

Topics included are employment discrimination issues, collective bargaining in community colleges, retirement issues, and the recent strike at Yale University. Copies may be ordered for \$20 from the National Center, Bernard M. Baruch College, 17 Lexington Avenue, New York, NY 10010. ISBN 0-911259-20-1.

• **The University of Waterloo Library Emergency Procedures Manual and Disaster Plan**, developed by Lorraine Beattie (35 pages, April 1986), has been issued as #2 of the library's Technical Paper series. This manual focuses on water-related disasters, preventative measures, procedures to follow in responding to an emergency, resources available to the library during a disaster, and handling water-damaged materials. Waterloo's Technical Paper #1, **University of Waterloo Library Safety Manual**, covers such emergency situations as bomb threats, elevator failure, fire, flooding or

water leaks, fumes, injuries, personal harassment or deviant behavior, power failure, sit-ins, and robberies. Copies of each manual are \$18.50 and may be ordered from the University of Waterloo Publications Service, Dana Porter Library, Waterloo, Ontario N2L 3G1.

• **Webb Society Deep-Sky Observer's Handbook, Volume 1: Double Stars**, edited by Kenneth Glyn Jones (165 pages, 2d edition, June 1986), contains expanded coverage of micrometers for double star measurement, a completely new chapter on the determination of the colors of double stars, and more than 200 sets of stars not included before. Five additional volumes in the series, covering nebulae, clusters, and galaxies, will be published in 1986-87. Copies of Volume 1 are \$13.95 and may be ordered from Enslow Publishers, Bloy Street and Ramsay Avenue, Box 777, Hillside, NJ 07205. ISBN 0-89490-122-2. ■■



Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g. September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$5.00 per line for ACRL members, \$6.25 for others. Late job notices are \$12.00 per line for members, \$14.00 for others. Organizations submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$10 will be charged for ads taken over the phone (except late job notices or display ads).

Guidelines: For ads which list an application deadline, that date must be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms *faculty rank* and *status* vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

Fast Job Listing Service: A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *C&RL News*, as well as ads which, because of narrow deadlines, will not appear in *C&RL News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

Contact: *Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.*

POSITIONS OPEN

ARCHITECTURE LIBRARIAN (new position). Kent State University Libraries is seeking applicants for the position of Architecture Librarian. The successful candidate will develop and implement plans for the creation of a Library/Resource Center within the School of Archi-

ture. After implementation, the incumbent will be responsible for daily operation of the Architecture Library. This will include supervision of student assistants. The librarian will also be responsible for Architecture collection development. Minimum qualifications: MLS degree from an accredited library school, an undergraduate degree in Architecture, Planning, Art History or a related field. Two years or more previous experience in Public Services in an Academic or Special Library. Demonstrated organizational, leadership, communication, and human relation skills are required. Must demonstrate potential to meet faculty reappointment tenure and promotion criteria. Minimum salary: \$19,566 with appointment at rank of Instructor or above, depending on previous experience. Deadline for applications is July 1, 1986. Please submit letter of application, resume, and the names, addresses, and telephone numbers of three professional references to: Harry Kamens, Budget & Personnel Officer, Kent State University Libraries, Kent, OH 44242. Kent State University is an equal opportunity, affirmative action employer.

ARCHIVIST AND SPECIAL COLLECTIONS LIBRARIAN. Saginaw Valley State College, a 4-year, state-supported college in central Michigan, is seeking an individual to establish, develop, and subsequently administer a college-wide records management/archive program, and a special collections program. Requires an MLS from an ALA-accredited library school, or a master's degree in an appropriate field. Familiarity with both archival and records management principles and procedures and library operations is essential. Position is funded for one year; funding beyond first year is contingent on success of program. Salary: \$22,000, good fringes. Position open until filled. Send letter of application, resume, and names of 3 references to: Lawrence K. Fitzpatrick, Director of Personnel, Saginaw Valley State College, University Center, MI 48710. SVSC is an equal opportunity, affirmative action employer.

ARCHIVIST/REFERENCE LIBRARIAN to direct regional archives, university archives, and university records management program and to serve in regular faculty rotation of reference service and library instruction. Some evenings and weekends. The amount of time to be assigned to archives and reference will be approximately equal. Requires an ALA-approved MLS, experience in reference work, and training and/or experience in archive management. A history major or second master's degree in history is desirable. Available July 1, 1986. Deadline: June 15, 1986. Twelve-month appointment, 220 duty days annually. Instructor or Assistant Professor. Salary range \$20,255-\$26,533. Send request for application form, resume, and three letters of reference to: Darrel M. Meinke, Dean of Instructional Resources, Moorhead State University, Moorhead, MN 56560. Moorhead State University is an affirmative action, equal opportunity employer.

ARTS AND HUMANITIES LIBRARIAN, Portland State University Library. Tenure track 1.0 FTE (12 month contract) vacancy for Arts and Humanities Librarian. Duties include reference, bibliographic instruction, faculty liaison, online searching and collection development. Subject responsibility for Art, English, Philosophy, French,

Spanish, Speech, Theater Arts and Dance. Master's degree in Library Science from ALA-accredited institution; advanced degree in English or Fine Arts. Minimum 3 years professional experience in academic library. Reading knowledge of a Romance language. Supervisory experience required. Salary/Rank: Appointment will be at the rank of assistant professor (\$22,000/year minimum) or associate professor (\$26,600/year minimum), depending on qualifications and experience. Twelve month contract. Excellent fringe benefits. Contact: Robert W. Lockerby, Head of Readers' Services, Portland State University Library, P.O. Box 1151, Portland, OR 97207. Applications must be postmarked by June 27, 1986. Portland State University is an equal opportunity, affirmative action employer. Qualified minorities, women, and members of other protected groups are encouraged to apply.

ASSISTANT ACQUISITIONS LIBRARIAN. Salary range \$18,000-\$23,000. Responsible for gifts and exchanges, o.p. searching, media acquisitions, and monitoring of vendor performance. Position requires knowledge of bibliographic sources, library computer applications, a major Western language, and interest in statistical analysis. Weight given to technical service/book trade experience and evidence of organizational ability. Position is a 12-month, tenure-track, and requires accredited MLS. Appointment will be at the Assistant or Senior Assistant rank (3 years of post-MLS experience required for the latter). Application, 3 recent letters of reference, and resume must be postmarked by June 30, 1986. Full position description sent upon request. Address all correspondence to: Office of Faculty and Staff Relations, 4th Floor, Admin. Bldg., SUNY at Brockport, NY 14420; (716) 395-2561. SUNY is an EEO/AA employer.

ASSISTANT HEAD, MANUSCRIPTS DIVISION, UC-Berkeley. As Assistant Head of the Manuscripts Division participates in all facets of the operation including training and supervision of staff; collection development; cataloging collections; implementing computer-based techniques for control and access to the collections; preparing exhibits; and providing general and specialized reference service. Requires graduate degree from accredited library school, minimum 3 years experience as manuscripts curator in large academic library or collection; working knowledge of Spanish; strong background in American history and literature, particularly Western American, Californian, Mexican and Central American history. Supervisory experience and familiarity with RLIN or other computer-based system expected. Full job description mailed on request. Salary in the \$22,872 to \$30,696 per annum hiring range depending on qualifications. Position available 2 September 1986 or as soon thereafter as possible. Send resume, including the names and addresses of three professional references, by 15 July 1986 to: William E. Wenz, Director for Library Personnel, Room 447, General Library, University of California, Berkeley, CA 94720. The University of California is an Equal Opportunity, Affirmative Action Employer.

ASSISTANT HEALTH SCIENCES LIBRARIAN FOR ACCESS AND TECHNICAL SERVICES. Senior management position reporting to the Director of Columbia University's Health Sciences Library. Administers all technical services (cataloging, acquisitions, serials) and access services (circulation, collection maintenance, photocopy center) and coordinates these with other services. Supervises more than 28 FTE staff including four librarians, one paraprofessional, and two supervisors. Has a major role in the planning and implementation of automated systems and in overall planning and management of the Health Sciences Library, and is actively involved in Columbia University Libraries operations. The Health Sciences Library has a collection of over 400,000 volumes, a large media center, and a staff of over 48. Technical services are automated; an online public access catalog is operational; an automated circulation system is in the process of implementation; and an IAIMS model development project has been funded by the National Library of Medicine. Qualifications for this position include, in addition to an MLS from an accredited library school, extensive knowledge of library technical and access services operations and of automated systems, demonstrated managerial and organizational abilities, good oral and written communication skills, and five to seven years of progressively more responsible relevant experience. Excellent benefits include housing assistance and tuition exemption for self and family. Current salary ranges (until July 1, 1986): Librarian II: \$27,000-\$36,450; Librarian III: \$30,000-\$43,500. Submit resume, listing three references and salary requirements to: Box 35, Butler Library, Columbia University, 535 W. 114th St., New York, NY 10027. Deadline for applications is July 18, 1986. An equal opportunity, affirmative action employer.

CATALOG LIBRARIAN, Department head (search reopened). 12-month, tenure-track faculty appointment with rank and salary depending on qualifications. Salary range mid-\$20's. Qualifications: ALA-accredited MLS; 3 years recent post-MLS experience in an academic setting; experience with OCLC or other major utility, LC classification and subject headings, AACR2, MARC tagging, automated systems, and demonstrated supervisory skills. Desired: experience with retrospective conversion, knowledge of microcomputer applications, working knowledge of western European languages, and additional graduate degree in a subject area. Closing date: applications received by July 15 will be given preference. Send letter of application, including complete statement of qualifications, resume, and names, addresses, and phone numbers of 3 work-related references to: Search Committee, c/o Dean of Library Services, Library, Central Washington University, Ellensburg, WA 98926. AA/EO/Title IX institution.

CATALOG LIBRARIAN. Permanent tenure-track faculty appointment available immediately. Primary cataloging responsibility for all materials except in the subject areas of philosophy, theology, and the classics in a WLN-based cataloging unit processing approximately 10,000 titles/year. Requirements include ALA-accredited MLS and ability to apply AACR2, LC and LCSH. Familiarity with WLN or other utility desirable; knowledge of a foreign language and background in social sciences or science/technology preferred. Salary: \$18,000 minimum (12 months) plus liberal faculty benefits including relocation assistance. Preference given to applications received before July 1, 1986. Forward letter of application and resume plus names, addresses, and telephone numbers of three references to: Robert L. Burr, Director, Crosby Library, Gonzaga University, Spokane, WA 99258-0001. AA/EOE.

CATALOG LIBRARIAN, Illinois State University, Milner Library, Cataloging and Records Maintenance Division. Fulltime tenure track faculty position. Duties: Responsibilities include original and complex copy cataloging in assigned subject disciplines using AACR2, OCLC, and LC Classification. University and Library: Illinois State University is a multipurpose institution with over 20,000 students located in a rapidly expanding medium sized urban area of 90,000 + . The Library holds over 1 million volumes and has a materials budget of 1.3 million. Qualifications: Required: MLS from an ALA-accredited school; knowledge of LC Classification and subject headings; cataloging experience applying AACR2 and MARC tagging via a major bibliographic utility; reading knowledge of at least one foreign language; and the ability to work in a changing environment. Highly Desirable: At least one year of cataloging in an academic library. Subject background or working experience in automation/technology, pure and applied sciences, or the social sciences. Tenure track position: Second masters in a subject discipline, CAS, or considerable progress toward doctorate. Salary: \$20,000 minimum, but negotiable depending upon qualifications. Benefits: State retirement plan required; group medical and life insurance; 24 working days vacation; liberal sick policy. Beginning date: August 1, 1986. To apply: Submit resume, the names and addresses of 3 references to: Bryant H. Jackson, Associate University Librarian for Technical and Administrative Services, Milner Library, Illinois State University, Normal, IL 61761. Application Deadline: Applications will be accepted until the position is filled, but for maximum consideration, applications should be received no later than July 15, 1986. Illinois State University is an equal opportunity, affirmative action employer.

