

Classified Advertising

NOTICE

Respondents to advertisers offering faculty "rank" and "status" are advised that these terms are ambiguous and should inquire as to benefits involved.

All advertisements for the Positions Wanted and the Positions Open classifications will be edited to exclude direct or indirect references to race, creed, color, age, and sex as conditions of employment.

Classified advertising orders and copy, and cancellations, should be addressed to the Advertising Department, American Library Association, 50 E. Huron St., Chicago, IL 60611, and should reach that office before the second of the month preceding publication of issue desired. Copy received after that time may be held for the next issue.

Telephone orders for classified advertising, while not encouraged because of the increased risk of copy error, will be accepted. Calls should be directed to Leona Swiech at (312) 944-6780. A confirming order should be mailed to the Advertising Department as soon as possible following the call, along with typewritten copy to be used in proofreading the ad.

Rate for classified advertising is \$1.80 per printed line.

FOR SALE

SEARCH SERVICE. Ex-librarians locate titles or subject, plus 150,000 indexed stock. PAB 2917 Atlantic, Atlantic City, NJ 08401. Phone: 609/344-1943.

WOMEN AROUND THE WORLD; IWY '75. A selective annotated bibliography of periodical articles (iii, 47p. \$1) has 175 entries, 60 countries; index to above (32p. 25¢); Supplement 175 (208p. \$7.50) has 443 entries covering 125 countries from 106 periodicals. A reader comments, "A treasure trove for anyone working on the position of women today, I am amazed at the number of facets of the subject it touches." \$8.75 complete set, postage extra. Make check payable to: AAUW Nassau County Branch, L. Is., N.Y. Mail to Miss H. Meigs, 15 Everdell Road, East Rockaway, NY 11518.

POSITION WANTED

Librarian-instructor, MLS, Ph.D. in European history. School and public library as well as teaching experience. P.O. Box 21005, Woodhaven, NY 11421.

POSITIONS OPEN

APPALACHIAN COLLECTION LIBRARIAN. Librarian of the Appalachian Collection, which consists of more than 10,000 items relating to the full-time staff person plus student assistants. Librarian responsible for selecting, processing, and cataloging new materials. Must have knowledge of L.C. classification. Must have a master's degree in library science and a degree or strong interest in local and regional history. Minimum of five years of library and administrative work. Librarians have full faculty status. University located in northwestern corner of state and is surrounded by the Blue Ridge Mountains. Send resume to: Richard T. Barker, University Librarian, Appalachian State University, Boone, North Carolina 28608. An equal opportunity employer.

ARABIC MATERIALS SPECIALIST/GENERAL CATALOGER orders, catalogs Arabic materials, and other languages. MLS, good Arabic, English, & one other language. Experience preferred. Salary open. Closing date for applications: Oct. 1. Send resumes to James DeLancey,

Georgetown Univ. Library, Wash., DC 20057. An equal opportunity/affirmative action employer.

ARCHITECTURE LIBRARIAN, MLS, BA history of architecture, 4 years of related library experience, plus knowledge of 2 foreign languages. Responsible for architecture reference, collection development, and maintaining extensive collection of architectural drawings. Available Dec. 1, 1977. Salary open. Write and send resume with names of three references to: Ann Rice, Associate Director, Personnel, Art Institute of Chicago, Michigan Avenue at Adams, Chicago, Illinois 60603.

ASSISTANT ACQUISITIONS/ASSISTANT BIBLIOGRAPHIC RECORDS LIBRARIAN. Acquisitions: Supervise a staff of four FTE persons engaged in bibliographic searching and precataloging. Cataloging: Assist in maintaining quality control over public catalogs, shelflist, and authority files. Primary appointment in Acquisitions. Qualifications: MLS from ALA-accredited library school; reading knowledge of two modern European languages, preferably German and French or Spanish; one year's experience in technical services on the professional or advanced preprofessional level as a bibliographic searcher, precataloger, or editor of the public catalog; interest in OCLC. Benefits: Benefits include full faculty status; eligibility for tenure; twenty-two working days vacation per year; usual holidays; full retirement benefits (TIAA/GREF); paid life and major medical insurance. Salary: \$10,000. The Acquisitions Department uses the OCLC and BATAB systems and includes two professional librarians, seven support staff, and several student assistants. The Cataloging Department includes eight professional catalogers, plus clerical and student staff. A new university library is being planned. Apply to William Black, Assistant to the Dean, University Libraries, University of Louisville Library, Belknap Campus, Louisville, KY 40208. An equal opportunity/affirmative action employer.

