



PUBLICATIONS

Notices

• *Acquisitions Management and Collection Development in Libraries*, by Rose Mary Magrill and Doralyn J. Hickey (229 pages, September 1984), updates Stephen Ford's 1973 text, *The Acquisition of Library Materials*. The first four chapters treat the institutional, political, and economic factors that influence collection development policies and procedures, and describe the relationship between collection development and the acquisitions function. The remaining eight chapters treat specific routines and problems associated with the acquisition of various types of materials and methods of evaluation of acquisitions processes and the resulting collection. Copies are \$20 from ALA Publishing Services, 50 E. Huron Street, Chicago, IL 60611. ISBN 0-8389-0408-4.

• *The Assertive Librarian*, by Janette S. Caputo (242 pages, 1984), covers a wide range of assertive behavior models to help librarians—or indeed anyone else—to select the appropriate tone in dealing with colleagues, patrons, governing boards, supervisors, or subordinates. Of particular interest is a “Librarian's Assertiveness Inventory” that allows you to see how assertive you really are; exercises in saying no or setting limits; charts of body language, touches, and hand gestures and what they indicate; and tips on coping with stress and guilt. Copies may be ordered for \$19.50 from Oryx Press, 2214 North Central at Encanto, Phoenix, AZ 85004. ISBN 0-89774-085-8.

• *A Bibliography of Latin American Bibliographies 1983-1984*, by Lionel V. Loroña (34 pages, 1984), is the 11th in SALALM's Bibliography and Reference Series. It gives 353 references to both monographs and periodical literature. The cost is \$8, plus \$2 postage and handling, from the SALALM Secretariat, c/o Memorial Library, University of Wisconsin-Madison, Madison, WI 53706.

• *Careers in Geoscience Information*, a brochure published by the Geoscience Information Society, contains information on library and information specialist careers for high school or college students. Free copies are available from the GIS Secretary, American Geological Institute, 4220 King St., Alexandria, VA 22302.

• *The Development of Classification at the Library of Congress*, by Francis Miksa (78 pages, August 1984), has been published as number 164 of

the University of Illinois Graduate School of Library and Information Science *Occasional Papers*. Miksa examines trends in LC classification during the 19th century and the development of the present system at various stages in the 20th century. The cost of this monograph is \$3. It may be ordered from the GSLIS Publications Office, 249 Armory Building, 505 E. Armory St., Champaign, IL 61820. ISSN 0272-1769.

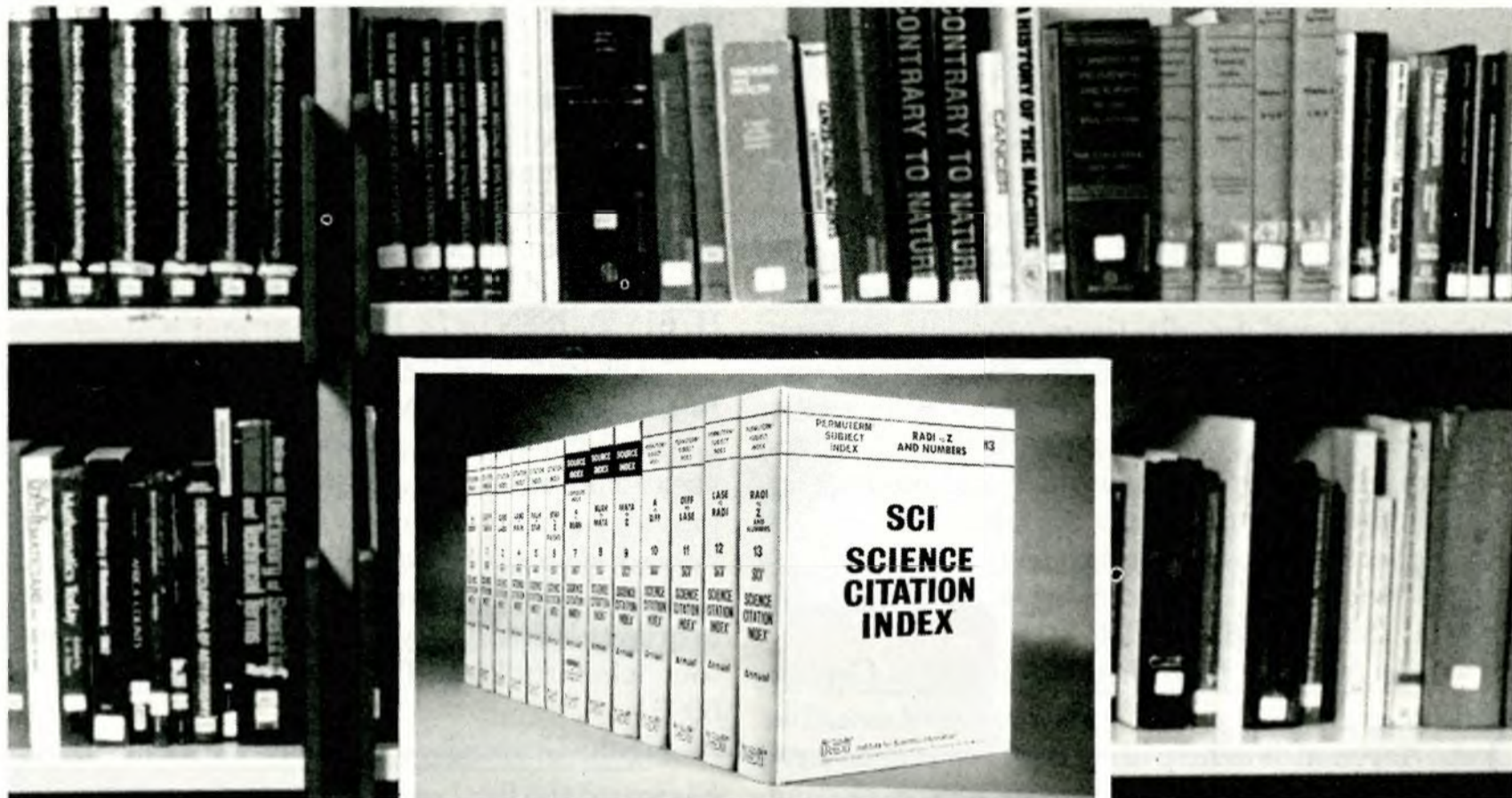
• *The Directory of Public Vocational Schools and Institutes*, edited by Marliss Johnston (333 pages, 2d ed., 1984-85), is a state by state listing of public vocational education. A subject index to schools provides access to a variety of programs from able-bodied seaman to youth service worker. Many community college programs are listed. The directory costs \$65 and may be ordered from the Minnesota Scholarly Press, P.O. Box 224, Mankato, MN 56001.