CATALOG LIBRARIAN. Performs original and adaptive cataloging according to AACR2, OCLC, and LC standards; creates and maintains records in card and online files; participates in formulating cataloging policies and procedures; assists with training personnel; maintains local OCLC documentation and terminal operations. Qualifications: MLS from an ALA-accredited library school; academic library cataloging experience with AACR2 and LC classification desirable; knowledge of OCLC and other automated systems desirable; working knowledge of a Western foreign language, preferably German. Minimum salary \$18,336. Send letter of application, resume and three letters of reference to: Personnel Office, Box 1184, Washington University, St. Louis, MO 63130, by July 31, 1986. Washington University is an equal opportunity, affirmative action employer.

CATALOG LIBRARIAN (Two Positions). Yale University Library, Catalog Department, Rare Book Division. Responsibilities: Does full original cataloging of wide range of monographs for the Beinecke Rare Book and Manuscripts Library; may train and revise work of cataloging assistants. One or both catalogers will initially concentrate on completion of the Western Americana backlog. Qualifications:

ALA-accredited MLS. Reading knowledge of one or more Western European languages (Spanish, Latin, and/or German preferred). Knowledge of current cataloging codes. Familiarity with Library of Congress rule interpretations and subject heading practice, rare book cataloging, and MARC format desirable. Previous cataloging experience desirable. Salary from \$21,000, dependent upon qualifications and experience. Full benefits, including 22 days vacation, 12 holiday or recess days, comprehensive health care, and TIAA/CREF or Yale retirement program. To be assured of consideration, please submit letter of application, resume, and the names of three references, by July 14, 1986, to: Linda Green, Assistant Personnel Librarian, 1603A Yale Station, New Haven, CT 06520. Yale is an equal opportunity, affirmative action employer.

CATALOGER, ORIGINAL CATALOGING DEPARTMENT. Search extended. Duties: Responsible for cataloging and classifying materials, primarily monographs, in all languages, subjects, and formats. Includes creation of original cataloging and review of subject headings, classification, and descriptive cataloging on OCLC cooperative cataloging. Participates in meetings of Original Catalogers

and in development of Processing Division policies, procedures, and plans. Assists in training new professional catalogers and in the development of clerical staff. Qualifications: ALA-accredited MLS. Minimum of two years professional (post-MLS) cataloging experience, including experience with AACR2, LC classification and subject headings, and a major bibliographic utility. Prefer monographic cataloging experience in an academic environment and experience with OCLC. Requires demonstrated ability to handle detailed work, to initiate discussion of procedures, and to suggest solutions to problems. Requires effective communication skills and ability to work effectively with faculty, staff, and students. Salary: Negotiable based on qualifications; minimum \$18,500 for 10.5 months. Benefits: Competitive benefits package. No state income tax. Faculty rank. Closing Date: To ensure full consideration, applications should be received by July 7. Applicants should submit a letter of application, complete resume, and names and telephone numbers of three professional references. Contact: Susan Steele, Head, Personnel Operations, Evans Library, Texas A&M University, College Station, TX, 77843; (409) 845-8111. AA/EEO employer.

UNIVERSITY OF MINNESOTA LIBRARIES-TWIN CITIES

Division Head, Reference and Information Services Humanities and Social Sciences Libraries

(Extended search)

The Humanities and Social Sciences Libraries Department of the University of Minnesota Libraries-Twin Cities seeks qualified applicants for the position of Division Head for Reference and Information Services. The Division Head reports to the Humanities and Social Sciences Libraries Director and is responsible for the service programs of a division consisting of eight units, located in four buildings on the East and West Banks of the Minneapolis Campus. The eight units are: Humanities/Social Sciences Reference Services (East Bank and West Bank), Business Reference Service, Government Publications Library, Interlibrary Loan/INFORM, Learning Resources Center, Map Library, Music Library, and Public Administration Library.

The Reference and Information Division services programs include direct reference assistance, online searches, and user education activities as well as reference collection maintenance and collection development for reference collections and related subject areas. Reference and Information Services Division staff consists of 21.8 FTE Librarians, 20.8 FTE civil service support staff, plus student staff in each of the units. The Division Head directs the work of the division and coordinates the division's activities with other divisions in the University Libraries. The Division Head invests a portion of his/her time in providing direct reference service to Humanities and Social Sciences Libraries clientele.

The Division Head is a member of the Humanities and Social Sciences Libraries Management Team, which includes the Director, the Collection Development Division Head, and Access Services Division Head. The Division Head is a member of the University Libraries Reference and Information Services Planning Committee. The University Libraries is currently involved in implementing an online catalog. It is a member of RLG and participates in OCLC.

Applicants must have a Master's degree in Librarianship and a minimum of five years' progressively more responsible experience within a general reference setting, including some management experience. Excellent oral and written communication skills and the ability to work well with people, both individually and in groups, are required. There must be evidence of a strong commitment to responsive and innovative reference service and the ability to provide effective leadership while working cooperatively in a demanding and rapidly-changing environment. Experience in a university or large research library is highly desirable.

This is an academic-administrative position. Minimum salary is \$35,000; salary is negotiable with experience. A multi-year, mixed-term contract will be offered. The position is available in the Spring of 1986.

To apply for the position, send a letter of application that describes your experience in terms of the requirements of this position, together with a resume and the names of three references to: **Barbara Doyle, Personnel Officer, 499 Wilson Library, 309 19th Avenue South, Minneapolis, MN 55455-0414.** Identify application with the number UL 128.

Applications must be postmarked **by July 15, 1986.**

The University of Minnesota is an equal opportunity, affirmative action educator and employer, and specifically invites and encourages applications from women and minorities.

CATALOGER, Southern Illinois University at Carbondale, Morris Library. Original cataloging in humanities and social sciences. Required qualifications: ALA-accredited MLS; bachelor's degree in humanities or social sciences; foreign language capability in French or Spanish; knowledge of AACR2; supervisory capability; ability to set priorities and organize work; good communication skills. Preferred qualifications: professional cataloging experience; foreign language capability in German. Faculty rank, full-time, tenure track if at Assistant Professor rank. Lecturer rank not eligible for tenure. Liberal fringe benefits. Salary of \$19,000 and up based upon education and experience. Position available July 1, 1986. Recruitment will remain open until the position is filled. Review of applications will begin July 1, 1986. Send application and names and addresses of three references to: Mary Anne Fox, Chairperson, Cataloger Search Committee, Catalog Department, Morris Library, Southern Illinois University at Carbondale, Carbondale, IL 62901; (618) 453-4339. The University is an Equal Opportunity, Affirmative Action Employer.

CATALOGING LIBRARIAN. Assistant Professor (tenure-leading). Processing Department, starting September 1. Responsible for cataloging print and non-print monographic materials in assigned subject areas, editing non-Library of Congress copy from the OCLC database, making series decisions and doing name authority work for assigned subject and language areas, acting as a resource person for cataloging assistants in assigned subject areas and foreign languages, and special assignments as necessary. Required: Graduate degree from an ALA-accredited library school, familiarity with OCLC or similar cataloging utility, knowledge of LC classification, LC subject headings, and AACR2, and good working knowledge of one western European language. Preferred: Professional and/or pre-professional cataloging experience and a second language. \$17,500 minimum for a twelve-month contract. Salary may be higher depending upon the qualifications of the successful applicant. Apply with full resume plus names and current addresses/telephone numbers of three references by July 15, 1986, to: Kent Hendrickson, Dean of Libraries, 106 Love Library, University of Nebraska-Lincoln, Lincoln, Nebraska 68588-0410. Affirmative action, equal opportunity employer.

CONSORTIUM MANAGER. Cooperating Libraries In Consortium (CLIC), Minneapolis/St. Paul, seeks a qualified consortium manager. The successful candidate will have the ability to coordinate member library programs into an effective consortium program. Successful management experience is required, including the management of automated library systems. Communicating and facilitating skills are particularly important. MLS is greatly preferred, but consideration will be given to appropriate library experience. The position reports directly to the CLIC Board of Directors. The consortium is implementing an automated system for the eight member libraries, operates a daily courier service, and maintains a union catalog of CLIC holdings for which the manager is administratively responsible. CLIC employs a staff of 2 FTE, including the manager. The manager is an ex-officio member of the Board and all CLIC standing committees. Salary range: \$22,000-\$25,000 depending on qualifications. Generous benefits. Send a letter of application, relating experience to the above job description, a resume, and two letters of reference to: Jack King, Chair, CLIC Personnel Committee, Bush Memorial Library, Hamline University, St. Paul, MN 55104; (612) 641-2373. Applications must be postmarked no later than July 31, 1986.

DIRECTOR OF LIBRARY, City of Santa Ana, California (population 225,000). Salary: \$4,109 to \$5,805/month, depending on qualifications. Reports to Executive Director, City's Cultural, Recreation and Community Services Agency and serves as staff to Library Advisory Board. Responsible for day-to-day operation and short and long term planning for City's Library System. Requires MLS with Ph.D preferred. Minimum eight years as head librarian or assistant librarian. Prefer multi-cultural experience plus knowledge of budget and finance, personnel, planning, collection management, telecommunications and information resource systems. Send resumes to: Korn/Ferry International, Attention: Jim B. Clarke, 1800 Century Park East, Suite 900, Los Angeles, CA 90067.

DOCUMENTS COORDINATOR AND REFERENCE LIBRARIAN. Requirements: MLS (ALA-accredited) plus minimum of 4 years' academic library experience in development, maintenance, and service of federal and state documents. Desired Qualifications: Significant collection development and maintenance experience dealing with government documents in printed and micro formats, and statistical information; professional reference experience; training and experi-

ence in using OCLC and other data retrieval systems. Ability to work harmoniously with other members of library staff and research oriented faculty. Responsibilities: Serves as coordinator for documents in the library system including the development and maintenance of the U.S. Government, U.N., and Indiana state documents. Works with technical processing and acquisitions staff, school and departmental librarians on selection, cataloging, access and servicing of documents. Faculty status and responsibilities; rank commensurate with education and experience. Benefits: 12 month appointment with 22 days' vacation. Group life, major medical, and disability insurance plans are in effect, as are TIAA/CREF and social security coverage. Salary: \$19,000 and up depending upon qualifications. Application deadline: June 30, 1986. Send resume and list of references to: Thomas L. Haworth, Personnel Officer, Libraries, Stewart Center, Purdue University, West Lafayette, IN 47907. An equal opportunity, affirmative action employer.

EAST ASIAN AREA STUDIES SPECIALIST. Assistant Librarian, Associate Librarian, or Librarian, Indiana University Libraries, Bloomington. Under general direction of Associate Dean for Collection Management and Development, responsible primarily for managing monographic and serials collections in East Asian languages in Main Library, coordinating East Asian collections and services within library system; expected to work closely with faculty and specialists in western language materials to identify needs, establish priorities, develop integrated approach to managing East Asian collections and services; selection of materials; collection evaluation; bibliographic instruction and reference service; and maintenance of cooperative programs, gift and exchange agreements. Hourly support provided. Required: ALA-accredited library school MLS; ability to read, write, speak fluent Chinese or Japanese; background in one or more areas of East Asian Area Studies; knowledge of foreign and domestic book trades; ability to work well independently and with others, communicate effectively orally and in writing in English; interact successfully with colleagues in library and on teaching faculty; understanding of complexities of operations of large research library; meet responsibilities and requirements of tenure-track appointment. Preferred: Fluency in second East Asian language, experience in public services, collection development and/or technical services in academic research library. Salary dependent upon qualifications and experience. Minimum: Assistant Librarian, \$18,950; Associate Librarian, \$23,750; Librarian, \$29,030. Fringe benefits include vacation of 22 working days; Blue Cross/Blue Shield; major medical; group life insurance; TIAA/CREF retirement/annuity plan. Library faculty are eligible for sabbatical leaves and other research support. To apply send letter of application and names of four references to: Anne Rimmer, Personnel Officer, Indiana University Libraries, Bloomington, IN 47405; (812) 335-3403. Available date: July 1, 1986. Closing date for applications: No earlier than June 15, 1986. EEO/AEE.

