

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$9.75 per line for institutions that are ACRL members, \$11.85 for others. Late job notices are \$22.70 per line for institutions that are ACRL members, \$27.50 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$450 to \$840 based upon size. Please call for sizes and rates. Or see our Web site: <http://www.ala.org/acrl/advert2.html>.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude

discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

Internet: C&RL News classified ads are accessible on the Web at <http://www.ala.org/acrl/c&rlnw2.html>. Ads will be placed approximately 2-3 weeks before the printed edition of C&RL News is published.

Contact: Elise Parker, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: c&rlnwsads@ala.org.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual lifestyle, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

POSITIONS OPEN

ARCHIVAL ACCESS COORDINATOR. The University of Alabama Libraries is seeking a dynamic, experienced archivist for the position of Archival Access Coordinator in the William Stanley Hoole Special Collections Library. The W. S. Hoole Library is a national resource specializing in the unique history and culture of the state of Alabama, including the University of Alabama. The Archival Access Coordinator works closely with the Curator and the Public and Outreach Services Coordinator to provide access to and promote the use of the W. S. Hoole Library collections. The W. S. Hoole Library, in conjunction with the University Libraries, is actively investigating digitization projects. The Archival Access Coordinator reports to the Curator of the W. S. Hoole Special Collections Library. Responsibilities: Responsible for ensuring access to manuscripts and personal papers, audio/visual materials, photographs, realia, and other resources in a variety of formats. Supervises two classified staff, interns, graduate and student assistants, and volunteers. Provides reference and research services. Assists with donors and with outreach and instructional activities. Participates in the administration and operation of the Hoole Library. May also serve as subject specialist and library liaison. Qualifications: Required: ALA-accredited MLS or Master of Archival Studies or certification by the Academy of Certified Archivists. Demonstrated archival experience, including processing work. User-centered service orientation. Strong interpersonal, written, and oral communication skills. Ability to work cooperatively and collegially with department and library colleagues and with university faculty and staff at all levels. Initiative and flexibility. Knowledge of current trends and technological developments in the archives field, including digitization. Evidence of potential to meet University requirements for promotion and tenure. Preferred: Academic library experience. Supervisory experience. Knowledge of Southern and/or Alabama history. Graduate degree in related discipline. Collection development experience. The University Libraries maintains membership in the Association of Research Libraries, the Center for Research Libraries, the Coalition for Networked Information, SOLINET, and the Network of Alabama Academic Libraries. A U.S. Government documents regional depository, the Libraries serves Alabama libraries and the public. The Libraries employs the Voyager Integrated Library System and is an active participant in the Alabama Virtual Library. The Libraries' homepage may be accessed at: <http://www.lib.ua.edu>. Salary and Benefits: Twelve-month, tenure-track appointment. Rank and salary commensurate with qualifications and experience. Strong benefits including professional development support and tuition fee waiver; substantial moving allowance may be available. To Apply: Send letter of application, résumé, and names, addresses, and phone numbers of three references to: Voni B. Wyatt, Personnel Officer, University of Alabama Libraries, Box 870266, Tuscaloosa, AL 35487-0266. Applications received by May 18, 2001, are assured of receiving full consideration. The University of Alabama is an equal opportunity, affirmative action employer.

Salary guide

Listed below are the latest minimum starting salary figures recommended by state library associations for professional library posts in these states. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. Job seekers and employers should consider these recommended minimums when evaluating professional vacancies. For additional information on librarian salaries, contact ALA Office for Library Personnel Resources.

Connecticut	\$34,172
Delaware	\$22,500**
Illinois	\$30,096*
Indiana	varies*
Iowa	\$23,911
Louisiana	\$22,000
Maine	varies*
Massachusetts	\$31,362*
New Jersey	\$33,785
North Carolina	\$27,641**
Ohio	\$25,198**
Pennsylvania	\$28,120*
Rhode Island	\$29,800
South Carolina	varies*
South Dakota	\$22,000
Texas	\$28,000
Vermont	\$26,464
West Virginia	\$22,000
Wisconsin	\$32,240

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on variables such as comparable salaries for public school teachers in each community, or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

**These recommendations apply only to public librarians.

COLLEGE LIBRARIAN. Castleton State College. Castleton State College is seeking a library director for a 12-month faculty tenure-track position. The college librarian oversees and coordinates all areas of the library, including planning, services, collections, budgeting, and programs. The successful candidate will oversee identification and development of state-of-the-art technologies and will creatively integrate them with traditional library collections and services. Qualifications: MLS from an ALA-accredited program; demonstrated excellent communication and organization

ASSISTANT LIBRARIAN

Abraham Baldwin Agricultural College A unit of the University System of Georgia

Abraham Baldwin Agricultural College (ABAC), a residential college spread over 390 acres in Tifton, Georgia, offers 53 majors, including 31 college transfer programs and 22 career technology majors. A faculty of 100 teaches the student body of approximately 2,600. Tifton is an attractive community known for its quality of life.

SALARY: \$32,500

REQUIREMENTS: ALA-accredited MLS; thorough knowledge of LCSH, AACR2, OCLC, MARC formats, authority control, and LC classification; familiarity with integrated library systems (Voyager preferred) and technical services trends; strong user orientation; strong computer skills including software applications; and excellent oral and written skills required.

APPLICATION DEADLINE: June 8, 2001.

Send a letter of application addressing the responsibilities and qualifications, résumé, unofficial transcripts, and contact information for three professional references to:

**Human Resources
Abraham Baldwin Agricultural College
ABAC 33, 2802 Moore Highway
Tifton, GA 31794
Phone: (912) 386-3491; Fax: (912) 386-7481
E-mail: bracewel@abac.peachnet.edu
<http://www.abac.peachnet.edu>**

ABAC is committed to the concept and reality of cultural diversity, and members of minority groups are strongly encouraged to apply.

LIBRARY DIRECTOR (CHAIR, LEARNING RESOURCES)

Lincoln Land Community College (Search Extended)

Lincoln Land Community College in Springfield, Illinois is seeking an enthusiastic and creative person with excellent human relations skills to direct the college's Learning Resource Center (LRC). The LRC has a staff of nine and is in the exciting process of reassessing and expanding its print collection to complement new technologies and online databases.

RESPONSIBILITIES: Administration, budgeting, and supervising of the Library, Multimedia Center, and LRC Services to the six Regional Education Centers. Must be able to provide leadership for all LRC operations, including Circulation, Technical Services, Cataloging, and Reference. Reports directly to the VP for Academic Services.

REQUIREMENTS: ALA-accredited MLS; five years' library experience; minimum two years in library administration.

HIRING RANGE: \$48,263–\$56,307, with excellent benefits.

Send cover letter, résumé, copy of all transcripts, and the names and telephone numbers of three professional references to:

**Human Resources
Lincoln Land Community College
P.O. Box 19256
Springfield, IL 62794-9256**

Lincoln Land Community College is an equal opportunity employer and educator.

www.iicolnland.net

Princeton University



ASSISTANT LIBRARIAN, MARQUAND LIBRARY OF ART AND ARCHAEOLOGY

Princeton University Library

The Princeton University Library's general collections include about six million printed volumes, as well as significant numbers of microforms, scores and records, electronic databases, and journals. The Library employs approximately 320 professional and support staff workers, as well as a large student and hourly workforce. Library operations are divided among 15 sites on campus, including a large central library. More information may be found at the library's Web site: <http://libweb.princeton.edu:2003/>.

DESCRIPTION: Marquand Library of Art and Archaeology is one of the oldest art libraries in America and it has an international reputation as one of the finest art libraries in the world. The collection contains over 230,000 volumes, 700 journals, plus microforms, and electronic databases; sales catalogs and rare materials covering the history of art and architecture; classical, medieval, Islamic, Far Eastern and pre-Columbian archaeology; and artistic photography. The staff includes two librarians, five support staff, and several student and casual hourly workers. The Library is situated adjacent to the Art and Archaeology Department, the Art Museum, and the Index of Christian Art. The library serves faculty and students from all academic departments on campus as well as many visiting scholars from the U.S. and abroad. Marquand Library is currently in the design phase of a modest expansion and thorough renovation of its building, which will be completed by the fall of 2003.

DUTIES AND RESPONSIBILITIES: The responsibilities of the Assistant Librarian include providing service-oriented reference for print and electronic resources; being active in collection development and maintenance, including selection of materials for off-site storage; supervising the serials operations; and managing the day-to-day activities of the library. The Assistant Librarian will focus on developing new models of reference and instruction services including Web-based options. The Assistant Librarian is also expected to participate in Library-wide task forces and committees, as well as appropriate national art library-related associations.

QUALIFICATIONS: Requires an ALA-accredited master's degree in library science or equivalent combination of education and professional experience, plus a background in the humanities, preferably art or architecture, and a minimum of two years' successful professional experience in an academic research library. Candidates should be enthusiastic, energetic, and creative. Superior communication skills—both oral and written—are required. Must have a proficiency in at least two European languages, preferably Italian and German. Evidence of ability to create and maintain state-of-the-art Web pages is essential. Candidates must demonstrate mastery of the bibliographic tools, including electronic resources, available for the use of researchers in the humanities. A record of demonstrated competence with technology, scanning, and digital projects is highly desirable, as is knowledge of the current and antiquarian book trade worldwide.

BENEFITS: Twenty-four (24) vacation days a year, plus eleven (11) paid holidays. Medical and other benefits.

SALARY AND RANK: Dependent upon qualifications and experience.

NOMINATIONS AND APPLICATIONS: Applications will be accepted immediately and will continue to be accepted until the position is filled. Candidates should submit a letter of application, a résumé, and the names, titles, and phone numbers of three professional references. Nominations and applications should be submitted to the following address for consideration:

**Search Committee for Assistant Librarian
Marquand Library of Art and Archaeology
c/o Lila Daum Fredenburg
Human Resources Librarian
Princeton University Library
One Washington Road
Princeton, NJ 08544-2098**

Princeton University is an equal opportunity, affirmative action employer.



CATALOGING/ TECHNICAL SERVICES LIBRARIAN

Dowling College

Dowling College is seeking a full-time tenure-track faculty librarian. Responsible for cataloging materials in a wide range of formats; authority control; and bibliographic database maintenance. Required: MLS from an ALA-accredited institution; two years' experience cataloging using MARC, AACR2, LCC, LCSH, OCLC, and integrated library systems (Innovative Interfaces preferred); and strong analytical, interpersonal, and communication skills. Academic library experience preferred. Additional master's degree required for tenure. Salary and academic rank commensurate with experience; minimum salary is \$47,000. Generous benefits package includes 22 vacation days and tuition remission. Mail cover letter, c.v., and names of three references to:

**Director of Human Resources
Dowling College
Idle Hour Boulevard
Oakdale, NY 11769
Fax: (631) 589-6123**

Cataloger/Librarian (HE Assistant)

Centro de Estudios Puertorriquenos/Hunter College.

