



# Publications

## NOTICES

• *Collection Development Policy*, by Mary Casserly (52 pages, 1982), has been issued for the Sarah Byrd Askew Library at the William Paterson State College of New Jersey. The statement synthesizes the library's policies and procedures on the selection and acquisition of different types of materials. Single copies are free from Mary Casserly, Sarah Byrd Askew Library, William Paterson State College, 300 Pompton Road, Wayne, NJ 07470.

• *Information Resources in the Sciences and Engineering: A Laboratory Workbook*, by Alfred Hodina, et al. (126 pages, 1982), is a spiralbound notebook which supports the laboratory section of a 2-credit hour course taught by librarians in the Sciences-Engineering Library, University of California, Santa Barbara. The workbook puts much emphasis on accessing online bibliographic databases. Copies are available free of charge, as long as the supply lasts, to librarians that wish to examine and possibly use the workbook or parts of it in their library instructional program. Copies may be requested from Alfred J. Hodina, Sciences-Engineering Library, University of California, Santa Barbara, CA 93106.

• *Library Effectiveness: A State of the Art* (1982) consists of the proceedings of a pre-conference sponsored by ALA's Library Administration and Management Association, the Library Research Round Table, and the Reference and Adult Services Division, June 27-28, 1980, co-chaired by Neal K. Kaske and William G. Jones. The 24 papers are from the U.S., Canada, Great Britain, and Australia and report original research, concepts, and ideas on the topic of library effectiveness. Copies are available for \$17.50 (prepaid) from the LAMA Office, ALA, 50 E. Huron St., Chicago, IL 60611.

• A series of *Manuals of AACR2 Examples* has been completed by the Minnesota AACR2 Trainers, a group of Minnesota librarians who attended, or were trainers at, the ALA Preconference workshop in Dallas in July, 1979. The group has prepared and presented in Minnesota many general and specialized workshops on AACR2 for catalogers, administrators, and public service personnel. The series consists of eleven manuals that were used in draft form in the Minnesota workshops in 1980 and then were revised and edited. They are designed for general catalogers who must handle specialized material at times. Each manual includes at least 25 examples with a copy of the chief source of information included for each example cataloged. The series is edited by Edward Swanson and Marilyn H. McClaskey. Specific topics covered include: serials, music and sound recordings, sacred scriptures, cartographic

materials, legal materials, early printed works, manuscripts, motion pictures, and microforms. Each manual costs \$7 (plus \$1 per copy postage and handling) and they are available from Soldier Creek Press, P.O. Box 863, Lake Crystal, MN 56055.

• The *1981 ARL Annual Salary Survey* (34 pages, January 1982) includes tabulations of median and beginning professional salaries for filled or temporarily vacant positions in all ARL libraries. Tables also detail the numbers and average salaries for position categories in ARL university libraries, and display the distribution of these positions by sex and minority group membership, and by geographical location, size, and type of institution. Copies are available for \$10 each, prepaid, from the Association of Research Libraries, 1527 New Hampshire Ave., N.W., Washington, DC 20036.

• The *1981 Directory of Programs for the Training of Library/Media Technical Assistants*, edited by Raymond G. Roney and Audrey V. Jones (5th edition), contains information received from 115 educational institutions in the United States and Canada offering programs for training LMTA's. Order copies for \$9 from Suzanne Gill, Council on Library/Media Technical Assistants, 11920 Hargrove, Des Peres, MO 63131.

• *Planning College & University Library Buildings: A Select Bibliography*, by Thomas Mann (13 pages, 1981), has been issued by ALA's Library Administration and Management Association. The bibliography consists of books and articles published from 1965 to 1980. Copies may be ordered for \$3.50 each (prepaid) from the LAMA Office, American Library Association, 50 E. Huron St., Chicago, IL 60611.

• *Planning Coordinated Systems of Continuing Library Education: A Workbook and Discussion Guide*, by Kathleen Weibel, has been published as Concept Paper No. 7 by the Continuing Library Education Network and Exchange. The paper is designed to encourage state, regional or area teams of CE planners to brainstorm and create a viable program of continuing library education. Copies are available for \$6 to CLENE members, \$6.90 to non-members (plus postage and handling) from Publications, CLENE, Inc., 620 Michigan Avenue, N.E., Washington, DC 20064.

• *Services to the Disabled in ARL Libraries* (95 pages, 1982), SPEC Kit #81, has been published by the Association of Research Libraries. The kit contains planning documents, building and facilities access documents, general policies and procedures statements, special services policy and publicity documents, position descriptions, brochures, and a bibliography. SPEC kits are available by subscription from the Systems and

Procedures Exchange Center, OMS/ARL, 1527 New Hampshire Ave., N.W., Washington, DC 20036. Individual kits may be purchased for \$15 (prepayment required) with checks made payable to the ARL Office of Management Studies. Library members of ARL receive kits for \$7.50.