EDUCATION LIBRARIAN. Duties include general reference; library instruction; collection development; preparation of appropriate bibliographies, guides, and media presentations. Additional faculty responsibilities include publication, committee assignments, and service. Night and weekend work required. Reports to the Coordinator of Reference and Collection Development. Required: Master's degree from an ALA-accredited library school; second master's degree in Education; minimum of two year university, four year college, or research library reference experience preferred. Salary commensurate with work experience and education. Instructor minimum \$15,403; Assistant Professor minimum \$18,693. Full position description available upon request. Application deadline: July 1, 1986. Send letter of application, three letters of references, and vita to: Education Librarian Search Committee, c/o Administration Office, Michener Library, University of Northern Colorado, Greeley, CO 80639. AA/EO Employer.

ENGINEERING BIBLIOGRAPHER/REFERENCE LIBRARIAN, Santa Clara University. Serves as primary library liaison to School of Engineering and Department of Mathematics. Provides reference assistance and bibliographic instruction. Searches online databases. Coordinates designated area of reference service. Required: MLS from ALA-accredited program and 3-5 years relevant professional experience; academic background or library experience in scientific or technical collection development and/or reference; prior experience with bibliographic instruction and database searching; strong interpersonal and communication skills. Desirable: second master's in computer science, engineering, or mathematics; knowledge of modern foreign language, German preferred. Santa Clara is

a Jesuit university located 46 miles south of San Francisco in the heart of California's Santa Clara Valley. Appointment at either Senior Assistant or Associate Librarian rank, depending upon qualifications. 85/86 salary range \$20,280-\$35,690. Apply by June 30, 1986, to: Elizabeth M. Salzer, University Librarian, Michel Orradre Library, Santa Clara University, Santa Clara, CA 95053; (408) 554-6829. AA/EEO.

GENERAL REFERENCE LIBRARIAN (2 positions). Incumbent is responsible for providing reference assistance in a centralized section and formal and informal bibliographic instruction in keeping with the goals and objectives of the University Library. Incumbent conducts bibliographic database searches, assists in interlibrary loan and reference support services sections as needed, and staffs reference desk during scheduled hours, including some nights, weekends, and holidays. Minimum qualifications: ALA-accredited MLS. Second master's degree and knowledge of one or more modern European languages strongly preferred. Some experience in reference services in a medium to large academic library is desirable. Appointment with faculty rank, status, and benefits. Starting salary \$20,000. Send letter of application, resume, and names of 3 references to: Donald L. Saporito, Director of Libraries, University Libraries, University of Southwestern Louisiana, 302 E. St. Mary's Blvd., Lafayette, LA 70503. Applications will be accepted through June 20, 1986, or until position is filled. The University of Southwestern Louisiana is an equal opportunity, affirmative action employer.

HEAD, ARCHIVAL AND SPECIAL COLLECTIONS DEPARTMENT (search reopened). Responsible for the administration of the Department and the development and processing of archival and special collections: manuscripts, university archives, and other special or restricted-use collections. Oversees campus records management program. Staff of 3 FTE academics, one non-teaching professional, one clerk, and student assistants. Seeks outside funding/grants. Reports to the Assistant Director for Research Services. Librarians have full faculty status with appropriate obligation. Qualifications: MLS from an ALA-accredited library school required; minimum of two years experience in acquiring and processing manuscripts and archives required; strong interpersonal and communication skills required. Additional graduate degree in the social sciences preferred. Familiarity with the development of the RLG/ANC format for archives and manuscripts preferred. Salary commensurate with education and experience; from \$24,000 depending on qualifications. 12-month appointment, sick leave and annual leave approximately 1.25 days each per month. Health insurance, major medical or Health Maintenance Organization, and dental. Social security coverage. TIAA/CREF or New York State Teachers' Retirement available. Employee contribution rate = 3%. University at Albany, one of four university centers in SUNY, is located in New York's capital city, 150 miles north of New York City and 150 miles west of Boston. Letter of application, list of three references, and current resume should be received no later than July 18, 1986. Apply to: Rebecca L. Beard, Library Personnel Officer, University Libraries, Rom 139, State University of New York at Albany, 1400 Washington Avenue, Albany, NY 12222. SUNY at Albany is an equal opportunity, affirmative action employer; applications from minorities, handicapped and Vietnam Era veterans are especially welcome.

HEAD, BIBLIOGRAPHIC CONTROL. The University of Missouri-Columbia Libraries is seeking to fill the position of Head of Bibliographic Control with a service-oriented librarian who can creatively manage cataloging production for materials in all media and overall catalog maintenance functions in a large academic research library with an existing online catalog. The Head of Bibliographic Control is responsible for planning, formulating policies, setting goals and performance standards, designing and monitoring workflows, allocating and assigning staff, administering grants, and participating in the continual development of library automation, all for the purpose of providing effective access to the University's collections. The Head of Bibliographic Control participates in the overall administration of Technical Services through membership in the department heads group, and participates in continuing planning and development of our multi-campus integrated online system through membership on University-wide committees. The successful candidate will have demonstrated experience in managing cataloging activities; will be familiar with national cataloging standards including LC classification and subject headings, OCLC (preferably), online catalogs, national issues facing academic research libraries in bibliographic access and automation; will be able to provide strong leadership in a climate of change; and will possess skills in human relations, communications, and problem solving. The Head of Bibliographic Con-

trol will do some original cataloging, and should have some foreign language background in a Western European language. The position requires an ALA-accredited MLS and at least 5 years' of cataloging and supervisory experience. Minimum salary: \$26,500 + for 12 months with usual fringe benefits, dependent on qualifications and experience. Available: July 1, 1986. Send a letter of application, names of three references, and resume to: Pat Burbridge, Personnel Coordinator, 104 Ellis Library, University of Missouri-Columbia, Columbia, MO 65201-5149. To ensure consideration, applications should be received by June 30, 1986. The University of Missouri-Columbia is an equal opportunity and affirmative action institution.

HEAD, ENGINEERING LIBRARIES. Administers and manages staff of Barker Engineering Library and branch, Aeronautics and Astronautics Library. Participates in and oversees provision of information services and development of collections in civil, electrical, environmental, materials, mechanical and ocean engineering; computer science; energy resources and utilization; applied mathematics and mechanics; manufacturing and machinery; mineral resources; aeronautics and astronautics. Participates in systemwide policy formulation as a member of Divisional Librarians Group, which coordinates the public services of the MIT Libraries, and as a member of Library Council. Qualifications: MLS from ALA-accredited library school and minimum of five years increasingly responsible professional experience in an engineering or science research library required. Demonstrated effective management skills required. Experience in information services and collection management as well as demonstrated knowledge of applications of technology to libraries are essential. Degree in engineering or science highly desirable. Final candidates must demonstrate well-developed interpersonal skills and ability to work in groups. Hiring salary range: Minimum \$35,000. To ensure full consideration send resume and names and addresses of three current references by June 15, 1986, to: Search Committee for Head, Engineering Libraries, The Libraries, Room 14S-216, Massachusetts Institute of Technology, Cambridge, MA 02139. MIT is an equal opportunity employer with an affirmative action plan and welcomes applications from qualified women and minority candidates.

HEAD LIBRARIAN, Hancock Library of Biology and Oceanography, Allan Hancock Foundation, University of Southern California. The Library contains 100,000 volumes and receives 2,500 titles, primarily through exchange agreements. The Library serves marine science-orientated faculty, researchers, and graduate students at USC. The marine program is interdisciplinary, involving the Departments of Biology, Geology, the Allan Hancock Foundation, and the Institute of Marine and Coastal Studies. Duties: The Head Librarian is responsible to the Director and supervises the daily operation and management of the Library, including one librarian and three library assistants. The Head Librarian position also functions as the public services librarian and is responsible for ILL, reference, online search services, and user education. Collection development and selection is to be coordinated with the patrons, Library Committee, and the Director. The Head Librarian is responsible for proper management and use of the library budget during the fiscal year. Qualifications: MLS from an ALA-accredited school. At least five years of experience in a scientific research library, including three years of supervision. In-depth searching expertise with at least one major database vendor, preferably DIALOG, and prior reference experience in a biological, marine science, or earth sciences research library are essential. Proven managerial skills, teaching experience, foreign language skills, science degree, second master's degree, are all advantageous qualifications. This position is a faculty appointment. Salary range from \$27,000, negotiable depending on experience. Send resume, letter of application, and three references to: Head Librarian Search Committee, c/o Mary A. Ligar, Allan Hancock Foundation, University of Southern California, Los Angeles, CA 90089-0371. Position open until filled. Available immediately. Applications will begin to be reviewed July 1, 1986. AA/EOE.

HEAD, MONOGRAPHIC ACQUISITIONS SECTION, Librarian III. Under general direction of the head of Monographs Unit, responsible for management of monographic acquisitions, including the functions of pre-order and pre-cataloging searching, issuance of orders, receipt and payment. Section staff consists of 2 librarians, 19 clerical/technical staff, and student assistants. Unit is oriented to service, high productivity, and quality control. Innovacq is utilized as online system for acquisitions and in-process control. OCLC is utilized for bibliographic verification. The Head of Monographic Acquisitions Section actively participates in unit management, coordination of workflow, and library-wide activities. Required: ALA-accredited MLS; substantial responsible professional experience in an aca-

ademic library or other appropriate organization, preferably including acquisitions and supervision; knowledge of the book trade and automated library systems; ability to communicate effectively, both orally and in writing; demonstrated organizational abilities and leadership qualities. Appointment as Librarian III. Salary \$25,000 minimum. Send letter of application and resume, including 3 references, by July 15, 1986, to: Carolyn J. McMillen, Assistant Director for Technical Services, Library, Michigan State University, East Lansing, MI 48824-1048. MSU is an affirmative action, equal opportunity institution.

HEAD OF CIRCULATION. Salary range: \$20,000–\$25,000. Oversees a salaried staff of 6.5 FTE and approximately 70 part-time employees assigned to circulation, reserve, stack maintenance, and photocopying. Position requires direct experience in supervision and in public service. Weight given to circulation experience and familiarity with automated circulation systems. Position is a 12-month, tenure-track and requires accredited MLS. Appointment will be at the Assistant or Senior Assistant rank (3 years of post-MLS experience required for the latter). Application, 3 recent letters of reference, and resume must be postmarked by June 30, 1986. Full position description sent upon request. Address all correspondence to: Office of Faculty and Staff Relations, 4th Floor, Admin. Bldg., SUNY at Brockport, NY 14420; (716) 395-2561. SUNY is an EEO/AA employer.

HEAD ORIENTAL STUDIES LIBRARIAN. The University of Arizona Library is seeking a librarian to manage its Oriental Studies Collection under the general direction of the Assistant University Librarian for Branch Services. Responsibilities include the supervision of two librarians and two career staff members responsible for collection development, reference, faculty liaison, cataloging, and other technical processing for the Collection. The Head participates in various library-wide administrative and planning groups. The Oriental Studies Collection is one of six branch libraries at the University of Arizona. It houses the Library's collections in Chinese (90,000 vols.), Japanese (30,000 vols.), Arabic (20,000 vols.), and Persian (2,000

vols.) that support the programs in the Oriental Studies Department, the Near Eastern Center and other disciplines on campus. The University of Arizona is presently serving as a test-site for utilization of the OCLC CJK subsystem for cataloging Chinese and Japanese materials. Applicants must have a Master's degree in Library Science from an ALA-accredited school; at least three years of increasingly responsible experience in a similar branch collection; demonstrated leadership, supervisory, and planning skills; and the ability to communicate in English and work effectively with faculty and staff at all levels. Knowledge of Chinese and/or Japanese, and administrative experience is preferred. Applicants should be familiar with the acquisitions, cataloging and public service issues involved in an Oriental Studies Collection. Minimum salary \$31,000; higher salary is negotiable depending upon qualifications and experience. Librarians at the U. of A. have academic professional status, are voting members of the General Faculty, and may take up to 15 days professional leave per year. They have 22 days paid vacation, 12 days sick leave and 10 holidays. A standard package of fringe benefits is available. A letter of application, resume, and names of three references should be sent to: W. David Laird, University Librarian, Main Library, University of Arizona, Tucson, AZ 85721. Applications received prior to June 30, 1986, will be given first consideration. The position is available September 1, 1986. The University of Arizona Library is an EEO/AA employer.