The Library and Archives of the Centro de Estudios Puertorriquenos is looking for an experienced cataloger who will catalog and classify print and non print materials using an automated system; adapt existing records and create original cataloging records in MARC formats; establish names, subject authorities and references; compile statistics, maintain and troubleshoot automatic system and workstations. Will work part of the time in reference providing assistance in locating information. Train and supervise assistants. Other duties as required.

Qualifications: Minimally, the candidate must possess the BA degree and four years of related experience. In addition, the MLS from an ALA accredited school and, as part of the four, at least two years experience in an academic library is required. Thorough knowledge of Anglo-American Cataloging rules, Library of Congress Subject Headings, MARC format and principles of authority control, database management, Internet and WWW. Must have experience with OCLC cataloging. Excellent communication skills in both English and Spanish. Ability to use technology to accomplish technical services tasks. Ability to work and participate actively in a team environment. **Salary:** \$32,703 - \$40,614 (Commensurate with experience).

To apply: Send resume and cover letter by June 15, 2001 to: **Jose dejesus, Administrative Unit Head, Centro de Estudios Puertorriquenos, Hunter College, 695 Park Avenue New York, NY 10021. Fax: (212) 650-3673, Voice: (212) 772-5706; Centro website: www.centropr.org.**

HUNTER

CITY UNIVERSITY OF NEW YORK
Hunter College is an AA/EEO/ADA employer and actively seeks applications from minorities and women for this position.

MicroOpportunity Changes Everything Community College

ASSISTANT LIBRARY DIRECTOR

J.D.#2-33372 Kendall Campus - Resps include: hiring, supervising and evaluating personnel; assisting with short and long range planning; and representing the library on College and Campus committees; supporting training and development opportunities for employees; evaluates adherence to criteria of accrediting agencies, including the Southern Association of Colleges and Schools (SACS). Master's degree in Library Science from an American Library Association accredited library school and demonstrated administrative/managerial experience is required.

Salary: \$57,000 Flat-rate.

Closing date: June 1, 2001.

Visit our Web site at: www.mdcc.edu or call our Job Information Line at: **305-237-2050** for further details on these positions, application instructions, and an M-DCC Employment Application. Copies of transcript(s) MUST accompany the application for positions requiring a degree. All foreign degrees must be submitted with an official translation and evaluation. Only completed application packages will be considered.

EA/EO Employer. For special accommodations, call the FL Relay Service TDD 1-800-955-8771.

M-DCC hires individuals authorized for employment under the IRCA guidelines.



skills; ability to develop and maintain effective relationships and to collaborate with diverse clientele, including state college counterparts; and strong background in academic library reference services and bibliographic instruction. A second master's degree is desired. Commensurate with education and experience. Excellent benefit package. Review of applications begins immediately and will continue until the position is filled. Send letter of application, vita, dossier, and telephone numbers of three or more references to: **Joseph T. Mark, Academic Dean, Castleton State College, Castleton, VT 05735.** Equal opportunity employer.

DIRECTOR OF LIBRARY. Hannah V. McCauley Library, Ohio University-Lancaster, invites applications from individuals with vision, enthusiasm, and leadership ability for the position of Library Director. The successful candidate will work in a collegial atmosphere where planning, teamwork, and cooperation are emphasized. Available: August 1, 2001. Salary: \$40,000 to \$55,000. Responsibilities: The Library Director administers a library with a collection of over 90,000 volumes, 370 journals, and online resources of the statewide OhioLINK system. The Director is responsible for administering the library, implementing its planning process, supervising four staff members, addressing the library research needs, and actively participating in bibliographic instruction and reference. The Director will represent the library to campus, local, and regional communities. Qualifications: Applicants must be service-oriented and work cooperatively with faculty, administration, staff, and students to

Princeton University



GENERAL AND HUMANITIES REFERENCE LIBRARIAN

AVAILABLE: Immediately.

The Princeton University Library's general collections include about six million printed volumes, as well as significant numbers of microforms, scores and records, electronic databases, and journals. The library employs approximately 320 professional and support staff workers, as well as a large student and hourly workforce. Library operations are divided among 15 sites on campus, including a large central library. More information may be found at the library's Web site: <http://libweb.princeton.edu:2003/>.

DESCRIPTION: Princeton University Library is seeking an energetic and innovative reference librarian who is accustomed to working in a fast-paced research environment, and who will participate with six other librarians in providing general and humanities reference information services to all members of the Princeton University community.

DUTIES AND RESPONSIBILITIES: The responsibilities of the General and Humanities Reference Librarian include assisting students, faculty, and visiting scholars in the design and implementation of library research projects. Duties also consist of planning and engaging in various proactive liaison and outreach initiatives for one or more academic departments, offering course-related instruction at all levels, consulting with users one-on-one on their research needs, teaching specialized research techniques, and interpreting complex bibliographic records.

Other responsibilities include serving as a selector and collecting for a humanities subject area such as philosophy, theater, and/or film studies; creating and updating selected Web pages; and overseeing the Library's electronic "Ask a Reference Question" service.

Evening and weekend work is required. Reports to the head of the General and Humanities Reference Division.

QUALIFICATIONS: Requires an MLS from an ALA-accredited library school or equivalent combination of education and professional experience. Demonstrated ability to communicate effectively both orally and in writing. Demonstrated ability to work independently and as a team member, and to deal with complex problems under pressure. Requires a subject background in the humanities, working knowledge of at least one foreign language, and demonstrated proficiency with general and humanities electronic databases, both bibliographic and full text; Internet interfaces and their applications to reference and research; RLIN and OCLC searching. Familiarity with current library digital projects and trends in scholarly communications is highly desirable. A successful record of recent reference experience in an academic or research library, and the proven ability to adapt and employ emerging technologies for delivering information services are strongly preferred.

BENEFITS: Twenty-four (24) vacation days a year, plus eleven (11) paid holidays. Medical and other benefits.

SALARY AND RANK: Librarian I or II, depending upon qualifications and experience.

NOMINATIONS AND APPLICATIONS: Applications will be accepted immediately and will continue to be accepted until the position is filled. Candidates should submit a letter of application, a résumé, and the names, titles, and phone numbers of three professional references. Nominations and applications should be submitted to the following address for consideration:

Search Committee for General and Humanities Reference Librarian
c/o Lila Daum Fredenburg
Human Resources Librarian
Princeton University Library
One Washington Road
Princeton, NJ 08544-2098

Princeton University is an equal opportunity, affirmative action employer.

ELECTRONIC RESOURCES/SERIALS ACQUISITIONS LIBRARIAN

George Washington University

APPOINTMENT RANK AND SALARY: Appointment at the rank of Librarian II/Librarian III. Minimum Salary: Librarian II, \$36,500; Librarian III \$41,600. Rank and salary depend upon qualifications and experience.

RESPONSIBILITIES: The Gelman Library is seeking a creative and enthusiastic individual to lead the Library in all aspects of serials operations, including identification of vendors, licensing, acquisition, fiscal control, cataloging/access, and record maintenance of serials in all formats. The position reports to the Head, Acquisitions, and provides assistance in general department leadership, staff development, and training; serves as acting head of the Department in the absence of the Department Head; serves on Library and consortial committees as designated; and works in a team environment with such teams as Electronic Resources and Collection Development.

QUALIFICATIONS REQUIRED: ALA-accredited MLS; minimum of two years' post-MLS serials acquisitions, serials cataloging, and/or electronic resources experience in an academic or research library; ability to foster teamwork among all levels of staff; evidence of innovative application of cataloging principles to enhance public access; evidence of a commitment to maintain knowledge of developments in serials management and ability to apply this knowledge in the planning, evaluation, and implementation of new services; experience with an integrated online library system and a major bibliographic utility; demonstrated supervisory and leadership skills, including strong and effective training and problem-solving skills; ability to work in a team environment; and excellent oral and written communication skills.

QUALIFICATIONS PREFERRED: Demonstrated familiarity with, or skills in, Dublin Core, metadata, XML, CORC, or other Web skills; experience in negotiating contracts and licenses for electronic journals with vendors and aggregators and knowledge of copyright and its impact on electronic journals and resources; experience with Endeavor's Voyager and OCLC; knowledge and use of MS Excel and Access; knowledge of, or experience in, government documents processing; and reading knowledge of foreign language(s).

REVIEW OF APPLICATIONS: Review of applications will begin **May 30, 2001**, and continue until the position is filled. For full description, please see our Web site at: www.gwu.edu/Gelman/employment/.

Please send current résumé and names, addresses, and telephone numbers of three references to:

Emma Mosby
Manager, The Gelman Library Systems
Administrative Services Office
The George Washington University
The Gelman Library, Room 201
2130 H Street, NW
Washington, DC 20052

The George Washington University is an equal opportunity, affirmative action employer.

make the library a welcoming place and to keep it central to the academic mission of the campus. An MLS degree from an ALA-accredited institution and a minimum of five years of experience in an academic library are required. A second master's degree is helpful. Applicants must have experience with and knowledge of information technologies and automated library systems, technological issues facing academic libraries, distance learning, reference sources and services, and instructional media services. The ability to manage the campus library operation, including its budget, is critical. Excellent interpersonal and communication skills, successful administrative experience, and a cooperative team management approach are preferred. General information: Ohio University-Lancaster, is a regional campus of Ohio University (Athens, Ohio) with an enrollment of 1,700 students and a staff of 103. It offers selected associate's, bachelor's, and master's degree programs. The campus lies within the historic city of Lancaster and is a 30-minute drive from Columbus. Other information: Qualified applicants should submit a cover letter, résumé, and the names, addresses, and phone numbers of three references. Applications must be post-marked by May 18, 2001, and addressed to: Library Search Committee, c/o Carolyn Bateson, Ohio University-Lancaster, 1570 Granville Pike, Lancaster, OH 43130. Visit: <http://www.ohio.edu/~lancaster/>. Ohio University-Lancaster, is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

ELECTRONIC RESOURCES LIBRARIAN. The Eugene McDermott Library at The University of Texas at Dallas is accepting applications for an Electronic Resources Librarian. Responsibilities include reviewing license terms, maintaining an online file of license agreements, monitoring the update of changing holdings, updating and maintaining links to electronic materials, collecting and organizing usage data, as well as planning and implementing electronic initiatives in support of distance education. The position requires a master's degree from an ALA-accredited institution. Proven experience with electronic resources, problem-solving skills for initiating strategic plans and executing projects, and a working knowledge of Windows-compatible hardware, software operating systems, MS Access, Oracle, HTML, and XML. Minimum salary: \$35,000. Twelve-month administrative/professional appointment. Benefits include medical, dental, and life insurance, a variety of optional retirement programs, and holiday, vacation, and sick leave. To ensure full consideration, the committee must receive applications by May 1, 2001. Please send a letter of application, a résumé, and three professional references to: Search #8102, University of Texas at Dallas, P.O. Box 830688 M/S AD 23, Richardson, TX 75083-0688.