ASSISTANT CATALOG LIBRARIAN. Accredited MLS, German and/or French language required; science background and advanced study in cataloging preferred. Experience preferred but not required. Library is SOLINET member. Salary \$11,000-\$11,500. Submit resume to A. I.

LIBRARY DIRECTOR

Stanford University Graduate School of Business seeks a Director of Jackson Library to be responsible for administering the school's autonomous library. Typical duties include: defining goals, setting policies and making plans for the management of all library functions including collection development necessary to meet the teaching, research and program needs of the Business School.

Requires substantial experience in progressively responsible positions in a major academic or research library or its equivalent. Must have demonstrated the ability to: Manage the full range of library functions; provide sound leadership in planning and directing the work of a large library staff and guiding their professional development; anticipate emerging trends in library management including technological change and to assess their impact on future operations. Subject matter knowledge of material found in a business school library supporting degree programs at the MBA & PhD level is desirable.

Applicants should supply with their first letter a complete statement of their qualifications, a full resume and three names of references to Stanford University, Attn: R. E. Torrance, P. O. Box 3044, Stanford, CA 94305. We are an equal opportunity employer through affirmative action.

STANFORD UNIVERSITY

Michelson, Library Director, University of South Alabama, Mobile, AL 36688. Equal opportunity employer.

ASSISTANT DIRECTOR FOR BIBLIOGRAPHIC OPERATIONS. Manages and coordinates the operations of the units responsible for: ordering and receiving all library materials; creating and maintaining bibliographic organization and control over all library materials; maintenance of manual and on-line bibliographic files; physical processing, repair, and preservation of all library materials. Staff of these units includes: 12.5 librarians with faculty status; 10 nonteaching professionals; 63 classified service employees; 17 FTE hourly employees (predominantly student assistants). Acquisition and binding funds for the University Library for FY 77/78 total approximately \$1,100,000. Qualifications: MLS from an ALA-accredited library school. At least five years of successful administrative experience, including experience in technical services in an academic library. Demonstrated skills in leadership, organization, and the integration of change with technological innovation. The successful candidate will be one who recognizes the role and function of the units within Bibliographic Operations in the context of an academic community and who is committed to the active promotion of growth and development through teaching, research, and service as an essential part of the professional lives of academic librarians. Appointment at the rank of Associate Librarian, depending on qualifications. Minimum salary \$19,000, maximum \$25,400. Twelve months appointment; sick leave and annual leave at 1.75 days each per month. Fully paid major medical, hospitalization and dental insurance. Social security coverage. TIAA/CREF or New York State Teachers Retirement available (employee contribution rate = 3 percent). Apply by November 1, 1977, to: Jean Whalen, Personnel Librarian, University Library, Room 109, State University of New York at Albany, 1400 Washington Avenue, Albany, New York 12222. An equal opportunity/affirmative action employer.

ASSISTANT LIBRARIAN FOR GENERAL SERVICES at Temple University's Ambler Campus Library. Supervises circulation, interlibrary loan, and audiovisual services; assists with reference service and conducts computer database searches. Requires master's degree from an ALA-accredited library school and experience with media services in an academic library. Salary: \$9,500. Send resume to: Jane Titus, Personnel Librarian, Temple University Libraries, Philadelphia, PA 19122. An equal opportunity employer.

ASSISTANT LIBRARIAN FOR SCIENCE REFERENCE LIBRARIAN AND SCIENCE LIBRARIES LIBRARY INSTRUCTION COORDINATOR. \$12,924-\$16,584. MLS. Primary responsibility for the planning, development, and implementation of library orientation and instruction program for science libraries. Provide reference service in the life and physical sciences. Requires science bibliography courses and undergraduate science courses. Two years experience preferably in science library. Position open December 15, 1977. Send resume and list of references to Margaret Schott, Library Personnel Officer, University of California, Riverside, California 92507. An equal opportunity/affirmative action employer.