HEALTH SCIENCES LIBRARIAN. Requires: Master's degree from an ALA-accredited Library School; second master's degree in Health Sciences or a related area; minimum of two year university, four year college, or research library reference experience preferred. Responsibilities: general reference, library instruction, and collection development. Salary commensurate with work experience and education. Instructor minimum \$15,403; Assistant Professor minimum \$18,693. Full position description available upon request. Application deadline: July 15, 1986. Send letter of application, three letters of reference, and vita to Health Sciences Librarian Search Committee, c/o Administration Office, Michener Library, University of Northern Colorado, Greeley, CO 80639. AA/EO Employer.

ASSISTANT DIRECTOR FOR COLLECTION DEVELOPMENT

University of Georgia

The University of Georgia Libraries seek an experienced librarian with strong leadership qualities to assume responsibility for the overall coordination of collection development. Responsible to the Director of Libraries, the Assistant Director manages and allocates a \$3.4 million materials budget; supervises the Collection Development Division comprised of Fine Arts, History and Humanities, Social Sciences, Special Collections, and Records Management Departments with a staff of 42, including 15 librarians; and coordinates collection development with other units in the Libraries. Selection procedures utilize an in-house automated system.

Qualifications: ALA-accredited MLS; additional advanced degree strongly preferred; five years' experience with collection development activities, preferably including budget preparation and control, in a large academic or research library; public services experience preferred; knowledge of national trends in collection management and the acquisition of library materials; demonstrated administrative and supervisory ability; ability to deal sensitively with co-workers and to develop cooperative interaction with other library units; experience with or knowledge of automated library systems; understanding of the role of the library in academic research; ability to work positively with university faculty and administrators; knowledge of the principles of bibliographic control; flexibility in planning and implementing library programs; effective oral and written communication skills.

Salary minimum: \$40,000.

Application procedure: Send letter of application addressing the above qualifications **by July 21, 1986**, including resume and names of three references, to:

**Florence King
Administrative Office, Main Library
University of Georgia Libraries
Athens, GA 30602**

This position will be filled only if suitable applicants are found.

An equal opportunity, affirmative action institution.

HUMANITIES BIBLIOGRAPHER, Archibald Stevens Alexander Library, Rutgers University. Available: July 1, 1986. Under direction of Alexander Library Director, principally responsible for selection of materials to support instruction and research in English language and literature, other literature in English, and American and British history and culture. Selection of current and retrospective monographs and serials and acquiring and evaluating gift collections. Participates in library-wide collection development activities and formulation of collection policies. Must be able to cultivate strong work relations with academic departments. Serve and work closely with other bibliographers, librarians, and Acquisitions and Cataloging Departments. Work with potential donors is required. Responsible for evaluation of the collections in addition to budgetary management. Ability to provide support for public services activities essential. MLS from ALA-accredited library school required. Advanced subject degree(s), scholarly record, competency in foreign languages and pertinent collection development experience. Knowledge of publishing industry and antiquarian book trade and effective communication skills required. Minimum 3 years of relevant experience in academic, scholarly position with demonstrated experience in collection development. \$25,907 minimum dependent upon experience and qualifications. Faculty status calendar year appointment, TIAA/CREF, life/health insurance, 22 days' vacation, tuition remission, prescription drug/dental/eyeglass reimbursement plan. Submit resume and three sources for current references by June 30, 1986, to: Barbara E. Sanders-Harris, (APP 112), Personnel Officer, Alexander Library, Rutgers University, New Brunswick, NJ 08903. An equal opportunity, affirmative action employer.

HUMANITIES BIBLIOGRAPHER, University of Florida. Responsible for the overall development and management of the humanities collections in all formats supporting programs in the departments of African and Asian Languages and Literatures, Germanic and Slavic Languages and Literatures, Classics, English, Philosophy, Religion, Romance Languages and Literatures; analyzes the University's program in the humanities; assigns, trains, monitors and evaluates library selectors in pertinent fields; collaborates with librarians and academic faculty to establish profiles, selection guidelines, preservation, location and cataloging priorities; evaluates existing collection strengths and proposes current collecting intensities; provides humanities research reference services and builds the humanities reference collection; participates in defining collection management goals, objectives, strategies, performance criteria and materials budgets; acts as selector in one or more humanities fields. Requirements: ALA-accredited MLS; advanced degree in relevant subject field (generalist will be preferred); substantial managerial, collection development and reference experience; excellent interpersonal and communications skills; demonstrated professional accomplishment relevant to the position. Preferred: experience in a large research library, reading knowledge of several languages. Starting salary: \$25,165 minimum. Rank: Associate or University Librarian, dependent upon qualifications. Benefits: 12-month, tenure track appointment with faculty status, 22 days vacation, 13 days sick leave, TIAA/CREF or other retirement options, no state or local income tax. Send letter of application with resume and names, addresses and phone numbers of 3 professional references by June 30, 1986, to: Lynn Badger, Library Personnel Officer, 211 Library West, Gainesville, Florida 32611. An AA/EO employer.

IBERO-AMERICAN BIBLIOGRAPHER, University of Minnesota Libraries-Twin Cities, Humanities/Social Sciences Libraries Department. The University of Minnesota Libraries-Twin Cities Campus seeks applicants for the position of Ibero-American Bibliographer. Responsibilities include: 1) selection of materials in all relevant languages to support instruction and research in Latin American, Iberian, Lusophone African, and Chicano Studies; 2) development and management of collections in these areas according to University needs and management of acquisitions funds; 3) service as liaison with approximately 50 University faculty members in Latin American Studies Program, the Departments of Spanish and Portuguese and Chicano Studies, as well as other University faculty, staff, and researchers involved in Ibero-American studies; 4) development of bibliographic instruction programs in Ibero-American studies, including teaching regular credit courses in bibliographic and research methods in Latin American Studies and Spanish and Portuguese literature; 5) supervision of staff in Ibero-American collection development; 6) provision of reference services and research assistance in areas of collection responsibility; 7) consultation with serials and book acquisitions staff to resolve complex problems of acquisition of Ibero-American materials; 8) and active participation in the

profession through relevant research, publication and/or professional association activities. The Ibero-American Bibliographer works primarily in social sciences and humanities subjects, but also acts as a resource for other University Libraries departments and collections in the identification, acquisition, and processing of Ibero-American materials. The Bibliographer works in the Subject Bibliography Unit in Humanities/Social Sciences Libraries. Professional staff in Subject Bibliography Unit consists of six humanities bibliographers, three social sciences bibliographers and three area studies bibliographers who, together, are responsible for a collection of 2,247,000 volumes, 18,000 current serials, and an acquisitions budget of over \$1 million. The programs served by the Ibero-American Bibliographer include undergraduate degree programs in Latin American and Chicano Studies, as well as undergraduate and graduate programs in all disciplines related to Iberian and Latin American Studies. Present faculty include specialists in anthropology, geography, history, sociology, journalism, literature, linguistics, Afro-American studies and women's studies. The Bibliographer reports to the Head of the Subject Bibliography Unit. Required qualifications are a master's degree in library science, an advanced degree in a discipline related to Latin American or Iberian studies, experience in collection management and development at a professional level in a research library, knowledge of the scholarly literature in Ibero-American Studies, and proficiency in spoken and written Spanish. Other desired qualifications include experience in Ibero-American collection development, reading knowledge of other Ibero-American or modern European languages, teaching experience, experience in bibliographic instruction, and good communication skills. The minimum salary is \$22,000. The appointment will be at the rank of Assistant Librarian. To apply, send a letter of application addressing in detail the requirements of this position, a resume, and names and addresses of three references to: Barbara Doyle, Personnel Officer, University Libraries, 453 Wilson Library, 309 19th Avenue South, Minneapolis MN 55455-0414. Identify with no. UL 141. Applications must be postmarked no later than July 30, 1986. The University of Minnesota is an equal opportunity educator and employer and specifically invites and encourages applications from women and minorities.

LATIN AMERICAN MONOGRAPHS CATALOGER, University of California, San Diego. Rank: Assistant Librarian, \$22,872-\$29,256; or Associate Librarian, \$27,948-\$40,248 (subject to potential cost of living adjustment as of July 1, 1986). Starting date: Available immediately. UCSD has the fastest growing Latin American programs in the United States, with over 70 faculty members teaching Latin American studies, including three endowed chairs, and three Latin American centers, with a new graduate school of international relations with a strong focus on Latin America soon to begin operations. Responsibilities of the Position: Under the general supervision of the head of the Catalog Department, the incumbent is responsible for the original cataloging and classification of monographs and microforms using AACR2, the LC classification schedules, LC subject headings, and OCLC. Primary responsibility is original cataloging of materials from and about Latin America required for the Central Library's general and special collections. Additional original cataloging assignments may include Hispanica, other materials in Romance languages, and other humanities and social science materials. Works closely with the Latin American studies bibliographer in developing policies and priorities for cataloging Latin American materials. May be responsible for the training and revision of support staff performing copy cataloging. Will participate in Cataloging Department planning for automation, workflow changes, and changes in cataloging policy and procedure. UCSD librarians participate in the Library's planning activities and are expected to be active professionally. Qualifications: Requirements include an MLS from an ALA-accredited library school and strong reading knowledge of Spanish. Preference will be given to candidates with college-level or graduate study in Latin American studies or who have a demonstrated knowledge of Latin American history, politics and culture. Preference will also be given to candidates with cataloging experience, including working knowledge of AACR2, the Library of Congress classification schedules, and LC subject headings. Desirable qualifications include: reading knowledge of Portuguese and other Romance languages, previous work experience in a large academic or research library, experience in the use of an automated cataloging system, and experience in cataloging Latin Americana. Applicants should demonstrate awareness of national and international trends in cataloging and bibliographic control and should possess interpersonal skills necessary to work effectively with bibliographers and catalogers in planning and implementing priorities, policies, and proce-

dures. Appointment at the Associate rank requires fully developed cataloging skills and substantial previous experience. Applications postmarked by July 25, 1986, will be assured of consideration. Submit a letter of application, enclosing a resume and a list of references, to: Jacqueline Coolman, Personnel Librarian, Library, C-075-H1, University of California, San Diego, La Jolla, CA 92093.

MAP CATALOGER, University of Georgia Libraries. Entry level position. Recent graduates may have the opportunity to participate in a special staff development program funded by the Council on Library Resources. Duties: Responsible for original and copy cataloging of cartographic materials for the Map Collection in all formats, subjects, and languages according to LC, AACR2, and OCLC standards; performs authority work; serves as resource person about map cataloging practices and procedures; and participates in the Cataloging Department policy-making process. Reports to Head, Nonbook Cataloging Section of the Cataloging Department. The section is comprised of the Head, three librarians and five support staff members, while the department has 12 librarians and 23 support staff members and catalogs over 50,000 books, serials, microforms, and non-print materials yearly. The Map Collection holds over 300,000 map sheets, 200,000 air photos, and 1,400 atlases. Qualifications: ALA-accredited MLS; knowledge of AACR, AACR2, and LC classification and subject headings; ability to work with a broad range of map subjects and languages desired; familiarity with automated cataloging systems, preferably OCLC; effective oral and written communication skills; ability to establish and maintain effective working relationships; background in cartography, geoscience, geography, or related field preferred; strong interest in academic librarianship desired. Salary Minimum: \$17,200. Application Procedure: Send letter of application by July 14, 1986, including resume and names of three references to: John Sutherland, Administrative Office, Main Library, University of Georgia Libraries, Athens, GA 30602. This position will be filled only if suitable applicants are found. An Equal Opportunity/Affirmative Action Employer.

MEDIA BIBLIOGRAPHER. The University of Iowa Libraries seek an experienced and resourceful bibliographer/cataloger to specialize in the selection, acquisition, and cataloging of media materials—primarily foreign video. The individual in this position will stay informed of new media sources, productions and technologies, work closely with the Language Media Center and the foreign language departments, respond to faculty requests, maintain contact with faculty to determine current and future media needs, and provide some instruction on availability and use of media. Qualifications: MLS from an accredited library school; three to five years' professional experience in a research library, preferably with some responsibility for media; knowledge of AACR2; working (reading and listening) knowledge of at least two modern European languages; facility for languages and willingness to learn new languages for selection and cataloging purposes; ability to work closely and effectively with faculty from a variety of disciplines; strong commitment to international studies and education. Some knowledge of computer database design preferred. Appointment is to be made at the Librarian II level, minimum salary \$22,000. Fringe benefits include 25 days' paid vacation per year, TIAA/CREF retirement, Social Security, Blue Cross/Blue Shield, disability, and major medical insurance. The position will be available August 15, 1986, and applications will be accepted until an appointment is made. Interested and qualified applicants should apply to: Ross W. Atkinson, Assistant University Librarian for Collection Development, The University of Iowa Libraries, Iowa City, IA 52242. The University of Iowa is an equal opportunity, affirmative action employer.