GOVERNMENT INFORMATION/MICROFORMS COORDINATOR. (Assistant Librarian rank, tenure-track position) Louisiana State University Libraries seeks a service-oriented, innovative, and enthusiastic librarian

DISTANCE EDUCATION LIBRARIAN

California State University, Sacramento

California State University, Sacramento invites applications for a 12-month, tenure-track Distance Education Librarian. We are seeking a librarian to develop, provide, and oversee library services in support of our growing Distance and Distributed Education programs. This position requires a creative, dynamic leader who enjoys the challenge of working in a rapidly changing technological environment.

MINIMUM QUALIFICATIONS: MLS or equivalent degree from an ALA-accredited program, or equivalent international degree; relevant professional experience in an academic library; experience in program development, promotion, and implementation; experience with instructional design and a wide variety of instructional technologies such as advanced Web applications, course management software, presentation software, and other electronic resources; familiarity with issues and trends in distance education; excellent written and oral communication skills, including public presentations; successful experience as a team leader and member in a collaborative environment; and excellent interpersonal skills and ability to work effectively within a culturally diverse environment. **Preferred Qualifications:** Experience planning and delivering library services to distance learners; professional reference experience; experience in planning, budgeting, and assessment; familiarity with a foreign language; and an advanced subject degree.

For a complete position description, see: www.csus.edu/fas/libindex.htm.

APPOINTMENT/SALARY:

A 12-month, tenure-track faculty position at the Senior Assistant rank (\$48,156–\$60,852) or Associate Librarian (\$55,380–\$77,028), depending upon credentials and experience. CSUS has an attractive retirement and benefits program.

Send a letter of application, résumé, and the names, addresses, phone numbers, and e-mail addresses of four professional references to:

Tamara Frost Trujillo
Associate Dean in Charge
California State University, Sacramento
2000 State University Drive East
Sacramento, CA 95819-6039

Applications received by **May 24, 2001**, will receive first consideration. Position open until filled.

CSUS is an affirmative action, equal opportunity employer.
www.lib.csus.edu

to manage and direct the activities of the Government Documents/Microforms collections and services and serve as the Regional Librarian for the Federal Depository Library Program. For a detailed description of the position, go to: <http://www.lib.lsu.edu/lib/jobs/index.html>. **Required Qualifications:** ALA-accredited MLS; two years' experience with government information; reference experience in an academic setting; knowledge of federal depository guidelines and practices; knowledge of print, electronic, and Internet government information resources; knowledge of microcomputer applications; ability to create Web documents; ability to work well with colleagues and diverse clientele; excellent oral and written communication skills; demonstrated ability to meet requirements for tenure and promotion; and supervisory ability. **Preferred Qualifications:** Instruction experience with government information; supervisory experience. **Salary minimum:** \$42,000, dependent upon qualifications. Send letter of application and résumé with names, addresses, and phone numbers of three references to: Caroline Wire, 295 Middleton Library, Louisiana State University, Baton Rouge, LA 70803. Closing date: May 31, 2001, or until candidate is selected. Ref. #000290.

HEAD OF CATALOGING. (Search extended) Sam Houston State University seeks a Head of Cataloging to join a collegial work environment of 16 librarians and 27 staff. Our scenic campus of 12,000 students is located 50 minutes north of Houston in Huntsville, Texas, recently named a "dream town" by *Demographics Daily*. **Duties:** Provides leadership to create effective access to collection resources; coordinates and evaluates cataloging activities; supervises 3.5 FTE staff; identifies and resolves database problems; performs complex searching and original cataloging; participates in weekend reference rotation; contributes to a collaborative work environment as part of the Technical Services management group; reports to the Assistant Director for Technical/Collection Services. **Required:** ALA-accredited master's degree; cataloging experience in an academic or public library with an integrated library system using OCLC

or other national bibliographic utility; knowledge of AACR2, LCSH, LC classification, and MARC formats. **Desirable:** Experience with various bibliographic formats; supervisory/management experience; computer skills; knowledge of authority control, cataloging trends, and national initiatives; and an additional advanced degree. This is a 12-month, tenure-track position with faculty rank and status. Rank and salary commensurate with experience and qualifications. Salary negotiable; minimum \$35,000 with generous benefits package. Applications will be accepted until the position is filled. Send a letter addressing qualifications, contact information for three references, and vita to: Janice Lange, Assistant Director, Newton Gresham Library, SHSU, Box 2281, Huntsville, Texas 77341-2281. **Sam Houston State University** is an EEO/AAP employer.

HEAD OF CATALOGING. The Flora Lamson Hewlett Library of the Graduate Theological Union seeks a full-time (37.5 hours per week) Head of Cataloging. The Graduate Theological Union Library is one of the largest theological libraries in the United States. It is the common library for a consortium of nine theological seminaries and eleven centers and institutes. Students and faculty at GTU engage in theological education and preparation for ministry in an environment of ecumenical and inter-religious dialogue. The collection consists of approximately 410,000 titles, 10 percent of which require retrospective conversion. Approximately 5,000–7,000 titles are added to the collection each year. **Responsibilities:** Perform original and copy cataloging of materials in all formats (especially materials in languages other than English); train and supervise other catalogers (2.5 FTE plus temporary assistants); oversee the quality of their work, and assure that departmental goals are met; provide expert assistance regarding the application of cataloging rules and procedures; responsible for heading reports and authority control; oversight of cataloging and physical processing workflows; plan coordination of retrospective conversion projects; and other duties as assigned. The Head of Cataloging reports to the Library Director and serves on the Library Management Team. **Appoint-**



DEAN AND DIRECTOR OF THE UNIVERSITY LIBRARY

Our Lady of the Lake University

Our Lady of the Lake University is a comprehensive, Hispanic-serving institution sponsored by the Congregation of Divine Providence and located in San Antonio, Texas, with sites in Houston and Dallas. We offer a full range of degree programs through the doctorate to over 3,500 students in both traditional and weekend formats.

The Sister Elizabeth Anne Sueltenfuss Library, a new facility dedicated in September 2000, is a three-level building of 55,000 square feet. It contains the largest part of a collection of almost 160,000 volumes of books and periodicals, plus sizable holdings of electronic and media resources and microforms. The library also contains a language/multimedia lab, a computer lab, an information skills lab, a Teaching Learning Technology Center, and several electronic classrooms. The library utilizes the SIRS library information system, and is a full participatory member of the TexShare program.

The Dean and Director of the University Library reports directly to the Provost. The Dean is responsible for the management of all library operations, including personnel, budget, policy formation, collections, services, and facilities; library support for the university's teaching, research, service, and outreach missions; leadership in the library's involvement in state, regional, and national forums and cooperative efforts; and leadership in the integration of new information technologies with traditional materials and services in fulfilling the library's mission. For a complete job description, see our Web site at: www.ollusa.edu; or call (210) 431-3905.

Review of applications will begin on **March 30, 2001**, and continue until the position is filled. The position will begin September 1, 2001.

To be considered, please submit a current résumé, a statement of understanding of the role of the library in an institution such as OLLU, and names and telephone numbers of at least four references, to:

Kay Garsnett
Chair of the Search Committee
Our Lady of the Lake University
411 S.W. 24th Street
San Antonio, TX 78207

Materials may also be submitted by e-mail to: garsk@lake.ollusa.edu.

*OLLU is committed to the values of Catholic Higher Education and is an equal opportunity employer.
The University is committed to diversity and strongly encourages applications from women and minorities.*

ment expected at Associate Librarian rank, salary range beginning at \$36,000, depending on qualifications. Required Qualifications: ALA-accredited MLS degree. Minimum of three years' experience in an academic library performing original and copy cataloging; experience using AACR2, USMARC, LCSH, LC classification. Candidate should have good experience using OCLC and Innovative Interfaces systems; knowledge of at least one foreign language required (German and one Romance language preferred); demonstrated oral and written communication skills. Preferred Qualifications: Supervisory and training experience; experience with retrospective conversion projects; experience using catalog utilities in a networked environment; knowledge of religious or theological literature and references. Applications: Applications received by June 1, 2001, will receive priority consideration. To apply, please send a letter of application, résumé, and the names, addresses, phone numbers, and e-mail addresses (if available) of three professional references to: Bonnie Hardwick, Library Director, Graduate Theological Union, 2400 Ridge Road, Berkeley, CA 94709. Library Web site: <http://www.gtu.edu/library/>. The GTU is an equal opportunity employer.

HEAD, REFERENCE/DOCUMENTS SERVICES. University at Arkansas at Little Rock, Ottenheimer Library. UALR invites applications for the position of Head, Reference/Documents Services, a faculty appointment with rank, leading to tenure. The successful candidate must demonstrate skill in both reference and instructional services and show evidence of strong

commitment to patron support. Responsibilities include: Managing the library's reference, documents, interlibrary loan, and instructional units; planning organizing, and promoting the use of collections and services; and supervising a reference team of five professionals and two interlibrary loan paraprofessionals. Position reports to the library director. Requirements: ALA-accredited MLS degree plus minimum of five years' reference experience in academic libraries; strong management and decision-making skills; demonstrated familiarity with information services technology; proven effectiveness in information literacy planning; instruction experience; and strong service orientation and collegiality. Preferred: Second graduate degree; experience with innovative Interface Integrated Library System; demonstrated knowledge of HTML, Web page design, and advanced Web searching. Minimum Salary: \$40,000 for 12-month appointment with TIAA-CREF, standard life and medical/dental insurance. Position available immediately. Review of applications will begin May 1, 2001, and will continue until the position is filled. Send letter of application, a detailed résumé, transcripts, and the names of three references to: Bill Traylor, Chair, Search Committee, Ottenheimer Library, University of Arkansas-Little Rock, 2801 S. University Avenue, Little Rock, AR 72204. UALR serves a campus population of 11,000 students with a faculty of over 400. The institution offers degrees at the associate through the PhD level. For more information about UALR and the Ottenheimer library, visit the campus

TWO POSITIONS AVAILABLE

George Mason University

Sciences Reference and Instruction Liaison Librarian Prince William Campus Library

Responsibilities include providing general reference service (including evenings and weekend rotation); liaison services to the School of Computational Sciences, Biomedical Sciences, and the American Type Culture Collection (an affiliate organization); designing Web-based information resources; assisting patrons with electronic resources; and developing collections. Minimum one day per week may be assigned to other campus library sites. Position reports to Head, Prince William Campus Library.