ASSOCIATE DIRECTOR FOR TECHNICAL SERVICES. Responsible for supervising the three technical service areas of acquisitions, cataloging, and serials. Must have at least a master's degree in library science, further study desirable. Should have at least five years experience in technical services as head of a major unit or department in an academic situation. Wide knowledge and experiences in acquisitions cataloging, and serials procedure and problems. Must have experience with OCLC cataloging and other automated procedures. Should have the ability to organize and direct the staff and operations necessary to the function of a technical service unit. Staff includes 6 professionals and 13 supportive staff members. Librarians have full faculty status. Salary based on qualifications and experience. Deadline for accepting applications will be November 15, 1977. University located in northwestern corner of state and is surrounded by the Blue Ridge Mountains. Send resume and references to Richard T. Barker, University Librarian, Appalachian State University, Boone, North Carolina 28608. An equal opportunity employer.

CATALOGER. Cataloger at Cleveland State University for original cataloging of monographs with LC classification. Requires a MLS or equivalent and a minimum of five years' professional library experience with at least

three years of cataloging. Preferred: cataloging experience with LC, knowledge of MARC format, OCLC cataloging subsystem, and several languages of bibliographic importance. Supervisory and management ability will be necessary. Starting January 1, 1978, with November 1, 1977, closing date for applications. Salary for 12 months \$14,000 to \$17,000 range with generous State of Ohio fringe benefits. To apply submit a resume and three letters of reference to: Cleveland State University, Personnel Department, Box C211, 1983 East 24th Street, Cleveland, Ohio 44115. Equal opportunity employer/handicap/m-f.

CIRCULATION LIBRARIAN. Position available: January 1, 1978. Head of university library circulation department including responsibility for reserve and film collections. Administration of department includes hiring and supervision of six classified personnel and twenty-five students. Reports to Director of Libraries. Faculty rank of instructor. 12-month contract. Liberal vacation and fringe benefits. MLS from ALA-accredited library school required. Two years circulation department experience in university library preferable. Knowledge of or interest in automated circulation systems desirable. Applicant should have strong service orientation, public relations skills, and ability to deal effectively with diverse clientele. Salary begins at \$11,000, depending upon qualifications and experience. To be acceptable, completed applications must include letter of intent, resume, official transcripts, and three recent letters of recommendation. Deadline for applications: November 15, 1977. Apply to Miss Alice McClain, Director of Libraries, Montana State University, Bozeman, MT 59717. MSU is an equal opportunity employer.

DIRECTOR OF THE WALTER LIBRARY. The University of Minnesota is seeking applicants for the newly created position of director of the Walter Library. This is one of seven key administrative positions in the University of Minnesota Libraries, Twin Cities Campus. Under the general direction of the director of university libraries, the director of the Walter Library is responsible for administering the operation, services, and resources of that library (which includes the Art Library, the College Library, the Education-Psychology-Library Science Library, the Kerlan-Hess Collection, the Learning Resources Center, the Music Library, the Storage Collection, and the University Archives) as well as three special archival collections in other locations—Immigration History, Social Welfare History, Architecture, and Performing Arts. The Walter Library has an operating budget of \$796,828 (including salaries and wages, supplies and expense, and acquisition) and a staff of 76.45 FTE, including 19.25 professionals. Applicants for this position must have demonstrated skills in leadership, planning, and interpersonal relations. The MLS is preferred; equivalent graduate study will be considered. Substantial applicable experience in a major university library is required. Knowledge of academic programs and the ability to work effectively with faculty and academic administrators are essential. Applicants should be able to meet the requirements of a university libraries faculty appointment at the rank of associate professor or professor. The minimum starting salary is \$22,500. Applicants should send a detailed resume to Dr. Karen Nelson Hoyle, Chairperson of the Search Committee for the Director of the Walter Library, University of Minnesota Libraries, Minneapolis, MN 55455. Deadline for receipt of applications is November 15, 1977. The University of Minnesota is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, or national origin.