MEDIA LIBRARIAN. Duties: Manage Media Services Unit of the library, including a Media Center, classroom delivery of equipment and software, and a small video production unit. The development of the Media Center, the integration of media into specific courses, and planning for media services in a new facility will be the major areas of activity. Qualifications: knowledge of a broad range of media formats and software sources, including instructional use of microcomputers. Excellent administrative and communicative skills essential. Minimum of ALA-accredited master's degree in library science and 3 years experience in library media services, preferably in academic setting. Second master's degree desirable. Salary: commensurate with qualifications. Send letter, resume with 3 references, and salary history by July 11 to: Library Search Committee, Room 6, LaGuardia Community College/CUNY, 31-10 Thomson Ave., Long Island City, NY 11101. EOE/AA employer.

MICROCOMPUTER SERVICES LIBRARIAN (Librarian II) at River Campus Libraries, University of Rochester. Responsible for library component of Microcomputer Information Center jointly managed with University Computing Center. Administers expanding microcomputer facilities throughout campus library system. Develops and assures circulation of software and machine-readable data collections, and develops instructional programs covering library-related microcomputer applications. Supervises library assistants and student workers. Reports to Head of Access Services & Systems while coordinating actions with library department heads and Computing Center staff. Excellent opportunity to participate in high growth area of innovative library system. Qualifications: MLS/Information Science preferred; equivalent degree considered. Three years experience in research library or information systems position; knowledge of library microcomputer applications. Candidates should have administrative and instructional skills together with capacity to acquire technical expertise. Salary: \$24,000. Send resume and names of three references to: Microcomputer Search Coordinator, Rush Rhees Library, University of Rochester, Rochester, NY 14627. Closing date July 1, 1986. Equal Opportunity Employer (M/F).

MONOGRAPHIC CATALOGER, Northwestern University Library. Performs original and some complex copy cataloging of monographs, including descriptive and subject cataloging, classification, and authority work, using AACR2, LCSH, DDC 19, and the MARC bibliographic and authorities formats. Works cataloged are for the Africana collection. They may be on any subject, and in a variety of languages. Cataloging is performed on Northwestern's NOTIS system, for inclusion in the online catalog and forwarding to RLIN. Some authority work will be performed for the Library of Congress' Name Authority Cooperative (NACO) Program. Qualifications: MLS from an ALA-accredited library school, working knowledge of one or more foreign languages, preferably including French. Other desirable languages include German, Portuguese, Italian, and Afrikaans. Cataloging experience using an automated system preferred. Beginning salary range: \$18,000–\$25,000. Applications received by July 5, 1986, will be considered. Send letter of application and resume, including names of three references, to: Lance Query, Director of Library Research, Analysis, and Personnel, Northwestern University Library, Evanston, IL 60201. An EEO/AA employer.

PERSONNEL OFFICER. The University of Chicago Library seeks experienced personnel generalist with commitment to libraries to direct multi-faceted human resources program for a staff of about 320 FTE, including librarians, bargaining unit clericals, and students. In addition to relevant experience and education, must demonstrate the ability, enthusiasm and initiative needed to perform successfully with limited guidelines, and to accept increasing responsibility and authority. Reports directly to the Assistant Director for Administrative Services/Personnel; manages ongoing operations of the Personnel Office (staff about 4.0 FTE), develops, implements, administers new/revised personnel policies and programs; all aspects of labor relations including grievances and disciplinary actions; recruits professional staff; handles payroll administration; participates in the planning/management of personnel budget; represents Library at negotiating sessions for University labor contracts and serves on University committees developing personnel policies and automated personnel systems. Bachelor's degree required; relevant master's degree (such as an MLS, MBA, or MPA) desirable. Several years' experience demonstrating ability to formulate, recommend, and administer complex personnel policies and programs, experience demonstrating judgment and problem-solving abilities, and excellent interpersonal and communications skills (both oral and written), required. Experience in library or academic setting, with labor relations and collective bargaining, and with automating personnel systems desirable. Actual appointment salary will be based on qualifications and experience with a minimum of \$23,200. Benefits include health and life insurance, retirement plan, vacation, personal holiday, sick leave, and tuition remission options. Send application letter, resume, names, addresses, and phone numbers of three references to: Gerald J. Munoff, Assistant Director for Administrative Services/Personnel, University of Chicago Library, 1100 E. 57th St., Chicago, IL 60637. Applications received by June 13, 1986, assured consideration. Telephone (312) 962-8754 before applying after this date.

PRESERVATION OFFICER, Librarian II. Responsible for the planning, implementation and administration of a comprehensive conservation/preservation program for the UMCP Libraries, encompassing all aspects of materials treatment. Required: MLS from

ALA-accredited program and advanced training in book conservation/preservation; or equivalent professional degree and experience in the conservation/preservation field. Four years' minimum progressively responsible experience in an academic or research library, at least two of which must have been at the managerial level. Extensive experience in the treatment of library materials and comprehensive knowledge of preservation issues. Demonstrated ability to plan and carry out a conservation/preservation program, working with both faculty and library staff in the accomplishment thereof. Salary: \$27,075 minimum. For full consideration, submit resume and names/addresses of three references by June 30, 1986, to: Virginia Sojdehei, Personnel Librarian, McKeldin Library, University of Maryland, College Park, MD 20742. AA/EOE.

PUBLIC SERVICES COORDINATOR. Faculty, tenure-track position available in Biomedical Library on the Alabama Gulf Coast. Reports to the Director of the Biomedical Library. Primary responsibilities: organization and operation of the public services activities of the Biomedical Library at the campus and Medical Center locations, including the provision of reference services, user education, database searching, inter-library loan and circulation of library materials. Supervision of 3.5 FTE librarians and six support staff. Required: ALA-accredited MLS and achievement of MLA certification within two years of employment; demonstrated supervisory skills; 3 years of professional library experience; medical database searching experience. Other desirable qualifications: experience in information services promotion and marketing; excellent speaking, writing, and interpersonal skills; experience in scientific and/or medical libraries. Good opportunity to work with highly motivated professional staff in a fully automated environment (NOTIS). Twelve-month appointment at Assistant Librarian rank or above. \$24,000 + , depending on educa-

tion and experience. 20 days vacation, university-subsidized insurance, state retirement, TIAA/CREF option. Applications will be reviewed beginning August 1, 1986; position will remain open until filled. Submit resume and names of three references to: Chairman, Biomedical Library Search Committee, Library Administration, University of South Alabama, Mobile, AL 36688. An equal opportunity, affirmative action employer.

REFERENCE LIBRARIAN/BUSINESS AND ECONOMICS SUBJECT SPECIALIST. Responsibilities: general reference (including evenings and weekends on a rotating schedule), specialized services (including database searching and bibliographic instruction) in business-related subjects and in economics, faculty liaison, and collection development. Position reports to Head of Reference Department. Joyner Library serves 14,000 students and 750 faculty members. East Carolina University has eight professional schools including a School of Business. East Carolina University is part of the 16-campus University of North Carolina System. Qualifications required: ALA-accredited MLS degree, second masters in business, public administration, economics or other business-related field (or substantial progress toward same), effective communication skills. Preferred: Reference experience in a university or large public library, reading knowledge of one Western European language. Twelve month faculty appointment. Minimum salary \$21,000. Position available September 1, 1986. Send letter of application, resume, official transcripts, and names of three current references to: Ruth M. Katz, Director of Academic Library Services, Joyner Library, East Carolina University, Greenville, NC 27834-4353. Applications must be postmarked on or before June 27, 1986. East Carolina University is an AA/EEO employer.

TEN NEW POSITIONS

Arizona State University

The Arizona State University Libraries are pleased to announce the addition of up to thirty new professional and classified staff positions on July 1, 1986, in support of growing service and collection demands. Recruitment for the first ten professional positions is now underway; the remainder will be advertised soon.

Following is a brief description of each of the positions, the **salary range for which is \$18,000 to approximately \$30,000**. Although salary offers will be based on candidates' qualifications, several of the positions are considered entry level and are therefore expected to be filled at or near the lower end of the range.

Librarians and Archivists at ASU are academic professionals with potential eligibility for continuing appointment after a maximum of six years at the rank of Assistant or three years at the rank of Associate. Appointment to the majority of the new positions will be made on this basis. The positions of Corporate Services Librarian and Microcomputer Specialist/Local Database Librarian will be filled on a year-to-year basis, as described below.

Conservator: Reporting directly to the University Librarian, the Conservator will have the opportunity to design and implement a library-wide comprehensive conservation program. Space for the facility has been set aside in the main library, and funds are being raised to purchase equipment. The Conservator will develop policies, oversee conservation/preservation activities for all collections in all formats, prepare the program budget, and train and supervise staff.

Corporate Services Librarian: As a state institution and the most comprehensive research facility in the greater Phoenix metropolitan area, the ASU Libraries are heavily used by non-university personnel. Employment of a Corporate Services Librarian on a year-to-year basis for approximately two years will permit us to assess the need for and to develop as appropriate a program of fee-based document delivery and information service to the corporate and/or university community. The program's success is expected to make it self-supporting.

Curator of Photographs: The ASU Libraries have become an important repository of historic photographs valuable to research. Within the next two years, the collection is expected to exceed half a million in size. The Curator of Photographs will supervise, coordinate and direct the processing, preservation and reproduction of photographs housed in the department of archives and manuscripts; assist substantially in the acquisition of graphic images; and provide reference assistance to users of the Arizona collections.

Government Documents Librarian/Arizona Local and Intergovernmental Documents Specialist: ASU was designated a selective federal depository in 1944 and selects 93% of items offered. The new librarian will join a full-time staff of seven and be responsible for developing and indexing the collection of local Arizona and intergovernmental documents; overseeing and maintaining the documents reference collection; scheduling and training documents reference personnel; and providing reference service and instruction in the use of U.S., U.N. and Arizona government documents.

Japanese Language Catalog Librarian/Area Specialist: In support of the university's developing East Asian programs and the libraries' East Asian collections, ASU has purchased two CJK terminal clusters and now seeks a librarian to catalog, classify and provide subject analysis and MARC tagging for monographs and serials in the Japanese and Korean languages. (A Chinese Language Librarian is already on the staff.) The Japanese Language Specialist will also be responsible for collection development, faculty liaison, specialized public service, and the supervision of support staff.

Positions continued on following page

REFERENCE LIBRARIAN, Flower Veterinary Library, Cornell University. The Flower Veterinary Library serves primarily the 320 veterinary medical students, 70 graduate students and 120 faculty members at the New York State College of Veterinary Medicine at Cornell University. The College has active research programs in various areas including immunology, pathology, pharmacology, reproductive studies and toxicology. The Library currently maintains a collection of 75,000 volumes, 22,000 audio-visual items and receives approximately 1,200 serial titles. The staff includes two librarians and 5.5 support personnel. The Cornell University Libraries system is a member of the Research Libraries Group. Responsibilities: Under the direction of the Veterinary Medical Librarian; provides general biomedical and veterinary reference service, online searching (BRS, DIALOG, NLM) and user instruction/orientation to the College community; furnish information services to veterinarians and other individuals outside the University; perform some collection management and technical processing including catalog maintenance; participate in special projects including the implementation of various automated systems. Requirements: MLS degree from an ALA-accredited institution. Excellent interpersonal and communications skills. Subject background or demonstrated interest in the life sciences. Strong public services orientation. Experience searching online bibliographic databases very desirable. Prefer 1-2 years' experience in a health sciences library with computer searching duties. Closing date: Applications requested by July 1, 1986. However, applications will be accepted until the position is filled. Position available: August 1, 1986. Salary: \$18,000 plus depending upon qualifications and experience. Apply to: Send cover letter, resume, and a list of three references to: Carloyn A. Pyhtila, Personnel Director, 235 Olin Library, Cornell University, Ithaca, NY 14853-5301. Cornell Uni-

versity is an equal opportunity, affirmative action employer.