• *Duke University's William R. Perkins Library* has issued the final report of its Collection Analysis Project (CAP), an assisted self-study offered by ARL's Office of Management Studies. The Duke report includes recommendations of the study team, an interim report, an environmental analysis, a history and description of the library collections, current collection development operating practices, and charges to the task forces. Copies of the 89-page report are \$10 and may be ordered

Oberly Award nominations

Nominations are sought for the 1985 Oberly Award for bibliographic excellence in the agricultural or related sciences. To be eligible a bibliography must have been published in 1983 or 1984 and the author, editor, or compiler must be a U.S. citizen. Bibliographies will be judged on usefulness, scope, accuracy, format, explanatory features, and indexing methods. The award is administered by the ACRL Science and Technology Section. It will be presented at ALA Annual Conference in Chicago in July 1985. Nominations in the form of a letter and including, if possible, a copy of the bibliography, should be sent by January 1, 1985, to Alan Benenfeld, Director of Libraries, Northeastern University, 360 Huntington Ave., Boston, MA 02115.

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from ARL/OMS, 1527 New Hampshire Ave., N.W., Washington, DC 20036.

• ***The Guide to Innovation Resources and Planning for the Smaller Business***, prepared by the Commerce Department's Office of Productivity, Technology and Innovation (85 pages, 1984), lists more than 50 federal and 85 state government offices that offer assistance to small businesses in bringing new technology to the marketplace. An introductory section describes the innovation process and the role of smaller firms in innovation. Copies are \$13.50 from the U.S. Department of Commerce, National Technical Information Service, Springfield, VA 22161. Order number PB84-176304/LAH.

• ***River Bend Revisited: The Problem Patron in the Library***, by Bruce A. Shuman (186 pages, 1984), offers forty fictitious scenarios that portray plausible problem situations in the library. Although designed for public librarians, many of the events could arise in an academic setting such as the mad bomber, the injured patron who decides to sue, the arsonist, the voyeur, the flasher, and the graffiti artist. The book is designed as a workbook for students or library staff instruction, with ques-

tions for discussion and relevant resources after each scenario. Copies may be ordered for \$22.50 from the Oryx Press, 2214 North Central at Encanto, Phoenix, AZ 85004. ISBN 0-89774-125-0. ■■

THE CLASSIFIED ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g. September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$5.00 per line for ACRL members, \$6.25 for others. Late job notices are \$12.00 per line for members, \$14.00 for others. Organizations submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$10 will be charged for ads taken over the phone (except late job notices or display ads).

Guidelines: For ads which list an application deadline, that date must be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

Fast Job Listing Service: A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *CR&L News*, as well as ads which, because of narrow deadlines, will not appear in *CR&L News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

Contact: *Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.*

Statement of ownership and management

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Extent and nature of circulation

("Average" figures denote the number of copies printed each issue during the preceding twelve months; "Actual" figures denote number of copies of single issue published nearest to filing date.) Total number of copies printed: Average, 12,593; Actual, 12,530. Sales through dealers and carriers, street vendors and counter sales: not applicable. Mail subscriptions: Average, 9,060; Actual, 9,237. Total paid circulation: Average, 9,060; Actual, 9,237. Free distribution by mail, carrier or other means, samples, complimentary, and other free copies: Average, 1,146; Actual, 946. Total distribution: Average, 10,206; Actual, 10,183. Copies not distributed: Office use, left over, unaccounted, spoiled after printing: Average, 2,387; Actual, 2,347. Returns from news agents: not applicable. Total (sum of previous entries): Average, 12,593; Actual, 12,530.

Statement of Ownership, Management, and Circulation (PS form 3526, July 1982) for 1984 filed with the United States Postal Service, Postmaster in Chicago, Illinois, September 28, 1984.

POSITIONS OPEN

ASSISTANT DIRECTOR FOR DATA PROCESSING. Reports to the Associate Director/Director of Libraries and carries out assignments in accordance with established priorities. Works approximately 60% of the time in Denver with the staff of Colorado Alliance of Research Libraries (CARL) developing and maintaining an online integrated system. Plans and develops additional data processing applications and office automation systems in CU Libraries within the framework of CARL and Campus Administrative Data Processing Office. Provides liaison and coordination with CARL and Campus ADP Office. Supervises one FTE staff member in the Library Data Processing Office and provides project services, programming and advice concerning equipment and advances in technology. Required: ALA-accredited MLS degree; minimum of 5 years professional library/data processing and systems experience in designing, implementing or operating library automated systems; demonstrated ability to write computer programs; supervisory experience; demonstrated ability to work with supervisors and staff in the application of data processing systems; familiarity with commercially available data processing applications; knowledge of ALGOL, PASCAL or TAL programming languages. Desirable: knowledge of COBOL programming language; experience with microcomputer technol-