HEAD OF CATALOGING. Administers and supervises staff of 10. Responsible for planning, organizing, staffing, directing, coordinating, reporting, and budgeting. Does original cataloging (English, foreign languages, and nonprint). Serves on committees. Other duties as assigned by the Assistant University Librarian for Technical Services. MLS, minimum of 3 years experience, 1 year supervisory, knowledge of LC and OCLC. Salary \$13,000+. 12-month contract. Available immediately. Send resume, three references, and credentials by Nov. 1, 1977, to Norman R. Pearson, Asst. University Librarian for Technical Services, Wright State University Library, Dayton, Ohio 45435. Equal opportunity/affirmative action employer.

The University of Waterloo Library invites applications for the position of **HEAD, CATALOGING DEPARTMENT.** Qualifications: Degree from an accredited library school

or equivalent. Minimum of five years' relevant professional experience, with at least two years in a supervisory or managerial role. Evidence of a knowledge and interest in current developments in cataloging standards, bibliographical networking, and computer applications in library technical processes. **Responsibilities:** The successful applicant will report to the Associate Librarian—Support Services and will be accountable for the effective operation of all functions of the Cataloging Department; will research, plan, and coordinate the introduction of new systems, procedures, etc.; maintain liaison with library and university departments and user groups. **Environment:** The University of Waterloo library system consists of two divisional libraries, a branch library, and two reading rooms. Its holdings comprise some 1.8 million items, and the annual book budget (1977-78) is \$1.3 million. The Cataloging Department is responsible for classifying and cataloging all material acquired for the system with the exception of serials and government documents. The present staff complement of the Cataloging Department is 46, with a salary budget of some \$450,000. 3,500 titles are cataloged and 5,000 volumes processed each month. In addition, approximately 39,000 cards are filed in the various catalogs. A machine-readable catalog is in preparation, and catalog cards are computer-produced. Further plans include the introduction of catalogs in fiche and other formats. **Salary:** Commensurate with qualifications and experience. Salary range as of July 1, 1977, \$16,461—\$24,692. Apply to: Mr. Alan R. Dunnett, Assistant to the Librarian, Administration, Dana Porter Arts Library, University of Waterloo, Waterloo, Ontario, N2L 3G1.

HEAD OF PUBLIC SERVICES, REFERENCE LIBRARIAN: Responsible for public services division in a health sciences library. Duties include administrative responsibilities; participation in teaching activities regarding medical bibliography and history; participation as one of three reference librarians staffing information desk on a rotational basis. Master's degree in library science from an ALA-accredited school or a graduate degree in a related field. Four years experience in public services area of a health-related library, including 1-2 years in a supervisory role and knowledge of on-line computer systems. Knowledgeable in computerized data-base instruction and capable of teaching seminars on use of literature in special subject areas within the health sciences. Automated circulation system anticipated. Liberal fringe benefits. Position available October 1, 1977. Faculty position and salary at assistant or associate professor level depending on qualification. Apply to Dr. Ernest M. Ellison, Director, Biomedical Learning Resources Center, University of Louisville Health Sciences Center, P.O. Box 35260, Louisville, Kentucky 40232; phone (502) 588-5781. An equal opportunity/affirmative action employer.

HEAD, UNDERGRADUATE LIBRARY, University of Tennessee, Knoxville. UGL is one of six library units on the UTK campus and is in a separate modern five-floor building containing a highly selective book collection of 160,000 volumes. The head of UGL supervises ten professional librarians, 30 full-time staff members, and student assistants to provide service from four departments: Reference, Reserve, Circulation, and Non-Print Media. Major responsibilities are administrative for planning, communication, implementation, and management of UGL programs and services. Works closely with UGL librarians, library administrative officers, and undergraduate teaching faculty in collection development and determining the needs of the undergraduate. Reports directly to the Associate Director for Public Services. Prefer candidates who have worked with undergraduates and are sympathetic to their needs. Desire at least three to five years of management experience in an academic library and demonstrated interest in collection development and employee relations. Faculty rank. Salary commensurate with experience and qualifications. Minimum \$18,000. Group health and insurance package, TIAA/REF. Twelve-month appointment. One month vacation. An equal opportunity/affirmative action/Title IX employer. Send resume to Donald R. Hunt, Library Director, University of Tennessee, Knoxville, TN 37916.