REFERENCE LIBRARIAN FOR HUMANITIES, University of Alabama at Birmingham. The Sterne Library at the University of Alabama at Birmingham is accepting applications for a Reference Librarian for Humanities. The position provides specialized reference assistance to library users in the Humanities, supports the general reference services and works closely with the faculty in the area of collection development. The Reference-Bibliographer is responsible to the Head of Reference. Duties include collection development for the School of Humanities. Management of a library materials budget for the subject area of responsibility. Close and effective interaction with the teaching faculties with an active and progressive interest in furthering the objectives of the library and the university is a primary responsibility. An equally important responsibility of the position is providing effective service to the library user. An active concern for the student's academic progress is reflected through a service-oriented approach to the user combined with up-to-date knowledge of the subject fields. Information must be effectively organized and communicated when formal instruction in the use of the library is presented. Requirements: An MLS from an ALA-accredited library school and previous library experience is required; a degree in a humanities subject area is highly preferred. Appointment: The position is available June 1, 1986. It is a 12-month academic appointment at the rank of Assistant Librarian or Senior Assistant Librarian depending on qualifications. Minimum starting salary \$18,000-\$19,600, depending on rank. Excellent benefits package. Deadline for applications and nominations is July 20, 1986. Address inquiries to: Gordon Dunkin, Mervyn H. Sterne Library, University of Alabama at Birmingham, University Station, Birmingham, AL 35294. An affirmative

TEN NEW POSITIONS

Arizona State University

Microcomputer Specialist/Local Database Librarian: This is a fixed one- to two-year position with possible extension, reporting to the Associate University Librarian for Public Services. Responsibilities include development of a program of end user searching; identification and inventorying of information in electronic format in academic departments throughout the university; and assistance to and training of library staff in the selection and utilization of appropriate hardware and software to perform day-to-day operations. Significant numbers of personal computers and software programs are already in use.

Music Catalog Librarian: Substantial additions to the libraries' music holdings, through gifts and purchase, have created the need for another Music Cataloger. The librarian hired will catalog, classify and provide subject analysis and MARC tagging for music scores and monographs in music literature; supervise a paraprofessional cataloger; and serve as liaison with the personnel of the Music Library.

Reference Librarian/Coordinator of Information Services: Both ASU and non-ASU library users create heavy traffic in the reference area of the main library. This generalist position has been created to help meet reference demands and to provide coordination of the highly successful information desk service located in the reference room and staffed by paraprofessionals. The new librarian will share in the provision of reference and research assistance in the social sciences, humanities, fine arts, education and business on a rotating schedule which includes evenings, weekends and occasional holidays and will assume managerial responsibility for the information desk, recruiting, training and evaluating staff and monitoring and enhancing that service.

Science Reference Librarian/Subject Specialist for the Life Sciences and Agriculture: The Daniel E. Noble Science and Engineering Library, which opened in 1983, has attracted even more users than had been imagined in our wildest dreams. Another librarian is needed to provide reference assistance and bibliographic instruction on a rotating schedule that includes evenings, weekends and occasional holidays. As subject specialist, the librarian will be responsible for collection development, research assistance and online searching in all of the life sciences and for liaison with faculty members in the Departments of Botany/Microbiology and Zoology and the Division of Agriculture.

Slavic Catalog Librarian/Area Specialist: Expanded interest in the Slavic programs at ASU has convinced us that one half-time library position is not enough, so we are adding this full-time position. The new hire will catalog, classify and provide subject analysis and MARC tagging for monographs and serials in Slavic/Cyrillic languages; supervise classified staff; and share responsibility with the half-time librarian for collection development, faculty liaison and specialized public service in Slavic Studies.

If you are interested in relocating to the beautiful Valley of the Sun and joining the staff of a university library system that is on the move, becoming fully automated, planning an \$11.5 million building addition, and serving a student body of 40,000, please write or call for the announcements of vacancy for any or all of the positions listed above. Recruitment will remain open until the positions are filled, but initial review of applications will begin on or about July 15, 1986. Please direct inquiries to: **Constance Corey, Assistant University Librarian for Management Services, Hayden Library, Arizona State University, Tempe, AZ 85287; (602) 965-3417.**

ASU is a committed equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

action, equal opportunity employer.

REFERENCE LIBRARIAN, Bio-Medical Library, University of Minnesota. The University of Minnesota Bio-Medical Library is seeking applicants for a reference position. Reference services include an active reference/information desk; a growing library instruction program, including end-user bibliographic search instruction; and a high volume bibliographic search service. The Reference staff consists of five reference librarians and a secretary reporting to the Head of Public Services. Major responsibilities for this position include: (1) general reference work, including reference desk assignment, (2) library instruction, including end-user database searching, and (3) database searching. Other responsibilities will include collection development and liaison with University Hospital faculty and staff. Some weekend and evening hours may be required. Applicants must possess (1) a graduate degree from an ALA-accredited library or information science school; (2) course work and/or experience in database searching on BRS, NLM, or the DIALOG system; (3) substantial course work in health or life sciences or in medical librarianship, or professional experience in a health science library. Other desirable qualifications include (1) teaching experience, (2) good communication skills, (3) experience with microcomputers, and (4) MLA certification. This is a 12-month academic/professional position at the Assistant Librarian rank. Applicants will be expected to meet criteria for continuous appointment. Starting salary from \$20,000. Benefits include 22 vacation days; medical, dental, and life insurance, and retirement plans. The University of Minnesota Bio-Medical Library serves the Schools of Medicine, Dentistry, Nursing, Public Health, Pharmacy, Mortuary Science, certain biological sciences, and the University Hospital and clinic. The Library has over 350,000 bound volumes and more than 4,000 active journal subscriptions. In addition to reference, other library services include a state-of-the-art Learning Resources Center, with extensive computer resources; Biomedical Information Services, a fee-based program; an automated technical services unit; and an extensive history of medicine special collection. Send letters of application, resume, and names and addresses of at least three references to: Barbara Doyle, Personnel Officer, University Libraries, 453 Wilson Library, 309 19th Avenue South, Minneapolis, MN 55455. Please identify application with UL 143. Applications must be received by July 31, 1986. The University of Minnesota is an equal opportunity employer and specially invites and encourages applications from women and minorities.

REFERENCE LIBRARIAN. Requires: Master's degree from an ALA-accredited Library School; second master's degree preferred; reference experience in a university, four year college, or research library preferred. Responsibilities: general reference and undergraduate library instruction. Additional faculty responsibilities include publication, committee assignments, and service. Night and weekend work required. Reports to the coordinator of Reference and Collection Development. Salary commensurate with work experience and education. Instructor minimum \$15,403; Assistant Professor minimum \$18,693. Full position description available upon request. Application deadline: July 15, 1986. Send letter of application, three letters of reference, and vita to Reference Librarian Search Committee, c/o Administration Office, Michener Library, University of Northern Colorado, Greeley, CO 80639. AA/EO Employer.

REFERENCE LIBRARIAN, part-time, for middle-sized academic library, serving the traditional liberal arts and numerous professional and graduate programs, and a student population of resident undergraduates and nontraditional adult students. Primary duties at the reference desk, some evenings including Sundays. Additional responsibilities may be subject liaison for collection building, user education, online searching. Qualifications: ALA-accredited degree, academic library experience. Special knowledge of microcomputers, surveys, instructional methods, nonprint information sources, etc., are desirable. One year appointment as Adjunct Librarian starting July 1, 1986, renewable. Salary competitive, \$10,000 maximum. The position may become full-time, pending budget increase. Interested candidates send resume and names of three references to: Theresa Taborsky, Director, Wolfgram Memorial Library, Widener University, Chester, PA 19013.

REFERENCE/RETROCON LIBRARIAN. Selective liberal arts college seeks a public service-oriented cataloger for a two-year position to assist in both the provision of reference services and the completion of a retrospective conversion project. Includes responsibility for the daily supervision of a nearly complete retrocon project, general reference work, and liaison with several academic departments. The

ALA-accredited MLS is required. Preference given to candidates with knowledge of and experience with AACR2 and OCLC. Faculty status; excellent fringe benefits; salary (in the \$20s) negotiable and competitive; academic rank commensurate with education and experience; continued appointment possible. Forward resume and the names of three references before July 11, 1986, to Peter Dollard, Library Director, Alma College Library, Alma, MI 48801. Equal opportunity, affirmative action employer.

SERIALS CATALOGING SUPERVISOR, University of Oregon Library. Rank: Assistant Professor or higher (renewable contract). Reports to Head, Catalog Department. Duties and responsibilities: Supervises the Serials Cataloging Section and catalogs serials using OCLC. Coordinates University of Oregon participation in *Oregon Regional Union List of Serials*. Plans the work of the unit, writes and revises routines for serials cataloging. Participates in meetings of Catalog Department Section Heads. Acts as resource person for library staff on questions concerning serials cataloging. Qualifications: MLS from ALA-accredited library school. Two to three years professional serials cataloging experience. Demonstrated experience with AACR2, MARC serials format, LC classification, LCSH, OCLC or other major bibliographic utility. Reading knowledge of at least one Western European language. Good written and oral communication skills. Ability to work effectively with all levels of staff. Supervisory experience desired. Salary: \$20,000-\$22,000 for twelve-month appointment plus fringe benefits. Position open: Immediately. Application deadline: July 15, 1986. Applications to include: cover letter, resume and names of three references. Apply to: Andrew Bonamici, Personnel Librarian, University of Oregon Library, Eugene, OR 97403-1299. An Equal Opportunity/Affirmative Action Institution.

SLAVIC CATALOGER. Affiliate, Assistant, or Associate Librarian, Indiana University-Bloomington. Under direction of Head of Cataloging, responsible for general original cataloging of monographs in Russian and East European languages using Anglo-American Cataloging Rules, 2nd edition, Library of Congress classification and subject headings, OCLC cataloging subsystem. Required: ALA-accredited library school master's degree; facility in Russian, and Polish or Serbo-Croatian; knowledge of Anglo-American Cataloging Rules, 2nd edition, MARC formats, Library of Congress classification and subject headings, current developments in cataloging, OCLC cataloging subsystem; ability to deal with materials on variety of subjects, solve problems, work with great attention to detail, communicate effectively orally and in writing in English, work well independently and with wide variety of people, meet requirements and responsibilities of tenure-track position. Preferred: Working knowledge of at least one other East European language; knowledge of name authority procedures of Library of Congress; previous cataloging experience. Salary dependent upon qualifications and experience. Minimum: Affiliate Librarian, \$17,630; Assistant Librarian, \$18,950; Associate Librarian, \$23,750. Benefits include vacation of 22 working days; liberal sick leave, Blue Cross/Blue Shield; major medical; group life insurance; TIAA/CREF retirement/annuity plan. Library faculty members are eligible for sabbatical leaves and other research support. To apply send letter of application, resume, and names of four references to: Anne Rimmer, Personnel Officer, Indiana University Libraries, Main Library C-2, Bloomington, IN 47405; (812) 335-3403. Available date: July 1, 1986. Closing date for applications: No earlier than June 15, 1986. EEO/AEE.

SOCIAL SCIENCES BIBLIOGRAPHER, Archibald Stevens Alexander Library, Rutgers University. (Search reopened—position previously announced as APP. 104.) Available: July 1, 1986. Under direction of Alexander Library Director, responsible for selection of materials to support instruction and research in the Social Sciences. Selection of current and retrospective monographs and serials and acquiring and evaluating gift collections. Must be able to cultivate strong work relations with academic departments. Participates in library-wide collection development activities, projects and formulation of collection policies. Responsible for evaluation of collection and budgetary management. Ability to provide support for public service activities essential. MLS from ALA-accredited library school required. Advanced graduate degree(s) in Social Science highly desirable. Minimum 3 years' of relevant experience in academic, scholarly position with demonstrated experience in collection development. Ability to work collegially with faculty, students and staff. \$25,907 minimum dependent upon experience and qualifications. Faculty status calendar year appointment, TIAA/CREF, life/health insurance, 22 days' vacation, tuition remission, prescription drug/dental/eyeglass reimbursement plan. Submit resume and three sources for current references by June 30, 1986, to: Barbara E. Sanders-

Harris (APP 111), Personnel Officer, Alexander Library, Rutgers University, New Brunswick, NJ 08903. An equal opportunity, affirmative action employer.