QUALIFICATIONS: Required: ALA-accredited MLS or ALA-recognized foreign equivalent; knowledge of electronic information resources in a networked environment; and previous academic library experience. Preferred: Advanced subject degree in appropriate discipline or demonstrated knowledge in the sciences; reference experience; and experience in collection development, instruction, and electronic reference sources.

SALARY: Competitive and commensurate with qualifications and experience.

Review of applications will begin **May 15, 2001**.

Electronic Resources and Arlington Campus Liaison Librarian

This new position reports jointly to the Head, Collection Development, for systemwide electronic resources acquisition activities and to the Head, Arlington Campus Library, for site-specific reference, instruction, and collection development responsibilities. This position is assigned to the Arlington Campus Library; however, duty assignments are split between the Fairfax and Arlington campuses.

Under the direction of the Head, Collection Development, the incumbent administers all trials for electronic resources and provides and coordinates feedback from subject specialist librarians. Also, will be developing, reviewing, and evaluating the libraries electronic resources. Facilitates integrated access to all electronic resources.

QUALIFICATIONS: Required: ALA-accredited MLS or ALA-recognized foreign equivalent; experience with electronic resources and their management; knowledge of electronic academic publishing; and demonstrated ability to coordinate peer responsibilities in a nonsupervisory environment.

SALARY: Competitive and commensurate with qualifications and experience.

Review of applications will begin **May 30, 2001**.

Other specific requirements for each of the positions are available by visiting "Employment Opportunities" on the GMU Libraries' Web site: <http://library.gmu.edu/>.

APPOINTMENT: Twelve-month professional faculty appointment.

EXCELLENT BENEFITS: Health plan options and paid life insurance; several retirement plans, including TIAA-CREF; 24 vacation days and 11 paid holidays; and tuition waiver for self.

APPLICATION: Send letter of application, résumé, and names, addresses (including e-mail), and phone numbers of three current references to:

**Chair, <Position Title> Search Committee
Library Administration, MSN 2FL
George Mason University
Fairfax, VA 22030-4444**

*George Mason University is an affirmative action, equal opportunity employer.
Minorities are encouraged to apply.*

homepage at <http://www.uair.edu>. The University of Arkansas at Little Rock is an EEO, affirmative action, ADA Employer. Under Arkansas law, all applications are subject to disclosure.

INSTRUCTION COORDINATOR/OUTREACH LIBRARIAN. Lewis Clark State College invites applications for the position of Instruction Coordinator/Outreach Librarian. The Instruction Coordinator/Outreach Librarian is responsible for the development, organization, marketing, implementation, and oversight of the Library Instruction Program and Outreach Services. Additional duties include marketing of all library resources and services, participation in the library's consortium training, providing reference service, participating in collection development, and participat-

ing in academic governance. This position reports directly to the Director of Library. The college offers four-year and two-year degrees and technical certificate programs. Current enrollment is approximately 3,000 students with outreach programs in a variety of fields. Minimum Qualifications: ALA-accredited MLS or equivalent, strong teaching skills, enthusiastic public service orientation, excellent communication and presentation skills, knowledge of collection development principles, a willingness to work with colleagues, and possession of good organizational skills. Employment to start August 1, 2001. Salary and rank based on experience and qualifications, minimum \$31,000. Please send résumé, cover letter, and the names, addresses, and phone number of three references to: Sue Niewenhouse, Search Chair, Head of Public Services, Lewis Clark

DIRECTOR OF LIBRARY AND MEDIA SERVICES

University of Alaska Southeast

Egan Library at UAS, Juneau campus, seeks a Director to provide leadership for a management team of four librarians, a media services manager, and 10 support staff.

The Director develops, promotes, and carries out strategic plans for library services and multimedia support of instructional programs in a distributed learning environment. Represents UAS in the University of Alaska system, professional organizations, and consortia, facilitating cooperative efforts.

The ideal candidate has significant library management experience, a strong technological background, and an MLS from an ALA-accredited institution. Offers recent experience with automated library and multimedia systems. Understands current issues in academic libraries and undergraduate education. Participates in professional organizations. Presents a strong record of teaching, scholarship, and service.

UAS campuses in Juneau, Sitka, and Ketchikan serve 600 full-time and 2,500 part-time students. The Juneau campus is situated within view of mountain peaks, glaciers, and the Inside Passage. Alaska's spectacular capital city, Juneau, offers numerous cultural and recreational opportunities without big-city hassles.

Competitive salary based on experience and qualifications; excellent benefits package.

To Apply: Send letter of application, curriculum vita, UA application, copies of educational transcripts, and contact information for three references to:

Personnel
University of Alaska Southeast
11120 Glacier Highway
Juneau, AK 99801-8675
Telephone: (907) 465-6263

Review of applications will continue until position is filled; starting date negotiable.

Application form, complete job description, and additional campus information available at:

<http://www.uas.alaska.edu/>

UAS is an affirmative action, equal employment opportunity employer and educational institution.

State College Library, 500 8th Avenue, Lewiston, ID 83501. Review of applications begins May 10, 2001. LCSC is an affirmative action, equal opportunity employer.

INSTRUCTION/ELECTRONIC SERVICES LIBRARIAN. Hollins University. Reports to: Director, Library Systems and Technical Services. Duties: This full-time, entry-level position provides library instruction services as part of the development of the applied research component of a dynamic new general education program at Hollins. Working with individual faculty and their course syllabi, the incumbent will use Blackboard to develop parallel courses in research techniques using current electronic, print, and other sources. S/he will be a full participant in providing reference services to the students, faculty, and staff of Hollins University. Some night and weekend work expected. Will work closely with all library staff, particularly those in other public service areas (Reference, Circulation, and Special Collections). This person will also manage interlibrary loan services, troubleshoot library PC and software problems, coordinate electronic resources, and maintain the library portion of the Hollins Web site and Intranet (Campus Pipeline). Required Qualifications: ALA-accredited MLS degree and a bachelor of arts in a liberal arts discipline; library instruction experience or course work; strong written communication and presentation skills; and experience with Web page design and maintenance, electronic databases, and library technology applications. Preferred Qualifications: Experience in academic library interlibrary loans, reference and/or bibliographic instruction as well as supervisory experience, particularly of student workers. Preferred candidates will possess strong oral communication skills and a demonstrated commitment to undergraduate liberal arts education. Also desired are a high level of energy, flexibility, creativity, and an eagerness to participate fully in the daily life of a liberal arts college library and community. Compensation:

Salary commensurate with qualifications and experience. Environment: Hollins University is a selective college for women, established in 1842, with a strong commitment to the liberal arts and sciences. Located on a 475-acre campus in Roanoke, Hollins is close to the Blue Ridge and Allegheny Mountain ranges, state parks, and the Appalachian Trail. The Wyndham Robertson library was completed and occupied in spring 1999 at a cost of \$14.5 million. It serves 900 undergraduate and 250 graduate students. For more information on Hollins and the library, see: <http://www.hollins.edu>. To Apply: Send résumé, cover letter, and names of three current references to: Diane J. Graves, Dean of Library and Information Services, **Hollins University**, P.O. Box 9000, Roanoke, VA 24020-1000. Deadline for applications: May 15, 2001.

PERIODICALS LIBRARIAN. John Carroll University's Grasselli Library and Breen Learning Center is seeking an experienced professional periodicals librarian to coordinate the overall operation of the serials function within the library in consultation with the Coordinator of Services and the Coordinator of Collections. This includes day-to-day functioning of the operations and the long-range planning and implementation of goals and objectives. S/he will supervise the periodicals staff, including 2.5 FTE staff plus student assistants. In addition, this candidate will participate in providing bibliographic instruction to the John Carroll community and serve two hours per week at the reference desk. S/he will also participate in the library instruction program for first-year students. Participation in the library liaison program, providing service and library instruction to at least one academic department on campus, is required. The candidate should relate well to colleagues, students, and staff in a medium-sized liberal arts college and must display excellent oral and written communication skills. Tenure requirements must be completed by October of the sixth academic year. Rank and Compensation: Level and salary based on qualifications and

SCIENCE LIAISON/ REFERENCE LIBRARIAN

Denison University

Denison University Libraries invite applications and nominations for a Liaison to the Sciences/Reference Librarian.

RESPONSIBILITIES:

The Reference/Science Liaison Librarian will create and develop customized services in collaboration with Science faculty; provide instructional support and teach library instruction classes; promote information literacy initiatives and participate in current information literacy grant activities; provide reference service and participate in activities of the reference team; maintain and create library Web pages as needed related to the sciences; identify, evaluate, and provide access to information sources and services; build and manage library collections in assigned subject areas; serve on library, university, and consortial committees; and participate in professional development and service activities.

KNOWLEDGE, SKILLS AND ABILITIES:

Required: ALA-accredited MLS; either an undergraduate or graduate degree in a science field or significant experience in science librarianship; teaching or instructional experience at the academic level; familiarity with science research skills; demonstrated knowledge of and enthusiasm about the integration of new technologies into the delivery of information services; strong commitment to user-focused service; demonstrated flexibility, initiative, and ability to adapt and work creatively in a challenging and rapidly changing environment; and desktop computing skills including experience with html, multimedia, and instructional technologies.

Preferred: Undergraduate or graduate degree in a science field; second master's degree; and experience in a wide range of library functions.

SALARY AND BENEFITS:

A competitive salary package commensurate with qualifications and experience and full benefits are offered for this 12-month appointment.

TO APPLY:

Candidates should send a letter of application, résumé, and the names, addresses, phone numbers, and e-mail addresses of three references who can address the candidate's suitability for this position. Although applications will be accepted until the position is filled, those submitted by **May 30, 2001**, are best assured of receiving full consideration. Application materials should be sent to:

Susan D. Scott
Chair of Librarian Search Committee
Denison University Library
Granville, OH 43023

Questions may be addressed to scott@denison.edu.

Denison University is an affirmative action, equal opportunity employer.

Minorities and persons with disabilities are encouraged to apply.

experience. Tenure-track, academic year contract with additional remuneration for summer work. Qualifications: Required: MLS from an ALA-accredited library school; second advanced degree in an academic discipline; experience with an integrated library system; library experience, preferably in periodicals; some supervisory experience; excellent interpersonal, communication, and organizational skills. John Carroll University, a Catholic and Jesuit University, is an equal employment opportunity, affirmative action employer. Women and minorities are encouraged to apply. Send application letter and résumé, and have three references sent to the address below. Official transcripts for all graduate work must be received by the university before an interview. Preference will be given to applications received before May 15, 2001. Gorman L. Duffett, Director, Grasselli Library and Learning Center, **John Carroll University**, 20700 North Park Boulevard, University Heights, OH 44118.