• **Specialty Positions in ARL Libraries** (133 pages, January 1982), SPEC Kit #80, has been published by the Association of Research Libraries. It includes 49 documents with position descriptions covering the role of technical and managerial specialists in large libraries. SPEC kits are available by subscription from the Systems and Procedures Exchange Center, OMS/ARL, 1527 New Hampshire Ave., N.W., Washington, DC 20036. Individual kits may be purchased for \$15 (prepayment required) with checks made payable to the ARL Office of Management Studies. Library members of ARL receive kits for \$7.50.

• **Travel and Tourism Bibliography and Resource Handbook**, by Jeanne Gay (3 volumes, 1981), lists books, articles, notes, maps, reports, and similar information about every conceivable travel destination, including the polar regions. A list of resources provides names and addresses of tourism organizations, a subject bibliography, and an alphabetical list of tourism-related periodicals. The volumes are available for \$50 from Travel

and Tourism Press, P.O. Box 1188, Santa Cruz, CA 95061.

• **The Vieux Carré Survey**, by Florence M. Jumonville (31 pages, 1981), is a description of the preparation and a guide to the use of the major New Orleans architectural study located in the Historic New Orleans Collection Library. The pamphlet summarizes the types of research material to be found in the survey and suggests how it may be used to learn more about the history of the historic French Quarter. Complimentary copies may be obtained from the Historic New Orleans Collection Library, 533 Royal Street, New Orleans, LA 70130. ■■

### Anthro-Minutes

ACRL's Anthropology and Sociology Section wishes to keep its members more up-to-date by providing copies of the minutes of their meetings. If you would like to be placed on the mailing list, send your name and address to: Sandra S. Kerbel, Secretary, Anthropology and Sociology Section, Graduate School of Business Library, University of Pittsburgh, Pittsburgh, PA 15260.



## Classified Advertising

**Deadlines:** Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

**Rates:** Classified advertisements are \$4.00 per line for ACRL members, \$5.00 for others. Late job notices are \$10.00 per line for members, \$12.00 per line for others. Organizations submitting ads will be charged according to their membership status.

**Telephone:** All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$10 will be charged for ads taken over the phone (except late job notices or display ads).

**Guidelines:** For ads which list an application deadline, that date must be no sooner than the last day of the month in which the notice appears (e.g., October 31 for the October issue). All job announcements must include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms *faculty rank* and *status* vary in meaning among institutions.

**JOBLINE:** Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A prerecorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

**Fast Job Listing Service:** A special newsletter for those actively seeking positions. The service lists job postings received at ACRL headquarters four weeks before they appear in *C&RL News*, as well as ads which, because of narrow application deadlines, will not appear in *C&RL News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

**Contact:** Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.

### FOR SALE

**MARV BROADBENT**, Box 6, Beltsville, MD 20705. Government publications. Standing, subscription, single, or search orders. No prepayment. No foreign surcharge. (301) 937-8846.

**ERIC MICROFICHE COLLECTION.** ED 010 000-ED 205 670 (1966-1981) Complete incl. indexes, cabinets. Contact: Director, Ambassador College Library, 300 W. Green Street, Pasadena, CA 91129; (213) 577-5544.

**SHELFMARK ORIGINAL CATALOGING** saves time and money on no-copy items. AACR2. 277 Valley View Road, Ukiah, CA 95482.

### POSITIONS OPEN

**AFRICAN-AMERICAN STUDIES LIBRARIAN**, provides specialized reference services designed to reach minority students and in support of African-American Studies Department. Participates in general reference services in the social sciences and humanities. Selects materials in field of African-American studies. Participates in faculty meetings of the African-American Studies Department and serves as liaison with Office of African-American Student Affairs. MLS from accredited library school required; either courses in African-American studies or a master's degree in an appropriate social science or humanities discipline highly desirable. Experience with either online searching or bibliographic instruction desired, especially the latter. Ability to work independently and to initiate contacts with faculty members and students is essential. Reading knowledge of French or Spanish is desired. Salary is \$15,000 plus depending on qualifications. Available immediately. Applications received by June 15, 1982, will be considered. Send letter of application, resume, and names of three references, and have library school credentials, including transcripts, sent to: Lance Query, Personnel Librarian, Northwestern University Library, Evanston, IL 60201. An equal-opportunity/affirmative-action employer.

**ASIAN COLLECTION CURATOR/BIBLIOGRAPHER.** Faculty position in the Collection Development Division. Curator of East Asian vernacular collection of over 30,000 volumes. Responsible for analyzing existing collection, updating collection development pol-