LIBRARIAN, ACQUISITIONS: Note: This position, earlier advertised as Assistant Acquisitions Librarian, has been upgraded to department head status due to a reorganization of Technical Services. Under general direction of Chief of Technical Services, responsible for supervising monographic and serial acquisitions in an academic library of 575,000 volumes supporting undergraduate and

graduate programs. Acquisitions Department has a staff of 14; annual materials budget currently \$697,000, with a large increase expected in 1978-79. Required qualifications: MLS from an ALA-accredited library school; at least five years of acquisitions experience in an academic or research library; thorough familiarity with the domestic and European book trade. Additional desirable qualifications that will be considered: foreign language ability; evidence of scholarly attainment through publication and/or further study; active participation in professional organizations; and familiarity with library automation. Appointment will be at rank of assistant professor; starting salary minimum \$14,000 plus fringe benefits including vacation, health and life insurance, retirement package. Apply before November 1st to Paul B. Cors, Chair, Search Committee, University of Wyoming Library, Box 3334, University Station, Laramie, WY 82071. The University of Wyoming is an equal opportunity/affirmative action employer.

LIBRARY, ASSOCIATE HEAD OF REFERENCE, Old Dominion University. Position available immediately to assist head of reference with departmental administrative duties. The library serves a population of 16,000 students, 650 faculty, and is a member of the Tidewater Consortium. The reference staff consists of 7 librarians, one library assistant, and 2 clericals. Qualifications include a master's degree from an ALA-accredited school (a subject masters degree or equivalent is highly desirable); 5 years of reference experience with increasing responsibility; administrative experience helpful. Salary: \$13,000 minimum. Send resume including names and addresses of references by October 15, 1977, to Dr. Cynthia B. Duncan, Director of Libraries, Old Dominion University, Norfolk, VA 23508. An affirmative action/equal opportunity employer.

LIBRARIAN, Collection Development. Minimum salary: \$21,000. Position available: October 1, 1977. Duties: Coordinates collection analysis and development for complex university library system. Major role in planning and policy related to collections. Principally responsible for effective expenditure of library materials and binding budget of \$1.6 million. Qualifications: Understanding of scholarly use of library collections; ability to work effectively with faculty and library staff; experience in collection development in a research library; ALA-accredited MLS. Send resume to: J. Haak, Associate University Librarian, University of California, San Diego, Library C-075, La Jolla, CA 92093; (714) 452-3061. UCSD is an equal opportunity/affirmative action employer.

LIBRARIAN, Second librarian to assist with education reference work, to select and catalog AV materials, and to assist with curriculum materials collection. ALA-accredited MLS, some cataloging, and AV and public service experience required. Available January 1, 1978. Salary \$13,000 minimum. Faculty rank and status, state retirement plan, group insurance, sick leave benefits, annual vacation of 23 working days. Apply by November 1 to: Melvin R. George, University Librarian, Northeastern Illinois University, 5500 N. St. Louis Avenue, Chicago, Illinois 60625. An equal opportunity/affirmative action employer.

LIBRARIAN, SPECIAL COLLECTIONS DEPARTMENT. MLS from an ALA-accredited library school plus an additional graduate degree in a discipline, with a strong emphasis on the culture of the U.S., Southwest required. Reading and writing ability in Spanish required. Successful administrative experience and experience with archives, rare books, and handling of all types of special collections required. Heads department with staff of one professional librarian and five nonprofessionals; plans, organizes, and evaluates the work of the department, which includes rare books, maps, archives, manuscripts, and nonbook materials. Full faculty status. Minimum salary: \$15,000. Available: February 1, 1978. Application deadline: November 1. Send resume with three references to George B. Miller, Jr., Chairperson, Search Committee for Head, Special Collections Department, Zimmerman Library, University of New Mexico, Albuquerque, New Mexico 87131. An equal opportunity/affirmative action employer.

MEDIA/CURRICULUM CHAIRPERSON. Senior assistant or associate librarian. Responsible for administration of media/curriculum center, including policy development, staff and budget control, facilities-planning, equipment selection, collection growth, and organization. MLS from ALA-accredited library school; appropriate second mas-

ter's or equivalent professional achievement. Minimum two years administrative experience. Salary: \$1,176-\$1,825/mo. Apply before November 1 to Fidelia Dickinson, Assoc. Director, San Diego State University Library, San Diego, CA 92182. An equal opportunity/affirmative action/Title IX employer.