PUBLIC SERVICE LIBRARIAN. Western Connecticut State University (WCSU) is seeking qualified applicants for a tenure-track position in the Ruth Haas Library. Interested candidates should send letter of application and résumé to: Vijay Nair, Chair, Library Faculty Search Committee, Ruth Haas Library, WCSU, 181 White Street, Danbury, CT 06810. Applications received before May 15, 2001, will receive first consideration.

Responsibilities include: providing bibliographic instruction, assistance with collection development, and other necessary services to several academic departments including Education and Nursing; developing and maintaining the Curriculum and the Children's/Juvenile Collections; providing approximately 13 hours (including one evening) per week of service at the reference desk; participating in the Sunday reference desk rotation; and maintaining some sections of the library's Web page. Qualifications: Candidates must possess an MLS from an ALA-accredited program. It is preferred that the candidates have post-MLS experience in general reference and collection development in an academic library, experience in undergraduate and graduate bibliographic instruction (especially in Education and Nursing), and experience in developing and maintaining Web pages. Minimum salary: \$40,866. **Western Connecticut State University** is an affirmative action, equal opportunity educator and employer.

REFERENCE LIBRARIAN. Available July 1, 2001. Reporting to the Assistant Director, this position participates extensively in reference service, library instruction, liaison to faculty, and materials selection. Entry-level faculty position, 11-month contract. Required Qualifications: Master's degree from an ALA-accredited program; knowledge of database and

TWO POSITIONS AVAILABLE

The University of Arizona

The University of Arizona Library seeks professionals to join its team-based, innovative, flexible, user-oriented organization. The Library is committed to continuous learning, increasing client self-sufficiency, fostering diversity in the campus environment, and furthering its own cultural transmission, educational, and preservation roles. Applicants are sought for the following positions:

Assistant/Associate Librarian, SET (Job Number 20373)

A librarian with strong background in the physical sciences is preferred, with an emphasis in mathematics, life sciences, or agriculture, or experience in a library serving users in these disciplines. Services and activities include in-depth information/research consultation; instruction in effective information literacy strategies; identification and selection of information resources appropriate to user needs; participation in efforts to increase local, regional, national, and international information access; exploration and development of new knowledge/information management tools; and formation of effective partnerships to meet user needs.

Associate Librarian, Technical Services Team (Job Number 19875)

Successful candidate will lead, coach, and mentor the Cataloging Work Team and collaborate with other teams or individuals in the identification, evaluation, and selection of providers of information resources and technical services. The selected candidate will also provide leadership at the team and the librarywide level through the understanding, communication, and application of the Library's values, vision, and strategic directions. Serves as a key liaison and communicator of the Cataloging Work Team issues to and from other library teams and customers.

REQUIREMENTS: (Job Numbers 20373 and 19875): A master's degree in Library/Information Science (MLS) from an ALA-accredited institution. For complete requirements, duties, responsibilities, and qualifications, please visit the UA Web site at: www.hr.arizona.edu.

The salary range for job number 20373 is \$40,300–\$51,390. The salary for job number 19875 is \$51,390.

To apply, send a letter of interest citing position title/job number, current résumé, and names, addresses, and phone numbers of three professional references to:

Martina Johansen
The University of Arizona Library
1510 East University Boulevard, Room C327
P.O. Box 210055
Tucson, AZ 85721-0055
Fax: (520) 626-7715

You may also send e-mail inquiries to: hendricksong@u.library.arizona.edu. Review of application materials begins **May 7, 2001**, for job number 20373 and **May 21, 2001**, for job number 19875, and will continue until the positions are filled. A complete job description will be sent upon receipt of letter of interest.

The University of Arizona is an EEO/AA employer-M/W/D/V.

Internet searching and Windows applications. Reference and teaching experience preferred. Flexible scheduling, some evening and weekend hours required. Salary commensurate with background and experience. Excellent fringe benefits program including tuition remission, TIAA-CREF, or alternate retirement plan (Reference Code RLIB). Send letter of application, including salary requirements, résumé, and names, addresses, and telephone numbers of three professional references to: Department of Human Resources, **Bergen Community College**, 400 Paramus Road, Paramus, NJ 07652-1595. Affirmative action, equal opportunity employer. Applications will be accepted until the position is filled. For more information about the Library, see the library's Web site: www.bergen.cc.nj.us/library.

REFERENCE LIBRARIAN. Sam Houston State University is seeking innovative and enthusiastic applicants who are interested in providing general and specialized reference services for library users, applying new technologies to reference services, participating in user-centered, subject-specific instruction through general orientation sessions, course integrated instruction, and Web-based tutorials. Our campus of 12,000 students is located 50 minutes north of Houston in Huntsville, Texas, recently named a "dream town" by *Demographics Daily*. This tenure-track

position provides reference assistance, one evening per week and rotating weekend hours; participates in collection development. A degree in business or the social sciences is preferred, as well as knowledge of Web page and presentation software. An ALA-accredited master's degree is required. Salary dependent on qualifications; minimum salary is \$31,500. Applications will be reviewed and accepted until the position is filled. Send cover letter with current résumé and the names, addresses, telephone numbers, and e-mail addresses of three professional references to: Ann Holder, Newton Gresham Library, **Sam Houston State University**, Huntsville, TX 77341-2281. The library's home page is http://www.shsu.edu/~lib_www. SHSU is an EEO/AAP employer.

REFERENCE/DIGITAL ACCESS ASSISTANT LIBRARIAN. (Faculty rank) Full-time, tenure-track. Duties: Provide general reference and bibliographic instruction service. Work with University Information Systems personnel and digital resource vendors to establish and manage reliable access to library's digital resources, and to prevent, troubleshoot, and recover from access interruptions. Assure compatibility of university/library systems with desirable digital resources in acquisition/development phase. Work with faculty to provide excellent library resources and services. Required: ALA-accredited MLS degree; reference experience;



LIBRARY DIRECTOR

United States Military Academy (Search Extended)

The United States Military Academy was established in 1802. It is the only college specifically charged with preparing young men and women for service as officers in the United States Army. As such, it has a singular educational philosophy of graduating enlightened military leaders of strong moral courage whose minds are creative, critical, and resourceful. Located just 50 miles north of New York

City, this prestigious institution is nestled in the beautiful Hudson River Valley. For more information on the Military Academy, visit our Web site at www.usma.edu.

The Military Academy is the Army's premier education institution and has much in common with the best undergraduate institutions in the nation, graduating four Rhodes Scholars last year alone. The student body consists of 4,000 men and women representing every state and several foreign countries. The Military Academy faculty is an integrated group of military and civilian educators. In addition to a core curriculum of academic and professional courses, majors are offered in over 20 fields.

The USMA Library has a collection of over 500,000 volumes, significant Web-based resources, and a staff of 45 full-time employees. The library maintains an Innovative Interfaces integrated library system that supports the online catalog and circulation system, serials, and acquisition functions. The library system is accessible to faculty and students through the Academy network. The Military Academy is planning a major expansion and modernization of the library in the next 10 years.

The Librarian, USMA, reports through the Vice Dean for Education to the Dean of the Academic Board and is directly responsible for administration of all library operations. The Librarian will hold an academic rank commensurate with his/her credentials and experience and also will serve on academic and administrative committees. Candidates for this position will be evaluated against the following factors: (i) An advanced degree (MLS degree) from an ALA-accredited institution in Library Sciences; a doctorate or equivalent degree is highly desirable. (ii) A minimum of 10 years of professional library experience in an academic library including five years of proven administrative and managerial experience in long-range planning, resource allocation, and personnel development is required. (iii) Experience in college-level teaching and facilities design and management is highly desirable. The successful candidate will support an active, student-centered library program that includes a strong emphasis on information literacy and other initiatives to encourage effective use of information resources. (iv) Thorough understanding of the role of technology in undergraduate education. Dynamic leadership, superior communication skills and a demonstrated dedication to student and faculty service are essential. The successful candidate will assume his/her duties in the June/July time frame. Salary is commensurate with experience.

To be considered for the position, please send curriculum vitae, résumé, letter of application, a list of three references (letters of recommendation will be asked for at a later date), and a DD214 (if claiming veteran's preference) to:

**Office of the Dean
United States Military Academy
Building 600
Attn: Katie Hauserman
West Point, NY 10996-5000**

For additional questions, contact (845) 938-6316 (DSN 688-6316); Fax: (845) 938-5438; or e-mail: zk7069@usma.edu. All applications must be received by **May 25, 2001**. These positions are not restricted to U.S. citizens, but noncitizens cannot be hired if qualified U.S. citizens are available.

*The United States Military Academy is an equal opportunity, affirmative action employer.
Women and minorities are encouraged to apply.*

strong interest and ability in information systems and networked environments; experience evaluating and using a variety of print and electronic resources; extensive knowledge of computer applications; excellent communication skills; strong commitment to service and teamwork; and ability to work independently. Preferred: Successful experience managing networks, servers, and related equipment, including knowledge of network and server protocols, parameters, configurations, etc.; knowledge of current practices in electronic access to information; experience installing and maintaining digital resources; knowledge of standard electronic

resource licensing practices and terms; and library instruction experience. Salary and Benefits: Commensurate with education and experience. To Apply: Submit a résumé and the names, addresses, telephone numbers, and e-mail addresses of three professional references to: Terry Webb, Dean, Guggenheim Library, Monmouth University, West Long Branch, NJ 07764-1898. Position Available: July 1, 2001. Review of applications will begin immediately and will continue until position is filled. Inquiries: (732) 571-4401 or e-mail: twebb@monmouth.edu. Monmouth University is an equal opportunity, affirmative action employer.

Head, Research, Reference, and Collections Doe/Moffitt Libraries Librarian I-V

\$63,840 - \$88,404 per annum,

based upon qualifications, plus administrative stipend

The University of California, Berkeley seeks a dynamic librarian with energy, experience, and enthusiasm to lead the newly configured Research, Reference, and Collections Department within the Doe/Moffitt Libraries, the primary libraries for humanities, social sciences, and undergraduate services on the Berkeley campus.

UC Berkeley's Library is a major research center of international prominence. It has a user population of 23,000 undergraduates, 9,000 graduate students, and 1,500 faculty. The collection includes over 9 million volumes, 56,000 current serial titles, 11,000 videos and DVDs, and access to more than 200 electronic databases and 4000 e-journals. The UC Berkeley Library system includes the Doe/Moffitt Libraries, the Bancroft Library, the East Asian Library and 20 subject specialty libraries. It has a budget of \$50 million, and employs 440 full-time staff and more than 600 part-time students.