SOCIAL SCIENCES REFERENCE LIBRARIAN. Search reopened. Requirements: MLS (ALA-accredited). Minimum of 2 years of professional academic reference experience in the social sciences. Desired qualifications: Reference experience including computer-based information services. Advanced degree in the social sciences; reading knowledge of one West European language. Demonstrated ability to work effectively with research-oriented faculty, library staff and other members of the academic community in an intellectually challenging environment. Responsibilities: Provides

reference service and database searching to undergraduates, graduate students, and faculty members, with emphasis on the social sciences. Liaison work with faculty; participation in collection development. Faculty status and responsibilities. Rank commensurate with education and experience. Promotion and tenure require meeting standards of excellence in librarianship, publishing, research, and service. Twelve-month appointment with annual vacation of 22 days. Group life, major medical, and disability insurance are in effect as are TIAA/CREF and Social Security. Salary: \$18,000 and up depending upon qualifications. Application deadline: June 30, 1986. Send resume and list of references to: Thomas L. Haworth, Personnel Officer, Libraries, Stewart Center, Purdue University, West Lafayette, IN 47907. An equal opportunity, affirmative action employer.

LATE JOB LISTINGS

ASSOCIATE UNIVERSITY LIBRARIAN with overall administrative responsibilities for technical services, including acquisitions, cataloging, circulation, and microcomputer access. Provides leadership in the planning, coordinating, organizing, staffing, and evaluating technical services activity. Reports to the University Librarian and is responsible for four service units staffed by 11 library faculty and over 50 support staff. Illinois State University is a multi-purpose university with more than 20,000 students, located in the medium-sized urban area of Normal/Bloomington. Academic programs and courses are offered in 33 academic departments organized into 5 colleges with master's degree programs in most fields and doctoral degree programs in art, biological sciences, curriculum and instruction, economics, education, English, history, and mathematics. Milner Library is the central library facility serving the entire university community with a staff of 110 including 34 professionals, over 1 million volumes, and a materials budget of \$1.3 million. The library is a member of the Center for Research Libraries and the Library Computer System, a resource-sharing network of 27 academic institutions in the state of Illinois. Qualifications: Accredited MLS degree with second advanced degree or certificate of advanced study in library science or another subject discipline. Requirements: Minimum of 7 years professional experience in academic libraries, primarily in technical services, including at least 5 years of successful administrative experience in a technical service area; proven ability to lead effectively in a collegial setting. Publication and professional activity appropriate for the rank of Associate Professor. Thorough knowledge of computer applications in technical services. Salary and rank: \$32,000 minimum, administrative/professional position with faculty rank (Associate Professor) and eligibility for tenure. Benefits include state retirement program, health insurance, and other fringe benefits. Starting date September 1, 1986. Applications, including resume and the names of 3 references, should be mailed to: Chairperson, Search Committee, Milner Library, Room 311B, Illinois State University, Normal, IL 61761. Deadline: June 30, 1986, or until position is filled. Equal opportunity, affirmative action employer.

BIBLIOGRAPHER, SOUTH AND SOUTHEAST ASIA/REFERENCE LIBRARIAN. This position consists of a half-time appointment as Bibliographer for South and Southeast Asian materials; and a half-time appointment as a Reference Librarian in the Humanities or Social Sciences. The responsibilities of this position include, as South and Southeast Asian Bibliographer, continuing the development of a strong research collection by the selection and supervision of preliminary processing of materials in South and Southeast Asian languages to meet the instructional and research needs of the Columbia University community; coordinating collection development for South and Southeast Asia within the Libraries and within RLG; maintaining contacts and liaison with faculty of the Southern Asian Institute and other relevant departments; and assisting in management, preservation, and analysis of the collection, under the direction of the Assistant Director for Resource Development. The responsibilities as

Reference Librarian include providing advanced reference services comprising in-depth reference services including consultations by appointment and assistance in use of information sources using a variety of printed and online materials; orientation and bibliographic instruction; preparation of publications; and end-user training. Qualifications necessary for this position are subject expertise and scholarly research experience equivalent to a Master's level in a Social Science or Area Studies program relevant to the position; language skills equivalent to at least three years' study of a modern Indian language such as Bengali or Hindi; working knowledge of a classical Indian language, such as Sanskrit, Pali, or Prakrit; the ability to communicate effectively both orally and in writing; and the flexibility and creativity to work well with colleagues in a complex environment. A PhD in a relevant field, an accredited MLS, reference and supervisory experience are desirable. This position is full-time, 35 hours per week; however, persons with the necessary qualifications to fill the South and Southeast Asian Bibliographer position who are interested in the bibliographer position on a half-time basis are encouraged to apply. Current salary ranges: Librarian I: \$19,500-\$25,350, Librarian II: \$21,500-\$29,025. Please submit resume to: Library Personnel Office, Box 35, Butler Library, Columbia University Libraries, 535 West 114th Street, New York, NY 10027. Deadline for applications is June 30, 1986. Applicants should list three references and salary requirements. An affirmative action, equal opportunity employer.

BIBLIOGRAPHIC INSTRUCTION/INFORMATION SERVICES LIBRARIAN (Search reopened and revised). Manage, develop, and evaluate the Main Library Bibliographic Instruction program and library orientation activities. Other responsibilities include: reference with evening assignment, reference collection development and online searching. Accredited MLS plus two years professional experience in an academic library with strong evidence of BI experience required. Salary: \$17,500-\$21,000 dependent upon qualifications. No state or local income tax. 12-month, tenure-track appointment. Faculty rank and status, benefits. Send application letter, resume, and names of 3 references by July 15, 1986, or until position is filled, to: Personnel Office, East Tennessee State University, P.O. Box 24070A, Johnson City, TN 37614-0002. ETSU is an affirmative action, equal opportunity employer.

CATALOGING SUPERVISOR, Cataloging with Copy. Primary responsibility involves the supervision, revision and training of Cataloging with Copy staff who catalog monographic titles using Library of Congress and approved member copy from the RLIN data base. Other duties include administrative responsibility for the Rush Cataloging Unit which provides bibliographic control on a rush basis for patron-requested items which have been acquired, but not yet cataloged; original cataloging; formulation, revision and implementation of cataloging policy; and planning for future library needs especially in relation to the online public access catalog. In addition to an accredited MLS, qualifications include previous relevant professional experience in computer-based cataloging, supervisory knowledge and experience, ability to communicate effectively orally and in writing, a working knowledge of one or more European languages (German or Spanish preferred). We are seeking applicants who have at least two years of cataloging experience and a strong knowledge of automated techniques and authority control. Submit resume to: Library Personnel Office, Box 35 Butler Library, Columbia University Libraries, 535 W. 114th St., New York, NY 10027. Deadline for applications is June 30, 1986. Applicants should submit names of three references and salary requirements. Current salary ranges: Librarian I: \$19,500-\$25,350; Librarian II: \$21,500-\$29,025. An affirmative action/equal opportunity employer.

COORDINATOR, COMPUTER-ASSISTED BIBLIOGRAPHIC SERVICE AND REFERENCE LIBRARIAN.

Duties and responsibilities: Serves as principal searcher for the library's Computer-Assisted Bibliographic Service (CABS); trains and provides consultation to two other searchers, administers contracts with search service vendors, publicizes and promotes searching to the university community. As a Reference Librarian, the CABS Coordinator works assigned hours at the main reference desk, including evening and weekend rotation, gives lectures and tours for the bibliographic instruction program, and is assigned faculty liaison and collection development projects, depending on the individual's interests and subject expertise. Additional responsibilities include supervision of the interlibrary loan department, which is staffed by one paraprofessional plus student help. Minimum qualifications: An ALA-accredited masters in library science plus extensive experience with BRS or DIALOG. Additional desirable qualifications: 1. Second masters degree in a subject field (will be required for promotion and tenure); 2. Knowledge of additional search services; 3. Knowledge of microcomputer applications including OCLC M-300, IBM mainframe computing, and other types of library automation; 4. Administrative and supervisory experience plus ability to work well with the university community; 5. Experience or knowledge of reference and/or interlibrary loan services. Salary: \$18,000 minimum for a 12-month tenure-track appointment. Rank of Instructor or Assistant Professor. Application procedure: Send resume and letter of application with names, addresses and telephone numbers of three references to: Marcia Sprules, Director of Library Services, I.D. Weeks Library, University of South Dakota, 414 East Clark Street, Vermillion, SD 57069-2390. Application deadline: All applications postmarked on or before July 11, 1986, will be considered. Equal opportunity, affirmative action employer.

DIRECTOR OF LEARNING RESOURCES CENTER. The University of Richmond seeks a Director for its LRC to manage A-V services and equipment, language laboratory, curriculum laboratory, production facilities, and library media collection of 21,000 items. The Director reports to the University Librarian and supervises and evaluates 4 FTE support staff and student assistants; assists faculty, students, and administration in the development and use of A-V resources for classroom teaching, presentations, and research; develops and administers the LRC budget; and selects A-V equipment and materials. ALA-accredited MLS required, and preferably a second masters degree in education, educational technology, or instructional design; 3-5 years of experience in the management of a college media center; evidence of strong supervisory, management, and interpersonal communication skills essential. Salary: Competitive. Applications will be processed beginning August 1. Starting date mid-fall or January at the latest. Send application, resume and names and addresses of three references to: University Librarian, LRC Director Search Committee, Boatwright Library, University of Richmond, Richmond, VA 23173. The University of Richmond is an affirmative action, equal opportunity employer and encourages applications from minorities and women.

DIRECTOR OF LIBRARIES. Salary \$49,600-\$69,700. Arlington County is seeking an innovative, team-oriented person to manage the Library Department during a period of increasing urbanization and community diversification. The library is the third largest in the state and supports a collection of over 550,000 volumes with a circulation of 1.2 million a year. The Director will be responsible to manage a staff of 100 employees and a budget of \$4 million dollars. A major focus will be to maintain a high quality of traditional services while at the same time redefining and refocusing the systems resources to better meet the needs of Arlington's diverse community. Requires Masters or fifth year degree in Library Science from an accredited library school or librarian's certificate from the Va. State Board plus at least five

years experience in a public or university library including three years supervisory/management experience. Arlington County offers a comprehensive compensation/benefits package. An official Arlington County Application form is required. To request application material call (703) 558-2167 weekdays between 8:00 a.m. and 5:00 p.m. For additional information about the position call (202) 389-0323. All applications must be received in the Personnel Department no later than July 18, 1986, at 5:00 p.m. Arlington County Personnel Department, 2100 North 14th Street, Arlington, VA 22201. EOE.

DIRECTOR OF LIBRARY AUTOMATION PROGRAM. New position for developing program, selection of IBM-supported integrated library automation system, installation and operation of system, coordinating application to all library units, liaison with computer center and university community. Reports to Council of Library Directors and the Office of the Provost. Requires: Advanced academic degree in library, computer, or information science; experience in major library, library system or network with responsibility for installation or maintenance of an integrated library automation system. Salary for 12 months and benefits competitive (\$35,000-\$45,000), depending on experience. Apply to: Earl C. Borgeson, Council of Library Directors, Underwood Law Library, Southern Methodist University, Dallas, TX 75275, before July 15, 1986. SMU is an equal opportunity, affirmative action employer.

ENGINEERING/COMPUTER SCIENCES LIBRARIAN. Responsible for all aspects of engineering and computer science library service, including reference, collection development, user instruction, faculty liaison, and online search services. This position requires strong interpersonal skills and demonstrated ability to communicate effectively both verbally and in writing. Background in natural or physical science and an understanding of scientific communication are highly desirable; an advanced degree in science is preferred. Master's degree from an ALA-accredited institution and at least two years appropriate library experience are required. Salary range for this position: \$19,140-\$28,584. Send letter of application (indication of sex and ethnicity for Affirmative Action statistical purposes is requested but not required), resume, and names, addresses, and telephone numbers of three professional references by July 1, 1986, to: Personnel Office, University of Texas at Dallas, Box 830688, Richardson, TX 75083-0688. The University of Texas at Dallas is an equal opportunity, affirmative action employer.