The library at the State University of New York at Stony Brook has an opening for a **MEDIA SERVICES LIBRARIAN** to be responsible for organizing and developing an expanded delivery system for hardware and software in a university center with an enrollment of 14,000 students. The successful candidate will be technically and bibliographically knowledgeable in acquisitions and services for an academic media center; will share in policy formulation for the center; will have solid administrative experience and ability to interact with the teaching faculty. Incumbent must be a self-starter and have exceptional organizational skills. Qualifications: master's degree from accredited library school; course work in educational media and technology; 3-5 years academic experience in audiovisual services. Salary commensurate with experience. Respond by Oct. 31, 1977, to: Florence Boroson, Melville Library, SUNY at Stony Brook, Stony Brook, New York 11794. equal opty/affirmative action employ

The University of Tennessee Knoxville Library has two positions available. (1) **PERSONNEL LIBRARIAN**: Coordinates personnel management activities of the university library (six units and 185 full-time staff), including recruitment, placement, personnel records, and staff development. Works closely with staff, department heads, library administration in planning human resources requirements. Experience and/or professional degree in personnel management or willingness to pursue relevant training required. (2) **LIBRARY SYSTEMS ANALYST**: Responsible for provision of support services in the analysis, design, and implementation of procedures, systems, and information products. Experience and/or training in EDP (not necessarily in library EDP) field required. Both positions require ALA-accredited M.L.S. Faculty rank and salary commensurate with experience and qualifications. Salary minimums: (1) \$14,500; (2) \$15,000. Group health and insurance package. TIAA/CREF. Twelve-month appointment. One month vacation. Send resume to Donald R. Hunt, Library Director, University of Tennessee, Knoxville, TN 37916. Closing date October 31. An equal opportunity/affirmative action/Title IX employer.

PRINCIPAL SYSTEMS ENGINEER. The Chicago Public Library needs strong data processing manager to head systems development function. Candidates should have technical, library automation and business skills and be able to work in a nonstructured environment. Service orientation is a must. Candidates must have ability to "take charge" and build an organization. Please send resume to: Mrs. Ariens Chamberlain, Director of Library Personnel, The Chicago Public Library, 425 North Michigan Avenue-13th Floor, Chicago, Illinois 60611. Residency within the corporate limits of the City of Chicago is required at the time of employment. An equal opportunity employer, m/f.

REFERENCE LIBRARIAN. Duties to include reference desk service and administration of growing microforms collection. Accredited M.L.S. and three years professional academic library experience, including two years in reference, required. Microforms experience desirable. Minimum salary \$10,700. Faculty rank and status. Excellent

fringe benefits. One month plus in-school-year vacations. Position open November 15, 1977. Deadline for applications October 30, 1977. Equal employment/affirmative action employer. Send resume and credentials to Meryle A. Gatson, Acting College Librarian, Ithaca College, Danby Road, Ithaca, New York 14850.

TECHNICAL SERVICES LIBRARIAN: To coordinate work flow of Acquisition (and act as bibliographic resource person) and Catalog (supervise OCLC production area) Units; original cataloging of some print/nonprint materials; M.L.S. required; working knowledge of OCLC and acquisitions procedures; supervisory experience required. Annual appointment with faculty status; rank and salary dependent upon experience and qualifications. Resume and 3 letters of reference by Nov. 4 to Search & Screen Committee, c/o Dr. Ross Stephen, Assoc. Dir. for Tech. Services, University Library, University of Wisconsin-Oshkosh, WI 54901. UW-O is an equal opportunity employer/institution and actually solicits inquiries from women, members of minority groups, and the handicapped.