The Doe/Moffitt Libraries have a collection that totals 1.8 million volumes shelved onsite in the Gardner Stacks and in the Moffitt Undergraduate Library, and 2.8 million volumes stored at a remote storage facility. The Doe/Moffitt Libraries are organized under the direction of the Associate University Librarian and Director of Doe/Moffitt into four administrative departments: Circulation Services; InterLibrary Services; Instructional Services; and Research, Reference, and Collections.

After assessing existing library collections and services, the UC Berkeley Library recently hired an Associate University Librarian and Director of Doe/Moffitt to lead the renewal effort for Doe/Moffitt. The Library now seeks a librarian with reference, collection development, and managerial expertise to provide creative leadership for the new Research, Reference, and Collections Department. The Research, Reference, and Collections Department has 34 permanent staff, including 19 librarians, who are responsible for: building the print and electronic collections for Doe and Moffitt; providing reference services at two service points and in a variety of other forms; engaging in library instruction activities; and serving as liaisons to more than 58 academic departments, centers, and programs on campus. The Research, Reference, and Collections Department is also responsible for the administration of: the Morrison Library, the South/Southeast Asia Library; the Periodical, Newspaper, and Microform Room; the Government and Social Sciences Information Service; Graduate Services; and the Rosberg Reading Room.

The recent creation of this department, planned renovation of the public spaces for reference services, and the accelerated growth in the Berkeley Library collections due to enhanced funding resources will offer the incumbent substantial opportunity to exert creativity and grow professionally.

Responsibilities:

Reporting to the Associate University Librarian and Director of Doe/Moffitt, the successful candidate will be committed to providing outstanding collections and reference, with a commitment to working in a highly collegial environment. The Head is charged with leading the staff in the development of a shared vision for reference services, and collection development; overseeing the ongoing implementation and assessment of initiatives that support that vision; analyzing and reshaping RRC's services, policies, and collections in response to the evolving needs of Doe/Moffitt's clientele; initiating Library-wide policy discussions as appropriate; administering the departmental budget, and supervising, directly or indirectly, the activities of its 34 staff members. The incumbent is expected to contribute to the Library-wide planning process through participation in the Doe/Moffitt Unit Heads Group, the library managers' Roundtable, function and subject councils, ad hoc task forces, and other committees as appropriate.

Qualifications:

Requires: an accredited graduate degree in Librarianship/Information Studies; at least five years' experience providing reference services and participating in collection development in an academic or research library environment; significant management experience and demonstrated ability to lead and to manage in a collegial manner; experience with computer applications, including electronic information resources, digital library collections, and the Internet; experience providing instructional services; demonstrated strong commitment to providing highly responsive public service in a changing environment; ability to promote teamwork and encourage collaboration; demonstrated commitment to mentoring, training, and staff development; evidence of ability to view issues from a library-wide perspective; excellent verbal, written, analytical, and interpersonal skills; and demonstrated ability to work effectively with a diverse population of faculty, staff, student and community members. The successful candidate will also show evidence of professional growth and contribution commensurate with a Senior Librarian in the UC system.

DEADLINE: Consideration will be given to applications received by June 1, 2001.

The Library at the University of California, Berkeley is committed to the support and encouragement of a multicultural environment and seeks candidates who can make positive and imaginative contributions in a context of ethnic and cultural diversity. Librarians at UC are exclusively represented by the University Federation of Librarians (AFL). This position is not in the bargaining unit and is eligible for an administrative stipend.

APPLICANTS SHOULD APPLY IN WRITING, INCLUDING WITH THEIR LETTER A COMPLETE STATEMENT OF QUALIFICATIONS, A FULL RESUME OF THEIR EDUCATION AND RELEVANT EXPERIENCE, AND THE NAMES, ADDRESSES, AND PHONE NUMBERS OF THREE REFERENCES WHO ARE KNOWLEDGEABLE ABOUT THEIR QUALIFICATIONS FOR THIS POSITION.

Send applications to: Barbara Kornstein, Interim Academic Personnel Coordinator, Library Human Resources Department, 447 The Library, University of California, Berkeley, CA 94720-6000; or FAX to: 510-642-8675; or EMAIL to: librec@library.berkeley.edu

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TWO POSITIONS AVAILABLE (SYSTEMS LIBRARIANS)

Head, Library Information Systems Department

Provide leadership, supervision, and management of seven FTE department supporting information systems. Develop vision and inspiration for the future, plan for new technology, define procedures, and manage ongoing projects.

QUALIFICATIONS: ALA-accredited MLS or accredited master's degree in computer-related discipline required, with at least five years of increasingly progressive responsibilities.

SALARY: \$55,000 minimum.

Librarian for Integrated Library Systems

Help develop, implement, and maintain Web and integrated library systems, with particular emphasis on planning SiteSearch and new ILS. Support NOTIS technical operations, integrating client/server and Web interfaces.

QUALIFICATIONS: ALA-accredited MLS or accredited master's degree in computer-related discipline required.

SALARY: \$40,000 minimum.

Both positions must have the ability to meet requirements for faculty advancement, including professional service and publication. Experience working in a culturally diverse environment highly preferred. Complete postings and qualifications at: <http://www.library.vcu.edu/admin/jobopens.html>.

VCU is a research library with 1.5 million volumes and an annual budget of \$10 million. Further information may be found at: <http://www.library.vcu.edu>.

APPLICATION: Letter of application, résumé, and the names and phone numbers for three current references to:

Teresa Doherty
VCU Libraries
Virginia Commonwealth University
P.O. Box 842033
Richmond, VA 23284-2033

Review of applications begins **June 4, 2001**.

Virginia Commonwealth University is an equal opportunity, affirmative action institution providing access to education and employment without regard to age, race, color, national origin, gender, religion, sexual orientation, veterans status, political affiliation, or disability.

REFERENCE/GOVERNMENT DOCUMENTS ASSISTANT LIBRARIAN.

(Faculty rank) Full-time, tenure-track. Duties: Provide general reference and bibliographic instruction service. Supervise and maintain Federal Depository Library collection and New Jersey documents collection in compliance with regulations. Actively promote use of documents collections by students and faculty. Teach classes and workshops on government information resources for library users and staff. Required: ALA-accredited MLS degree, reference experience; experience evaluating and using a variety of print and electronic resources; knowledge of computer applications; excellent communication skills; strong commitment to service and teamwork; ability to conduct effective library instruction; and ability to work independently. Preferred: Knowledge of government information resources in all formats; experience in FDL program and practices; library instruction; academic libraries; supervision. Salary and Benefits: Commensurate with education and experience. To Apply: Submit a résumé and the names, addresses, telephone numbers, and e-mail addresses of three professional references to: Terry Webb, Dean, Guggenheim Library, Monmouth University, West Long Branch, NJ 07764-1898. Position available July 1, 2001. Review of applications will begin immediately and will continue until position is filled. Inquiries: (732) 571-4401 or e-mail: twebb@monmouth.edu. Monmouth University is an equal opportunity, affirmative action employer.

REFERENCE/MUSIC COORDINATOR.

Sam Houston State University is seeking innovative and enthusiastic applicants who are interested in providing general and specialized reference services for library users, applying new technologies to reference services, participating in user-centered, subject-specific instruction through general orientation sessions, course-integrated instruction, and Web-based tutorials. Our campus of 12,000 students is located 50 minutes north of Houston in Huntsville, Texas, recently named a "dream town" by *Demographics Daily*. This tenure-track position provides reference assistance, one evening per week and rotating weekend hours; participates in collection development; oversees the music listening room; and supervises several student assistants. A music degree and job-related experience is preferred, as well as knowledge of Web page and presentation software. An ALA-accredited master's degree is required. Salary dependent on qualifications; minimum salary is \$31,500. Applications will be reviewed and accepted until the positions are filled. Send cover letter with current résumé and the names, addresses, telephone numbers, and e-mail addresses of three professional references to: Ann Holder, Newton Gresham Library, Sam Houston State University, Huntsville, TX 77341-2281. The library's home page is: http://www.shsu.edu/~lib_www. SHSU is an EEO/AAP employer.

SPECIAL MEDIA COLLECTIONS ARCHIVIST

Washington University in St. Louis

The Special Collections of Washington University Libraries in St. Louis is seeking a talented, dynamic, flexible, service-oriented individual to serve as Special Media Collections Archivist. The Special Collections Department is currently made up of three units (Rare Books, Manuscripts, and University Archives) and is adding a Special Media Collections unit. Under the direction of the Head of Special Collections, the successful candidate will be overseeing the transfer of a major civil rights and democracy film documentary collection to this new unit; in addition, with the Head, they will be helping to oversee the creation of the physical facility, the equipping of the unit, and the addition of a full-time assistant. With the Head of Special Collections, the Archivist will, on an ongoing basis, plan for the maintenance of the collection and for the addition of new collections. The Archivist will also work with the Head and with an Advisory Board on public programs, collaborative opportunities, and other outreach efforts.

RESPONSIBILITIES: The Archivist is responsible for developing and providing finding aids to all materials housed in the archive; overseeing physical care and conservation of the collection; working with faculty, the Head, and an advisory group on collection development; ensuring that all users' needs are met; working with outside production entities for footage requests; overseeing unit budget; and participating in seeking external funding. Also responsible for creating and overseeing an active outreach program to diverse communities, including promoting the use of the collection in teaching and research, active public programming, and Web access as appropriate. Supervises an archive assistant and graduate and undergraduate student workers.

EDUCATION QUALIFICATIONS: A master's degree is required, either MLS from an ALA-accredited school or MA in relevant field such as African-American studies, political science, American history, or film studies; prefer both degrees. Knowledge of the production process, materials and documentation, formats, and equipment is a necessity. Knowledge of archival and preservation practices for film and other media formats; familiarity with civil rights history and film/media copyright issues preferred.

EXPERIENCE: Minimum of two years' experience working in a film or media archive, including work in both public service and collection cataloging. Experience with production materials required; collection development experience with film archives preferred; supervisory experience preferred.

SALARY AND BENEFITS: Salary range: \$32,500-\$41,000. TIAA-CREF, 22 days' vacation, and an excellent benefits package.

For full consideration, applicants should send a letter of application, résumé, and the names of three references to:

**Human Resources
Washington University
Campus Box 1178
7425 Forsyth Boulevard
St. Louis, MO 63105**

Position will remain open until filled. Employment eligibility verification required upon hire.

Washington University is an equal opportunity, affirmative action employer.