HEAD, TECHNICAL SERVICES, Albert R. Mann Library. Administers the Technical Services Division, composed of the Acquisitions and Cataloging units and employing 5 professional and 10 support personnel. Formulates Library policy relating to the acquisitions and bibliographic control of all library materials (monographs, serials, software, etc.). Participates with other administrative staff in general and long-range planning for the library. Provides leadership in the organization and division programs related to the development and implementation of an integrated library system, retrospective conversion projects and automated support activities. Participates in the formulation of system-wide technical services policies. Requirements: MLS from an ALA-accredited institution. Experience in a large academic/research library with substantial administrative responsibility in technical services, including supervision of professional librarians. Demonstrated knowledge and understanding of acquisitions, cataloging and serials processes, including knowledge of the U.S. and foreign book trade, AACR2, LC classification and subject headings and RLIN (or other bibliographic utility). Subject expertise or demonstrated interest in agriculture, the life sciences or human ecology, and some foreign language ability is desirable. Demonstrated organizational ability, strong interpersonal skills, imagination and creativity. Excellent oral and written communication skills. Familiarity with computer applications

in library processes. Closing date: Applications requested by July 15; however, applications will be accepted until position is filled. Salary: Salary up to \$29,000; higher salary negotiable dependent upon qualifications. Apply to: Send letter and resume listing 3 references to: Carolyn A. Pyhtila, Personnel Director, 235 Olin Library, Cornell University, Ithaca, NY 14853-3501. Cornell University is an equal opportunity, affirmative action employer.

INSTRUCTION LIBRARIAN, California State University, Sacramento. Required Qualifications: Masters degree in Library Science (ALA accredited or equivalent); minimum of two years experience in library instruction with at least one year of experience in the coordination and management of a librarywide or departmental instruction program; reference experience in an academic setting; experience or training in computer-assisted reference searching; evidence of planning and organizational skills; excellent interpersonal and communication skills (both written and oral). Preferred Qualifications: Familiarity with computer and media applications for library instruction concepts and practices. Appointment: Senior Assistant or Associate Librarian (tenure track) 12 months, beginning at \$27,756-\$42,228 depending upon qualifications. Generous benefits package provided. Application: Send letter of application, resume, and list of three references, postmarked by July 15, 1986, to: David Weinerth, Assistant University Librarian for Administration, California State University, 2000 Jed Smith Drive, Sacramento, CA 95819.

REFERENCE LIBRARIAN. Baylor University is seeking an entry-level reference librarian (preferably with strengths in business information) for a tenure-track position in a centralized reference department of five professionals. Major position responsibilities: general reference desk duty, including every Sunday night (6-10 p.m.) and some other weekend hours in rotation. Revising existing departmental publications and creating new bibliographies and guides. Teaching in an active bibliographic instruction program. Searching online databases through DIALOG. Required qualifications: ALA-accredited MLS; working knowledge of basic reference sources; ability to communicate effectively verbally and in writing; ability to work smoothly with others; creativity, high energy level, sense of humor. Desired qualifications: strong academic background in business or experience in using business materials in public service; knowledge of database searching; training or experience in instruction. Baylor University is a privately supported, co-educational university, offering a program of liberal arts and professional education. Enrollment is approximately 10,000 with a faculty-student ratio of 1 to 20. Baylor University is located in Waco, Texas, a city of about 104,000 halfway between Dallas and Austin on I-35. Faculty rank and status. 12 months contract with 20 days vacation. Excellent fringe benefits, including retirement, health, and dental. Minimum salary: \$17,000. Application deadline: July 15, 1986. Send letter of application specific to position, resume with names, addresses and telephone numbers of three current references to: Janet Sheets, Head of Reference Services, Moody Memorial Library, Box 6307, Baylor University, Waco, TX 76706. An equal opportunity employer.

REFERENCE LIBRARIAN. Business Specialist at Corpus Christi State University, an upper-level institution. To provide general reference services on a variable schedule. To head the ILL division of reference. To assist with specialized database searching, bibliographic instruction, and reference assistance in business. Required: ALA-MLS with either a BBA or three years post-MLS working experience with the literature of business in an academic library. Ability to work closely with the faculty, students, and colleagues in a small university setting. Effective communication skills and good public

service attitude. Preferred: second master's degree in Business, and additional academic or research library experience. Salary: open, depending on qualifications; minimum of \$18,900 for twelve months. State of Texas vacation, holidays, benefits. Optional retirement programs. Send letter and current resume to: R. L. O'Keefe, CCSU Library, 6300 Ocean Drive, Corpus Christi, TX 78412 by July 21, 1986. Recruitment open until position filled. CCSU is an equal opportunity, affirmative action employer.

REFERENCE LIBRARIAN. The College of St. Catherine, a private liberal arts college for women, seeks a reference librarian to coordinate database searching and to participate in bibliographic instruction and general reference service. This position includes responsibility for the promotion, delivery, and cost-effective administration of online database searching (DIALOG, WilsonLine, and BRS primarily). Other duties include reference service (weekends on a rotational basis), bibliographic instruction formal and informal settings, and faculty liaison. Qualifications: MLS, MA in LS, or MA in information management/sciences is required. Coursework in the natural sciences and/or coursework or experience in bibliographic instruction and database searching preferred. Conditions of contract: 9-month renewable contract beginning September 1986 (possibility of one extra month each year). Rank and salary dependent on qualifications and experience. To apply: Send a letter of application, resume, and names of 2 references by July 15, 1986, to: Karen Johnston, Personnel Director, The College of St. Catherine, 2004 Randolph Ave., St. Paul, MN 55105. Equal Opportunity Employer.

REFERENCE LIBRARIAN FOR INSTRUCTIONAL SERVICES (Search reopened). Plans, develops, coordinates and evaluates library's instructional services, which include orientation, bibliographic instruction, publications, and user documentation for automated systems. Additional duties include reference assistance, orientation, and database searching in the General Reference Center, Bobst Library. Accredited MLS, subject master's degree required for tenure, 2 years' successful public service experience in an academic library required. Familiarity with online searching, library automation, instructional technology, and production of publications highly desirable. Faculty status, tuition remission, TIAA/CREF, 5 weeks annual vacation. Salary minimum \$22,000. Preliminary interviews will be conducted at ALA Annual Conference, New York. To ensure consideration, send resume and letter of application including the names, addresses, and telephone numbers of 3 references, to: Connie Coulter, Personnel Officer, New York University Libraries, 70 Washington Square South, New York, NY 10012. NYU is an equal opportunity, affirmative action employer.

SCIENCE LIBRARIAN. Syracuse University Libraries. Has responsibility for collection development and in-depth reference assistance in a specialized area of the sciences (either life science or general science). Serves as a liaison between the Libraries and the faculty in the relevant science departments. Selects, trains and supervises support staff and performs general public service functions in the Science and Technology Library. Requirements include an MLS from an ALA-accredited library school and an undergraduate degree in a science. Preference will be given to candidates with the BS in Biology or with graduate science degrees. Excellent interpersonal and communication skills are necessary. Previous public service, collection development and supervisory experience are preferred. Experience or training in online database searching is also desirable. Salary and rank will be commensurate with experience and qualifications. Send letter of application, resume, and names of 3 references to: Eileen Emerson, Personnel Librarian, 100 Bird Library, Syracuse University, Syracuse, New York 13244-2010. Applications received by June 20, 1986 will be given first consideration. An equal

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SYSTEMS AND COMPUTER APPLICATIONS MANAGER. Applications are invited for the post of Librarian II (at Senior Lecturer level). The appointee will be expected to serve as Systems and Computer Applications Manager with a leadership role in the planning, implementation, operation and maintenance of computer systems in the libraries at the campus. Duties will include designing and conducting analytic studies in support of manual and automated systems, software development, planning and implementation of data communication in support of a distributed microcomputer-based library system. Applicants should hold a good first degree (preferably in Mathematics or Computer Science) and professional qualifications in library/information science. Substantial managerial experience in automated systems and some familiarity with their application to libraries are essential. Annual Salary Scale: Librarian II/Senior Lecturer: TT\$69,180-\$90,168. Passages, Pension, Housing. Detailed applications naming three referees to the Registrar from whom further details are available. Library, University of the West Indies, St. Augustine, Trinidad, W.I.

WORLD HISTORY REFERENCE LIBRARIAN. Subject specialist in world history (excluding U.S., Latin American, and Near Eastern history). Assigned to General Reference Unit of Bobst Library. Provides reference assistance, orientation, bibliographic instruction, and database searching. Selects books and evaluates collection for all historical periods with emphasis on retrospective conversion in medieval and early modern history of Western Europe. Accredited MLS, subject master's degree required for tenure. Two years' successful publishing service experience in an academic library and degree in Western European history preferred. Reading knowledge of French required. Faculty status, tuition remission, TIAA/CREF, 5 weeks annual vacation. Salary minimum \$23,000. Preliminary interviews will be conducted at ALA Annual Conference, New York. To ensure consideration, submit resume and letter of application, including the names, addresses, and telephone numbers of 3 references by June 30, 1986, to: Connie Coulter, Personnel Officer, New York University Libraries, 70 Washington Square South, New York, NY 10012. New York University is an equal opportunity, affirmative action employer.

HEAD, TECHNICAL SERVICES AND COLLECTION MANAGEMENT LIBRARIAN. Yale University Medical Library. Manages the collection development, acquisitions, binding, and gifts programs for the Medical Library, including supervision of 7 FTE staff. Qualifications: MLS from ALA-accredited library school. Minimum of two years of professional library experience. Knowledge of collection development, technical services, and medical librarianship preferred. Demonstrated supervisory ability. Reading knowledge of a foreign language and experience with automated systems desirable. Salary and rank dependent upon experience and qualifications. Full benefits package including 22 days vacation, 12 holiday or recess days, comprehensive health care and TIAA/CREF or Yale retirement. To be assured of consideration, submit resume and names of 3 references by July 18, 1986, to: Linda Green, Assistant Personnel Librarian, 1603A Yale Station, New Haven, CT 06520. Yale is an equal opportunity, affirmative action employer.

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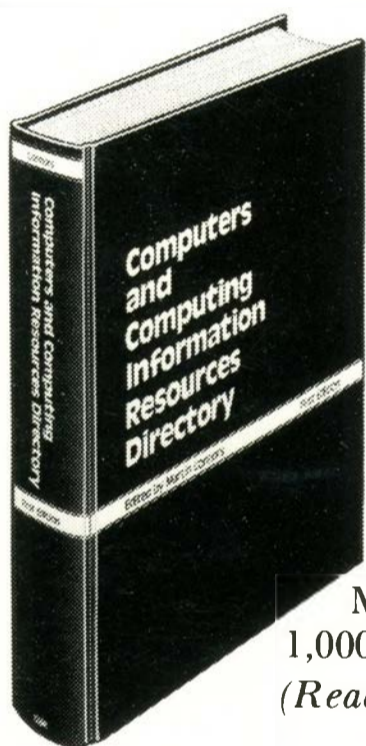
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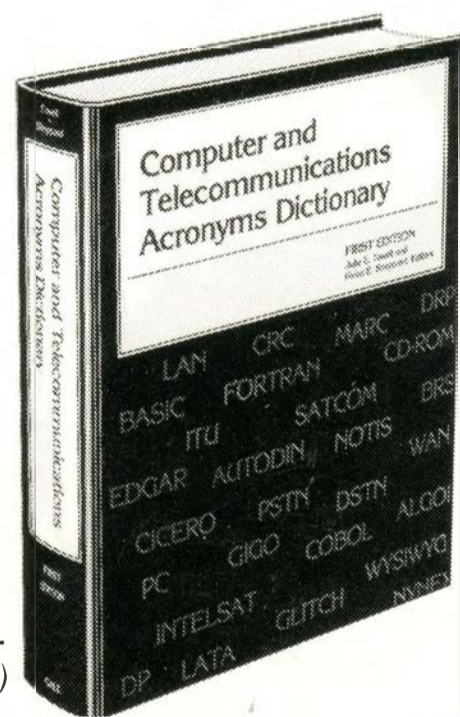
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