The library at the University of Tennessee/Knoxville has the following positions available: (1) **SERIALS CATALOGER**: Original and copy cataloging in autonomous serials department; coordinates serials procedures with other library departments; assists in supervising 11 support staff; in charge during head's absence. Experience in serials cataloging using AACR; LC classification and subject headings preferred. Experience with OCLC or other automated cataloging systems desirable. (2) **HEAD, MONOGRAPHS ORDER DEPARTMENT**: Administers expenditures for monographic acquisitions of about half the total \$1,300,000 materials budget; supervises 10 support staff, bibliographic searching, ordering and receiving procedures; reports to Associate Director for Technical Services. Professional experience in acquisitions, knowledge of vendors and book trade, and supervisory experience preferred. (3) **ENGINEERING LIBRARIAN**: One of three professional positions in separate Science-Engineering Library; provides reference service in all science fields; primary responsibility for providing in-depth reference in engineering and applied technology; works closely with engineering faculty to develop and maintain teaching and research collection. Professional experience in engineering or a science discipline and an academic background in these areas preferred. Experience in computer-based literature searches desirable. All positions require a degree from an ALA-accredited school. Faculty rank. Salary commensurate with experience and qualifications. Minimums: (1) \$11,000; (2) \$13,500; (3) \$12,500. Group health and accident insurance; TIAA/CREF. 12-month appointment. One month vacation. An equal opportunity/affirmative action/Title IX employer. Send resume to Donald R. Hunt, Library Director, University of Tennessee, Knoxville, TN 37916.

ZOOLOGY LIBRARIAN for 25,000-volume departmental library serving faculty and students in zoology. Responsible for reference services, liaison with faculty and central library staff in collection development, and supervision of library operations. M.L.S. degree plus two years related library experience required. Salary of \$12,000 or more depending upon qualifications. Send resume before November 1, 1977, to Joseph Jerz, Assistant University Librarian, University of North Carolina Library, Chapel Hill, NC 27514. An equal opportunity/affirmative action employer.

the art of writing successful R & D proposals

A PRACTICAL, TESTED GUIDE TO GETTING GRANTS:
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HOW to write them, and
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Many educators, administrators, and managers have valid and exciting ideas for projects, but need a set of guidelines to convert those ideas into a successful grant proposal. This practical guide will help those wanting to write proposals for research, demonstration, or development projects do it well. Models and examples are given throughout. While these guidelines have federal funding agencies uppermost in mind, they can be applied as well to other funding agencies—both public and private.

The author, **Dr. Donald C. Orlich**, is a Professor of Education, Washington State University. As a Program Officer, Office of Grant and Research Development, he aided others in the preparation of grant proposals. He has personally written or cowritten over four dozen funded projects.

The coauthor, **Patricia Rend Orlich**, an Assistant Professor at Washington State University, has had grant writing experiences—which are reflected in the book.

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Developing an understanding of the value of the library, both public and institutional, in the health care setting

The Librarian and the Patient

Eleanor Phinney, editor

This is the first comprehensive work on the planning of library services to patients in all health care institutions. *The Librarian and the Patient* integrates and expands the principles and standards that have been adopted to make the patients' library useful in medical and rehabilitative care. It concerns itself with many types and sizes of institutional settings and with patients receiving temporary or permanent care. Institutions for the mentally retarded and physically handicapped as well as those for the ill and injured are included. Information throughout the text is presented not as fixed procedures but as a basis on which each institution and its library may plan or develop services to fit its own situation and needs. Because of this emphasis upon principles, public libraries and state agencies as well as personnel responsible for patients' libraries will identify important extensions of their own functions.

A useful feature is the fully annotated bibliography for each chapter, intended to give the reader an opportunity to explore more deeply the problems examined in that chapter. Other features are the appendix material which samples the variety of public library services to health care institutions, and the diagrams and floor plans drawn with reference to patient needs.



372 pages
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Bibliotherapy: Methods and Materials.

Committee on Bibliotherapy and Subcommittee on the Troubled Child, Association of Hospital and Institution Libraries.

This book views reading programs in relation to the basic goals of all methods of psychotherapy and examines the principles of communication. The uses of reading programs in group therapy and for individuals are presented and discussed in detail. Specialized services are suggested for the physically and mentally ill, the retarded, the offender, the alcoholic, and the drug user.

168 pages Paper 8389-3107-3 \$6.50

Standards for Library Services in Health Care Institutions

Hospital Library Standards Committee

Contains the essential elements for progressive administration and development of library services in health care institutions. The appendix provides quantitative standards for interior facilities; the glossary and the selected references are other valuable features.

32 pages Paper 8389-3115-4 \$2.00



AMERICAN LIBRARY ASSOCIATION, 50 East Huron Street, Chicago, Illinois 60611

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