Late Job Listings

ASSOCIATE DEAN FOR PUBLIC SERVICES. Illinois State University's Milner Library seeks an innovative planner and able facilitator to guide its user programs as a service-focused, teaching library. Full-time, 12-month, tenure-track administrative professional position with faculty rank and tenure. Responsibilities: With a mission focus, will have primary responsibility for the planning, development, and delivery of reference, instruction, circulation, reserve, interlibrary loan, and other end-user services, as well as oversight for the development and evaluation of broad-based, relevant print and online collections; supervises and evaluates people, projects, and functions; addresses expanding user needs and expectations, whether onsite or online; addresses expanding user needs and expectations, whether on site or online;

THE STATE UNIVERSITY OF NEW JERSEY

RUTGERS

**HEAD,
DATABASE & CATALOG PORTAL
MANAGEMENT SECTION
RUTGERS UNIVERSITY LIBRARIES**

Responsibilities:

The Cataloging Department of the Rutgers University Libraries seeks a librarian to join an outstanding group of technical services librarians and paraprofessionals. The successful candidate will head a section of 7 paraprofessional staff who are responsible for database management of IRIS, the Libraries' integrated information system, including the accuracy and timeliness of bibliographic, holdings, and hyperlinks information; & the oversight of retrospective conversion, and authority control programs. As new models such as catalog portals and metadata standards are developed, the candidate will integrate them into existing database management activities. He/she will be responsible for original cataloging of DCPM materials. He/she will serve as a liaison to unit libraries and others on specific projects. The successful candidate is expected to fully participate in the planning, goal-setting, and decision-making of the unit. This position reports to the Associate University Librarian for Technical and Automated Services.

Qualifications:

A Master's degree from an ALA accredited institution and three years substantial database management, authority control, and/or original cataloging experience. Supervisory experience, a thorough knowledge of, and experience working with, current cataloging standards (AACR2, MARC authority format, all MARC bibliographic

formats, LC classification, LCSH), experience with a major bibliographic utility and/or an online integrated library system, and familiarity with developing cataloging standards, library automation, and emerging technologies are required. Ability to exercise initiative in a changing environment; ability to work independently and as part of a group in a collegial setting; project leadership; strong oral & written communications skills. Knowledge of foreign languages, cataloging of electronic resources and experience with alternative metadata schemes desirable.

Salary:

Minimum salary for a tenure track appointment is \$42,987, dependent upon experience and qualifications. See the complete announcement including library profile on our website at <http://www.libraries.rutgers.edu/> under "News and Events".

Candidates applying by May 31, 2001 will receive first consideration. Candidates may submit resume, cover letter, & names of three references to: Sandra Troy (APP #151), Libraries Personnel Officer, Rutgers University Libraries, 169 College Ave., New Brunswick, NJ 08901; Fax: 732-932-7637; e-mail: rulhr@rci.rutgers.edu or stroy@rci.rutgers.edu.

Rutgers, the State University of New Jersey, is committed to affirmative action and equal opportunity.

coordinates support for distance education; represents Milner Library on campus and throughout the state; anticipates academic library trends and needs; with division heads, allocates resources to enhance library functions; encourages research and service, supports professional growth; heads Milner's faculty evaluation committee; and serves as library department chair for university purposes. Qualifications: Strong grounding in traditional public services; technical and practical experience in delivering library services in a Web-based environment; willingness to try innovative, creative approaches to library administration and services; ALA-accredited master's degree; completed second advanced degree by start date; a minimum of 5 years in progressively more responsible administrative and/or supervisory positions in academic libraries; demonstrated success in reference, collection development, and instruction; ability to articulate and implement a coherent philosophy of library services; experience in evaluation, budgeting, and planning; experience with library consortia important; excellent interpersonal, written, and oral communication skills are also required; must possess effective problem-solving skills; flexibility in working with groups; ability to work collaboratively in a strongly collegial and participative environment, to manage diverse assignments, and to meet university requirements for tenure, including scholarship and service. Salary: \$65,000 at rank of associate professor. 24 days' vacation, 12 days' sick leave, 11 paid holidays per year. Self-managed, portable, or state retirement plan. Medical, dental, and life insurance plans.

ASSOCIATE UNIVERSITY LIBRARIAN FOR INFORMATION TECHNOLOGY

The University of Minnesota—Twin Cities Campus

The University of Minnesota Libraries is seeking an individual who will provide innovative and dynamic leadership to the development, application, deployment, oversight, and integration of information technologies throughout the University Libraries.

The Associate University Librarian for Information Technology will report to the University Librarian and will also work closely with the University Vice President for Information Technology (CIO) and staff in that organization as well as with the Director of the DTC and the Director of the MnLINK Project, a statewide Minnesota library automation project. This individual will also assist in representing the Libraries externally working with such organizations as University-wide technology committees, the Committee on Institutional Cooperation, the Digital Library Federation, the Coalition for Networked Information, OCLC, the Research Libraries Group, the coordinate campus libraries, and other individual partner institutions.

QUALIFICATIONS: Required: Strong record (at least five years) of leadership and accomplishment in information technology and management in a large university or consortial library environment; demonstrated experience in the application of new technologies; outstanding analytical and conceptual skills; excellent written and verbal communication skills; ability to work in a team-based organization and in a complex organization to develop an appropriate network of colleagues; demonstrated commitment to diversity and ability to recruit and develop a diverse staff; and experience with a demonstrated understanding of the service role of libraries in a college or university setting. Preferred: Advanced degree in library, information or computer science or other appropriate field; experience in project management; an understanding of the potential for enhanced digital library services; knowledge of and success with external funding sources; and experience in partnering with technology vendors.

This is a full-time, 12-month, academic administrative appointment. Salary is very competitive, commensurate with qualifications. Excellent benefits.

TO APPLY: Send a letter of application, résumé, and the names, addresses, telephone numbers, and e-mail addresses of three current professional references to:

Linda DeBeau-Melting
Libraries Human Resources
499 Wilson Library
309 19th Avenue South
Minneapolis, MN 55455-0414

Please identify your application with UL138. Applications will be accepted until position is filled.

The University of Minnesota is known globally as a leader in teaching, research, and public service, and consistently ranks among the top 20 public universities in the nation. The classic Big 10 campus, located in the heart of the Minneapolis-St. Paul metropolitan area, is one of the most comprehensive universities in the country and ranks among the most prestigious universities in the United States.

For full description of responsibilities, see: www.lib.umn.edu/about/career.phtml

The University of Minnesota is an equal opportunity educator and employer.

Begins: September 1, 2001. **Deadline:** July 15, 2001. **To Apply:** To assure full consideration, submit letter of application, résumé, and names of three references to: Associate Dean for Public Services Search Committee, Milner Library, **Illinois State University**, Campus Box 8900, Normal, IL, 61790-8900. For more information, contact us at: www.mlbilstu.edu. Illinois State is an affirmative action, equal opportunity university encouraging diversity.

DIRECTOR OF LIBRARY. Saint Mary's Seminary and University invites applications for the position of library director for the Knott Library and its 122,000-unit collection, effective immediately. Qualifications include: MLS from an ALA-accredited program and a master's in theology (doctorate preferred); five years of relevant experience; proven administrative and communications skills in a collegial environment; knowledge of electronic resources and technology; ability to supervise staff and work in a collegial environment; and aptitude for

HEAD, SPECIAL COLLECTIONS PROCESSING AND METADATA SERVICES

University of Chicago

The Department of Special Collections, University of Chicago Library, seeks an experienced and creative librarian to provide leadership, technical expertise, and management of processing and metadata services for the department's archives, manuscripts, rare book, and digital collections. The department's collections constitute an administratively integrated body of research resources of 250,000 printed books and more than 25,000 feet of manuscript and archives materials. Special Collections is actively involved in retrospective digitization projects, working within the Library's new structure for digital library development. This position supervises a staff of four, including three librarians, and supervises additional project staff as appropriate. This position reports to the Curator of Special Collections. Serves as a member of the Special Collections Council, the department's management group. Participates in Special Collections public services, including the department's exhibition program and Web site development.

QUALIFICATIONS: Graduate degree in library science, three years' experience with special collections cataloging and processing in an academic research library. Knowledge of MARC-21, AACR2rev, LC classification, LCSH, EAD/DTD, APPM, DCRB, Dublin Core, CORC, and other metadata standards and access tools. Working knowledge of a range of Western European languages, preferably including Latin; supervisory experience. Library automation experience and strong computer skills, including familiarity with OCLC; working knowledge of Microsoft Office; skill in use of the Internet and related cataloging resources. Demonstrated strong commitment to continuing education in cataloging, technical services, and library issues. Initiative in the approach to responsibilities, effective problem-solving and decision-making skills, judgment and discretion, excellent communication skills including ability to interact with donors, as well as the ability to work effectively and collegially across units and departments. Project management and grant-writing experience preferred, as is a strong background in the humanities or social sciences.

SALARY AND BENEFITS: Appointment salary based on qualifications and experience. Benefits include retirement plan, health and life insurance, and paid time off. There is tuition plan for college age and younger children.

APPLICATION: Should include résumé and names, addresses, e-mail addresses, and telephone numbers of three references. Review of applications will begin upon receipt and continue until the position is filled. Applications received by **June 1, 2001**, will be assured consideration. Preliminary interviews may be scheduled at the annual American Library Meetings in San Francisco. Applications may be sent by e-mail to personnel@lib.uchicago.edu, attention of Denise Weintraub. Applications may also be sent to:

**Personnel Office
The University of Chicago Library
1100 East 57th Street
Chicago, IL 60637**

For further information about the University of Chicago Library and Special Collections, see:
<http://www.lib.uchicago.edu/e/spcl/>

Equal opportunity employer.

library planning and budgeting. Familiarity with the Roman Catholic tradition is desirable. Current challenges and opportunities include: Integration of a major library building expansion, including increased collection capacity, special collections, a major historical archival deposit, and instructional spaces. The library director has faculty status and a full benefits package. A competitive salary is commensurate with experience and qualifications. Applications, to include curriculum vitae and the names of three references, should be sent by mail or fax to: Timothy Kulbicki, O.F.M. Conv., Dean, School of Theology, **Saint Mary's Seminary and University**, 5400 Roland Avenue, Baltimore, MD 21210; fax: (410) 433-1384. Applications will be received and considered until the position is filled.

DIRECTOR OF THE RESEARCH LIBRARY. The Oregon Historical Society invites applications and nominations for a Director of the Research Library. A top management

DIRECTOR

COLUMBIA COLLEGE
CHICAGO is looking for a
Library Director. The Library
supports Bachelor and

Masters programs in Arts and Communications. The search
will begin immediately and continue until the position is filled.

Responsibilities include designing and communicating the
Library's educational and service mission to the College
community; directing, training and motivating the staff to
realize this mission; developing and managing the annual
budget, the Library's collections and the technological
systems that will enhance Library services; and serve as liaison
to state and national networks, consortia and professional
organizations.

A minimum 5 years experience in an undergraduate aca-
demic library at the Director or Assistant Director level and an
ALA accredited MLS is required. An advanced degree in Arts
or Communications is desirable. Significant experience in
financial management, personnel administration and working
with diverse constituencies as well as knowledge of emerging
library/information issues is essential.

