NY 13244-5300. Applications received by May 31, 2002 will receive first consideration. Syracuse University is an Equal Opportunity Employer

Library faculty. Qualified candidate will possess an ALA-accredited MLS, knowledge of reference service principles and online search service protocols. Faculty status and rank appointment will be dependent on experience. Review of applications will begin on May 15, 2002, and continue until appointment is made. Entry-level salary is \$31,000. For further information, please go to: www.palmer.edu. To Apply: Submit cover letter and curriculum vitae to: Tracy Reitan, 1000 Brady Street, Davenport, IA 52803; fax: (563) 884-5802; or e-mail: tracy.reitan@palmer.edu. Equal opportunity, affirmative action, H/V employer.

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