Columbia College is a diverse, open admissions, urban
institution of 9,000 undergraduate and graduate students
emphasizing arts and communications in a liberal education
setting.

We offer a competitive salary and excellent benefits package.
Minority and Women applicants are especially encouraged to
apply. Nominations, letter of interest and resumes are assured
confidentiality. Submit letter of application and resume to
Columbia's retained search consultants:

Attn: Library Director

Richard Sbarbaro and William Yacullo

Lauer, Sbarbaro Associates ■ EMA Partners International

30 North LaSalle, Suite 4030 ■ Chicago, Illinois 60602

T: 312-372-7050 ■ F: 312-704-4393

E-mail: sbarbs@aol.com

Equal Opportunity/Affirmative Action Employer M/F/D/V



ASSOCIATE DEAN OF LIBRARY SERVICES FOR TECHNICAL SERVICES

Harry A. Sprague Library

Reports to the dean of Library Services and is part of a management team with the dean and associate dean for Public Services. Associate dean oversees the Division of Technical Services that includes the department of Collection Development/Acquisitions, Cataloging, Circulation, and Government Documents.

Duties and Responsibilities:

Planning, implementing, and evaluating divisional and library policies and procedures. Fostering goal-setting and effective and efficient operations in departments. Developing and monitoring budgets. Managing human resources. Overseeing DRA system including migration to web-based environment. Facilitating communication within the Division and between Technical Services and Public Services. Providing leadership in the Library and the University. Primary liaison with OCLC, PALINET, and DRA. Service on library and campus committees.

Qualifications: An MLS or equivalent from an ALA accredited library program. A second master's is required; doctorate is preferred. Three to five years of significant progressively responsible administrative experience in academic libraries, including developing and monitoring budgets, managing personnel, and implementing technology. Knowledge of library systems. Ability to foster a collaborative and cooperative work environment. Commitment to professional and staff development. Excellent written, oral, and interpersonal communication skills. Initiative and creativity. Commitment to service to students, faculty, and the public. Commitment to multiculturalism and diversity. Evidence of professional participation and contributions.

Salary Range: \$57,693 - \$86,539. Salary is commensurate with qualifications and experience. 12-month position. Comprehensive benefits package.

The Library: Sprague Library collections contain over 400,000 volumes, over 2,500 current subscriptions, substantial microform and multimedia collections, and a growing number of online resources. The materials budget is in excess of \$1,000,000. The Library is administered by a Dean of Library Services, Associate Dean for Technical Services, and Associate Dean for Public Services. The staff consists of 16 FT librarians, 25 FT classified staff, 1 administrative staff, and student employees.

For more information see the University's website: <http://www.montclair.edu>, "News and Info."

Apply by: June 22, 2001 to receive first consideration, but applications will continue to be accepted until the position is filled. Arrangements can be made to meet informally at ALA in June.

Send letter of application; curriculum vitae; and the names, addresses, telephone and fax numbers, and e-mail addresses of three professional references (include V-number) to: Dr. Judith Lin Hunt, Dean of Library Services, Harry A. Sprague Library, Montclair State University, Box C316-V#45/CRL, Upper Montclair, NJ 07043.

An Equal Opportunity/Affirmative Action Institution

www.montclair.edu



MONTCLAIR
STATE
UNIVERSITY

position in a team environment, the Director has responsibility for all aspects of the research library, including program leadership and development, institutional advocacy and donor/community relations, fiscal management, professional and technical staff, collections development and management, and technology. The Society, one of the oldest and most respected historical societies in the West, is located in downtown Portland, consistently voted as one of America's most livable and vibrant cities. The Director position oversees the various departments of the prestigious research library, including extensive collections of manuscripts and archives, photographs, maps, moving images, and other primary and secondary sources. The successful candidate will have demonstrated abilities in collection, fiscal, and staff management in a research library and the background and skills to successfully carry forward the vision and mission of the historical society. Subject competency on the history of the American West and the Pacific Northwest is desired. An off-site collection center has just been acquired to complement the plans for a major expansion of the downtown History Center that houses the core research library collections and operations. Salary and benefits are very competitive relative to experience. For a full position description, see the Society's Web site: www.ohs.org

HEAD, MONOGRAPHIC CATALOGING AND AUTHORITY SECTIONS

University of California, Los Angeles

The Cataloging Department within the UCLA Library's Charles E. Young Research Library seeks an innovative librarian to serve as Head of the Monographic Cataloging and Authority Sections and provide leadership, management, and supervision. The successful candidate will select, supervise, train, and evaluate professional and paraprofessional staff; develop, review, and revise policies and procedures in a highly automated and changing environment; consult with other units on issues related to cataloging and authority work; serve as NACO Coordinator for the Cataloging Department; participate actively as a member of the Cataloging Department's management team and advise the Department Head on issues related to monographic cataloging and authority work; and participate in cataloging and authority meetings on a national level.

QUALIFICATIONS: MLIS or equivalent from an accredited library and information science graduate program preferred. Experience in complex cataloging of monographic materials in all formats through a cataloging utility such as OCLC, in an integrated library system environment. Knowledge of the Program for Cooperative Cataloging programs such as SACO and BIBCO. Extensive experience contributing NACO records. Thorough knowledge of/experience in applying national standards: in particular, the use of AACR2r and LC Rule Interpretations, LC Subject Headings and Classification, and MARC 21 formats for bibliographic and authority data. Knowledge of trends in automation as they relate to cataloging. Ability to work with a variety of non-English languages with a reading knowledge of at least two languages other than English. Innovative, flexible approach to working in a rapidly changing environment. Excellent oral and written communication skills. Supervisory experience in selection, training, oversight, and evaluation of staff. Ability to work with people in other units to resolve problems. Commitment to professional issues.

SALARY RANGE: \$52,356–\$88,404.

Anyone wishing to be considered for the position should write to:

Karen Murray
Administrative Specialist
Charles E. Young Research Library
UCLA
11334 YRL, Box 951575
Los Angeles, CA 90095-1575

Candidates applying by **June 22, 2001**, will be given first consideration.

For full description of duties and qualifications and application procedures, see Web site:
www.library.ucla.edu/admin/staffserv/openposn.htm

"Employment Opportunities." Application review will begin June 1, 2001, and continue until appointment is made. Applications should include a letter of interest, résumé, and three current letters of reference. OHS is an equal opportunity employer. Materials should be sent to: Search Committee, Director of the Library, **Oregon Historical Society**, 1200 SW Park Avenue, Portland, OR 97205. E-mail inquiries may be sent to: jonij@ohs.org.

ELECTRONIC SERVICES LIBRARIAN. Saint Martin's College. Librarian responsible for library's electronic and AV resources. Provides instructional design and reference support. For details, visit: www.stmartin.edu/hr.

ORIGINAL/SPECIAL MATERIALS CATALOGER. Responsible for original monographic cataloging, as well as review and upgrade of non-DLC copy cataloging in English and foreign languages and in all subject areas. Additional duties include the cataloging of special materials in the following areas: Archives and special collections, government documents, monographs with accompanying electronic resources, and e-books. This person will contribute to the formulation of cataloging policies and procedures and serve as a resource for paraprofessional catalogers. The successful candidate will be required to meet university faculty tenure requirements of research and service. Required: MLS from an ALA-accredited program; a minimum of 2 years' recent cataloging experience, working knowledge of cataloging principles and procedures including AACR2, LC subject headings and classification, and USMARC



LIBRA PROFESSORSHIP LIBRARY AND INFORMATION TECHNOLOGY

University of Maine at Augusta

The Libra Professorship was established to promote excellence in selected degree programs, to provide recognition for high-quality programs, to attract exemplary faculty, and to provide students with outstanding faculty models for teaching and public service.

The University of Maine at Augusta seeks a Libra Professor of Library and Information Technology to teach asynchronously delivered courses worldwide via Blackboard, locally produced video, and other emerging technologies. This is a 10-month professorship (August 1, 2001–May 30, 2002). The individual must have teaching experience at the college level; MLS or MLIS from ALA-accredited degree program; knowledge and experience with distance education, delivery, and philosophy; excellent verbal and written expression; and program development experience. An earned doctorate is strongly preferred.

The Libra Professor will be expected to do academic advising; teach baccalaureate Library and Information Technology courses; conduct curriculum review; create and maintain statistical Library and Information Technology student database.

SALARY: Fifties commensurate with qualifications and experience, plus \$7,000 expense stipend.

Review of applications begins immediately, continuing until filled. Applicants should submit a cover letter, current résumé, transcripts, and the names, addresses, and phone numbers of three professional references to:

**Library and Information Technology Libra Professorship Search
Administrative Services
The University of Maine at Augusta
46 University Drive
Augusta, ME 04330**

The University of Maine at Augusta, with campus locations in Augusta, Bangor, and Lewiston-Auburn, is one of seven university campuses in the University of Maine system. Located in the state capital, UMA's Augusta Campus is surrounded by scenic lake country and is readily accessible to winter and coastal recreational areas for which Maine is famous.

We are an equal opportunity, affirmative action employer and provide reasonable accommodations to qualified individuals with disabilities upon request. The University of Maine at Augusta encourages and values diversity within its students, faculty, and staff. UMA is a member of the University of Maine system.

formats; working knowledge of standard bibliographic and other reference tools for cataloging and authority control; cataloging experience in an integrated library automation system; working knowledge of at least one modern language; effective verbal, written, and group communication skills; and the ability to work effectively with culturally diverse faculty, staff, students, and patrons. Preferred: Experience cataloging archival and special collections materials; cataloging experience in an academic or special library; cataloging experience using OCLC and the Innovative Interfaces online library system; working knowledge of Eastern European languages; and evidence of research and scholarly or professional development. Salary and Benefits: Minimum: \$34,000, 22 days of vacation, tuition assistance, and a generous benefits package. The University of Akron (UA) is the third-largest state-assisted university in Ohio. UA's 10 academic colleges offer 24,000 students more than 300 undergraduate and master's degree programs and options, 17 doctoral degree programs, and 4 law degree programs. University Libraries are a founding member and active participant in OhioLINK, a consortium of 79 college and university libraries in Ohio. Located in a metropolitan area of 500,000 people only 30 miles south of Cleveland, The University of Akron (Web site: www.uakron.edu) has the advantages of city life but combines them with the area's exceptional natural resources. Consideration of candidates will begin May 15, 2001, and continue until position is filled. Send cover letter and résumé, including names, addresses, telephone numbers, fax numbers, and e-mail addresses of three references to: Delmus E. Williams, Dean, University Libraries, **The University of Akron**, Akron, OH, 44325-1701.